



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

AGENDA

April 7, 2020

7:00 p.m.

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call
 - 1.3. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes and Closed Session Minutes – March 10, 2020
 - 2.2. Approve Special Common Council Minutes and Closed Session Minutes – March 23, 2020
 - 2.3. Approve Finance Committee of the Whole Minutes and Closed Session Minutes – March 31, 2020
 - 2.4. March Police Report & April Schedule
 - 2.5. March 2020 Library Director's Report and Markesan Library Board Minutes – March 17, 2020
3. Approval of Claims:
 - 3.1. City Checks #35863-35919, Electronic Payments #EFT 0983-0994, Direct Deposits #3534-3584, and Utility Checks #12533-12545
 - 3.2. File Treasurer's Report for Audit
4. New Business
 - 4.1. Discussion and Action on Public Works Director Position
 - 4.2. Discussion and Action on Employment Compensation for-
 - 4.2.1. Deputy Clerk-Treasurer
 - 4.2.2. Public Works Assistant
 - 4.2.3. Public Works Part-Time Employee
 - 4.3. Discussion and Action on Public Works Part-Time Employee Pay Scale
 - 4.4. Approval of Invoice from Northern Lake Service, Inc. in the Amount of \$922.00
 - 4.5. Discussion and Action on 2021 Street Project
 - 4.6. Approval of CDBG Application Resolution #02-2020
 - 4.7. Approval of Citizen Participation Plan Resolution #03-2020
 - 4.8. Approval of Authorized Representative to File Application Resolution #04-2020
 - 4.9. Approval of General Engineering Company to draw plans and specs for 2021 Street Project
 - 4.10. Discussion and Action on Skid Loader Rollout
 - 4.11. Discussion and Action on Purchase of New Public Works Truck
 - 4.12. Approval of Operator's Licenses for the period ending 6/30/20: Alex A Dallman, Mark J Gelhar, Erica Lien and Heriberto Tovar-Lira
5. Closed Session: Public Works Director Position
 - 5.1. The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session pursuant Wis. Stats. 19.85(2).
 - 5.2. Reconvene in Open Session to take possible action on items discussed in Closed Session.
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated April 6, 2020
Rachel Heiling, Deputy Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL

March 10, 2020

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Bieszki, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Amend. Ald. Henke was out ill. Also present was Roger Matthews from the Berlin Journal, Nate Gerbitz and Joe Strelow.
- 1.3 No Citizen's Comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Bieszki/Triemstra to approve the February 11, 2020 Common Council minutes; motion carried 5-0.
- 2.2 After review, motion Bieszki/Abendroth to approve the February 13, 2020 Committee of the Whole Finance Meeting and Closed Session Minutes; motion carried 5-0.
- 2.3-2.7 After review of all items, motion Bieszki/Kazda to approve the February Police Report & March Schedule, Public Property & Health minutes of March 3, 2020, Finance, Personnel & Safety minutes and Closed Session minutes of March 3, 2020, Streets, Buildings & Utilities minutes of March 3, 2020, February Library's Director's Report and Markesan Library Board minutes of February 19, 2020; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #35809-35862, Electronic Payments #EFT 0974-0982, and Direct Deposits #3469-3533 in the amount of \$560,257.25, and Utility Checks #12518-12532 in the amount of \$23,923.15; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the February 2020 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Motion Bieszki/Abendroth to approve hiring Ryan Behlke as the new full-time officer starting 4/1/2020 at the \$19.21 wage and move the Pre-Employment funds to the Police wages to cover training; motion carried 5-0 on a roll call vote.
- 4.2 Motion Triemstra/Thiem to accept the resignation of Police Officer Kurt Stuckart; motion carried 5-0.
- 4.3 After discussion, motion Thiem/Kazda to approve and waive the reading of Ordinance #257 – Amending Common Council Agenda Section 23-4 (J); motion carried 5-0 on a roll call vote.
- 4.4 Following discussion, motion Abendroth/Triemstra to start citations immediately on March 11, 2020 for 309 East John Street Property Maintenance violations; motion carried 5-0.
- 4.5 Motion Bieszki/Thiem to approve the Water and Sewer Department bid for Televising Sewer from Speedy Clean for \$4,750.00; motion carried 5-0 on a roll call vote.
- 4.6 Motion Triemstra/Kazda to approve Joan Slate to fill the vacancy on the Library Board; motion carried 5-0.
- 4.7 Following discussion, motion Bieszki/Kazda waive the reading and to approve the new Pool Ordinance changes by Mayor Slate with the cover weight limit to be 485 pounds; motion carried 5-0 on a roll call vote.
- 4.8 Motion Triemstra/Thiem to approve the Operator's Licenses for the period ending 6/30/20 to Karasue Irene Burkhardt, Debra Lynn Carver, Robert E Kwiatkowski and Ashley Ann Lessor; motion carried 5-0.

5. Closed Session: Public Works Director Separation Payout and Public Works Director Applications

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider employment of any public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session pursuant to Wis. Stats. 19.85(2).

Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session.

Motion Bieszki/Triemstra to convene into Closed session at 7:15 pm; motion carried 5-0 on a roll call vote; Abendroth-yes, Bieszki-yes, Henke-no, Mayor Slate-yes, Kazda-yes, Thiem-yes, Triemstra-yes.

Motion Thiem/Abendroth to reconvene back into Open session at 8:03 pm; motion carried 5-0 on a roll call vote.

Motion in Open Session Triemstra/Bieszki to accept and approve the separation payout for Martin Hansen, Public Works Director, as presented; motion carried 5-0 on a roll call vote.

The hiring committee will set the schedule for the hiring process.

6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Buildings & Utilities – Tuesday, April 7, 2020 at 6:30 pm at City Hall; Public Property & Health – Tuesday, April 7, 2020 immediately following Streets, Buildings & Utilities at City Hall; Finance, Personnel & Safety on Tuesday, April 7, 2020 immediately following Public Property & Health meeting at City Hall; and Common Council on Tuesday, April 14, 2020 at 7:00 pm at City Hall. Open Book of Assessment will also take place on Tuesday, April 14, 2020 from 5:30 to 7:30 pm with Action Appraisers.
7. **Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 8:17 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL
SPECIAL MEETING

March 23, 2020

MINUTES

1. Preliminaries

1.1 Meeting was called to order by Mayor Slate at 7:02 pm.

1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Bieszki, Ald. Henke, Ald. Kazda, Ald. Thiem, Ald. Triemstra and Deputy Clerk-Treasurer Heiling. Also present was Roger Matthews from the Berlin Journal.

1.3 Mayor Slate spoke about positivity during this trying time. He encourages the public to hang Christmas lights to brighten spirits.

2. New Business

2.1 After discussion, motion Bieszki/Abendroth to approve Resolution #01-2020 – Health Emergency Resolution and waive reading; motion carried 6-0 on a roll call vote.

3 Closed Session: Public Works Director Position

3.1 The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session Pursuant Wis. Stats. 19.85(2).

Motion Bieszki/Thiem to convene into Closed Session at 7:13 pm; motion carried 6-0 on a roll call vote; Abendroth-yes, Bieszki-yes, Henke-yes, Kazda-yes, Thiem-yes, Triemstra-yes.

3.2 Common Council reconvened back into Open Session and immediately adjourned.

4 Adjournment.

Respectfully submitted,

Rachel Heiling, Deputy Clerk-Treasurer

Finance and Law Committee of the Whole
City Council Chambers
March 31, 2020 at 6:00 PM

Chairperson Abendroth called the meeting to order at 6:00 pm.

Roll call completed by sign-in.

No Citizens present.

Motion to go into closed session according to Wis. Stats. 19.85(1)(c) to consider employment and compensation of public employees over which the governmental body has jurisdiction or exercise responsibility, after which the Committee will immediately adjourn by Slate/Triemstra. Motion carried by Roll call vote.

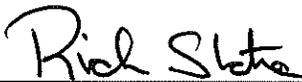
Closed session Agenda

1. Interviews for Public Works Position
2. Compensation for City Employees during emergency crisis

In the closed session, a motion to reconvene into open meeting and will immediately adjourn made by Triemstra/Thiem. Motion carried.

Meeting adjourned at 8:10 pm.

Respectfully submitted by



Rich Slate, acting Secretary



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Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on April 7, 2020

March 2020

Agenda:

Department's Response to COVID-19

Appendix:

Departments Response to COVID-19

Our department like those across the country has modified our approach and response being in the midst of the COVID-19 pandemic. We are working closely with our local first responders and are working through this as a team. Our department has conference calls several times a week with the sheriff's office and police departments from within our county.

Our department has been assisting city hall as needed due to the large influx of absentee voting and other tasks associated with the election. All departments within the city are working great together to help best serve our community while doing it safely.

We are facing the same shortages of personal protection equipment that hospitals and first responders are facing across the nation. The community has been wonderful in donating much needed supplies. Those supplies have been provided to our local agencies as well as our local nursing home that is also in need of supplies.

This department does ask that if members of the council see the following items for sale; N95 and surgical masks and Clorox wipes that you pick up these items and this department will reimburse you for the cost. We can then distribute those items to needed departments in our area as well as the Markesan Resident Home and Barrett House.

We were able to find a large quantity of hand sanitizer this past weekend and received a large donation of gloves from the Markesan School District and Webster's Marketplace so we now have ample supplies of both gloves and hand sanitizer.

We will get through this as a community we just need to work together and support each other.

Markesan Public Library - Board of Trustees
Draft Minutes March 17, 2019 – Emergency Meeting

- I. Call to order: The meeting was called to order at 4:20 p.m by Nancy Kirst. Trustees present: Beth Kazda, Mike Hansen, Nancy Kirst, Cindy Boelter, Joan Slate, Vicki Bernhagen; Director Nicole Overbeck. Jill Worden was present per speaker phone. Absent was Rachel Nitz.
- II. Approval of Minutes: **Kazda/Boelter moved to approve the February 20 minutes. Motion carried.**
- III. Input from Public: None.
- IV. Financial Reports: Current payments were discussed. Overbeck gave updates on the Otis contract which included that there will be a 4% cap on how high they can raise our costs per year and that we are still stuck in a 20 year auto-renewing contract. The library also has to pay for Jan/Feb under the old contract to the cost of \$733.42. She did contact the city lawyer to see if the contract held any other pitfalls, but with Otis able to hold us to the old contract we were pretty much handicapped in our ability to negotiate fairly. That said, some items were won like the 4% cap and the stipulations that the library can pay by check and will not be charged for late fees for Dec 2019-April 2020. The board agreed that Overbeck should sign the contract per last month's motion. Overbeck then stated that the Oshkosh Foundation funds were withdrawn in a timely fashion and \$10,253.92 was withdrawn. Kazda reported how those funds get broken down in the treasurer's public library accounts statements. Certain percentages of those funds are earmarked to be spent on certain aspects of library services per the wishes of the donors when the original funds were gifted. **Kirst/Slate moved to file the bills for audit. Motion carried.**
- V. President's Report: Worden discussed how the COVID-19 virus has effected the schools.
- VI. Director's Report: Overbeck talked about upcoming events and past events. She also reported that the library could use help with donations for the Home &Garden Silent Auction Fundraiser. Overbeck also discussed measures already taken in response to the COVID-19 emergency.
- VII. Old Business:
A: Equipment Use Policy: Overbeck presented the updated policy with the changes discussed at the last meeting. **Slate/Hansen moved to adopt the policy. Motion carried.**
B: Friends group: Tabled.
- VIII. New Business:
A: Growing Trend of Fine Free Libraries: Overbeck discussed how at the last system wide meeting the push from the system was for libraries to go "fine free" as a best practice . The American Library Association has set this new standard. The idea is to avoid stigmatizing those who have less money/resources than others and to encourage more library usage. The argument is that those people who are going to be overdue, tend to be overdue and those people who are conscientious tend to be conscientious. Patrons would still be charged the cost of the item, if it is unreturned after several weeks. Nitz expressed concern that people wouldn't have a incentive to return items in a timely fashion. Kazda noted that several members of the city council had negative reactions to the idea. Overbeck will get better figures

for next month's meeting on how much the library makes in Overdue fines. Overbeck proposed that instead of going fine free that the library offer a time period of amnesty where patrons can return long overdue items and get their overdue fees forgiven. National Library week takes place in April and April would be a good month for the library to try this. It would encourage people to return books without stigma and would also help clear up children's cards so that they can fully participate in the summer reading program. **Kirst/Boelter moved to offer an amnesty month in April. Motion carried**

B: COVID-19: 1. Current response by Winnefox and other libraries: Overbeck stated that Winnefox closed down which means there are no holds or delivery of books available between libraries for patrons to pick up. All due dates were extended to April 6th. Individual libraries had the choice of whether to close or not. 20 libraries out of our 30-library strong system had chosen to close down. Some were still offering roadside pickup where patrons could call the library and request books and staff would check these items out and run them to the patron's car. Overbeck also stated that situation has kept progressing and seems to be changing rapidly. The Governor first required that place where more than 50 people congregate should close, however libraries were exempt. Then on Monday night the President urged people to not congregate in groups of more than 10. Other board members shared how the situation keeps changing and becoming graver. The consensus was to close the library. Then the board discussed whether or not to offer roadside service or open the library by appointment. Overbeck noted that Oshkosh wasn't letting their staff even book drop items until after 3 days had passed. Overbeck was not against road-side service or opening the library by appointment but could not guarantee that items would be germ free. The board decided that to truly honor the federal and state recommendations that a full shut down was prudent with no road-side delivery and no opening of the library by appointment at this time. **Slate/Bernhagen moved to close the library to the public from March 18-April 6, unless circumstances require extended closure. Motion carried.** The board encouraged Overbeck to promote our Wi-fi which can be picked up in the parking lot and our online resources during this time. Overbeck then discussed that she wanted to allow staff to work their normal amount of hours during our initial shut-down as there are many behind the scene projects that can be worked on such as 1,000 books before kindergarten, summer reading planning, record retention clean up, weeding, reorganizing, etc. Overbeck asked if it was ok to give staff the choice to work during this initial shutdown, incase their family needs them to stay home or they have safety concerns of their own. Overbeck discussed that in some cases working from home with a log sheet would be doable for certain projects. The board approved of this plan of action by the Director during this initial closure with the understanding that extended closure and resulting lack of work may require a loss in hours.

IX. Adjournment and next meeting --April 16, 2020 4:15pm

Respectfully Submitted, Nicole Overbeck, Library Director

April 7, 2020

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 35863 - 35919	\$	29,885.78
DD #3534 - 3584	\$	31,251.49
EFT #0983 - 0994	\$	42,568.37
TOTAL	\$	103,705.64
UTILITY CHECKS: #12533 - 12545	\$	4,577.98
TOTAL	\$	4,577.98

With the exception of:

Signed:

City of Markesan
Voucher List
March 3 through April 6, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
EFT-0983	03/03/2020	EMPOWER RETIREMENT (WDC)	2/28/20 PR	-565.00
EFT-0984	03/03/2020	WISCONSIN DEPT. OF REVENUE	2/28/20 PR	-1,095.02
EFT-0985	03/03/2020	INTERNAL REVENUE SERVICE	2/28/20 PR	-5,446.98
EFT-0986	03/03/2020	WRS (Wisconsin Retirement System)	2/28/20 PR	-6,259.11
EFT-0987	03/12/2020	WISCONSIN DEPT. OF REVENUE		-150.00
EFT-0988	03/17/2020	EMPOWER RETIREMENT (WDC)	3/13/20 PR	-565.00
EFT-0989	03/17/2020	INTERNAL REVENUE SERVICE	3/13/20 PR	-5,755.04
EFT-0990	03/17/2020	WISCONSIN DEPT. OF REVENUE	3/13/20 PR	-1,116.92
EFT-0991	03/16/2020	STATE OF WI HEALTH INS	APRIL 2020 HEALTH INS	-15,215.22
EFT-0992	03/31/2020	EMPOWER RETIREMENT (WDC)	3/27/20 PR	-445.00
EFT-0993	03/31/2020	WISCONSIN DEPT. OF REVENUE	3/27/20 PR	-1,033.50
EFT-0994	03/31/2020	INTERNAL REVENUE SERVICE	3/27/20 PR	-4,921.58
			TOTAL EFT PAYMENTS	-42,568.37
DD3534	03/13/2020	Dykstra, Dennis P	Direct Deposit	-116.37
DD3535	03/13/2020	Fletcher-Dykstra, Donna L	Direct Deposit	-219.33
DD3536	03/13/2020	Frank, Tina M	Direct Deposit	-157.91
DD3537	03/13/2020	Panten, Beth M	Direct Deposit	-131.59
DD3538	03/13/2020	Panten, James B	Direct Deposit	-184.24
DD3539	03/13/2020	Phippen, Henry	Direct Deposit	-350.93
DD3540	03/13/2020	Slate, Rich	Direct Deposit	-461.75
DD3541	03/13/2020	Amend, Elizabeth A	Direct Deposit	-1,031.98
DD3542	03/13/2020	Behlke, Ryan R	Direct Deposit	-888.56
DD3543	03/13/2020	Butner, Bonny	Direct Deposit	-35.96
DD3544	03/13/2020	Chaon, Janice E	Direct Deposit	-80.54
DD3545	03/13/2020	Chisnell, Gerald	Direct Deposit	-138.52
DD3546	03/13/2020	Doro, Anthony	Direct Deposit	-1,473.36
DD3547	03/13/2020	French, Jessica M	Direct Deposit	-261.39
DD3548	03/13/2020	Glover, Valerie	Direct Deposit	-114.70
DD3549	03/13/2020	Hansen, Martin H	Direct Deposit	-1,344.53
DD3550	03/13/2020	Heberer, Jeffrey	Direct Deposit	-1,222.80
DD3551	03/13/2020	Heiling, Rachel	Direct Deposit	-481.46
DD3552	03/13/2020	Huhndorf, John E	Direct Deposit	-116.36
DD3553	03/13/2020	Krentz, Dorothea M	Direct Deposit	-1,008.47
DD3554	03/13/2020	McLean, Cody	Direct Deposit	-1,775.32
DD3555	03/13/2020	Meyer, Vanessa K	Direct Deposit	-169.56
DD3556	03/13/2020	Mosqueda, Yasmin	Direct Deposit	-32.87
DD3557	03/13/2020	Overbeck, Nicole M	Direct Deposit	-944.37
DD3558	03/13/2020	Pflum, William	Direct Deposit	-1,618.91
DD3559	03/13/2020	Stellmacher, Nancy	Direct Deposit	-138.01
DD3560	03/13/2020	Stoll, Brittany M	Direct Deposit	-80.54
DD3561	03/13/2020	Stuckart, Kurt A	Direct Deposit	-850.73
DD3562	03/13/2020	Watry, Philip	Direct Deposit	-1,274.05
DD3563	03/13/2020	Zelenko, Valentina	Direct Deposit	-219.38

City of Markesan Voucher List

March 3 through April 6, 2020

DD3564	03/27/2020	Amend, Elizabeth A	Direct Deposit	-1,031.96
DD3565	03/27/2020	Behlke, Ryan R	Direct Deposit	-1,320.04
DD3566	03/27/2020	Chaon, Janice E	Direct Deposit	-40.27
DD3567	03/27/2020	Chisnell, Gerald	Direct Deposit	-138.53
DD3568	03/27/2020	Doro, Anthony	Direct Deposit	-1,473.36
DD3569	03/27/2020	French, Jessica M	Direct Deposit	-247.27
DD3570	03/27/2020	Glover, Valerie	Direct Deposit	-145.76
DD3571	03/27/2020	Hansen, Martin H	Direct Deposit	-1,344.54
DD3572	03/27/2020	Heberer, Jeffrey	Direct Deposit	-1,222.81
DD3573	03/27/2020	Heiling, Rachel	Direct Deposit	-613.04
DD3574	03/27/2020	Huhndorf, John E	Direct Deposit	-229.65
DD3575	03/27/2020	Krentz, Dorothea M	Direct Deposit	-1,008.45
DD3576	03/27/2020	McLean, Cody	Direct Deposit	-1,305.15
DD3577	03/27/2020	Meyer, Vanessa K	Direct Deposit	-91.84
DD3578	03/27/2020	Mosqueda, Yasmin	Direct Deposit	-29.22
DD3579	03/27/2020	Overbeck, Nicole M	Direct Deposit	-960.00
DD3580	03/27/2020	Pflum, William	Direct Deposit	-1,618.90
DD3581	03/27/2020	Stellmacher, Nancy	Direct Deposit	-67.63
DD3582	03/27/2020	Stoll, Brittany M	Direct Deposit	-44.75
DD3583	03/27/2020	Watry, Philip	Direct Deposit	-1,257.08
DD3584	03/27/2020	Zelenko, Valentina	Direct Deposit	-136.75
			TOTAL DIRECT DEPOSITS	-31,251.49
35863	03/10/2020	MARKESAN, CITY OF-PETTY CASH	Postage	-11.30
35864	03/10/2020	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-288.23
35865	03/10/2020	ACTION APPRAISERS & CONSULTANT	2020 1st Quarter Maintenance	-1,425.00
35866	03/10/2020	ADVANCED DISPOSAL	Mar 2020 Trash & Recycling	-7,214.40
35867	03/10/2020	BALLWEG IMPLEMENT	Oil	-73.38
35868	03/10/2020	BERGEMANN'S AUTOCARE	2014 Ford / Replace left headlight bulb	-32.98
35869	03/10/2020	KRENTZ, DOROTHEA	March 2020 Cell Phone Reimb	-15.00
35870	03/10/2020	LANDMARK SERVICES COOPERATIVE	Feb 2020 Fuel	-537.93
35871	03/10/2020	MARKESAN HIGH SCHOOL YEARBOOK	Yearbook Ad	-40.00
35872	03/10/2020	MCLEAN CODY	March 2020 Cell Phone Reimb	-15.00
35873	03/10/2020	PFLUM, WILLIAM A.	Mar 2020 Cell Phone / Microfiber Towel	-25.47
35874	03/10/2020	PULSE TECHNOLOGY PARTNERS LLC	Donation	-1,650.00
35875	03/10/2020	RENNERT'S FIRE EQUIPMENT	Remove & replace radar	-245.00
35876	03/10/2020	SECURIAN FINANCIAL GROUP, INC.	Apr 2020 Life Ins Premium	-120.52
35877	03/10/2020	SHERWIN-WILLIAMS	Paint for Bathroom	-115.50
35878	03/10/2020	SONDALLE LAW OFFICE	Feb 2020 Legal Services	-487.50
35879	03/10/2020	SUPERHEAT	Install new blower motor	-390.00
35880	03/10/2020	TED'S PIGGLY WIGGLY	Election Food	-54.38
35881	03/10/2020	THE UNIFORM SHOPPE	Pflum - Shirt / Pant / Belt	-181.85
35882	03/10/2020	WATRY PHILIP	Mar 2020 Cell Phone Reimb	-15.00
35883	03/20/2020	AIRGAS USA, LLC	Cylinder Rental	-499.42
35884	03/20/2020	ALLIANT ENERGY/WP&L	Feb - March 2020 Electric Bills	-3,129.88
35885	03/20/2020	EMC INSURANCE	Property & Liability / Workers Comp	-3,682.94
35886	03/20/2020	ERGO BANK OF MARKESAN	WRS Loan - Payment #23	-320.64

City of Markesan Voucher List

March 3 through April 6, 2020

35887	03/20/2020	FASTENAL COMPANY	Supplies	-135.60
35888	03/20/2020	GRAND RIVER FIRE DISTRICT	Feb 2020 Incident Charges	-265.86
35889	03/20/2020	LANDMARK SERVICES COOPERATIVE	Feb 2020 Fuel	-245.84
35890	03/20/2020	PFLUM, WILLIAM A.	Reimb / COVID-19 Supplies	-55.34
35891	03/20/2020	SHELL FLEET	Feb 2020 Fuel	-904.07
35892	03/20/2020	TACTICAL SOLUTIONS	Certification of Radar Unit	-39.00
35893	03/20/2020	VERIZON WIRELESS	March - Apr 2020 Cell Phone	-98.91
35894	03/20/2020	WE ENERGIES	Feb - March 2020 Gas Bills	-1,294.80
35895	03/24/2020	US POSTMASTER	3 Rolls of Stamps	-165.00
35896	03/26/2020	PRE-EMPLOYMENT FUND	March 2020 Pre Employment / Stuckart	-38.46
35897	03/30/2020	US POSTMASTER	8 Rolis of Stamps	-440.00
35898	03/31/2020	CENTURYLINK	Emergency Lines	-282.33
35899	03/31/2020	WELLS FARGO REMITTANCE CENTER	Misc. Charges	-624.87
35900	04/06/2020	ARAMARK	March 2020 Rug Cleaning	-113.50
35901	04/06/2020	BERGEMANN'S AUTOCARE	2014 Ford / Change Oil & Filter	-162.03
35902	04/06/2020	BERLIN JOURNAL NEWSPAPERS	BOR / Public Test / Ord 256 / Council	-1,109.28
35903	04/06/2020	BIESZKI, STEVE	COVID-19 / Hand Sanitizer	-59.34
35904	04/06/2020	COMPLETE OFFICE OF WISCONSIN	Supplies	-159.13
35905	04/06/2020	DARRELL'S AUTO REPAIR	Plow Parts	-43.46
35906	04/06/2020	GENERAL CODE	2020 Annual Maintenance	-495.00
35907	04/06/2020	GENERAL ENGINEERING CO., INC.	Municipal Building Inspection	-763.85
35908	04/06/2020	GUENTHER SUPPLY, INC	Tape	-31.57
35909	04/06/2020	HEILING RACHEL	Travel to Cty for Election Supplies	-16.24
35910	04/06/2020	KRENTZ, DOROTHEA	April 2020 Cell Phone Reimb	-15.00
35911	04/06/2020	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Jan - Mar 2020 W/s Bill	-155.00
35912	04/06/2020	MARKESAN AUTO, HOME & FARM	Misc Parts	-717.00
35913	04/06/2020	MARKESAN WATER & SEWER	Jan - Mar 2020 W/S Bills	-457.28
35914	04/06/2020	MCLEAN CODY	April 2020 Cell Phone Reimb	-15.00
35915	04/06/2020	PFLUM, WILLIAM A.	Apr 2020 Cell Phone / COVID-19 Reimb	-143.92
35916	04/06/2020	SUPERIOR CHEMICAL CORPORATION	Hand Rinse	-89.09
35917	04/06/2020	WATRY PHILIP	April 2020 Cell Phone Reimb	-15.00
35918	04/06/2020	WAUPUN AUTO SUPPLY, INC.	Battery	-133.69
35919	04/06/2020	WINDYWARES-JBL AWARDS LLC	Plaque for Martin Hansen	-30.00
			TOTAL CHECK PAYMENTS	-29,885.78
			TOTAL PAYMENTS	-103,705.64

Markesan Utilities
Voucher List
March 3 through April 6, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
12533	03/10/2020	MARKESAN-PETTY CASH	Postage	-18.42
12534	03/10/2020	CENTURYLINK	Feb - Mar 2020 Phone & Internet	-172.54
12535	03/10/2020	HEBERER, JEFFREY	March 2020 Cell Phone Reimb	-15.00
12536	03/10/2020	LANDMARK SERVICES COOPERATIVE	Feb 2020 Fuel	-62.86
12537	03/10/2020	USA BLUEBOOK	Supplies	-187.55
12538	03/20/2020	ALLIANT ENERGY/WP&L	Feb - March 2020 Electric Bill	-2,500.38
12539	04/01/2020	CENTURYLINK	Mar - Apr 2020 Phone & Internet	-172.47
12540	04/01/2020	USA BLUEBOOK	Submersible Trash Pump	-719.22
12541	04/01/2020	WE ENERGIES	Feb - Mar 2020 Gas Bills	-233.91
12542	04/06/2020	HEBERER, JEFFREY	Apr 2020 Cell Phone Reimb	-15.00
12543	04/06/2020	MARKESAN WATER & SEWER	Jan - Mar 2020 W/S Bill	-381.80
12544	04/06/2020	U.S. CELLULAR	Mar - Apr 2020 Cell Phone	-48.24
12545	04/06/2020	USA BLUEBOOK	Plugs	-50.59
			TOTAL CHECK PAYMENTS	-4,577.98
			TOTAL PAYMENTS	-4,577.98

City of Markesan
Treasurer's Report Budget vs. Actual
 January through March 2020

	Jan - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	69,000.00	-69,000.00	0.0%
4111000 · City Taxes & Overrun	612,421.00	0.00	612,421.00	100.0%
4112000 · TIF Increment	0.00	90,000.00	-90,000.00	0.0%
4114000 · Mobile Home Fees	245.56	2,800.00	-2,554.44	8.8%
4132000 · PILOT's MRH	13,011.69	14,500.00	-1,488.31	89.7%
4180000 · Interest on Taxes				
4180100 · Interest on Delq PP Taxes/Util	29.90			
4180150 · INTEREST ON SPECIAL CHARGES	172.06			
4180000 · Interest on Taxes - Other	0.00	1,000.00	-1,000.00	0.0%
Total 4180000 · Interest on Taxes	201.96	1,000.00	-798.04	20.2%
4100000 · Taxes - Other	0.00	612,421.00	-612,421.00	0.0%
Total 4100000 · Taxes	625,880.21	789,721.00	-163,840.79	79.3%
4200000 · Special Assessments	3,525.58			
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	444,543.48	-444,543.48	0.0%
4342000 · Fire Dues	0.00	3,300.00	-3,300.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,515.80	-3,515.80	0.0%
4353100 · Transportation Aids	20,392.01	81,568.06	-61,176.05	25.0%
4354500 · Recycling Grant	0.00	6,000.00	-6,000.00	0.0%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	20,392.01	543,927.34	-523,535.33	3.7%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	20.00	2,300.00	-2,280.00	0.9%
4410200 · Operator's Licenses	195.00	1,200.00	-1,005.00	16.3%
4410300 · Soda Water Licenses	0.00	100.00	-100.00	0.0%
4410400 · Cigarette Licenses	0.00	300.00	-300.00	0.0%
4410500 · Other Business Lic.	0.00	150.00	-150.00	0.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	799.33	750.00	49.33	106.6%
4430000 · Building Permits	2,125.00	1,000.00	1,125.00	212.5%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
Total 4400000 · Licenses & Permits	3,439.33	7,250.00	-3,810.67	47.4%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	1,975.14	8,250.00	-6,274.86	23.9%
4510100 · Parking Violations	160.00	500.00	-340.00	32.0%
Total 4500000 · Fines, Forfeits & Penalties	2,135.14	8,750.00	-6,614.86	24.4%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	180.50	1,500.00	-1,319.50	12.0%
4610100 · Publication Fees	0.00	400.00	-400.00	0.0%
4621000 · Police Dept Fees	14.00	200.00	-186.00	7.0%
4632200 · Snow Removal Fees	110.00	200.00	-90.00	55.0%
4643500 · Recycle Fees	355.62	2,000.00	-1,644.38	17.8%
4644000 · Weed Control Charges	1,027.82	1,000.00	27.82	102.8%
4654000 · Cemetery Sales	0.00	500.00	-500.00	0.0%
4672000 · Park Shelter Use	230.00	1,300.00	-1,070.00	17.7%
4674300 · Comm Ctr Use	200.00	600.00	-400.00	33.3%
Total 4600000 · Public Charges for Services	2,117.94	7,700.00	-5,582.06	27.5%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	18,105.28	56,192.00	-38,086.72	32.2%
4734100 · Recycle Ctr-Towns	0.00	9,000.00	-9,000.00	0.0%
4739100 · Crossing Guard Reimb	0.00	6,300.00	-6,300.00	0.0%
Total 4700000 · Intergov't Charges for Services	18,105.28	71,492.00	-53,386.72	25.3%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	5.85	1,000.00	-994.15	0.6%
4813000 · Spcl Assmt / Spcl Chrg Interest	3,353.02			
4820000 · Rent-Muni Bldg	750.00	3,000.00	-2,250.00	25.0%
4820100 · Rent-Land	0.00	2,362.00	-2,362.00	0.0%
4820200 · Rent-Cell Tower	2,702.82	10,300.00	-7,597.18	26.2%
4840900 · Ins Dividends	0.00	2,500.00	-2,500.00	0.0%
4850000 · Donations	600.00	4,600.00	-4,000.00	13.0%
4850100 · Police Donations	3,826.79			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through March 2020

	Jan - Mar 20	Budget	\$ Over Budget	% of Budget
4890000 · Exp Reimb-All Types	2,205.70	2,500.00	-294.30	88.2%
Total 4800000 · Miscellaneous Revenue	13,444.18	26,262.00	-12,817.82	51.2%
4900000 · Other Financing Sources				
4910010 · 2018A Bond Income	0.00	75,000.00	-75,000.00	0.0%
Total 4900000 · Other Financing Sources	0.00	75,000.00	-75,000.00	0.0%
Total Income	689,039.67	1,530,102.34	-841,062.67	45.0%
Gross Profit	689,039.67	1,530,102.34	-841,062.67	45.0%
Expense				
5100000 · General Government				
5100213 · Accts Rec - Library Health Ins	164.44			
5100100 · W&S Expense Reimb	3,161.49			
5100111 · Accts Rec - W&S Wages	7,988.39			
5100112 · Accts Rec - W&S WRS	408.41			
5100114 · Accts Rec - W&S Insurance	4,137.44			
5100211 · Accts Rec - Library Wages	5,407.84			
5100212 · Accts Rec - Library WRS	236.69			
5110000 · Legislative				
5110111 · Council	0.00	11,000.00	-11,000.00	0.0%
5110211 · Mayor	1,500.00	7,700.00	-6,200.00	19.5%
5111011 · Committees	0.00	500.00	-500.00	0.0%
Total 5110000 · Legislative	1,500.00	19,200.00	-17,700.00	7.8%
5130000 · Legal				
5130021 · City Atty-General	556.25	4,000.00	-3,443.75	13.9%
5130121 · City Atty-Prosecution	23.75	3,000.00	-2,976.25	0.8%
5131021 · Muni Code Updates	395.00	1,500.00	-1,105.00	26.3%
Total 5130000 · Legal	975.00	8,500.00	-7,525.00	11.5%
5140000 · General Administration				
5141011 · Legislative Support-Wages	1,308.77	15,000.00	-13,691.23	8.7%
5141025 · Legislat. Support-Training/Dues	32.50			
5141032 · Legislative Support-Publication	1,910.38			
5142011 · General Admin-Wages	4,780.26	27,000.00	-22,219.74	17.7%
5142021 · General Admin-Outside Services	223.83			
5142025 · General Admin-Training/Dues	97.50			
5142031 · General Admin-Office Supplies	1,212.08			
5143011 · Elections-Wages	1,530.67	6,000.00	-4,469.33	25.5%
5143032 · Elections-Publication	32.30			
5143034 · Elections-Supplies	362.12			
5144011 · Licensing & Permits-Wages	569.87	2,200.00	-1,630.13	25.9%
Total 5140000 · General Administration	12,060.28	50,200.00	-38,139.72	24.0%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	4,375.50	20,000.00	-15,624.50	21.9%
5150521 · Independent Audit	0.00	7,300.00	-7,300.00	0.0%
5151113 · Medicare (default)	1,955.79	5,957.00	-4,001.21	32.8%
5151213 · Social Security	7,343.76	24,000.00	-16,656.24	30.6%
5151314 · Health Insurance	39,511.17	140,000.00	-100,488.83	28.2%
5151315 · HRA-Health Reimbursement	1,079.23			
5151414 · Life Insurance	168.25	650.00	-481.75	25.9%
5151611 · Paid Time Off (PTO)-Wages	14,521.13			
5152012 · Wisconsin Retirement System	9,815.89	37,000.00	-27,184.11	26.5%
5155011 · Property Assessment-Wages	0.00	6,000.00	-6,000.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	1,750.53			
5155111 · Prop Tax Collection-Wages	1,136.72	2,700.00	-1,563.28	42.1%
5155121 · Prop Tax Collection-Outside Ser	445.01			
5156005 · Prop & Liability Ins	4,870.03	19,150.00	-14,279.97	25.4%
5156100 · Workers Comp - Calculated	43.17			
5156105 · Workers Comp	3,022.26	11,500.00	-8,477.74	26.3%
5156205 · Employee Bonds	0.00	850.00	-850.00	0.0%
5150000 · Financial Administration - Other	10.00			
Total 5150000 · Financial Administration	90,048.44	275,107.00	-185,058.56	32.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	2,354.63			
5160021 · Municipal Building-Outside Serv	1,119.34			
5160022 · Municipal Building-Utilities	3,965.09			
5160023 · Municipal Building-Repairs&Supp	2,326.92			
5160000 · Municipal Building - Other	0.00	44,100.00	-44,100.00	0.0%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through March 2020

	Jan - Mar 20	Budget	\$ Over Budget	% of Budget
Total 5160000 · Municipal Building	9,765.98	44,100.00	-34,334.02	22.1%
Total 5100000 · General Government	135,854.40	397,107.00	-261,252.60	34.2%
5150520 · Bank Service Charges	50.00			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	17,669.64	63,700.00	-46,030.36	27.7%
5210019 · Police Admin-Uniforms	181.85	1,300.00	-1,118.15	14.0%
5210021 · Police Admin-Outside Services	473.76			
5210022 · Police Admin-Utilities	381.74	270.00	111.74	141.4%
5210034 · Police Admin-Supplies	433.87	6,000.00	-5,566.13	7.2%
5210035 · Police Admin - Donations	3,645.00			
Total 5210001 · Police Administration	22,785.86	71,270.00	-48,484.14	32.0%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	43.96			
5212011 · Police Patrol-Wages - Other	39,372.53	164,000.00	-124,627.47	24.0%
Total 5212011 · Police Patrol-Wages	39,416.49	164,000.00	-124,583.51	24.0%
5212021 · Police Patrol-Outside Services	362.00	5,000.00	-4,638.00	7.2%
5212022 · Police Patrol-Utilities	179.96	600.00	-420.04	30.0%
5212023 · Police Patrol-Repairs/Supplies	774.28	12,000.00	-11,225.72	6.5%
5212033 · Police Patrol-Fuel/Miles	884.28			
Total 5212000 · Police Patrol	41,617.01	181,600.00	-139,982.99	22.9%
5213021 · Police Criminal Inv-Suppl/Serv	0.00	1,400.00	-1,400.00	0.0%
5214025 · Police Training	167.24	1,500.00	-1,332.76	11.1%
Total 5210000 · Law Enforcement	64,570.11	255,770.00	-191,199.89	25.2%
5219000 · School Crossing Guard	3,218.29	11,000.00	-7,781.71	29.3%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	11,050.00	38,850.00	-27,800.00	28.4%
5220022 · Water Hydrant Rental	0.00	113,000.00	-113,000.00	0.0%
5220034 · Fire Dept-Incident Charges	822.79			
Total 5220000 · Fire Protection	11,872.79	151,850.00	-139,977.21	7.8%
5230021 · Ambulance Service	0.00	26,000.00	-26,000.00	0.0%
5240021 · Building Inspection	2,068.25	7,000.00	-4,931.75	29.5%
5290000 · Other Public Safety				
5290022 · Emergency Govt-Utilities	336.21			
5290023 · Emer Govt-Supp., Equip & Repair	852.63			
5290000 · Other Public Safety - Other	0.00	8,000.00	-8,000.00	0.0%
Total 5290000 · Other Public Safety	1,188.84	8,000.00	-6,811.16	14.9%
Total 5200000 · Public Safety	82,918.28	459,620.00	-376,701.72	18.0%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	115.00			
5310011 · Streets Admin-Wages	1,225.13			
5310021 · Streets Admin-Outside Services	476.63			
5310000 · Streets Administration - Other	0.00	6,750.00	-6,750.00	0.0%
Total 5310000 · Streets Administration	1,816.76	6,750.00	-4,933.24	26.9%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,336.50			
5311022 · PW Shop-Utilities	1,226.06			
5311033 · PW Shop-Fuel	31.06			
5311034 · PW Shop-Supplies/Tools	1,153.99			
5311000 · Public Works Shop - Other	0.00	12,900.00	-12,900.00	0.0%
Total 5311000 · Public Works Shop	3,747.61	12,900.00	-9,152.39	29.1%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	6,113.70			
5312023 · PW Mach & Equip-Repair/Supplies	2,212.64			
5312033 · PW Mach & Equip-Fuel	209.66			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	8,536.00	36,000.00	-27,464.00	23.7%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through March 2020

	Jan - Mar 20	Budget	\$ Over Budget	% of Budget
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	42.85			
5331000 · Road Maintenance - Other	0.00	12,100.00	-12,100.00	0.0%
Total 5331000 · Road Maintenance	42.85	12,100.00	-12,057.15	0.4%
5331100 · Curbs & Gutters	0.00	525.00	-525.00	0.0%
5331200 · Traffic Signs & Markings	0.00	2,010.00	-2,010.00	0.0%
5331300 · Bridges & Culverts	0.00	500.00	-500.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	6,112.98			
5331933 · Snow & Ice Control-Fuel	2,180.07			
5331900 · Snow & Ice Control - Other	0.00	25,000.00	-25,000.00	0.0%
Total 5331900 · Snow & Ice Control	8,293.05	25,000.00	-16,706.95	33.2%
5342022 · Street Lighting	5,518.87	24,000.00	-18,481.13	23.0%
5343100 · Sidewalks	0.00	500.00	-500.00	0.0%
5344000 · Storm Sewers	0.00	1,750.00	-1,750.00	0.0%
5344100 · Street Cleaning	1,021.75	1,800.00	-778.25	56.8%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	24.75			
5345000 · Parking Lots - Other	0.00	525.00	-525.00	0.0%
Total 5345000 · Parking Lots	24.75	525.00	-500.25	4.7%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	1,345.53			
5362021 · Sanitation/Trash-Outside Serv.	16,796.70			
5362000 · Sanitation/Trash - Other	0.00	63,000.00	-63,000.00	0.0%
Total 5362000 · Sanitation/Trash	18,142.23	63,000.00	-44,857.77	28.8%
5363100 · Landfill Monitoring	0.00	3,000.00	-3,000.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	901.60			
5363523 · Recycling Center-Markesan	18.44			
5363533 · Recycling Center-Fuel	15.54			
5363500 · Recycling Center - Other	21.95	5,500.00	-5,478.05	0.4%
Total 5363500 · Recycling Center	957.53	5,500.00	-4,542.47	17.4%
5363521 · Recycling-Curbside	4,246.50	26,000.00	-21,753.50	16.3%
5363600 · Recycling Center-Mackford	161.79	2,100.00	-1,938.21	7.7%
5363700 · Recycling Center-Manchester	161.80	1,200.00	-1,038.20	13.5%
5363800 · Recycling Center-Green Lake	311.80	2,100.00	-1,788.20	14.8%
5364000 · Weed Control	0.00	1,500.00	-1,500.00	0.0%
Total 5300000 · Public Works	52,983.29	228,760.00	-175,776.71	23.2%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	254.70			
5491022 · Cemetery-Utilities	46.72			
5490000 · Cemetery - Other	0.00	8,500.00	-8,500.00	0.0%
Total 5490000 · Cemetery	301.42	8,500.00	-8,198.58	3.5%
Total 5400000 · Health & Human Services	301.42	8,500.00	-8,198.58	3.5%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	572.93			
5511021 · Library-Annual Budget	32,600.00			
5510000 · Library - Other	0.00	65,200.00	-65,200.00	0.0%
Total 5510000 · Library	33,172.93	65,200.00	-32,027.07	50.9%
5520000 · Parks				
5520011 · Parks-Wages	795.65			
5520022 · Parks-Utilities	453.45			
5520023 · Parks-Repairs/Supplies	584.63			
5520033 · Parks-Fuel	23.30			
5520000 · Parks - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5520000 · Parks	1,857.03	16,000.00	-14,142.97	11.6%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through March 2020

	Jan - Mar 20	Budget	\$ Over Budget	% of Budget
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	257.10			
5530021 · City Events/Banner-Outside Srvc	323.50			
Total 5530000 · City Events/Banners	580.60			
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	4,656.33	5,000.00	-343.67	93.1%
Total 5500000 · Culture, Rec & Educ	42,266.89	88,200.00	-45,933.11	47.9%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	115.00	500.00	-385.00	23.0%
5671000 · Industrial Park Development	47.04			
5671021 · TIF Fees	150.00	300.00	-150.00	50.0%
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	250.00	-250.00	0.0%
Total 5600000 · Conservation & Development	312.04	1,300.00	-987.96	24.0%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	750.00	-750.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	100,000.00	100,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	100,000.00	100,750.00	-750.00	99.3%
5916000 · Principal Long-Term Debt	787.73			
5926000 · Interest Long Term Debt	174.19	640.15	-465.96	27.2%
5926100 · Principle Long Term Debt	0.00	3,207.53	-3,207.53	0.0%
5926250 · 2018A Bond Issue Interest	19,687.50	38,425.00	-18,737.50	51.2%
5927000 · Patrol Car Principal Loan	2,417.83	4,879.98	-2,462.15	49.5%
5927500 · Patrol Car Interest Loan	469.63	894.94	-425.31	52.5%
Total 5900000 · Debt Service	123,536.88	148,797.60	-25,260.72	83.0%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	2,500.00	-2,500.00	0.0%
6572200 · Outlay - Fire Department	0.00	8,500.00	-8,500.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	5,000.00	-5,000.00	0.0%
6573240 · Outlay - Machines & Equipment	0.00	20,000.00	-20,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	1,500.00	-1,500.00	0.0%
6573310 · Outlay - Streets	0.00	95,000.00	-95,000.00	0.0%
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	1,500.00	-1,500.00	0.0%
6575100 · Outlay - Cemetery	0.00	2,000.00	-2,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	3,000.00	-3,000.00	0.0%
Total 6000000 · Capital Outlay	0.00	146,300.00	-146,300.00	0.0%
Total Expense	438,223.20	1,478,584.60	-1,040,361.40	29.6%
Net Ordinary Income	250,816.47	51,517.74	199,298.73	486.9%
Net Income	250,816.47	51,517.74	199,298.73	486.9%

JOBS THAT WORKED ON

March 23, 2020 to April 6, 2020

- Fix damaged lawns from snowplowing
- Clean streets that had pee stone on them
- Fixed city street pot holes
- City Hall – insulated pipe
- Worked on tailgate of Chev Truck
- City Hall grounds and Park clean-up
- Cleaned out catch basins
- Washed and desalted equipment
- Picked up brush in Cemetery and Parks and City
- Trim trees in Cemetery and cut trees down
- New Flag in Cemetery
- Plows away for season
- Contacted Kinas for fixing East Vista Street
- City Hall; Test Run Generator, Salt in Softner, Checked oil in elevator
- Pick up City garbage
- Talk to Homan's in regards to New Truck
- Started Spring Clean-up in Cemetery
- Picked up leaves in City
- Mulch leaves at S&S Park

RECEIVED MAR 25 2020

INVOICE -- NORTHERN LAKE SERVICE, INC.

Description: 2020 1st Quarter and Annual Drinking Water Analysis	Date sent: 03/24/20	Invoice: 375362
Title: PWS# 42402184	Quote#: 128360	Project: 340064
Contact: Tony Doro	Phone: 920-229-1387	Client: 20083
COC: 232428	Fax: 920-398-3991	PO#:

Note: DW TB samples received on 02-26-2020. Samples collected: 02-25-2020

Bill to: Markesan Waterworks Attn: Tony Doro 150 South Bridge Street P O Box 352 Markesan, WI 53946 0352	Client: Markesan Waterworks 150 South Bridge Street Markesan, WI 53946 0352
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Qty	Test	Price	Extended
1	Nitrate as N, uncorr. for NO2 (unfilt)	16.00	16.00
2	Radioactivity, Gross Alpha (excluding Uranium & Radon)	.00	.00
2	Radioactivity, gross alpha	60.00	120.00
2	Radium 226, total	90.00	180.00
2	Radium 228, total	90.00	180.00
2	SDWA Inorganics (14 Parameters)	125.00	250.00
2	SDWA Volatile Organics (VOCs) by EPA 524.2	63.00	126.00
1	Trip Blank - SDWA Volatile Organics (VOCs) by EPA 524.2	.00	.00
2	Turbidity, screening - SDWA	.00	.00
2	Uranium	25.00	50.00

Invoice Total: \$922.00

BALANCE DUE: \$922.00

*68200.2
Water
TD*

Please Remit to:
NORTHERN LAKE SERVICE, INC.
 400 North Lake Avenue
 Crandon, WI 54520
 Ph: 715-478-2777

THANK YOU

TERMS: 30 days net. 1.5% per month on overdue accounts.

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

**Authorizing Resolution to Submit a
Community Development Block Grant (CDBG)
Application**

Relating to the City of Markesan participation in the
(County, City, Village, or Town) *(UGLG/Unit of General Local Government's Name)*
Community Development Block Grant Public Facilities Program
(Name of Program, e.g., Public Facilities (CDBG-PF), Planning (CDBG-PLNG))

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program

(Activity and Program, e.g., Public Facility Improvement for the CDBG-PF Program; Plan for the CDBG-PLNG Program)

for the City of Markesan ;
(County, City, Village, or Town) *(UGLG's Name)*

WHEREAS, after public meeting and due consideration, the City Council
(Name of Appropriate Committee)

has recommended that an application be submitted to DOA for the following project:

2021 Streets and Utilities Rehabilitation ; and
(CDBG Proposed Project Title)

WHEREAS, it is necessary for the City Council to
(County Board, City Council, Village Board, Town Board)

approve the preparation and filing of an application for the City to
(County, City, Town, Village)

receive funds from this program; and

WHEREAS, the City Council has reviewed the
(County Board, City Council, Village Board, Town Board)

need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the City Council
(City Council, County Board, Village Board, Town Board)

does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the Mayor is hereby
(Council President, Mayor, Board Chair, Village President)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

AUTHORIZING RESOLUTION TO SUBMIT A CDBG APPLICATION:

SUBMISSION INSTRUCTIONS

The Unit of General Local Government (UGLG) ***must*** submit documentation verifying the Chief Elected Official (CEO) has been authorized to submit a CDBG Application. The Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application form is provided to serve as this documentation, upon being completed by the UGLG and submitted with the UGLG's CDBG Application materials.

- Fill in the designated spaces throughout the form. (Please refer to the micro text located beneath each fillable slot for guidance on the type of information that must be input.)
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the local Clerk.
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the UGLG's Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, etc.). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the original completed **Authorizing Resolution to Submit a CDBG Application** form for the UGLG's prospective grant file and submit a copy to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG's CDBG Application materials.

City of Markesan

Resolution to Adopt a Citizen Participation Plan

RESOLUTION NO. 03-2020

WHEREAS, the City of Markesan has applied
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low and moderate income (LMI)), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the City of Markesan has prepared
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the City Council
(City Council, County Board, Village Board, Town Board)
of the City of Markesan officially
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
adopts the Citizen Participation Plan.

ADOPTED on this _____ day of _____, _____ . ATTEST: _____
(Day) (Month) (Year) (Signature of Clerk)

The governing body of the City of Markesan has authorized the above resolution
(UGLG/Unit of General Local Government's Name)
by Resolution No.: _____, dated _____ .
(Resolution Number) (Date Authorized)

Signature of the Chief Elected Official Mayor Title Date Signed

Rich Slate
Typed Name of the Chief Elected Official

RESOLUTION # 04-2020

CITY OF MARKESAN

AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM
STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

WHEREAS, it is the desire of the City of Markesan, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its sewer and water facilities under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the City Council of the City of Markesan that the Mayor is hereby appointed as the authorized representative for the City of Markesan for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Adopted the _____ day of April, 2020

**CITY OF MARKESAN
GREEN LAKE COUNTY. WISCONSIN**

Rich Slate, Mayor

Attest: _____
Betsy Amend, City Clerk/Treasurer

Date: _____

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 3/12/20
 Recp# 23138
 Date Apprv'd _____
 Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Alex Andrew Dallman Circle: Male / Female

OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE _____

DRIVERS LICENSE # _____ PHONE (best # to reach you) _____

ADDRESS 820 Sunnyside Road Unit 13 Green Lake WI 54941
 Street Apt. No. City State Zip

New/Renewal (1-year) - \$20 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: HORNETS NEST

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

- If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Green Lake
- As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
 YES NO _____ If yes, where? Online
 (If this is a new application, proof of completion must be submitted with the application)
- Do you understand your responsibilities as an alcohol beverage license holder? YES NO _____
- Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO
- Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO
- Have you ever been convicted of a felony? YES _____ NO
- Do you have any criminal charges presently pending against you? YES _____ NO

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: [Signature]
 Date 3/12/2020



SUBSCRIBED AND SWORN TO BEFORE ME
 this 12th day of March, 2020
Rachel Heiling
 (Clerk/Notary Public)
 My commission expires 5/10/2024

WP Ok 03-16-20

#35. - (cash)
 Date Rec'd 3/17/20
 Recp# 23141
 Date Apprv'd _____
 Lic# _____

Application for Operator's License
 to Serve Fermented Malt Beverages and Intoxicating Liquors

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Mark J Gelhar Circle: Male / Female
 OTHER NAMES (maiden or nicknames; if none, so state) Stubby BIRTHDATE _____
 DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
 ADDRESS 400 S MAIN ST Markesan WI 53946
 Street Apt. No. City State Zip

New/Renewal (1-year) - \$20 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Hornets Nest

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

- If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Markesan
- As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES _____ NO If yes, where? Grand Gettoed
 (If this is a new application, proof of completion must be submitted with the application)
- Do you understand your responsibilities as an alcohol beverage license holder? YES NO _____
- Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO
- Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO
- Have you ever been convicted of a felony? YES _____ NO
- Do you have any criminal charges presently pending against you? YES _____ NO

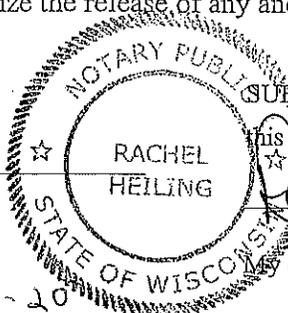
**If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: _____

Date 3/17/20



SUBSCRIBED AND SWORN TO BEFORE ME
 this 17th day of March, 20 20
Rachel Heiling
 (Clerk/Notary Public)
 My commission expires 5/8/2021

WP OK 03-18-20

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

cash
\$35.00

Date Rec'd	4/2/20
Recp#	
Date Apprv'd	
Lic#	

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Erica Marie Lien Circle: Male Female
 OTHER NAMES (maiden or nicknames; if none, so state) none BIRTHDATE _____
 DRIVERS LICENSE # _____ ONE (best # to reach you) _____
 ADDRESS 631 West Johnst Lot 3 Markesan WI 53946
Street Apt. No. City State Zip

New/Renewal (1-year) - \$20 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Markesan Shell

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

- If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
- As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
 YES NO _____ If yes, where? online
 (If this is a **new application**, proof of completion must be submitted with the application)
- Do you understand your responsibilities as an alcohol beverage license holder? YES NO _____
- Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO
- Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO
- Have you ever been convicted of a felony? YES _____ NO
- Do you have any criminal charges presently pending against you? YES _____ NO

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:
Erica Lien
 Date 4/2/20

SUBSCRIBED AND SWORN TO BEFORE ME
 this 2nd day of April, 2020
Rachel [Signature]
 (Clerk/Notary Public)
 My commission expires _____

WP (ok)

04-02-20

cash

Date Rec'd	4/1/20
Recp#	23150
Date Apprv'd	
Lic#	

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Heriberto Touar Lira Circle: (Male) Female

OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE _____

DRIVERS LICENSE # _____ PHONE (best # to reach you) _____

ADDRESS 152 W. John st Markesan WI 53946
 Street Apt. No. City State Zip

New/Renewal (1-year) - \$20 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: _____

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A'", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES NO _____ If yes, where? on line
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO
6. Have you ever been convicted of a felony? YES _____ NO
7. Do you have any criminal charges presently pending against you? YES _____ NO

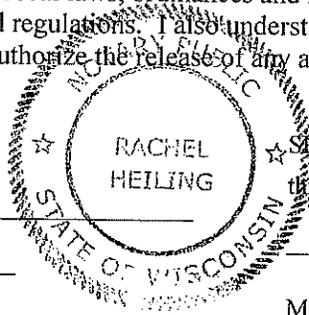
****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

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SIGNATURE OF APPLICANT:

Heriberto Touar Lira
 Date 4-1-20



SUBSCRIBED AND SWORN TO BEFORE ME

this 1st day of April, 2020
Rachel Heiling
 (Clerk/Notary Public)

My commission expires 5/8/2021

WP

OK

04-02-20