

**CITY OF MARKESAN**  
**YEAR-END REMINDERS**  
**DECEMBER 2021**

**City Hall, Public Works & the Water/Wastewater Dept. will be closed for the holidays, as follows:**

- ◆ Dec. 23 & 24, 2021
- ◆ Dec. 30 & 31, 2021



- Fri., Dec. 24, 2021 – Trash pick-up
- Fri., Dec. 31, 2021 – Trash & Recycling pick-up

**2021 TAX COLLECTION**

Your 2021 tax bill is enclosed. First installment tax payments are due Jan. 31, 2022. **Please make sure your property tax and dog license payments are made separately.** If paying by check, please write separate checks – one for taxes, one for dog licenses. Multiple tax parcels may be combined on one check. You may make your tax payment:

- ◆ **In-person:** Stop at City Hall, 150 S. Bridge St., **Monday – Thursday from 8:00am – 4:00pm and Friday from 8:00am – 12:00pm.** You will receive a receipt at the time of your payment. **PLEASE NOTE** the office closure dates listed above.
- ◆ **After Hours:** Drop your payment in our secure “PAYMENTS” drop box (to the left of the City Hall entrance). **If you desire a receipt, include a self-addressed, stamped envelope.**
- ◆ **By Mail:** Send your payment to City of Markesan, PO Box 352, Markesan, WI 53946. **If you desire a receipt, include a self-addressed, stamped envelope.**
- ◆ **Credit Card:** Please go to [www.markesanwi.gov](http://www.markesanwi.gov) to make an online payment. **DO NOT** make a credit card payment at the Green Lake County website, as your payment will be declined.

**1<sup>st</sup> Installment – Paid to City of Markesan, due by Jan. 31, 2022**

**2<sup>nd</sup> Installment – Paid to Green Lake County Treasurer, due by July 31, 2022**

**CITY OF MARKESAN**  
**DOG LICENSE APPLICATION**

License Applications are Due Annually by March 31<sup>st</sup>

**Owner:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Address where dog(s) are kept:** \_\_\_\_\_

Tag # (office use only)	Dog's Name	Sex (M/F)	Spayed/ Neutered (Yes/No)	Breed	Color

Fee: \$5.00 spayed/neutered and \$10.00 un-spayed/neutered (per dog)

Late Fee: \$15.00 PER dog if licensed after March 31<sup>st</sup>.

**For change of ownership or death of a pet, please complete the form on back and return to City Hall.**

### **Water & Sewer Bills**

Water and Sewer bills are issued four times a year, and are due in January, April, July and October. Payments are typically due towards the end of the month.

Each bill covers service for the previous three months (for example, the April bill covers January – March).

Failure to pay your bill could result in disconnection of your water service and/or the placement of the outstanding balance on your property tax bill. If you are unable to make a payment by the due date, stop at City Hall at 150 S. Bridge St., PRIOR to the due date to fill out a Payment Arrangement form.

### **2022 Dog Licenses**

**ALL dog licenses expire Dec. 31, 2021**, regardless of when they were issued. New 2022 licenses are now available.

To obtain a license, please provide the following:

- A completed Dog License Application (see front page).
- If you are not getting the license in person at City Hall, include a **self-addressed, stamped envelope**, so your license can be mailed back to you.
- A copy of the current rabies certificate. Please note, a receipt showing payment for a rabies vaccination is not sufficient. There is information on the actual rabies certificate that should be included on your license; therefore we need to see the actual Rabies Certificate from the veterinarian.
- Payment of the appropriate fee – **\$5 for spayed/neutered** dogs and **\$10 for un-spayed/un-neutered** dogs.

**A late fee of \$15 per dog is charged if dogs are not licensed by Mar. 31, 2022.**

Failure to obtain a required license is subject to a \$98.80 citation. If you no longer have a dog that was previously licensed, please complete the Affidavit of Death or Disposal of Dog (on the back of the Dog License Application) and return to City Hall so our records can be updated. Any questions, please contact City Hall at 920-398-3031.

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### **State of Wisconsin Affidavit of Death or Disposal of Dog**

I hereby certify that the following dog,

Dog Name: \_\_\_\_\_

Address Where Dog Kept: \_\_\_\_\_

Sex: Male  Female  Spayed or Neutered YES / NO

which was listed by the Treasurer of the City of Markesan in compliance with the provisions of the Wisconsin Dog Licensing Law, has been disposed of as follows:

Date Died: \_\_\_\_\_ Date Sold or Given Away: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name