



FINANCE, PERSONNEL & SAFETY

Markesan City Hall

March 3, 2020

Immediately Following the Public Property & Health Committee Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Officer Kurt Stuckart Resignation
- Officer Behlke to Full-Time Status
- Dangerous Dog Ordinance Forfeiture Schedule

Old Business

- Discussion and Approval of Ordinance 257, Amending Section 23-4(J) Common Council Agenda

Closed Session: Public Works Director Payout and Public Works Director Applications

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider employment of any public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session pursuant Wis. Stats. 19.85(2).

Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session.

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated March 2, 2020
Elizabeth Amend, Clerk-Treasurer

City of Markesan Voucher List

February 4 through March 2, 2020

Num	Date	Name	Memo	Original Amount
	02/29/2020		Service Charge	-50.00
EFT-0974	02/04/2020	WRS (Wisconsin Retirement System)	1/31/20 PR	-9,592.51
EFT-0975	02/04/2020	EMPOWER RETIREMENT (WDC)	1/31/20 PR	-565.00
EFT-0976	02/04/2020	WISCONSIN DEPT. OF REVENUE	1/31/20 PR	-2,146.29
EFT-0977	02/04/2020	INTERNAL REVENUE SERVICE	1/31/20 PR	-5,422.66
EFT-0978	02/18/2020	STATE OF WI HEALTH INS	MARCH 2020 HEALTH INS	-18,862.38
EFT-0979	02/18/2020	EMPOWER RETIREMENT (WDC)	2/14/20 PR	-565.00
EFT-0980	02/18/2020	WISCONSIN DEPT. OF REVENUE	2/14/20 PR	-1,043.79
EFT-0981	02/18/2020	INTERNAL REVENUE SERVICE	2/14/20 PR	-5,368.68
EFT-0982	02/28/2020	DTCC	PRINCIPAL & INTEREST ON BOND 2018A	-119,687.50
			TOTAL EFT PAYMENTS	-163,303.81
DD3469	02/14/2020	Dykstra, Dennis P	Direct Deposit	-116.36
DD3470	02/14/2020	Engel, Wanda S	Direct Deposit	-8.77
DD3471	02/14/2020	Fletcher-Dykstra, Donna L	Direct Deposit	-280.74
DD3472	02/14/2020	Frank, Tina M	Direct Deposit	-184.25
DD3473	02/14/2020	Panten, Beth M	Direct Deposit	-87.73
DD3474	02/14/2020	Panten, James B	Direct Deposit	-184.25
DD3475	02/14/2020	Phippen, Henry	Direct Deposit	-368.47
DD3476	02/14/2020	Slate, Rich	Direct Deposit	-461.75
DD3477	02/14/2020	Amend, Elizabeth A	Direct Deposit	-1,031.96
DD3478	02/14/2020	Butner, Bonny	Direct Deposit	-64.16
DD3479	02/14/2020	Chaon, Janice E	Direct Deposit	-80.54
DD3480	02/14/2020	Chisnell, Gerald	Direct Deposit	-138.53
DD3481	02/14/2020	Doro, Anthony	Direct Deposit	-1,473.35
DD3482	02/14/2020	French, Jessica M	Direct Deposit	-280.24
DD3483	02/14/2020	Glover, Valerie	Direct Deposit	-114.70
DD3484	02/14/2020	Hansen, Martin H	Direct Deposit	-1,344.54
DD3485	02/14/2020	Heberer, Jeffrey	Direct Deposit	-1,222.81
DD3486	02/14/2020	Heiling, Rachel	Direct Deposit	-481.48
DD3487	02/14/2020	Huhndorf, John E	Direct Deposit	-116.37
DD3488	02/14/2020	Jahnke, Terry L	Direct Deposit	-41.56
DD3489	02/14/2020	Krentz, Dorothea M	Direct Deposit	-1,008.46
DD3490	02/14/2020	McLean, Cody	Direct Deposit	-1,356.89
DD3491	02/14/2020	Meyer, Vanessa K	Direct Deposit	-131.88
DD3492	02/14/2020	Mosqueda, Yasmin	Direct Deposit	-43.84
DD3493	02/14/2020	Overbeck, Nicole M	Direct Deposit	-948.78
DD3494	02/14/2020	Pflum, William	Direct Deposit	-1,618.91
DD3495	02/14/2020	Stellmacher, Nancy	Direct Deposit	-24.06
DD3496	02/14/2020	Stoll, Brittany M	Direct Deposit	-44.75
DD3497	02/14/2020	Stuckart, Kurt A	Direct Deposit	-1,025.69
DD3498	02/14/2020	Watry, Philip	Direct Deposit	-1,284.64
DD3499	02/28/2020	Cotterill, Margaret A	Direct Deposit	-78.75
DD3500	02/28/2020	Dallman, Beverly	Direct Deposit	-7.50

City of Markesan
Voucher List

February 4 through March 2, 2020

DD3501	02/28/2020	Daye, Jean A	Direct Deposit	-7.50
DD3502	02/28/2020	Dirks, Jennifer	Direct Deposit	-78.75
DD3503	02/28/2020	James, Sandra L	Direct Deposit	-7.50
DD3504	02/28/2020	Krogulski, Holly L	Direct Deposit	-54.38
DD3505	02/28/2020	Parker, Shirley M	Direct Deposit	-60.00
DD3506	02/28/2020	Zacharias, Carmen J	Direct Deposit	-54.38
DD3507	02/28/2020	Amend, Elizabeth A	Direct Deposit	-1,040.02
DD3508	02/28/2020	Behlke, Ryan R	Direct Deposit	-656.07
DD3509	02/28/2020	Butner, Bonny	Direct Deposit	-77.78
DD3510	02/28/2020	Chaon, Janice E	Direct Deposit	-87.25
DD3511	02/28/2020	Chisnell, Gerald	Direct Deposit	-700.32
DD3512	02/28/2020	Doro, Anthony	Direct Deposit	-1,473.34
DD3513	02/28/2020	Downs, Christopher JH	Direct Deposit	-128.83
DD3514	02/28/2020	French, Jessica M	Direct Deposit	-251.98
DD3515	02/28/2020	Glover, Valerie	Direct Deposit	-105.14
DD3516	02/28/2020	Hansen, Martin H	Direct Deposit	-1,344.54
DD3517	02/28/2020	Heberer, Jeffrey	Direct Deposit	-1,222.81
DD3518	02/28/2020	Heiling, Rachel	Direct Deposit	-508.10
DD3519	02/28/2020	Huhndorf, John E	Direct Deposit	-323.08
DD3520	02/28/2020	Jahnke, Terry L	Direct Deposit	-6.92
DD3521	02/28/2020	Krentz, Dorothea M	Direct Deposit	-1,008.47
DD3522	02/28/2020	McLean, Cody	Direct Deposit	-1,358.41
DD3523	02/28/2020	Meyer, Vanessa K	Direct Deposit	-124.81
DD3524	02/28/2020	Mosqueda, Yasmin	Direct Deposit	-43.83
DD3525	02/28/2020	Overbeck, Nicole M	Direct Deposit	-948.79
DD3526	02/28/2020	Pflum, William	Direct Deposit	-1,618.92
DD3527	02/28/2020	Stellmacher, Nancy	Direct Deposit	-60.94
DD3528	02/28/2020	Stoll, Brittany M	Direct Deposit	-89.48
DD3529	02/28/2020	Stuckart, Kurt A	Direct Deposit	-1,034.42
DD3530	02/28/2020	Watry, Philip	Direct Deposit	-1,258.42
DD3531	02/28/2020	Zelenko, Valentina	Direct Deposit	-68.38
DD3532	02/28/2020	Fletcher-Dykstra, Donna L	Direct Deposit	-65.81
DD3533	02/28/2020	Olson, Clyde A	Direct Deposit	-6.92
			TOTAL DIRECT DEPOSITS	-31,533.00
35809	02/07/2020	TAXREFUND	Johnson / Overpayment on 2019 Taxes	-109.96
35810	02/07/2020	TAXREFUND	Heinig / Overpayment on 2019 Taxes - 251-00236	-276.49
35811	02/07/2020	MARKESAN WATER & SEWER	325 E John St - Del. W/S Amount Pd from Taxes	-128.92
35812	02/10/2020	AIRGAS USA, LLC	Cylinder Rental	-31.24
35813	02/10/2020	CHRIS' FLORAL & GIFTS	Sympathy Arrangement / Chisnell	-53.00
35814	02/10/2020	MARKESAN AUTO, HOME & FARM	Misc Charges	-436.84
35815	02/10/2020	PACKER CITY INT'L	Turn Signal / Wing Truck	-26.64
35816	02/10/2020	PERSONNEL EVALUATION, INC.	PEP Billing	-44.00
35817	02/10/2020	SECURIAN FINANCIAL GROUP, INC.	Mar 2020 Life Ins Premium	-123.42
35818	02/10/2020	SHELL FLEET	Jan 2020 Fuel	-949.07
35819	02/13/2020	WI MUNICIPAL CLERKS ASSC.	Amend / 2020 Dues	-65.00
35820	02/13/2020	GREEN LAKE COUNTY TREASURER	FEB TAX SETTLEMENT	-129,769.25

City of Markesan Voucher List

February 4 through March 2, 2020

35821	02/13/2020	MARKESAN DISTRICT SCHOOLS	FEB TAX SETTLEMENT	-171,920.33
35822	02/13/2020	MORAIN PARK TECHNICAL COLLEGE	FEB TAX SETTLEMENT	-12,420.24
35823	02/14/2020	MARKESAN PUBLIC LIBRARY	2020 2nd Quarter Budget Payment	-16,300.00
35824	02/20/2020	10-8 VIDEO, LLC	Front and Rear Camera	-1,995.00
35825	02/20/2020	ADVANCED DISPOSAL	Feb 2020 Trash & Recycling	-7,214.40
35826	02/20/2020	ALLIANT ENERGY/WP&L	Jan - Feb 2020 Electric Bills	-3,373.77
35827	02/20/2020	BALLWEG IMPLEMENT	Supplies	-23.71
35828	02/20/2020	CENTURYLINK BUSINESS SERVICES	Pre-pay Invoice	-5.00
35829	02/20/2020	COMPLETE OFFICE OF WISCONSIN	Paper / Timesheets	-180.96
35830	02/20/2020	EMC INSURANCE	Property & Liability / Workers Comp	-3,436.95
35831	02/20/2020	ERGO BANK OF MARKESAN	WRS Loan - Payment #22	-320.64
35832	02/20/2020	GENERAL ENGINEERING CO., INC.	Building Inspection / Sign Ordinance	-2,124.40
35833	02/20/2020	GRAND RIVER FIRE DISTRICT	Jan 2020 Incidentals	-420.90
35834	02/20/2020	HEARTLAND ENVIRONMENTAL DISTRIBUTORS	Turf King Herbicide	-228.17
35835	02/20/2020	JAHNKE PLUMBING LLC	Fix leak in heating line	-117.00
35836	02/20/2020	KRENTZ, DOROTHEA	Feb 2020 Cell Phone Reimb	-15.00
35837	02/20/2020	LANDMARK SERVICES COOPERATIVE	Jan 2020 Fuel	-898.36
35838	02/20/2020	MARKESAN DISTRICT SCHOOLS	2020 Summer Rec Program	-2,000.00
35839	02/20/2020	MCLEAN CODY	Feb 2020 Cell Phone Reimb	-15.00
35840	02/20/2020	MID-AMERICAN RESEARCH CHEMICAL	Gloves	-69.14
35841	02/20/2020	PFLUM, WILLIAM A.	Feb 2020 Cell Phone / Chiefs Conf.	-182.24
35842	02/20/2020	PORTAGE GLASS COMPANY	New frame on door at Library	-575.00
35843	02/20/2020	STUCKART, KURT	Feb 2020 Cell Phone Reimb	-15.00
35844	02/20/2020	VERIZON WIRELESS	Feb - March 2020 Cell Phone	-102.71
35845	02/20/2020	WATRY PHILIP	Feb 2020 Cell Phone Reimb	-15.00
35846	02/20/2020	WE ENERGIES	Jan - Feb 2020 Gas Bills	-1,596.79
35847	02/21/2020	WELLS FARGO REMITTANCE CENTER	Hydro Drives / Server / Google	-2,022.66
35848	02/27/2020	BERLIN CONSERVATION CLUB	2020 Dues	-40.00
35849	02/27/2020	ERGO BANK OF MARKESAN	Payment #2 of 9 for Dodge Charger	-2,887.46
35850	02/27/2020	PRE-EMPLOYMENT FUND	February 2020 Pre Employment / Stuckart	-76.92
35851	03/02/2020	ARAMARK	Feb 2020 Rug Cleaning	-100.00
35852	03/02/2020	BERLIN JOURNAL NEWSPAPERS	Election / Council / PW Ad	-488.40
35853	03/02/2020	CENTURYLINK BUSINESS SERVICES	Jan - Feb 2020 Phone & Internet	-433.49
35854	03/02/2020	COMPLETE OFFICE OF WISCONSIN	Files / Recycling Center	-18.44
35855	03/02/2020	GENERAL ENGINEERING CO., INC.	Engineering Services	-175.00
35856	03/02/2020	GREEN LAKE COUNTY TREASURER	2019 Tax Envelopes / Postage	-445.01
35857	03/02/2020	MCLEAN CODY	Pizza w/ an Officer	-95.67
35858	03/02/2020	OSHKOSH OFFICE SYSTEMS	Annual Contract	-330.00
35859	03/02/2020	RIPON COMMONWEALTH PRESS	Public Works Director Ad	-167.04
35860	03/02/2020	SHRED-IT USA	Shredding Service	-71.28
35861	03/02/2020	THEDACARE AT WORK	Behlke / Pre-Employment Drug Screen	-164.00
35862	03/02/2020	WISCONSIN DEPT. OF REVENUE	2019 Manufacturing Assessment Fee	-325.53
			TOTAL CHECK PAYMENTS	-365,420.44
			TOTAL PAYMENTS	-560,257.25

Markesan Utilities Voucher List

February 4 through March 2, 2020

Num	Date	Name	Memo	Original Amount
12518	02/10/2020	DIGGERS HOTLINE, INC.	2020 1st Prepayment Charges	-416.00
12519	02/10/2020	GENERAL ENGINEERING CO., INC.	Phosphorus Upgrade	-397.50
12520	02/20/2020	ALLIANT ENERGY/WP&L	Jan - Feb 2020 2019 Electric Bill	-2,805.78
12521	02/20/2020	COMPLETE OFFICE OF WISCONSIN	Toner	-78.50
12522	02/20/2020	HEBERER, JEFFREY	Feb 2020 Cell Phone Reimb	-15.00
12523	02/20/2020	LANDMARK SERVICES COOPERATIVE	Jan 2020 Fuel	-67.85
12524	02/20/2020	MARTELLE WATER TREATMENT	Sodium Hypochlorite	-99.60
12525	02/20/2020	USA BLUEBOOK	Supplies	-555.98
12526	02/20/2020	WE ENERGIES	Jan - Feb 2020 Gas Bills	-297.09
12527	02/27/2020	MARKESAN, CITY OF	Feb 2020 PR Reimb	-13,884.06
12528	02/27/2020	MARKESAN, CITY OF	Jan 2020 Expense Reimb	-3,072.27
12529	03/01/2020	GENERAL ENGINEERING CO., INC.	Income Survey	-1,500.00
12530	03/01/2020	NORTH CENTRAL LABS, INC.	Supplies	-640.28
12531	03/01/2020	U.S. CELLULAR	Feb - March 2020 Cell Phone	-48.24
12532	03/01/2020	WISCONSIN RURAL WATER ASSOC.	Membership Renewal	-45.00
			TOTAL CHECK PAYMENTS	-23,923.15
			TOTAL PAYMENTS	-23,923.15

March 3, 2020

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 35809 - 35862	\$	365,420.44
DD #3469 - 3533	\$	31,533.00
EFT #0974 - 0982	\$	163,303.81
TOTAL	\$	560,257.25
UTILITY CHECKS: #12518 - 12532	\$	23,923.15
TOTAL	\$	23,923.15

With the exception of:

Signed:

City of Markesan
Treasurer's Report Budget vs. Actual
 January through February 2020

	Jan - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	69,000.00	-69,000.00	0.0%
4111000 · City Taxes & Overrun	612,421.00	0.00	612,421.00	100.0%
4112000 · TIF Increment	0.00	90,000.00	-90,000.00	0.0%
4114000 · Mobile Home Fees	234.86	2,800.00	-2,565.14	8.4%
4132000 · PILOT's MRH	13,011.69	14,500.00	-1,488.31	89.7%
4180000 · Interest on Taxes				
4180100 · Interest on Delq PP Taxes/Util	29.90			
4180150 · INTEREST ON SPECIAL CHARGES	116.37			
4180000 · Interest on Taxes - Other	0.00	1,000.00	-1,000.00	0.0%
Total 4180000 · Interest on Taxes	146.27	1,000.00	-853.73	14.6%
4100000 · Taxes - Other	0.00	612,421.00	-612,421.00	0.0%
Total 4100000 · Taxes	625,813.82	789,721.00	-163,907.18	79.2%
4200000 · Special Assessments	3,525.58			
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	444,543.48	-444,543.48	0.0%
4342000 · Fire Dues	0.00	3,300.00	-3,300.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,515.80	-3,515.80	0.0%
4353100 · Transportation Aids	20,392.01	81,568.06	-61,176.05	25.0%
4354500 · Recycling Grant	0.00	6,000.00	-6,000.00	0.0%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	20,392.01	543,927.34	-523,535.33	3.7%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	10.00	2,300.00	-2,290.00	0.4%
4410200 · Operator's Licenses	105.00	1,200.00	-1,095.00	8.8%
4410300 · Soda Water Licenses	0.00	100.00	-100.00	0.0%
4410400 · Cigarette Licenses	0.00	300.00	-300.00	0.0%
4410500 · Other Business Lic.	0.00	150.00	-150.00	0.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	799.33	750.00	49.33	106.6%
4430000 · Building Permits	2,075.00	1,000.00	1,075.00	207.5%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
Total 4400000 · Licenses & Permits	3,289.33	7,250.00	-3,960.67	45.4%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	1,537.14	8,250.00	-6,712.86	18.6%
4510100 · Parking Violations	140.00	500.00	-360.00	28.0%
Total 4500000 · Fines, Forfeits & Penalties	1,677.14	8,750.00	-7,072.86	19.2%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	330.50	1,500.00	-1,169.50	22.0%
4610100 · Publication Fees	0.00	400.00	-400.00	0.0%
4621000 · Police Dept Fees	0.00	200.00	-200.00	0.0%
4632200 · Snow Removal Fees	0.00	200.00	-200.00	0.0%
4643500 · Recycle Fees	301.62	2,000.00	-1,698.38	15.1%
4644000 · Weed Control Charges	1,027.82	1,000.00	27.82	102.8%
4654000 · Cemetery Sales	0.00	500.00	-500.00	0.0%
4672000 · Park Shelter Use	145.00	1,300.00	-1,155.00	11.2%
4674300 · Comm Ctr Use	100.00	600.00	-500.00	16.7%
Total 4600000 · Public Charges for Services	1,904.94	7,700.00	-5,795.06	24.7%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	11,666.98	56,192.00	-44,525.02	20.8%
4734100 · Recycle Ctr-Towns	5,954.14	9,000.00	-3,045.86	66.2%
4739100 · Crossing Guard Reimb	6,210.33	6,300.00	-89.67	98.6%
Total 4700000 · Intergov't Charges for Services	23,831.45	71,492.00	-47,660.55	33.3%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	3.01	1,000.00	-996.99	0.3%
4813000 · Spcl Assmt / Spcl Chrg Interest	3,353.02			
4820000 · Rent-Muni Bldg	500.00	3,000.00	-2,500.00	16.7%
4820100 · Rent-Land	0.00	2,362.00	-2,362.00	0.0%
4820200 · Rent-Cell Tower	1,801.88	10,300.00	-8,498.12	17.5%
4840900 · Ins Dividends	0.00	2,500.00	-2,500.00	0.0%
4850000 · Donations	600.00	4,600.00	-4,000.00	13.0%
4850100 · Police Donations	3,826.79			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through February 2020

	Jan - Feb 20	Budget	\$ Over Budget	% of Budget
4890000 · Exp Reimb-All Types	952.75	2,500.00	-1,547.25	38.1%
Total 4800000 · Miscellaneous Revenue	11,037.45	26,262.00	-15,224.55	42.0%
4900000 · Other Financing Sources				
4910010 · 2018A Bond Income	0.00	75,000.00	-75,000.00	0.0%
Total 4900000 · Other Financing Sources	0.00	75,000.00	-75,000.00	0.0%
Total Income	691,471.72	1,530,102.34	-838,630.62	45.2%
Gross Profit	691,471.72	1,530,102.34	-838,630.62	45.2%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	1,253.89			
5100112 · Accts Rec - W&S WRS	-108.37			
5100114 · Accts Rec - W&S Insurance	-3.28			
5110000 · Legislative				
5110111 · Council	0.00	11,000.00	-11,000.00	0.0%
5110211 · Mayor	1,000.00	7,700.00	-6,700.00	13.0%
5111011 · Committees	0.00	500.00	-500.00	0.0%
Total 5110000 · Legislative	1,000.00	19,200.00	-18,200.00	5.2%
5130000 · Legal				
5130021 · City Atty-General	500.00	4,000.00	-3,500.00	12.5%
5130121 · City Atty-Prosecution	93.75	3,000.00	-2,906.25	3.1%
5131021 · Muni Code Updates	395.00	1,500.00	-1,105.00	26.3%
Total 5130000 · Legal	988.75	8,500.00	-7,511.25	11.6%
5140000 · General Administration				
5141011 · Legislative Support-Wages	851.53	15,000.00	-14,148.47	5.7%
5141025 · Legislat. Support-Training/Dues	32.50			
5141032 · Legislative Support-Publication	817.25			
5142011 · General Admin-Wages	3,507.53	27,000.00	-23,492.47	13.0%
5142021 · General Admin-Outside Services	200.56			
5142025 · General Admin-Training/Dues	97.50			
5142031 · General Admin-Office Supplies	954.76			
5143011 · Elections-Wages	1,180.39	6,000.00	-4,819.61	19.7%
5143032 · Elections-Publication	16.15			
5144011 · Licensing & Permits-Wages	461.85	2,200.00	-1,738.15	21.0%
Total 5140000 · General Administration	8,120.02	50,200.00	-42,079.98	16.2%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	2,866.17	20,000.00	-17,133.83	14.3%
5150521 · Independent Audit	1,832.87	7,300.00	-5,467.13	25.1%
5151113 · Medicare (default)	1,312.26	5,957.00	-4,644.74	22.0%
5151213 · Social Security	4,591.98	24,000.00	-19,408.02	19.1%
5151314 · Health Insurance	28,798.55	140,000.00	-111,201.45	20.6%
5151315 · HRA-Health Reimbursement	1,079.23			
5151414 · Life Insurance	120.65	650.00	-529.35	18.6%
5151611 · Paid Time Off (PTO)-Wages	11,257.87			
5152012 · Wisconsin Retirement System	7,163.44	37,000.00	-29,836.56	19.4%
5155011 · Property Assessment-Wages	0.00	6,000.00	-6,000.00	0.0%
5155111 · Prop Tax Collection-Wages	1,136.72	2,700.00	-1,563.28	42.1%
5155121 · Prop Tax Collection-Outside Ser	445.01			
5156005 · Prop & Liability Ins	3,203.70	19,150.00	-15,946.30	16.7%
5156100 · Workers Comp - Calculated	30.68			
5156105 · Workers Comp	2,014.84	11,500.00	-9,485.16	17.5%
5156205 · Employee Bonds	0.00	850.00	-850.00	0.0%
5150000 · Financial Administration - Other	10.00			
Total 5150000 · Financial Administration	65,863.97	275,107.00	-209,243.03	23.9%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	1,779.48			
5160021 · Municipal Building-Outside Serv	1,005.84			
5160022 · Municipal Building-Utilities	4,032.66			
5160023 · Municipal Building-Repairs&Supp	1,779.84			
5160000 · Municipal Building - Other	0.00	44,100.00	-44,100.00	0.0%
Total 5160000 · Municipal Building	8,597.82	44,100.00	-35,502.18	19.5%
Total 5100000 · General Government	85,712.80	397,107.00	-311,394.20	21.6%
5150520 · Bank Service Charges	50.00			
5200000 · Public Safety				

City of Markesan
Treasurer's Report Budget vs. Actual
 January through February 2020

	Jan - Feb 20	Budget	\$ Over Budget	% of Budget
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	12,017.56	63,700.00	-51,682.44	18.9%
5210019 · Police Admin-Uniforms	0.00	1,300.00	-1,300.00	0.0%
5210021 · Police Admin-Outside Services	387.20			
5210022 · Police Admin-Utilities	336.74	270.00	66.74	124.7%
5210034 · Police Admin-Supplies	323.67	6,000.00	-5,676.33	5.4%
5210035 · Police Admin - Donations	1,995.00			
Total 5210001 · Police Administration	15,060.17	71,270.00	-56,209.83	21.1%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	43.96			
5212011 · Police Patrol-Wages - Other	27,918.48	164,000.00	-136,081.52	17.0%
Total 5212011 · Police Patrol-Wages	27,962.44	164,000.00	-136,037.56	17.1%
5212021 · Police Patrol-Outside Services	362.00	5,000.00	-4,638.00	7.2%
5212022 · Police Patrol-Utilities	134.73	600.00	-465.27	22.5%
5212023 · Police Patrol-Repairs/Supplies	231.98	12,000.00	-11,768.02	1.9%
5212033 · Police Patrol-Fuel/Miles	614.01			
Total 5212000 · Police Patrol	29,305.16	181,600.00	-152,294.84	16.1%
5213021 · Police Criminal Inv-Suppl/Serv	0.00	1,400.00	-1,400.00	0.0%
5214025 · Police Training	167.24	1,500.00	-1,332.76	11.1%
Total 5210000 · Law Enforcement	44,532.57	255,770.00	-211,237.43	17.4%
5219000 · School Crossing Guard	2,087.79	11,000.00	-8,912.21	19.0%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	13,685.35	38,850.00	-25,164.65	35.2%
5220022 · Water Hydrant Rental	0.00	113,000.00	-113,000.00	0.0%
5220034 · Fire Dept-Incident Charges	556.93			
5220000 · Fire Protection - Other	954.00			
Total 5220000 · Fire Protection	15,196.28	151,850.00	-136,653.72	10.0%
5230021 · Ambulance Service	0.00	26,000.00	-26,000.00	0.0%
5240021 · Building Inspection	2,520.00	7,000.00	-4,480.00	36.0%
5290000 · Other Public Safety				
5290022 · Emergency Govt-Utilities	53.88			
5290023 · Emer Govt-Suppl., Equip & Repair	543.16			
5290000 · Other Public Safety - Other	0.00	8,000.00	-8,000.00	0.0%
Total 5290000 · Other Public Safety	597.04	8,000.00	-7,402.96	7.5%
Total 5200000 · Public Safety	64,933.68	459,620.00	-394,686.32	14.1%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	115.00			
5310011 · Streets Admin-Wages	705.38			
5310021 · Streets Admin-Outside Services	744.04			
5310000 · Streets Administration - Other	0.00	6,750.00	-6,750.00	0.0%
Total 5310000 · Streets Administration	1,564.42	6,750.00	-5,185.58	23.2%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	816.75			
5311022 · PW Shop-Utilities	1,133.54			
5311033 · PW Shop-Fuel	23.16			
5311034 · PW Shop-Supplies/Tools	285.77			
5311000 · Public Works Shop - Other	0.00	12,900.00	-12,900.00	0.0%
Total 5311000 · Public Works Shop	2,259.22	12,900.00	-10,640.78	17.5%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	3,774.85			
5312023 · PW Mach & Equip-Repair/Supplies	1,751.91			
5312033 · PW Mach & Equip-Fuel	156.35			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	5,683.11	36,000.00	-30,316.89	15.8%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	18.10			
5331000 · Road Maintenance - Other	0.00	12,100.00	-12,100.00	0.0%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through February 2020

	Jan - Feb 20	Budget	\$ Over Budget	% of Budget
Total 5331000 · Road Maintenance	18.10	12,100.00	-12,081.90	0.1%
5331100 · Curbs & Gutters	0.00	525.00	-525.00	0.0%
5331200 · Traffic Signs & Markings	0.00	2,010.00	-2,010.00	0.0%
5331300 · Bridges & Culverts	0.00	500.00	-500.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	5,003.68			
5331933 · Snow & Ice Control-Fuel	1,318.06			
5331934 · Snow & Ice Control-Supplies	4,925.23			
5331900 · Snow & Ice Control - Other	0.00	25,000.00	-25,000.00	0.0%
Total 5331900 · Snow & Ice Control	11,246.97	25,000.00	-13,753.03	45.0%
5342022 · Street Lighting	5,760.15	24,000.00	-18,239.85	24.0%
5343100 · Sidewalks	0.00	500.00	-500.00	0.0%
5344000 · Storm Sewers	0.00	1,750.00	-1,750.00	0.0%
5344100 · Street Cleaning	144.80	1,800.00	-1,655.20	8.0%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	24.75			
5345000 · Parking Lots - Other	0.00	525.00	-525.00	0.0%
Total 5345000 · Parking Lots	24.75	525.00	-500.25	4.7%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	1,149.38			
5362021 · Sanitation/Trash-Outside Serv.	4,791.15			
5362000 · Sanitation/Trash - Other	0.00	63,000.00	-63,000.00	0.0%
Total 5362000 · Sanitation/Trash	5,940.53	63,000.00	-57,059.47	9.4%
5363100 · Landfill Monitoring	0.00	3,000.00	-3,000.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	600.10			
5363523 · Recycling Center-Markesan	18.44			
5363533 · Recycling Center-Fuel	11.59			
5363500 · Recycling Center - Other	11.90	5,500.00	-5,488.10	0.2%
Total 5363500 · Recycling Center	642.03	5,500.00	-4,857.97	11.7%
5363521 · Recycling-Curbside	2,123.25	26,000.00	-23,876.75	8.2%
5363600 · Recycling Center-Mackford	86.90	2,100.00	-2,013.10	4.1%
5363700 · Recycling Center-Manchester	86.90	1,200.00	-1,113.10	7.2%
5363800 · Recycling Center-Green Lake	161.90	2,100.00	-1,938.10	7.7%
5364000 · Weed Control	0.00	1,500.00	-1,500.00	0.0%
Total 5300000 · Public Works	35,743.03	228,760.00	-193,016.97	15.6%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	76.65			
5491022 · Cemetery-Utilities	48.21			
5490000 · Cemetery - Other	0.00	8,500.00	-8,500.00	0.0%
Total 5490000 · Cemetery	124.86	8,500.00	-8,375.14	1.5%
Total 5400000 · Health & Human Services	124.86	8,500.00	-8,375.14	1.5%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	411.94			
5511021 · Library-Annual Budget	32,600.00			
5510000 · Library - Other	0.00	65,200.00	-65,200.00	0.0%
Total 5510000 · Library	33,011.94	65,200.00	-32,188.06	50.6%
5520000 · Parks				
5520011 · Parks-Wages	734.90			
5520022 · Parks-Utilities	221.61			
5520023 · Parks-Repairs/Supplies	459.28			
5520033 · Parks-Fuel	17.37			
5520000 · Parks - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5520000 · Parks	1,433.16	16,000.00	-14,566.84	9.0%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	257.10			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through February 2020

	Jan - Feb 20	Budget	\$ Over Budget	% of Budget
5530021 · City Events/Banner-Outside Srvc	323.50			
Total 5530000 · City Events/Banners	580.60			
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	4,628.33	5,000.00	-373.67	92.5%
Total 5500000 · Culture, Rec & Educ	41,652.03	88,200.00	-46,547.97	47.2%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	115.00	500.00	-385.00	23.0%
5671000 · Industrial Park Development	48.70			
5671021 · TIF Fees	700.00	300.00	400.00	233.3%
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	250.00	-250.00	0.0%
Total 5600000 · Conservation & Development	863.70	1,300.00	-436.30	66.4%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	750.00	-750.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	100,000.00	100,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	100,000.00	100,750.00	-750.00	99.3%
5926000 · Interest Long Term Debt	117.42	640.15	-522.73	18.3%
5926100 · Principle Long Term Debt	0.00	3,207.53	-3,207.53	0.0%
5926250 · 2018A Bond Issue Interest	19,687.50	38,425.00	-18,737.50	51.2%
5927000 · Patrol Car Principal Loan	2,417.83	4,879.98	-2,462.15	49.5%
5927500 · Patrol Car Interest Loan	469.63	894.94	-425.31	52.5%
Total 5900000 · Debt Service	122,692.38	148,797.60	-26,105.22	82.5%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	2,500.00	-2,500.00	0.0%
6572200 · Outlay - Fire Department	0.00	8,500.00	-8,500.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	5,000.00	-5,000.00	0.0%
6573240 · Outlay - Machines & Equipment	0.00	20,000.00	-20,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	1,500.00	-1,500.00	0.0%
6573310 · Outlay - Streets	1,194.09	95,000.00	-93,805.91	1.3%
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	1,500.00	-1,500.00	0.0%
6575100 · Outlay - Cemetery	0.00	2,000.00	-2,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	3,000.00	-3,000.00	0.0%
Total 6000000 · Capital Outlay	1,194.09	146,300.00	-145,105.91	0.8%
Total Expense	352,966.57	1,478,584.60	-1,125,618.03	23.9%
Net Ordinary Income	338,505.15	51,517.74	286,987.41	657.1%
Net Income	338,505.15	51,517.74	286,987.41	657.1%



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Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on March 3, 2020

February 2020

Agenda:

Officer Kurt Stuckart Resignation
Officer Behlke to Full Time Status
Dangerous Dog Ordinance Forfeiture Schedule

Appendix:

Officer Stuckart Resignation

As alluded to last month, Officer Stuckart turned in his resignation letter on February 15, 2020 advising that his last day of work here would be February 29, 2020. Officer Stuckart has taken a full time position with the Green Lake Police Department. We want to thank Officer Stuckart for his service to the City of Markesan and wish him all the best in his future endeavors.

Since Officer Stuckart resigned midway through his employment agreement, the city has \$1500.00 dollars in Officer Stuckart's employment agreement account. That \$1500.00 will greatly assist in covering the wages of Officer Behlke while he completes the field training program.

With this committee's approval, the City Clerk will move the money from the employment agreement account over to police patrol payroll so that it can help cover the wages of Officer Behlke's field training costs.

Officer Behlke to Full Time Status

With the departure of Officer Stuckart this department now has a full time vacancy. This department is recommending that on April 1, 2020 Officer Behlke moves to full time status. The details of his full time employment are highlighted in the conditional full time offer that is attached.

Dangerous Dog Ordinance Forfeiture

I reviewed the forfeiture section of our city code 1-3 and I believe that the forfeitures prescribed in the dangerous dog ordinance fall under what is written in code 1-3.

ORDINANCE NO. 257

An Ordinance amending Section 23-4(J) of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 10th day of March, 2020, hereby amends Section 23-4(J) of the City of Markesan Municipal Code.

SECTION 1: Section 23-4(J) of the Municipal Code is hereby amended to read as follows:

- J. Common Council agenda. A proposed agenda, together with relevant materials and communications, shall be prepared by the Clerk-Treasurer and be available at the Clerk-Treasurer's office for public inspection and copying, and delivered to the Mayor, the Common Council members, and City officers required to attend regular meetings not later than 4:00 p.m. on the Monday immediately preceding the regular Common Council. The agenda and materials for a special Common Council meeting shall be available as soon as prepared and assembled by the Clerk-Treasurer.

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 10th day of March, 2020.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALLE, City Attorney