City of MARKESAN
A Grand Community
P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

AGENDA

November 12, 2019

7:00 p.m.

1. Preliminaries
   1.1. Call to Order
   1.2. Roll Call by the Clerk-Treasurer
   1.3. Citizen's Comments

2. Approval & Review of Minutes, Reports, & Correspondence
   2.1. Approve Common Council Minutes – October 8, 2019
   2.2. October Police Report & Schedule
   2.3. Public Property & Health Minutes – November 5, 2019
   2.4. Finance Personnel & Safety Minutes – November 5, 2019
   2.5. Streets, Buildings & Utilities Minutes – November 5, 2019
   2.6. Planning Commission Minutes – October 17, 2019
   2.7. October Library Director's Report and Markesan Library Board Minutes – October 17, 2019

3. Approval of Claims:
   3.1. City Checks #35586-35634, Electronic Payments #EFT 0916-0937 Direct Deposits #3207-3260, and Utility Checks #12439-12462
   3.2. File Treasurer's Report for Audit

4. New Business
   4.1. Discussion and Action on Hearing for Property at 410 S. Bridge Street
   4.2. Discussion and Action on 309 E. John Street Maintenance Plan
   4.3. Discussion and Action on Update on 650 N. Margaret Street Property Maintenance Plan
   4.4. Discussion and Action of Planning Commission Public Hearing Recommendation for Approval of Conditional Use Permit at 1175 N. Margaret Street for Barbara Kissinger to convert old medical building to storage facility.
   4.5. Discussion and Approval of 2020 Employee Salaries
   4.6. Discussion and Action of 2020 Employee Health and Dental Insurance and No HRA Coverage for 2020
   4.7. Discussion and Approval of Ordinance 251 – Amending Parking Limitations on East Manchester Street
   4.8. Discussion and Approval of ECT Invoice for $1,275.00 for WWTP
   4.9. Approval of Mobile Home Park License for the period ending December 31, 2020: Northern Development Group LLC
   4.10. Approval of Operator's Licenses for the period ending 6/30/20: Jennifer Marie Dirks and Sally Ann Spoentgen

5. Old Business
   5.1. Discussion and Action on 2020 Budget and 2019 Tax Levy – Resolution 05-2019 : 2020 Budget and 2019 Tax Levy

6. **2020 Budget Public Hearing – 7:30 PM**

7. Schedule Future Meetings and Agenda Items

8. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated November 8, 2019
Elizabeth Amend, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL

October 8, 2019

MINUTES

1. **Preliminaries**
   1.1 Meeting was called to order by Alderman Bieszki at 7:00 pm.
   1.2 Present were Ald. Abendroth, Ald. Henke, Ald. Bieszki, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Amend. Also present was Roger Matthews and Chief Pflum. Mayor Slate arrived at 7:02 pm.
   1.3 No Citizen's comments

2. **Approval & Review of Minutes, Reports & Correspondence**
   2.1 After review, motion Thiem/Kazda to approve the September 10, 2019 Common Council minutes as presented; motion carried 5-0.
   2.2-2.6 After review of all items, motion Abendroth/Thiem to approve the September Police Report & October Schedule, Streets, Building & Utilities minutes of October 1, 2019, Public Property & Health minutes of October 1, 2019, Finance, Personnel & Safety minutes of October 1, 2019 with the correction to the spelling of ordinance per Ald. Abendroth, September Library's Director's Report and Markesan Library Board minutes of September 19, 2019; motion carried 5-0.

3. **Approval of Claims:**
   3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Bieszki to approve the following vouchers as presented: City Checks #35534-35585, Electronic Payments #EFT 0900-0915, and Direct Deposits #3162-3206 in the amount of $105,202.48, and Utility Checks #12423-12438 in the amount of $19,445.82; motion carried 6-0 on a roll call vote.
   3.2 After review, by consensus the September 2019 Treasurer's Report was filed for audit.

4. **Old Business**
   4.1 After input from the public and Chief Pflum on East Manchester Street and the No Parking Ordinance Section 355-12, motion Bieszki/Triemstra to pass Ordinance 251 to amend section 355-12. Following discussion, motion Bieszki/Thiem to amend the ordinance to match the changes made to the exhibit map; motion carried 5-1 on roll call vote. After more discussion, motion Abendroth/Henke to postpone the amended ordinance to the next Common Council meeting in November; motion carried 6-0.

5. **New Business**
   5.1 Following discussion, motion Henke/Triemstra to reduce speed limit on East Manchester Street and move the 25 mph sign out to the where the 1st 35 mph sign is on south side of the street and add 25 mph sign across from 35 mph sign; motion carried 6-0.
   5.2 After discussion, motion Triemstra/Thiem, to extend the "Class B" Alcohol License for Tall Paul's, LLC d/b/a Hornet's Nest until February 1, 2020 with payment in full now; motion carried 6-0.
   5.3 Following discussion, motion Henke/Abendroth to approve the letter to property owners on North Margaret Street in regards to the maintenance of the Memorial Trees; motion carried 5-0, 1 abstain.
   5.4 Motion Triemstra/Thiem to approve the Target Survey for the Water Department to be completed by General Engineering Company and not to exceed $5,000 and be paid from Water Account; motion carried 6-0 on a roll call vote.
   5.5 Motion Triemstra/Bieszki to waive the reading and approve Resolution 04-2019 for the Grand River Fire District to Exceed State Imposed Assessment Limits in 2020; motion carried 6-0 on a roll call vote.
   5.6 Motion Bieszki/Abendroth to approve amended Ordinance 177-4 Use of Other Dangerous Weapons pending attorney Dan Sondalle approval; motion carried 6-0 on a roll call vote.
   5.7 Discussion on 2020 Employee Health Insurance; no action.
   5.8 Motion Bieszki/Kazda to approve Resolution to participate under the Wisconsin Public Employers' Group Health Insurance-Program P12; motion carried 6-0 on a roll call vote.
   5.9 Motion Bieszki/Kazda to approve City of Markesan's Trick or Treat for October 31, 2019 from 5:30 pm to 7:30 pm; motion carried 6-0.
   5.10 Following discussion with property owners of 309 E John Street, motion Henke/Bieszki for the owners to bring a plan on maintenance schedule to next Public Property meeting in November; motion carried 6-0.
   5.11 Motion Bieszki/Henke to approve the Finance Committee to be appointed as the Complete Count Committee (CCC) for the 2020 Census; motion carried 6-0.

5.12 Following discussion, motion Thiem/Triemstra to grant an Operator's License for the period ending 06/30/2020 for Tess Marie Stellmacher; motion carried 6-0. Also, pending written recommendation from Christopher Alan Cerney's Probationary Officer to grant an Operator's License for the period ending 06/30/2020 for Christopher Alan Cerney; motion carried 6-0

6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Planning Commission Public Hearing –October 17, 2019 at 5:30 pm at City Hall; Finance, Personnel & Safety – November 5, 2019 at 6:30 pm at City Hall; Streets, Buildings & Utilities – November 5, 2019 immediately following Finance, Personnel & Safety meeting; Public Property & Health – November 5, 2019 immediately following Streets, Buildings & Utilities at City Hall; and Common Council – November 12, 2019, 7:00 pm at City Hall.

7. **Adjournment.** Motion Triemstra/Abendroth to adjourn; carried 6-0. The meeting adjourned at 8:10 pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer

City of MARKESAN
A Grand Community
Markesan Police Department
William A. Pflum, Chief of Police
P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Finance, Personnel and Public Safety Committee

Presented on November 5, 2019

October 2019

Agenda:

Dog at Large Ordinance Update

Appendix:

1. **Updated Dog at Large and Vicious Ordinance Draft**

Dog at Large/Vicious Dog Ordinance Update

This department put several hours into creating a draft ordinance that we feel best suites the requests of the committee and the needs of the community. Please review the draft ordinance and provide any changes or feedback you might have on it. See attached.

STATE OF WISCONSIN GREEN LAKE CITY OF MARKESAN

ORDINANCE NO.

ORDINANCE TO REVISE SECTION 107-3 OF THE MUNICIPAL CODE OF THE CITY OF MARKESAN WITH RESPECT TO THE ISSUE OF THE NUISANCE VICIOUS DOG REGULATION

The Common Council of the City of Markesan do ordain as follows:

SECTION I

Section 152-10 of the Municipal Code of the City of Markesan is hereby repealed and recreated to read as follows:

E. Definitions:

At large means the dog is:

1. on private property without consent, or

2. on public property without restraint and control, or

3. not secured in a vehicle.

4. on a leash which reaches within two feet of a public walk

Dangerous dog means any dog which:

1. Has without provocation or extenuating circumstances as defined in Section 152-10I, inflicted severe bodily harm on a human being or domestic animal and/or

2. Has previously been classified as a potentially dangerous dog and exhibits escalating behavior which endangers the safety of a human or domestic animal.

Dog means any domesticated canine (Canis familiaris).

Owner means any individual that has the right of property in an animal or who keeps, harbors, cares for, acts as its custodian or who knowingly permits an animal to remain on or about his premises and/or property

Potentially dangerous dog means any dog without provocation or extenuating circumstances, menaces, chases, or displays threatening behavior which endangers the safety of a person or domestic animal.

Severe Bodily Harm means bodily injury to a person or domestic animal including, but not limited to, a significant laceration or puncture wound, fracture of a bone, a concussion or loss of consciousness, or loss of a tooth.

F. Dog Running at Large

Upon any written complaint by affidavit to the police department of a dog at large, the police department shall give the dog owner a warning for such infraction.

Upon any two written complaints by affidavit to the police department of a dog at large in one year by one or more persons, the police department shall investigate the complaint and if probable cause exists a citation shall be issued to the owner of the dog.

Upon any three or more written complaints by affidavit to the police department of a dog at large in one year by one or more persons, the police department shall investigate the complaint and if probable cause exists a habitual dog at large citation shall be issued to the owner of the dog.

Dangerous Dog Running at Large

Upon any written complaint by affidavit to the police department of a dog deemed dangerous at large, the police department shall investigate and if probable cause exists a dangerous dog at large citation shall be issued to the dog owner.

Upon any two written complaints by affidavit to the police department of a dog deemed dangerous at large within one year by one or more persons, the police department shall investigate and if probable cause exists a habitual dangerous dog at large citation shall be issued to the owner of the dog.

Upon any three or more written complaints by affidavit to the police department in one year by one or more persons, the police department shall investigate and if probable cause exists the owner of said dog within 10 days after notification of the third affidavit shall remove the offending dog from the City of Markesan, upon failure to do so, said owner may be summoned to appear before municipal court.

Said owner shall, after a finding by the court that the said dog is in violation of this section, be subject to a forfeiture as provided in #1-3. Each day that an owner fails to comply with this section shall constitute a separate offense. The burden of proof, however, in any such proceeding shall be upon the complaints, and no such proceeding may be maintained upon such complaints unless the summons shall have been served upon the owner within 40 days after the service of a copy of the third complainants affidavit as hereinbefore set forth.

G. Dangerous Dog.

(1) Designation of Dog as Dangerous: any dog which without provocation or extenuating circumstances as defined in Section 152-10I, inflicts severe bodily harm on a person or domestic animal within the City of Markesan, shall be considered a dangerous dog and shall be penalized by a fine. Upon an animal being declared dangerous in Markesan or any other jurisdiction, the owner shall immediately comply with all the requirements in Section 152-10G(3).

(2) No person shall harbor, keep or maintain within the city limits of the City of Markesan any dangerous dog not in compliance with this section.

(3) The owner of a dangerous dog, as defined by this ordinance, shall:

(a) Provide that the dog be securely confined indoors or in a securely-enclosed and locked pen or structure, suitable to prevent the entry of young children, designed to prevent the animal

from escaping, and designed so that the snout of the dog cannot protrude beyond the enclosure. The owner must provide protection from the elements for the dog. Underground fences are not sufficient to contain these dogs;

(b) Be permitted to take the dog off the owner's premises if restrained by a suitable lead not exceeding 4 feet in length and is under the control of an able-bodied adult and muzzled to prevent it from biting any person or animal.

(c) Provide proof of liability insurance in the amount of at least one hundred thousand dollars for any acts of property damage or liability incurred by virtue of injury inflicted by such dog. Such insurance shall name the city as co-insured solely for the purpose of notice of cancellation of the policy.

(d) Persons found in violation of the regulations for keeping a dangerous dog shall be penalized by a fine.

(4) A Dangerous Dog that runs at large or commits a repeat offense, as defined in 152-10G(1), may be fined and/or impounded. Upon judgment of conviction in court the dog shall be removed from the City and shall be addressed in accordance with the procedure and the standards set forth in Chapter 174 of the Wisconsin Statutes, which may include impoundment or euthanization.

H. Potentially Dangerous Dog.

(1) Any dog which without provocation or extenuating circumstances menaces, chases or displays threatening behavior which endangers the safety of a person or domestic animal shall be considered potentially dangerous and shall comply with the provisions of this section.

(2) Said dog shall be securely confined indoors or in a securely enclosed area or supervised by an able bodied adult on a physical leash not to exceed four feet, underground fences are not sufficient.

(3) After a period of 12 months without further incidents, the owner may present proof of corrections of the potentially dangerous behavior to the Clerk's Office to have designation removed.

(4) Persons found in violation of the regulations for keeping a potentially dangerous dog shall be penalized by a fine.

I. Extenuating Circumstances. Notwithstanding the other provisions of this ordinance, a dog shall not be deemed dangerous or potentially dangerous for behavior under the following circumstances:

(1) A Dog utilized by law enforcement in performance of duties
(2) A dog defending itself, its young, its owner or any other person from an attack.
(3) Result of a willful trespass or attempt to commit a crime.
(4) Harassing or engaging in conduct reasonably calculated to provoke the dog to attack.

Public Property and Health Committee
City Council Chambers
November 5, 2019

Call to order at 7:44
Roll call by sign-in.
Citizen Comments: None
Public Works Report: Nothing to report.

New Business

Discussion and Action on 309 East John Street Maintenance Plan: This item will be placed on the Council agenda. The City Attorney should be available by phone if possible.

Discussion and Actions on Ordinance Change for Residents to have Chickens in City Limits: Adam Trotz and his son were in attendance. They recently moved into town and would like to raise chickens. Mr. Trotz provided a draft of possible guidelines. The City Clerk will do some research on ordinance wording that addresses possible safety, noise and other concerns. This item will be on the December agenda.

Discussion and Action on Electric Hand Dryers in all City Bathrooms: No action required.

Old Business

Discussion and Action on Update for 650 North Margaret Street Maintenance: Mayor Slate excused himself from the discussion. The City Clerk advised that there was no correspondence from Connie Wilsnack. This item should be placed on the Council agenda when the City Attorney is available by phone.

Discussion and Action on Soldiers and Sailors Park Beach Preservation: No action

Adjournment: Motion by Ald Triemstra/Ald. Thiem to adjourn. Motion carried. Meeting adjourned at 8:02 p.m.

FINANCE, PERSONNEL & SAFETY
Markesan City Hall

November 5, 2019
6:30 pm

MINUTES

Call to Order- Called to order at 6:32 pm

Roll Call – By sign-in.

Citizen's Comments - None

Emergency Management Report- No report.

Review and Approval of Vouchers Payable – After review motion by Ald. Bieszki & 2nd by Ald. Triemstra to approve Vouchers payable. Motion passed.

Police Report & Schedule

- Draft Dog at Large/Dangerous Dog Ordinance – Chief Pflum presented a revised ordinance to Section 107-3 of the Municipal Code with respect to the issue of Nuisance/Vicious Dog Regulation.
- The committee will review for next month's meeting.

Old Business

- Discussion and Action on Employee Health Insurance for 2020 – After discussion motion by Ald. Bieszki 2nd by Mayor Slate to approve the State Health Ins. Plan for employee's. Motion passed. With the State Plan there was no need to continue the HRA program. Motion by Mayor Slate 2nd by Ald. Bieszki to discontinue the HRA program for 2020. Motion passed.
- Discussion and Action on Employee's 2020 Salary – Motion by Mayor Slate 2nd by Ald. Bieszki to approve a 2 % wage increase for 2020. Motion passed.. Motion by Ald. Bieszki & 2nd by Ald. Triemstra to approve the proposed Delta Dental Ins. For employees at no cost to the city. Motion passed..
- Discussion and Action on 2020 Budget – Expenditures and 2019 Tax Levy – After discussion over the two budget proposal's motion by Mayor Slate & 2nd by Ald. Bieszki to send to council the proposal with a total tax of $609,444.00. Motion passed. Ald. Bieszki made motion to put any surplus in that budget in the Fund Balance for future needs. Mayor Slate 2nd the motion and motion passed.

New Business

- Discussion and Action on Proposal for City Treasurer to Process Grand River Fire Department's Accounting – After discussion a recommendation was to bill on time needed for the job.

Adjournment – Motion by Ald. Triemstra 2nd by Ald. Abendroth to adjourn at 7:25 pm.. Motion passed.

Respectfully Submitted
Ald. Abendroth

Planning Commission Meeting
October 17, 2019 @ 5:30 PM
Markesan City Hall

With a Quorum present, the meeting was called to order at 5:30 PM and the meeting agenda set by Chairperson Rich Slate. Roll Call completed by sign in.

Chairperson Slate opened the Public Hearing on the request from Barbara Kissinger to approve her application for a Conditional Use Permit that will convert an unoccupied building to storage units on the property located at 1175 N. Margaret Street.

No Citizen's Comments:

Motion to approve the application for a Conditional Use Permit for 1175 N. Margaret Street, Markesan was made by Dolgner/Talma. Motion carried.

Motion to adjourn was made by Dolgner/Talma. Motion carried.

Meeting adjourned 5:45 PM.

Respectfully submitted by

Rich Slate

Rich Slate, Chairperson

Director's Report – October 2019

Activities: We had about 21 people for the Open Mic event. We had 5 performers. We had a full class for the fall craft night of 12 people and a waiting list. Nancy worked on items for the months ahead and previewed them with the group. She had one lady comment that she goes to the Green Lake library but specifically comes here for the craft night as they don't offer anything like that at Green Lake. We didn't have anyone show up for the Book Discussion. We had about 35-40 attend the Nickolas Butler event. The passive photo holder craft had apx. 12 kids and 2 adults. It could have been more. All 16 packets of clay were used up. The movie night had another good showing of 5 adults and 11 children. Story Hour has been averaging 2 adults and 5 children. Upcoming Advance Care Planning, Trunk or Treat, Spooktacular, Family Game Night, Brain Health, Homespun Holidays, Crafting w/Nancy, & Black & White Photography Class with Harlan Barkley. I'll probably try a traditional bookclub in January or February.

Meetings: I attended the LAC meeting and the Chamber meeting this month. At the LAC, most of the news centered around the Nickolas Butler Event. We also discussed that since the merger with OWLS wasn't going through should system wide changes like loss of local holds and the new shortloan checkouts be reevaluated. The group also is planning a fundraiser at Vine & Rushes Winery on Monday November 4 from 4-8pm. Any cash donations & 25% of pizza sales will go directly to Green Lake County Reads. At the Chamber we discussed Homespun Holidays & Trunk or Treat. The library again plans to take care of the kids activities for that. I attended the Historical Society meeting and presented on library resources including Ancestry Library Editions. We had 21 attend.

Other news & Later Agenda Items:
We renewed the other CD with the same 2% rate under the same 11month relationship conditions.

The first Constant Contact email newsletter went out. It's pretty user friendly. I like it a lot.

We moved the young adult collection over to where the books on cd to make more room for the large print. We moved the books on cd over to where the reference was.

There are some items from the safety deposit box for us to decide what to do with and then reevaluate if we need a safety deposit box.

Mr. Dahlmen plans to get the shed built before the snow flies so there will be some material costs coming from that.

Record Retention: On June 12, 2017, the Wisconsin Public Records Board approved a new General Records Schedule for Wisconsin's Public Libraries and Public Library

Systems. The general schedule (GRS) establishes the timeframe for the disposal of records that are no longer required for administrative, financial, or legal purposes. Adopting the schedule enables a public library entity to dispose of designated records without prior approval of the Wisconsin Historical Society. I'm currently checking into if we already have this policy filed. If not, I advise that we accept this schedule and file with the Wisconsin Historical Society.

Food for Fines: I thought it would be nice to do a food for fines month either in November or December. I was thinking that for every non-perishable, unexpired food item donated the library will forgive $2.00 in over due fines. All food will be donated to the pantry. This would not count towards damaged or lost items.

Patron Conduct Policy: We had a patron bring up inappropriate images on a public computer and was asked to exit the site. The incident is clearly covered in our current policy as inappropriate behavior but there are aspects of our current policy that may need revision. I'm going to hand out the current policy and some sample policies from other libraries at the meeting to begin the process.

There were some strange phone bills charged to the Sunshine Nursery account in August. They were 411 calls and one matchmaking call and one 911 call. They all mostly happened in the middle of the night well after library close. I checked the security cameras but couldn't find anything. I did let the Police Chief know and I thought I should let the board know too, just because it is so odd. Sunshine hasn't had any problems since. There was some concern that someone could have gotten in their rooms though unlocked interior doors (we were emptying the dehumidifier during the summer), but again I couldn't find anything on the video cameras. Sunshine didn't find anything else disturbed or amiss.

The cow has been moved and will be put outside when the city workers have to time to put some concrete down, probably next spring.

~Nicole Overbeck

Markesan Public Library - Board of Trustees
Draft Minutes October 17, 2019

I. *Call to order:* The meeting was called to order at 4:20 p.m by Vice President Rachel Nitz. Trustees present: Beth Kazda, Mike Hansen, Vicki Bernhagen , Rachel Nitz; Director Nicole Overbeck. Jill Worden arrived 4:30. Absent: Nancy Kirst, Cindy Boelter

II. *Approval of Minutes*: **Kazda/Hansen moved to approve the September 19 minutes. Motion carried.**

III. *Input from Public:* None.

IV. *Financial Reports:* Current payments were discussed. Overbeck noted CD renewal at 11 months to get best rate. Overbeck started the process to open a checking account. **Bernhagen/Nitz moved to approve the bills as presented. Motion carried.** Kazda presented saving account report.

V. *President's Report:* None.

VI. *Director's Report:* Overbeck talked about upcoming events and past events. Nancy Stellmacher's craft class has a following. The Ancestry promotion with the Historical Society went well. Board discussed whether to have the Forest of Trees event again. The consensus was to try something different this year like a Santa storytime. Also discussed was the possibility of a traveling dinner, tree coloring contest, having a wishlist and then making a wishlist tree for patrons to donate items to the library. The shed was also discussed. The board would like Overbeck to connect with Mr. Dallman and find out apx. how much more the shed will cost. The phone issue of strange 411 charges to the Sunshine Nursery account was also discussed.

VII. *Old Business:*

A: Plan to Reorganize the Library: Overbeck discussed the change of moving the young adult over to the book on CDs shelf and moving the books on CD to the old reference shelves. Large print overflow was shifted to the old young adult section. Overbeck discussed creating a wishlist to start the process of giving the library an updated look.

B. Disbursement from Library Held Savings Funds to Help Balance 2019 Budget : Tabled until November meeting.

New Business:

A: Contents of Safety Deposit Box: Overbeck showed the board the contents of the safety deposit box. Much in it was of a historical nature. Once the Record Retention Policy is adopted by the board and accepted by the state, Overbeck has permission to go through documents with staff and decide what to give to the historical society and what to keep at the library. A fireproof box would suffice for contents, so the box will not be renewed next year.

B: Record Retention Policy: Overbeck explained that the dpi recommends that libraries adopt the General Records Schedule for Wisconsin Public Libraries and Public Library Systems as its Record Retention Policy. Overbeck passed out samples of the schedule. **Worden/Bernhagen moved to adopt the General Records Schedule for Wisconsin Public Libraries and Library Systems as the library's Record Retention Policy. Motion carried.**

C: Patron Conduct Policy: Overbeck handed out the current policy. Topics to address are how old should a child be to be able to be in the library without supervision, how old should a caregiver be to watch an underaged child in the library, procedures on banning patrons from library use for offenses of conduct policy, and other matters. Topic is tabled for further discussion at next meeting.

D: Food for Fines Drive: The board discussed hosting a food drive in November for the community food pantry. For every nonperishable food item donated patrons will be forgiven $2 off their overdue fines. This will not include damaged or lost items.

VIII. Adjournment and next meeting –November 21, 2019 4:15pm

Respectfully Submitted, Nicole Overbeck, Library Director

November 5, 2019

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS:	35586 - 35634	$	24,077.90
	DD #3207 - 3260	$	30,434.45
	EFT #0916 - 0937	$	61,617.95
	TOTAL	$	116,130.30
UTILITY CHECKS:	#12439 - 12462	$	78,487.92
	TOTAL	$	78,487.92

With the exception of:

_____ _____ _____

_____ _____ _____

Signed:

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City of Markesan
Voucher List
October 1 through November 4, 2019

Num	Date	Name	Memo	Original Amount
	10/31/2019		Service Charge	-15.64
EFT-0916	10/01/2019	DELTA DENTAL OF WISCONSIN	Oct 2019 Insurance Premium	-429.30
EFT-0917	10/01/2019	UNITED HEALTHCARE	Oct 2019 Health Insurance Premium	-14,331.04
EFT-0918	10/01/2019	EMPLOYEE BENEFITS CORPORATION	HRA AMEND	-50.00
EFT-0919	10/01/2019	EMPLOYEE BENEFITS CORPORATION	HRA FEE	-54.00
EFT-0920	10/01/2019	WISCONSIN DEPT. OF REVENUE	9/27/19 PR	-1,006.58
EFT-0921	10/01/2019	INTERNAL REVENUE SERVICE	9/27/19 PR	-5,087.76
EFT-0922	10/01/2019	WRS (Wisconsin Retirement System)	Sept 2019 Retirement	-5,823.70
EFT-0923	10/01/2019	EMPOWER RETIREMENT (WDC)	9/27/19 PR	-515.00
EFT-0924	10/07/2019	EMPLOYEE BENEFITS CORPORATION	HRA AMEND	-25.00
EFT-0925	10/15/2019	WISCONSIN DEPT. OF REVENUE	10/11/19 PR	-1,042.63
EFT-0926	10/15/2019	EMPOWER RETIREMENT (WDC)	10/11/19 PR	-515.00
EFT-0927	10/15/2019	INTERNAL REVENUE SERVICE	10/11/19 PR	-5,516.28
EFT-0928	10/18/2019	EMPLOYEE BENEFITS CORPORATION	HRA WATRY	-133.87
EFT-0929	10/24/2019	EMPLOYEE BENEFITS CORPORATION	HRA PFLUM/MCLEAN	-79.41
EFT-0930	10/29/2019	EMPOWER RETIREMENT (WDC)	10/25/19 PR	-515.00
EFT-0931	10/29/2019	INTERNAL REVENUE SERVICE	10/25/19 PR	-5,029.14
EFT-0932	10/29/2019	WISCONSIN DEPT. OF REVENUE	10/25/19 PR	-1,003.48
EFT-0933	10/29/2019	WRS (Wisconsin Retirement System)	Oct 2019 Retirement	-5,941.73
EFT-0934	10/31/2019	EMPLOYEE BENEFITS CORPORATION	HRA AMEND	-94.52
EFT-0935	10/31/2019	EMPLOYEE BENEFITS CORPORATION	HRA FEES	-54.00
EFT-0936	11/01/2019	DELTA DENTAL OF WISCONSIN	Nov 2019 Insurance Premium	-429.30
EFT-0937	11/01/2019	UNITED HEALTHCARE	Nov 2019 Insurance Premium	-13,925.57
			TOTAL EFT PAYMENTS	-61,617.95
DD3207	10/11/2019	Dykstra, Dennis P	Direct Deposit	-116.36
DD3208	10/11/2019	Engel, Wanda S	Direct Deposit	-166.69
DD3209	10/11/2019	Fletcher-Dykstra, Donna	Direct Deposit	-263.20
DD3210	10/11/2019	Lohrey, DuWayne E	Direct Deposit	-116.36
DD3211	10/11/2019	Panten, Beth M	Direct Deposit	-96.51
DD3212	10/11/2019	Panten, James B	Direct Deposit	-175.46
DD3213	10/11/2019	Phippen, Henry	Direct Deposit	-324.62
DD3214	10/11/2019	Slate, Rich	Direct Deposit	-461.75
DD3215	10/11/2019	Hazlewood, Lucy	Direct Deposit	-20.77
DD3216	10/11/2019	Jahnke, Terryl	Direct Deposit	-20.78
DD3217	10/11/2019	Amend, Elizabeth A	Direct Deposit	-912.85
DD3218	10/11/2019	Butner, Bonny	Direct Deposit	-145.84
DD3219	10/11/2019	Chaon, Janice E	Direct Deposit	-78.96
DD3220	10/11/2019	Chisnell, Gerald	Direct Deposit	-277.05
DD3221	10/11/2019	Doro, Anthony	Direct Deposit	-1,684.49
DD3222	10/11/2019	French, Jessica M	Direct Deposit	-290.90
DD3223	10/11/2019	Glover, Valerie	Direct Deposit	-134.57
DD3224	10/11/2019	Hansen, Martin H	Direct Deposit	-1,255.96
DD3225	10/11/2019	Heberer, Jeffrey	Direct Deposit	-1,249.22

City of Markesan
Voucher List
October 1 through November 4, 2019

DD3226	10/11/2019	Heiling, Rachel	Direct Deposit	-694.62
DD3227	10/11/2019	Huhndorf, John E	Direct Deposit	-155.15
DD3228	10/11/2019	Krentz, Dorothea M	Direct Deposit	-942.85
DD3229	10/11/2019	McLean, Cody	Direct Deposit	-1,357.73
DD3230	10/11/2019	Meyer, Vanessa K	Direct Deposit	-32.32
DD3231	10/11/2019	Mosqueda, Yasmin	Direct Deposit	-60.85
DD3232	10/11/2019	Overbeck, Nicole M	Direct Deposit	-933.67
DD3233	10/11/2019	Pflum, William	Direct Deposit	-1,554.12
DD3234	10/11/2019	Stellmacher, Nancy	Direct Deposit	-317.44
DD3235	10/11/2019	Stoll, Brittany M	Direct Deposit	-87.73
DD3236	10/11/2019	Stuckart, Kurt A	Direct Deposit	-969.21
DD3237	10/11/2019	Watry, Philip	Direct Deposit	-1,327.98
DD3238	10/11/2019	Zelenko, Valentina	Direct Deposit	-33.52
DD3239	10/25/2019	Amend, Elizabeth A	Direct Deposit	-916.27
DD3240	10/25/2019	Butner, Bonny	Direct Deposit	-70.72
DD3241	10/25/2019	Chaon, Janice E	Direct Deposit	-83.35
DD3242	10/25/2019	Chisnell, Gerald	Direct Deposit	-277.05
DD3243	10/25/2019	Doro, Anthony	Direct Deposit	-1,387.56
DD3244	10/25/2019	Downs, Christopher JH	Direct Deposit	-109.31
DD3245	10/25/2019	French, Jessica M	Direct Deposit	-219.33
DD3246	10/25/2019	Glover, Valerie	Direct Deposit	-102.10
DD3247	10/25/2019	Hansen, Martin H	Direct Deposit	-1,255.95
DD3248	10/25/2019	Heberer, Jeffrey	Direct Deposit	-1,249.23
DD3249	10/25/2019	Heiling, Rachel	Direct Deposit	-573.91
DD3250	10/25/2019	Huhndorf, John E	Direct Deposit	-166.23
DD3251	10/25/2019	Krentz, Dorothea M	Direct Deposit	-942.85
DD3252	10/25/2019	McLean, Cody	Direct Deposit	-1,436.17
DD3253	10/25/2019	Meyer, Vanessa K	Direct Deposit	-138.53
DD3254	10/25/2019	Mosqueda, Yasmin	Direct Deposit	-42.93
DD3255	10/25/2019	Overbeck, Nicole M	Direct Deposit	-933.67
DD3256	10/25/2019	Pflum, William	Direct Deposit	-1,554.15
DD3257	10/25/2019	Stellmacher, Nancy	Direct Deposit	-355.11
DD3258	10/25/2019	Stoll, Brittany M	Direct Deposit	-87.73
DD3259	10/25/2019	Stuckart, Kurt A	Direct Deposit	-976.21
DD3260	10/25/2019	Watry, Philip	Direct Deposit	-1,296.56
			TOTAL DIRECT DEPOSIT	-30,434.45
35586	10/07/2019	MARKESAN, CITY OF-PETTY CASH	Postage	-41.86
35587	10/08/2019	KRENTZ, DOROTHEA	Oct 2019 Cell Phone Reimb	-15.00
35588	10/08/2019	MARKESAN AUTO, HOME & FARM	Misc. Parts & Supplies	-159.03
35589	10/08/2019	MARKESAN LUMBER	S&S Park	-48.66
35590	10/08/2019	MARKESAN WATER & SEWER	July - Sept 2019 W/S Bills	-459.25
35591	10/08/2019	MCLEAN CODY	Oct 2019 Cell Phone Reimb	-15.00
35592	10/08/2019	PFLUM, WILLIAM A.	Oct 2019 Cell Phone / Metal Detector Reimb	-46.64
35593	10/08/2019	QUANTUM COMMUNICATIONS	Port phone lines to CenturyLink	-225.00
35594	10/08/2019	SECURIAN FINANCIAL GROUP, INC.	Nov 2019 Life Ins Premium	-123.42
35595	10/08/2019	SHELL FLEET	Sept 2019 Fuel	-497.77

City of Markesan
Voucher List
October 1 through November 4, 2019

35596	10/08/2019	SONDALLE LAW OFFICE	Sept 2019 Legal Services	-287.50
35597	10/08/2019	STUCKART, KURT	Oct 2019 Cell Phone Reimb	-15.00
35598	10/08/2019	WATRY PHILIP	Oct 2019 Cell Phone Reimb	-15.00
35599	10/15/2019	THEDA CARE LABORATORIES	Blood Draw	-42.50
35600	10/15/2019	US POSTMASTER	2 Rolls of stamps	-110.00
35601	10/15/2019	DORO ANTHONY	UHC REBATE 2018	-12.95
35602	10/15/2019	HANSEN MARTIN	UHC REBATE 2018	-12.95
35603	10/15/2019	KRENTZ, DOROTHEA	UHC REBATE 2018	-12.94
35604	10/15/2019	MCLEAN CODY	UHC REBATE 2018	-12.95
35605	10/15/2019	PFLUM, WILLIAM A.	UHC REBATE 2018	-12.95
35606	10/15/2019	ROBERTS, TOM	UHC REBATE 2018	-12.94
35607	10/15/2019	SOKOLSKI, MITCH	UHC REBATE 2018	-12.94
35608	10/15/2019	STUCKART, KURT	UHC REBATE 2018	-12.94
35609	10/15/2019	WATRY PHILIP	UHC REBATE 2018	-12.94
35610	10/21/2019	ADVANCED DISPOSAL	Oct. 2019 Trash & Recycling	-7,214.40
35611	10/21/2019	AIRGAS USA, LLC	Cylinder Rental	-30.40
35612	10/21/2019	ALLIANT ENERGY/WP&L	Sept - Oct 2019 Electric Bills	-3,158.57
35613	10/21/2019	EMC INSURANCE	Property & Liability / Workers Comp	-3,657.78
35614	10/21/2019	ERGO BANK OF MARKESAN	WRS Loan - Payment #18	-320.64
35615	10/21/2019	FASTENAL COMPANY	Supplies	-32.22
35616	10/21/2019	LANDMARK SERVICES COOPERATIVE	Sept 2019 Fuel	-890.10
35617	10/21/2019	ROSS, MICHAEL	Glow Necklaces	-182.25
35618	10/21/2019	WE ENERGIES	Sept - Oct 2019 Gas Bills	-152.40
35619	10/21/2019	WI DEPARTMENT OF JUSTICE	TIME Billing	-198.00
35620	10/28/2019	PRE-EMPLOYMENT FUND	October 2019 Pre Employment / Stuckart	-76.92
35621	10/31/2019	ARAMARK	Sept 2019 Rug Cleaning	-100.25
35622	10/31/2019	BALLWEG IMPLEMENT	Oil Filter	-15.87
35623	10/31/2019	BAYCOM, INC	Batteries	-196.00
35624	10/31/2019	BERGEMANN'S AUTOCARE	Tires / Headlight Bulb / Brake Pads	-932.81
35625	10/31/2019	COMPLETE OFFICE OF WISCONSIN	Paper / Paper Towel	-79.94
35626	10/31/2019	GENERAL ENGINEERING CO., INC.	Municipal Building Inspection	-1,474.40
35627	10/31/2019	SHRED-IT USA	Shredding Service	-70.08
35628	10/31/2019	TRANSCENDENT TECHNOLOGIES	Annual Software Maintenance (Tax Receipting)	-416.00
35629	10/31/2019	VERIZON WIRELESS	Oct - Nov 2019 Cell Phone	-96.80
35630	11/04/2019	BERLIN JOURNAL NEWSPAPERS	Council / Budget / Kissinger	-637.13
35631	11/04/2019	MARKESAN AUTO, HOME & FARM	Misc Charges	-254.44
35632	11/04/2019	MARKESAN LUMBER	S&S Park	-105.10
35633	11/04/2019	SONDALLE LAW OFFICE	Oct 2019 Legal Services	-143.75
35634	11/04/2019	WELLS FARGO REMITTANCE CENTER	Google / Amazon	-1,423.52
			TOTAL CHECK PAYMENTS	-24,077.90
			TOTAL PAYMENTS	**-116,130.30**

Markesan Utilities
Voucher List
October 1 through November 4, 2019

Num	Date	Name	Memo	Original Amount
12439	10/07/2019	MARKESAN-PETTY CASH	Postage	-12.54
12440	10/08/2019	STAAB CONSTRUCTION CORP	STAAB PAY APP 14	-41,318.48
12441	10/08/2019	CENTURYLINK	Sept - Oct 2019 Phone & Internet	-173.23
12442	10/08/2019	HEBERER, JEFFREY	Oct 2019 Cell Phone Reimb	-15.00
12443	10/08/2019	MARKESAN WATER & SEWER	July - Sept 2019 W/S Bill	-387.56
12444	10/08/2019	NORTH CENTRAL LABS, INC.	Supplies	-73.39
12445	10/08/2019	PUBLIC SERVICE COMMISSION	2019-20 Advance Assessment	-280.95
12446	10/15/2019	LANDMARK SERVICES COOPERATIVE	Sept 2019 Fuel	-177.26
12447	10/15/2019	US POSTMASTER	2 Rolls of Stamps	-110.00
12448	10/15/2019	VILLAGE OF ASHWAUBENON	Quarterly Meeting / Northeast Water Association	-40.00
12449	10/15/2019	STATE OF WI - ENVIRONMENTAL IMPROVEMEN	Improvement Fund Invoice 17025	-14,123.15
12450	10/18/2019	ALLIANT ENERGY/WP&L	Sept - Oct 2019 Electric Bill	-2,658.25
12451	10/18/2019	WE ENERGIES	Sept - Oct 2019 Gas Bills	-23.61
12452	10/28/2019	MARKESAN, CITY OF	Oct 2019 PR Reimb	-12,366.57
12453	10/31/2019	MARKESAN, CITY OF	Aug / Sept 2019 Expense Reimb	-2,497.02
12454	10/31/2019	BADGER LABORATORIES & ENG.	Sample	-308.00
12455	10/31/2019	CORE & MAIN	Supplies	-55.68
12456	10/31/2019	GENERAL ENGINEERING CO., INC.	Phosphorus Upgrade	-631.25
12457	10/31/2019	NORTHERN LAKE SERVICE	Sample	-26.00
12458	10/31/2019	U.S. CELLULAR	Oct - Nov 2019 Cell Phone	-48.24
12459	10/31/2019	USA BLUEBOOK	Gloves	-85.48
12460	11/04/2019	SPEEDY CLEAN	Televise	-2,795.45
12461	11/04/2019	USA BLUEBOOK	Supplies	-83.81
12462	11/04/2019	WI STATE LAB. OF HYGIENE	Sample	-197.00
			TOTAL CHECK PAYMENTS	-78,487.92
			TOTAL PAYMENTS	**-78,487.92**

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2019

	Jan - Oct 19	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4111000 · City Taxes & Overrun	673,942.25	673,942.00	0.25	100.0%
4112000 · TIF Increment	0.00	65,000.00	-65,000.00	0.0%
4114000 · Mobile Home Taxes	2,817.29	3,500.00	-682.71	80.5%
4132000 · PILOT's	14,453.38	66,000.00	-51,546.62	21.9%
4180000 · Interest on Taxes				
4180100 · Interest on Delq PP Taxes/Util	16.87			
4180000 · Interest on Taxes - Other	1,375.20	1,000.00	375.20	137.5%
Total 4180000 · Interest on Taxes	1,392.07	1,000.00	392.07	139.2%
4190000 · State Personal Prop Aid	5,902.15			
4195000 · State TID Personal Prop Aid	565.02			
Total 4100000 · Taxes	699,072.16	809,442.00	-110,369.84	86.4%
4200000 · Special Assessments	3,558.75			
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	63,257.36	416,716.00	-353,458.64	15.2%
4342000 · Fire Dues	3,330.82	3,300.00	30.82	100.9%
4343000 · Exempt Comp Aid	3,888.16	3,500.00	388.16	111.1%
4344000 · Lottery Credit- Mobil Home	-715.04			
4345000 · Lottery Credit	24,249.48			
4352100 · Police Training	640.00			
4353001 · Lead Serv Lines-DNR Grant	57,342.82			
4353100 · Transportation Aids	70,928.75	70,928.75	0.00	100.0%
4354500 · Recycling Grant	5,872.22	6,000.00	-127.78	97.9%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	228,794.57	505,444.75	-276,650.18	45.3%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	2,630.00	2,300.00	330.00	114.3%
4410200 · Operator's Licenses	1,140.00	1,200.00	-60.00	95.0%
4410300 · Soda Water Licenses	90.00	100.00	-10.00	90.0%
4410400 · Cigarette Licenses	300.00	300.00	0.00	100.0%
4410500 · Other Business Lic.	292.00	150.00	142.00	194.7%
4410900 · Cable Franchise Fees	900.00	1,200.00	-300.00	75.0%
4420000 · Dog Licenses (City)	746.85	700.00	46.85	106.7%
4430000 · Building Permits	3,748.75	1,000.00	2,748.75	374.9%
4440000 · Land Use Permits	1,000.00	250.00	750.00	400.0%
Total 4400000 · Licenses & Permits	10,847.60	7,200.00	3,647.60	150.7%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	12,805.24	8,250.00	4,555.24	155.2%
4510100 · Parking Violations	320.00	500.00	-180.00	64.0%
Total 4500000 · Fines, Forfeits & Penalties	13,125.24	8,750.00	4,375.24	150.0%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	1,470.17	1,500.00	-29.83	98.0%
4610100 · Publication Fees	394.80	400.00	-5.20	98.7%
4610200 · Garbage/Recycle Cart	277.46			
4621000 · Police Dept Fees	285.00	250.00	35.00	114.0%
4632200 · Snow Removal Fees	2,903.17	200.00	2,703.17	1,451.6%
4643500 · Recycle Fees	2,360.84	2,000.00	360.84	118.0%
4644000 · Weed Control Charges	2,215.64	500.00	1,715.64	443.1%
4654000 · Cemetery Sales	290.00	1,000.00	-710.00	29.0%
4672000 · Park Shelter Use	1,570.00	1,000.00	570.00	157.0%
4674300 · Comm Ctr Use	320.00	400.00	-80.00	80.0%
Total 4600000 · Public Charges for Services	12,087.08	7,250.00	4,837.08	166.7%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	39,410.20	56,192.00	-16,781.80	70.1%
4734100 · Recycle Ctr-Towns	9,508.14			
4739100 · Crossing Guard Reimb	6,289.33	5,800.00	489.33	108.4%
Total 4700000 · Intergov't Charges for Services	55,207.67	61,992.00	-6,784.33	89.1%

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2019

	Jan - Oct 19	Budget	$ Over Budget	% of Budget
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	1,058.63	1,000.00	58.63	105.9%
4820000 · Rent-Muni Bldg	2,500.00	3,000.00	-500.00	83.3%
4820100 · Rent-Land	1,181.25	2,362.00	-1,180.75	50.0%
4820200 · Rent-Cell Tower	8,915.35	10,300.00	-1,384.65	86.6%
4830900 · Sale of City Prop	851.00			
4840900 · Ins Dividends	2,626.00	2,500.00	126.00	105.0%
4850000 · Donations	6,903.75	4,100.00	2,803.75	168.4%
4890000 · Exp Reimb-All Types	3,489.48	2,500.00	989.48	139.6%
4800000 · Miscellaneous Revenue - Other	89.99			
Total 4800000 · Miscellaneous Revenue	27,615.45	25,762.00	1,853.45	107.2%
4900000 · Other Financing Sources				
4910000 · Loan Proceeds	25,932.00			
Total 4900000 · Other Financing Sources	25,932.00			
Total Income	1,076,240.52	1,425,840.75	-349,600.23	75.5%
Gross Profit	1,076,240.52	1,425,840.75	-349,600.23	75.5%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	1,200.50			
5100111 · Accts Rec - W&S Wages	90.12			
5100112 · Accts Rec - W&S WRS	-480.61			
5100114 · Accts Rec - W&S Insurance	-52.55			
5100200 · Library Expense Reimb	-1,440.30			
5110000 · Legislative				
5110111 · Council	0.00	11,000.00	-11,000.00	0.0%
5110211 · Mayor	5,025.00	8,000.00	-2,975.00	62.8%
5111011 · Committees	0.00	500.00	-500.00	0.0%
Total 5110000 · Legislative	5,025.00	19,500.00	-14,475.00	25.8%
5130000 · Legal				
5130021 · City Atty-General	1,525.00	4,000.00	-2,475.00	38.1%
5130121 · City Atty-Prosecution	912.50	3,000.00	-2,087.50	30.4%
5130221 · Legal Fees-Special	35.00			
5131021 · Muni Code Updates	705.00	1,500.00	-795.00	47.0%
Total 5130000 · Legal	3,177.50	8,500.00	-5,322.50	37.4%
5140000 · General Administration				
5141011 · Legislative Support-Wages	4,906.45	11,500.00	-6,593.55	42.7%
5141032 · Legislative Support-Publication	3,623.27			
5142011 · General Admin-Wages	18,405.17	33,400.00	-14,994.83	55.1%
5142021 · General Admin-Outside Services	686.75			
5142025 · General Admin-Training/Dues	653.94			
5142031 · General Admin-Office Supplies	3,530.03			
5142033 · General Admin-Mileage	302.18			
5143011 · Elections-Wages	1,562.57	5,660.61	-4,098.04	27.6%
5143032 · Elections-Publication	14.38			
5143034 · Elections-Supplies	583.97			
5144011 · Licensing & Permits-Wages	1,664.40	2,000.00	-335.60	83.2%
5144032 · Licensing & Permits-Publication	201.50			
Total 5140000 · General Administration	36,134.61	52,560.61	-16,426.00	68.7%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	14,621.07	20,000.00	-5,378.93	73.1%
5150521 · Independent Audit	9,697.00	7,000.00	2,697.00	138.5%
5151113 · Medicare (default)	5,577.80	5,170.00	407.80	107.9%
5151213 · Social Security	18,895.07	22,105.00	-3,209.93	85.5%
5151314 · Health Insurance	96,247.78	105,516.72	-9,268.94	91.2%
5151315 · HRA-Health Reimbursement	7,861.09			
5151414 · Life Insurance	538.85	615.00	-76.15	87.6%
5151611 · Paid Time Off (PTO)-Wages	47,262.19			
5152012 · Wisconsin Retirement System	27,861.76	31,405.00	-3,543.24	88.7%
5155011 · Property Assessment-Wages	0.00	7,150.00	-7,150.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	4,600.07			
5155111 · Prop Tax Collection-Wages	1,327.29	2,550.00	-1,222.71	52.1%

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2019

	Jan - Oct 19	Budget	$ Over Budget	% of Budget
5155121 · Prop Tax Collection-Outside Ser	726.15			
5156005 · Prop & Liability Ins	13,845.04	17,000.00	-3,154.96	81.4%
5156100 · Workers Comp - Calculated	131.70			
5156105 · Workers Comp	10,419.54	11,480.00	-1,060.46	90.8%
5156205 · Employee Bonds	375.00	850.00	-475.00	44.1%
Total 5150000 · Financial Administration	259,987.40	230,841.72	29,145.68	112.6%
5160000 · Municpal Building				
5160011 · Municipal Building-Wages	5,662.57			
5160021 · Municipal Building-Outside Serv	2,451.25			
5160022 · Municipal Building-Utilities	19,796.75			
5160023 · Municipal Building-Repairs&Supp	3,512.16			
5160000 · Municpal Building - Other	0.00	44,000.00	-44,000.00	0.0%
Total 5160000 · Municpal Building	31,422.73	44,000.00	-12,577.27	71.4%
Total 5100000 · General Government	335,064.40	355,402.33	-20,337.93	94.3%
5150520 · Bank Service Charges	222.24			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	53,611.70	156,000.00	-102,388.30	34.4%
5210019 · Police Admin-Uniforms	1,193.88	1,300.00	-106.12	91.8%
5210021 · Police Admin-Outside Services	2,022.21	5,000.00	-2,977.79	40.4%
5210022 · Police Admin-Utilities	3,434.20	600.00	2,834.20	572.4%
5210034 · Police Admin-Supplies	2,077.18	15,000.00	-12,922.82	13.8%
5210001 · Police Administration - Other	65.00			
Total 5210001 · Police Administration	62,404.17	177,900.00	-115,495.83	35.1%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5211011 · Police Training-Wages	488.87			
5212011 · Police Patrol-Wages - Other	110,154.27	66,500.00	43,654.27	165.6%
Total 5212011 · Police Patrol-Wages	110,643.14	66,500.00	44,143.14	166.4%
5212021 · Police Patrol-Outside Services	1,114.00			
5212022 · Police Patrol-Utilities	483.92	270.00	213.92	179.2%
5212023 · Police Patrol-Repairs/Supplies	9,018.59	6,000.00	3,018.59	150.3%
5212033 · Police Patrol-Fuel/Miles	4,995.99			
Total 5212000 · Police Patrol	126,255.64	72,770.00	53,485.64	173.5%
5213021 · Police Criminal Inv-Suppl/Serv	471.50	1,500.00	-1,028.50	31.4%
5214025 · Police Training	4,035.97	4,000.00	35.97	100.9%
Total 5210000 · Law Enforcement	193,167.28	256,170.00	-63,002.72	75.4%
5219000 · School Crossing Guard	8,900.70	11,000.00	-2,099.30	80.9%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	24,580.82			
5220034 · Fire Dept-Incident Charges	921.14			
5220000 · Fire Protection - Other	634.50	142,195.00	-141,560.50	0.4%
Total 5220000 · Fire Protection	26,136.46	142,195.00	-116,058.54	18.4%
5230021 · Ambulance Service	26,250.00	31,250.00	-5,000.00	84.0%
5240021 · Building Inspection	11,899.05	3,500.00	8,399.05	340.0%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	49.32			
5290022 · Emergency Govt-Utilities	607.84			
5290023 · Emer Govt-Supp., Equip & Repair	2,512.96			
5290000 · Other Public Safety - Other	0.00	8,645.00	-8,645.00	0.0%
Total 5290000 · Other Public Safety	3,170.12	8,645.00	-5,474.88	36.7%
Total 5200000 · Public Safety	269,523.61	452,760.00	-183,236.39	59.5%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	129.00			

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2019

	Jan - Oct 19	Budget	$ Over Budget	% of Budget
5310011 · Streets Admin-Wages	2,739.05			
5310021 · Streets Admin-Outside Services	4,389.94			
5310000 · Streets Administration - Other	0.00	12,000.00	-12,000.00	0.0%
Total 5310000 · Streets Administration	7,257.99	12,000.00	-4,742.01	60.5%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,551.89			
5311022 · PW Shop-Utilities	4,812.11			
5311033 · PW Shop-Fuel	291.55			
5311034 · PW Shop-Supplies/Tools	6,988.38			
5311000 · Public Works Shop - Other	0.00	11,750.00	-11,750.00	0.0%
Total 5311000 · Public Works Shop	13,643.93	11,750.00	1,893.93	116.1%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	9,876.88			
5312023 · PW Mach & Equip-Repair/Supplies	8,856.62			
5312033 · PW Mach & Equip-Fuel	1,967.94			
5312000 · Public Works Mach & Equip - Other	0.00	35,500.00	-35,500.00	0.0%
Total 5312000 · Public Works Mach & Equip	20,701.44	35,500.00	-14,798.56	58.3%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	1,811.62			
5331023 · Road Maintenance-Repair/Supply	6,883.49			
5331033 · Road Maintenance-Fuel	410.76			
5331000 · Road Maintenance - Other	0.00	13,000.00	-13,000.00	0.0%
Total 5331000 · Road Maintenance	9,105.87	13,000.00	-3,894.13	70.0%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	217.30			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	217.30	500.00	-282.70	43.5%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	758.35			
5331223 · Traffic Sign & Mark-Repair/Supp	1,056.28			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,814.63	2,000.00	-185.37	90.7%
5331300 · Bridges & Culverts	0.00	500.00	-500.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	10,159.43			
5331933 · Snow & Ice Control-Fuel	3,538.16			
5331934 · Snow & Ice Control-Supplies	3,879.41			
5331900 · Snow & Ice Control - Other	0.00	25,099.00	-25,099.00	0.0%
Total 5331900 · Snow & Ice Control	17,577.00	25,099.00	-7,522.00	70.0%
5342022 · Street Lighting	24,837.28	29,000.00	-4,162.72	85.6%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	512.12			
5343123 · Sidewalks-Repairs/Supplies	553.93			
5343100 · Sidewalks - Other	0.00	500.00	-500.00	0.0%
Total 5343100 · Sidewalks	1,066.05	500.00	566.05	213.2%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	1,441.62			
5344123 · Storm Sewers-Repairs/Supplies	277.03			
5344000 · Storm Sewers - Other	0.00	1,750.00	-1,750.00	0.0%
Total 5344000 · Storm Sewers	1,718.65	1,750.00	-31.35	98.2%
5344100 · Street Cleaning	1,206.61	1,800.00	-593.39	67.0%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	76.37			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2019

	Jan - Oct 19	Budget	$ Over Budget	% of Budget
Total 5345000 · Parking Lots	76.37	500.00	-423.63	15.3%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	4,402.94			
5362021 · Sanitation/Trash-Outside Serv.	42,101.87			
5362000 · Sanitation/Trash - Other	0.00	62,100.00	-62,100.00	0.0%
Total 5362000 · Sanitation/Trash	46,504.81	62,100.00	-15,595.19	74.9%
5363100 · Landfill Monitoring	1,985.23	2,500.00	-514.77	79.4%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	3,833.11			
5363523 · Recycling Center-Markesan	375.25			
5363533 · Recycling Center-Fuel	145.77			
5363500 · Recycling Center - Other	51.79	4,500.00	-4,448.21	1.2%
Total 5363500 · Recycling Center	4,405.92	4,500.00	-94.08	97.9%
5363521 · Recycling-Curbside	18,695.73	25,630.00	-6,934.27	72.9%
5363600 · Recycling Center-Mackford	1,102.07	1,200.00	-97.93	91.8%
5363700 · Recycling Center-Manchester	1,102.08	1,200.00	-97.92	91.8%
5363800 · Recycling Center-Green Lake	1,777.08	2,500.00	-722.92	71.1%
5364000 · Weed Control				
5364011 · Weed Control-Wages	383.58			
5364034 · Weed Control-Supplies	319.35			
5364000 · Weed Control - Other	0.00	1,500.00	-1,500.00	0.0%
Total 5364000 · Weed Control	702.93	1,500.00	-797.07	46.9%
Total 5300000 · Public Works	175,498.97	235,029.00	-59,530.03	74.7%
5400000 · Health & Human Services				
5461000 · Senior Transport	808.34			
5490000 · Cemetery				
5491011 · Cemetery-Wages	7,979.87			
5491022 · Cemetery-Utilities	200.86			
5491033 · Cemetery-Fuel	234.72			
5491034 · Cemetery-Supplies	194.88			
5490000 · Cemetery - Other	0.00	7,300.00	-7,300.00	0.0%
Total 5490000 · Cemetery	8,610.33	7,300.00	1,310.33	117.9%
Total 5400000 · Health & Human Services	9,418.67	7,300.00	2,118.67	129.0%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	1,440.78			
5511021 · Library-Annual Budget	65,200.00			
5510000 · Library - Other	0.00	65,200.00	-65,200.00	0.0%
Total 5510000 · Library	66,640.78	65,200.00	1,440.78	102.2%
5520000 · Parks				
5520011 · Parks-Wages	10,859.41			
5520022 · Parks-Utilities	2,172.71			
5520023 · Parks-Repairs/Supplies	5,323.69			
5520033 · Parks-Fuel	394.68			
5520000 · Parks - Other	0.00	11,000.00	-11,000.00	0.0%
Total 5520000 · Parks	18,750.49	11,000.00	7,750.49	170.5%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	1,899.36			
5530021 · City Events/Banner-Outside Srvc	392.23			
5530034 · City Events/Banners-Supplies	13.90			
5530000 · City Events/Banners - Other	0.00	3,000.00	-3,000.00	0.0%
Total 5530000 · City Events/Banners	2,305.49	3,000.00	-694.51	76.8%
5530100 · Summer Rec Program	4,000.00	2,000.00	2,000.00	200.0%
5531000 · Events Comm. (Special Events)	2,252.85			
Total 5500000 · Culture, Rec & Educ	93,949.61	81,200.00	12,749.61	115.7%
5600000 · Conservation & Development				

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2019

	Jan - Oct 19	Budget	$ Over Budget	% of Budget
5670000 · Advertising & Promotion	100.00	1,500.00	-1,400.00	6.7%
5671000 · Industrial Park Development	227.68			
5671021 · TIF Fees	1,170.00	300.00	870.00	390.0%
5690000 · Zoning & Development	357.50	250.00	107.50	143.0%
5691000 · Mapping	0.00	250.00	-250.00	0.0%
Total 5600000 · Conservation & Development	1,855.18	2,300.00	-444.82	80.7%
5900000 · Debt Service				
5911000 · 2009 Bond Issue	193,990.00	193,990.00	0.00	100.0%
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	750.00			
5912000 · 2018 Bond Issue Princ. - Other	0.00	39,375.00	-39,375.00	0.0%
Total 5912000 · 2018 Bond Issue Princ.	750.00	39,375.00	-38,625.00	1.9%
5916000 · Principal Long-Term Debt	0.00	3,112.84	-3,112.84	0.0%
5918000 · Safety Equipment-Principal	9,194.57	15,195.43	-6,000.86	60.5%
5925000 · Safety Equipment-Interest	201.03	250.00	-48.97	80.4%
5926000 · Interest Long Term Debt	684.23	479.55	204.68	142.7%
5926250 · 2018A Bond Issue Interest	39,375.00			
5927000 · Patrol Car Principal Loan	2,364.56			
5927500 · Patrol Car Interest Loan	522.90			
Total 5900000 · Debt Service	247,082.29	252,402.82	-5,320.53	97.9%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	383.00	4,000.00	-3,617.00	9.6%
6571900 · Outlay - General Accounting	2,347.00	2,347.00	0.00	100.0%
6572200 · Outlay - Fire Department	13,161.75	5,000.00	8,161.75	263.2%
6573000 · Outlay - Police Patrol	30,932.00	5,000.00	25,932.00	618.6%
6573240 · Outlay - Machines & Equipment	12,574.75	6,000.00	6,574.75	209.6%
6573270 · Outlay - Garages & Sheds	0.00	3,000.00	-3,000.00	0.0%
6573310 · Outlay - Streets	12,788.30	10,299.60	2,488.70	124.2%
6573311 · Outlay - Streets Project 2017	1,720.75			
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	3,000.00	-3,000.00	0.0%
Total 6000000 · Capital Outlay	73,907.55	39,446.60	34,460.95	187.4%
Total Expense	1,206,522.52	1,425,840.75	-219,318.23	84.6%
Net Ordinary Income	-130,282.00	0.00	-130,282.00	100.0%
let Income	**-130,282.00**	**0.00**	**-130,282.00**	**100.0%**

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901

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608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

October 9, 2019

Called 10-14-19
ask for hearing at CC
11-12-19

Ronald & Susan Kelm
390 S. Bridge St
Markesan, WI 53946

Re: Property Maintenance
410 S. Bridge St
City of Markesan, Wisconsin

Dear Ronald and Susan Kelm:

The City of Markesan Building Inspection Department has received complaints regarding the dilapidated condition of the house located at the above referenced address. This condition is a violation of the City Property Maintenance Code Chapter 273-5 (copy enclosed).

The violations include:

1. 273-5 K: Excessive paint peeling, broken and lose shingles and other conditions that reflect deterioration. The dwelling is not being kept in good repair
2. 273-5 L: Evident water leakage. The dwelling is to be kept weather-tight to prevent structural damage and to avoid safety, health and fire hazards.
3. 273-5 D: The exterior appearance of the dwelling does not reflect a level of maintenance consistent with the standards of the neighborhood.

You have 30 days from the date of this letter to correct these violations. If violations are not corrected within 30 days, penalties will be imposed which will include citations. Per 273-12, each day a violation exists is considered a separate violation and subject to a citation.

You have 5 days from the receipt of this letter to request a hearing before the Common Council. This notice becomes an order after 5 days if a hearing is not requested.

If you have any questions or concerns, please feel free to contact me at (608) 617-6873.

Sincerely,

GENERAL ENGINEERING COMPANY

Timothy Tripp / BKF

Timothy Tripp
City of Markesan
Building Inspector

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901

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www.generalengineering.net

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October 24, 2019

Markesan Common Council
150 South Bridge Street
Markesan, WI 53946

Re: Property Maintenance
410 South Bridge Street
City of Markesan, Wisconsin

Dear Markesan Common Council:

This summer, the Building Inspection Department received an anonymous complaint regarding the condition of the unoccupied home located at 410 S. Bridge Street in the City of Markesan.

A few weeks after receiving the complaint, I visited the property and took pictures of the condition of the house. On October 9, 2019, a letter was sent to the owners of the above referenced address stating all of the City Ordinance violations that were plainly visible at the property at the time of my inspection.

The violations to City Ordinance Section 273 are as follows:

1. 273-5 D: The exterior appearance of the dwelling does not reflect a level of maintenance consistent with the standards of the neighborhood.
2. 273-5 K: Excessive paint peeling, broken and lose shingles and other conditions that reflect deterioration. The dwelling is not being kept in good repair
3. 273-5 L: Evident water leakage. The dwelling is to be kept weather-tight to prevent structural damage and to avoid safety, health and fire hazards.

Attached to this letter is:

Copy of the Property Maintenance Complaint Form
Copy of the letter notifying the owner of the violations
Pictures of the house at 410 S Bridge Street
Pictures of several surrounding homes to establish the standards of the neighborhood referenced in Ordinance 273-5 D.

Section 273-6 grants the Building Inspector authority to make property maintenance inspections. Section 273-8 was followed to give notice to the property owners. The next steps are laid out in Sections 273-9 to 273-12. Decisions as to the next steps should also include the City's Legal Counsel.

If you have any questions or concerns, please feel free to contact me at (608) 617-6873.

Sincerely,

GENERAL ENGINEERING COMPANY

Timothy Tripp / BKF

Timothy Tripp
City of Markesan
Building Inspector

CITY OF MARKESAN
150 SOUTH BRIDGE ST. · P.O. BOX 352
MARKESAN, WI 53946
PH: 920-398-3031 FAX: 920-398-3991

Property Maintenance Complaint Form

DATE: 05-31-19

Complainant Name: Anon

Complainant Phone: ——

Complainant Address: ——

Location of Complaint: 410 S. Bridge St

Type of Violation Complaint:

- ☐ Recreational Vehicle/Parking/Storage (252-6)
- ☐ Garbage, Trash, Abandoned appliances, refuse, litter (273-5)
- ☐ Weeds (252-8), Long Grass (273-5), Tree Trimming (252-10)
- ☐ Junked or Unlicensed Vehicles (252-6)
- ☐ Snow Removal (Sidewalks and Fire Hydrants) (330-14)
- ☒ Other

Detailed description of complaint:

Abandoned house for over 5-10 years
in violation of 273-5(D) + (E)

City of Markesan, WI
Thursday, October 24, 2019

Chapter 273. Property Maintenance

§ 273-5. Duties and responsibilities of owners and operators as to maintenance and appearance of exterior of premises.

A. The exterior of premises and all structures thereon shall be kept free of all nuisances, unsanitary conditions and any hazards to the safety of occupants, pedestrians and to the person utilizing the premises. Any of the foregoing shall be promptly removed and abated by the owner or operator.

B. The exterior of the premises and surrounding yard shall be kept free of hazards which include, but are not limited to, brush, weeds, broken glass, stumps, roots, obnoxious growth, filth, garbage, trash, refuse and debris.

C. Exterior porches, landings, balconies, stairs and fire escapes shall be provided with banisters or railings properly designed and maintained to minimize the hazard of fallings, and the same shall be kept structurally sound, in good repair and free of defects.

D. The exterior appearance of all buildings shall reflect a level of maintenance in keeping with the standards of the neighborhood. It shall not constitute a blighting factor for adjoining property owners or an element leading to the progressive deterioration and downgrading of the neighborhood.

E. The premises shall be kept landscaped and lawns, hedges and bushes shall be kept trimmed and kept from becoming overgrown and unsightly where exposed to the public view. Premises shall include the areas between the sidewalk and the curb of the street.

F. In addition to Subsection **E** above, no grass upon any private premises within the City limits shall be allowed to grow in excess of an average length of six inches before being mowed, cut or trimmed, provided, however, that this provision shall not apply to land with a pitch greater than 30° from horizontal.
[Amended 4-14-2015 by Ord. No. 233]

G. Yards shall be kept substantially clear of debris and shall be provided with adequate lawn, ground cover or vegetation. Hedges or bushes shall be cut or trimmed as often as necessary to maintain a neat and attractive appearance. All area not covered by any of the foregoing shall be treated to prevent dust or the blowing or scattering of dust particles into the air. All trees, bushes or vegetation which overhang a public entrance shall be properly trimmed to avoid obstruction of the view and movements of vehicles and pedestrians.

H. Every yard, court, driveway or other portion of the lot shall be graded or drained so as to prevent the accumulation of stagnant water on any such surface. Driveways shall be maintained in good condition and repair.

I. Every building, structure and all exterior appurtenances on the premises shall be adequately protected against rats, mice, termites and other vermin infestation, and shall not permit the entrance of such rat, mice, termites and other vermin. Occupants and operators shall be responsible for the extermination of rodents and vermin from that part of the premises under their exclusive control, except where more than one unit is infested at the same time and, in this instance, the owner shall also be responsible for extermination of the infestation.

J. Every building shall have adequate refuse, garbage or rubbish storage facilities. No occupant shall accumulate rubbish, boxes, lumber, metal refuse or other materials which may provide a harborage for rodents or vermin.

K. The exterior of every structure or accessory structure, residential and nonresidential, including fences, shall be maintained in good repair and all surfaces thereof shall be kept painted where necessary for purposes of preservation and appearance. The same shall be maintained free of broken loose shingles, crumbling stone or brick, excessive peeling paint or other conditions reflective of deterioration or inadequate maintenance.

L. Every dwelling and accessory structure, exterior walls, siding and roofs shall be kept structurally sound and in a state of good repair to avoid safety, health or fire hazards and shall be so maintained as to be weather- and watertight. (The above applies to residential and nonresidential properties.)

M. This chapter applies whether or not the premises are temporarily or continuously occupied or unoccupied, inhabited or uninhabited, commercial or noncommercial, and whether or not there is a structure, building or other improvement

upon the premises.

§ 273-6. Inspection by Building Inspector.

[Amended 4-14-2015 by Ord. No. 233]
The Building Inspector or his designated representative is authorized and, upon receipt of complaint, shall make exterior inspections to determine whether the buildings, structures and premises located within this City conform to the requirements of this chapter. For the purpose of making exterior inspections, the Inspector is authorized to enter, examine and survey, at all reasonable times, the exterior portions of all buildings, structures or premises. Every owner or occupant shall give the Inspector free access to any said premises. The Inspector or his delegated representative, having probable cause to believe a violation of this chapter exists, shall have authority to enter any of such premises after written notice has been given to the owner, occupant or his agent. If, after such notice is given, access is denied to the Building Inspector, he may apply to the Lakeside Municipal Court for a special inspection warrant.

§ 273-7. Administrative provisions.

A. The Building Inspector is hereby made responsible for the enforcement of this chapter. All inspections, enforcement, orders or matters relating to violations of this chapter shall be under his direction and supervision. He may appoint or designate such other public officials or employees of the City to perform duties as may be necessary to the enforcement.

B. The Building Inspector shall be supplied with official identification and, upon request, shall exhibit such identification when entering any premises subject to this chapter. The Inspector shall conduct himself as to avoid intentional embarrassment or inconvenience to occupants.

§ 273-8. Notice.

Whenever the Building Inspector determines that there are reasonable grounds to believe that there has been a violation of any provision of this chapter, notice of such alleged violation shall be given to the person responsible therefor which shall:

A. Be in writing.

B. Indicate the nature of the violation.

C. Indicate the time for the correction of the violation in accordance with this chapter.

D. Be served upon the owner or his agent or the occupant or operator, as the case may require. Such notice shall be deemed to be properly served upon such owner or his agent or occupant or operator if a copy thereof is:

   (1) Served upon him personally;

   (2) Sent by registered or certified mail to his last known address;

   (3) Posted in a conspicuous place in or about the building or structure affected by notice; or

   (4) Served upon a member of the family of the owner, operator or occupant 14 years of age or older.

E. State a reasonable amount of time, not to exceed 30 days, to correct or abate the violation.

F. Advise the person served of the right to request a hearing before the Common Council or Committee and that the notice shall become an order of the Building Inspector five days after service unless such a hearing is requested.

§ 273-9. Placard building.

A. The Building Inspector shall cause to be placed upon a building, structure or premises a placard which will state the determinations of the Inspector as to the building, structure or premises being unfit for use or occupancy whenever all of the following occur:

   (1) Any building, structure or premises does not substantially comply with the requirements of this chapter.

   (2) The Building Inspector has given notice of the violations involved as provided for in § **273-8** of this chapter.

(3) If the owner, occupant or operator has failed to correct the violations set forth in said notice.

(4) The Building Inspector has further determined that the building, structure or premises are so damaged, decayed, dilapidated, unsafe or vermin-infested that it creates a serious hazard to the health or safety of the occupants or of the public and is therefore unfit for use or occupancy.

B. The form of the placard placed under the provisions of this section shall be determined by the Building Inspector, but shall also substantially state the specific violations of this chapter.

C. No person shall deface or remove the placard from any building, structure or premises which has been placed by the Building Inspector until removal of such placard is authorized by the Inspector.

D. Any building, structure or premises which has been determined by the Building Inspector as being so damaged, decayed, dilapidated, unsafe or vermin-infested that it creates a serious hazard to the health and safety of the occupants or of the public and is therefore unfit for use or occupancy and which said building, structure or premises has been placarded by the Inspector shall be vacated within such reasonable time as is determined and ordered by the Inspector.

E. No building, structure or premises which has been determined by the Building Inspector as unfit for use or occupancy and placarded as provided herein shall again be used or occupied until written approval is secured from and such placard is removed by the Inspector. The Inspector shall grant such approval and remove such placard in the event that the violations have been corrected and the Inspector determines that the building, structure or premises are now fit for use or occupancy.

§ 273-10. Noncompliance; remedy of defects.

A. The owner, occupant or operator of any building, structure or premises shall have the time as specified in the notice under § **273-8** of this chapter to remedy the violation specified in such notice.

B. In the event the Building Inspector shall determine, in his discretion, that the owner, occupant or operator is, within said time, making a good faith effort to correct the violations, he may extend the time for compliance.

C. If the owner, occupant or operator of the building, structure or premises shall fail or refuse, after notice and order of the Building Inspector, to remedy the violations specified in such notice, then the Inspector may cause such work to be done and certify the cost thereof to the Clerk-Treasurer who shall extend such cost against the property upon the next tax roll of the City.

§ 273-11. Transfer of ownership of noncomplying building.

It shall be unlawful for the owner of any building, structure or premises who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner shall first furnish to the Building Inspector a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

§ 273-12. Violations and penalties.

A. A violation of any section or subsection of this chapter shall be subject to the penalties provided in § **1-3**. [Amended 4-14-2015 by Ord. No. 233]

B. Each day a violation exists after the notice of violation has been received and which becomes an order of the Building Inspector shall constitute a separate violation of this chapter.

C. Penalties set forth in this section shall be in addition to all other remedies of injunction, abatement or costs whether existing under this chapter or otherwise.

Neighbors

Neighbors

Neighbors

Neighbors

Neighbors

410 S. Bridge St

410 S. Bridge St

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901

608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

September 18, 2019

Johnnie T Strahota
309 East John Street
Markesan, WI 53946

Re: Property Maintenance
309 East John Street
City of Markesan, Wisconsin

Dear Mr. Strahota:

The City of Markesan Building Inspection Department has received complaints regarding the dilapidated condition of the house located at the above referenced address. This condition is a violation of the City Property Maintenance Code Chapter 273-5 (copy enclosed).

The violations include:

1. The rear porch guardrail is missing.
2. The front porch structure is failing.
3. Front and rear exterior steps are unsafe.
4. The exterior needs painting for preservation and appearance. Much of the siding has begun to deteriorate.
5. The exterior wall covering and windows are not water tight.

In order to correct the above listed items, you will need to submit a completed building permit application along with other required documents to the City. Once the application has been approved and the permit has been issued, the corrections can be made. Please note, the exterior painting does not require a permit.

You have 30 days from the date of this letter to correct these violations. If violations are not corrected within 30 days, penalties will be imposed which will include citations. Per 273-12, each day a violation exists is considered a separate violation and subject to a citation.

You have 5 days from the receipt of this letter to request a hearing before the Common Council. This notice becomes an order after 5 days if a hearing is not requested.

If you have any questions or concerns, please feel free to contact me at (608) 617-6873.

Sincerely,

GENERAL ENGINEERING COMPANY

Timothy Tripp / BKF

Timothy Tripp
City of Markesan
Building Inspector

Gmail

Betsy Amend <bamend@markesanwi.gov>

309 E John St Markesan

1 message

krystal strahota <barbiestrahota23@gmail.com> Mon, Oct 7, 2019 at 12:54 PM
To: "bamend@markesanwi.gov" <bamend@markesanwi.gov>

My father in law received a letter from the city stating that he had to fix a couple of things on the property. He has no money to do so at this time and my husband Shawn Strahota and I Cristal Strahota have been contacting banks to help us. We want to fix the outside of the house as well as the driveway, porch, garage, windows and maybe have a back yard fence for our dogs. We would also look into renovating the inside of the house so it would take us some time to find someone to do all this work for us. We are hoping to have everything set and going by the beginning of March during the spring time. So we ask for some more time as we are really trying to work on this but we can not do it within the time the city has gave us.

Gmail

Betsy Amend <bamend@markesanwi.gov>

Re: 309 E John St Markesan

1 message

Betsy Amend <bamend@markesanwi.gov> Wed, Oct 9, 2019 at 1:26 PM
To: krystal strahota <barbiestrahota23@gmail.com>

The County Clerk, Liz Otto, may be able to help you with EDC financing. Her number is 920-294-4005.
The Public Property meeting will be Tuesday, November 5, 2019 at 6:30 pm. That is when they will want some kind of written timeline on improvements. Then after Public Property makes a recommendation, that will go to Common Council on Tuesday, November 12th at 7 pm.
Thanks
Betsy Amend
City of Markesan Clerk-Treasurer
920-398-3031

On Mon, Oct 7, 2019 at 12:54 PM krystal strahota <barbiestrahota23@gmail.com> wrote:
My father in law received a letter from the city stating that he had to fix a couple of things on the property. He has no money to do so at this time and my husband Shawn Strahota and I Cristal Strahota have been contacting banks to help us. We want to fix the outside of the house as well as the driveway, porch, garage, windows and maybe have a back yard fence for our dogs. We would also look into renovating the inside of the house so it would take us some time to find someone to do all this work for us. We are hoping to have everything set and going by the beginning of March during the spring time. So we ask for some more time as we are really trying to work on this but we can not do it within the time the city has gave us.

Gmail by Google

Betsy Amend <bamend@markesanwi.gov>

Re: 309 E John St Markesan

1 message

krystal strahota <barbiestrahota23@gmail.com> Wed, Nov 6, 2019 at 12:20 PM
To: Betsy Amend <bamend@markesanwi.gov>

We will have the siding, windows, front porch and rear porch re constructed by September 2020 since we are looking to remodel the whole house and it is a lot of work to be done. We have done the rear railing. We can not do much as we do not have the house deed and do not own the house yet. We want to make sure it is under our name and everything is in order before we can start the process. We do apologize for not being able to make it last time. We did have to work and i thought it would be on the 12th.

Plans for Buildings at 650 North Margaret Street, Markesan WI

Bldg No.	Type of Structure	Condition*	Owner's Overall Plans	Proposed Timing
1	Garage	Fair	Roof, replace windows, replace damaged siding, paint	Nov 2018/ Spring 2019
2	Pole Shed	Fair	No plans to add doors, feels painting is a lower priority, no plan to fix roof	2020
3	Granary	Fair	Will ask renters to fix post ASAP, missing sliding will be replaced, does not wish to paint it	Fix Post ASAP, no other plans
4	Shed	Dangerous, unsafe and unfit for human use, recommended immediate razing	Will be taken down RAZED 8-7-19	This fall
5	Hog House	Fair	Will make repairs	Determine plan in 2019, correct in 2021
6	Barn	Fair - structural column has been removed and need attention	Will ask renter to replace missing support beam, roof repair, siding to be painted or replaced with steel as funds allow	No date on beam, roof patch in 2019, possible roof repalcement in 2020, Siding - no timing provided
7	Feed Room	Fair	Attached to barn so will be repaired in same manner	See Building 6 plan
8	Part of Barn	Fair	Siding to be replaced, painted or sided with stell when barn is painted or sided (as funds allow)	Siding 2019 Paint or Sided with Barn
9	White Barn	Fair - noted that main support beam has become rotted and structure is sagging	Will replace support beam, missing siding, foundation, and paint	Beam - fall 2018 Missing siding 2019 Foundation 2019 Paint 2020
10	Chicken Coup	Dangerous, unsafe and unfit for human use, recommended immediate razing	Will take down RAZED 8-7-19	this fall
11	Lean-to Structure	Fair	Being used for storage, will repair so doors and windows are secure	Repair 2019

* Per General Engineering Report , July 2018

SALARIES FOR BUDGET

State approved

	2020 WAGE **	YRLY SALARY	WRS	SOCIAL SEC	MEDICARE	LIFE INS	NEW ~~UNITED~~ RATE HEALTH INS	HRA/CILO	PLUS 2%
RACHEL HEILING	16.51	21,463.00	1,448.75	1,330.71	311.21	16.56	0.00	0.00	
BETSY AMEND	22.80	47,424.00	3,201.12	2,940.29	687.65	113.36	30,511.72	2,000.00	
CODY MCLEAN	26.91	55,972.80	6,520.83	3,470.31	811.61	46.80	23,691.31	2,000.00	
WILL PFLUM	30.90	64,272.00	7,487.68	3,984.86	931.94	60.32	25,413.37	2,000.00	
PHIL WATRY	22.65	47,112.00	5,488.54	2,920.94	683.12	33.80	18,971.49	2,000.00	
KURT STUCKART	21.76	45,260.80	5,272.88	2,806.17	656.28	17.16	10,511.74	2,000.00	
MARTIN HANSEN	24.51	50,980.80	3,441.20	3,160.81	739.22	139.88	25,563.81	2,000.00	
DORS KRENTZ	17.92	37,273.60	2,515.96	2,310.96	540.47	199.68	13,630.78	1,000.00	
TOTAL		**369,759.00**	**35,376.96**	**22,925.06**	**5,361.51**	**627.56**	**148,294.22**	**13,000.00**	**595,344.30**

-25,000

**REFLECTS 2% INCREASE

PLUS 1.0%	MINUS .5%
ADD	SUBTRACT
5,953.44	2,976.72
601,297.74 TOTAL	**592,367.58 TOTAL**

2020 HEALTH INSURANCE COMPARISON

State Recommended

	(CURRENT) United HealthCare	(CURRENT) United HealthCare	CURRENT	2020 Dean	2020 Dean	2020 Network	2020 Network	2020 Robin	2020 Robin	2020 WEA Trust	2020 WEA Trust	11.2% Increase 2020 United HealthCare	2020 United HealthCare
MONTHLY	**Employer**	Employee	**Employer**	**Employer**	Employee	**Employer**	Employee	**Employer**	Employee	**Employer**	Employee	**Employer**	Employee
Employer / Employee Contributions	90.00%	10.00%	**HRA****	88.00%	12.00%	88.00%	12.00%	88.00%	12.00%	88.00%	12.00%	90.00%	10.00%
Amend	2204.42	244.93	2000.00	1748.08	0.00	1772.64	352.14	1772.64	560.90	1772.64	397.60	2542.64	282.52
Hansen	1897.41	156.98	2000.00	1748.08	0.00	1772.64	352.14	1772.64	560.90	1772.64	397.60	2130.31	236.71
Krentz	986.45	109.60	1000.00	712.64	0.00	720.85	142.47	720.85	225.97	720.85	160.65	1135.89	126.22
McLean	1753.37	194.81	2000.00	1748.08	0.00	1772.64	352.14	1772.64	560.90	1772.64	397.60	1974.27	219.37
Pflum	1830.05	203.34	2000.00	1748.08	0.00	1772.64	352.14	1772.64	560.90	1772.64	397.60	2117.78	235.31
Stuckart	767.27	85.25	2000.00	1748.08	0.00	1772.64	352.14	1772.64	560.90	1772.64	397.60	875.97	97.34
Watry	1134.74	126.08	2000.00	1748.08	0.00	1772.64	352.14	1772.64	560.90	1772.64	397.60	1580.95	141.21
Total	**$10,573.71**	$1,120.99	**$1,083.33**	**$11,201.12**	$0.00	**$11,356.69**	$2,255.31	**$11,356.69**	$3,591.37	**$11,356.69**	$2,546.25	**$12,357.81**	$1,338.68

**HRA FEE MONTHLY $54.00

ORDINANCE NO. 251

An Ordinance Amending Section 355-12 of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 12th day of November 2019, hereby amends Section 355-12 of the City of Markesan Municipal Code to read as follows:

SECTION 1: Section 355-12 of the Municipal Code is hereby amended to include that no person shall at any time park or leave standing any vehicle upon any of the following highways or parts of highways:

Name of Street	**Side**	**Location**
E. Manchester Street	North	Start at 140 feet East of Hollander Street to City Limits
E. Manchester Street	South	From Hollander Street East 370 feet

(All measurements above are from the Hollander Street East Curb Extended)

SECTION 4: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 12th day of November, 2019.

CITY OF MARKESAN

_____

RICH SLATE, Mayor

ATTEST:

_____

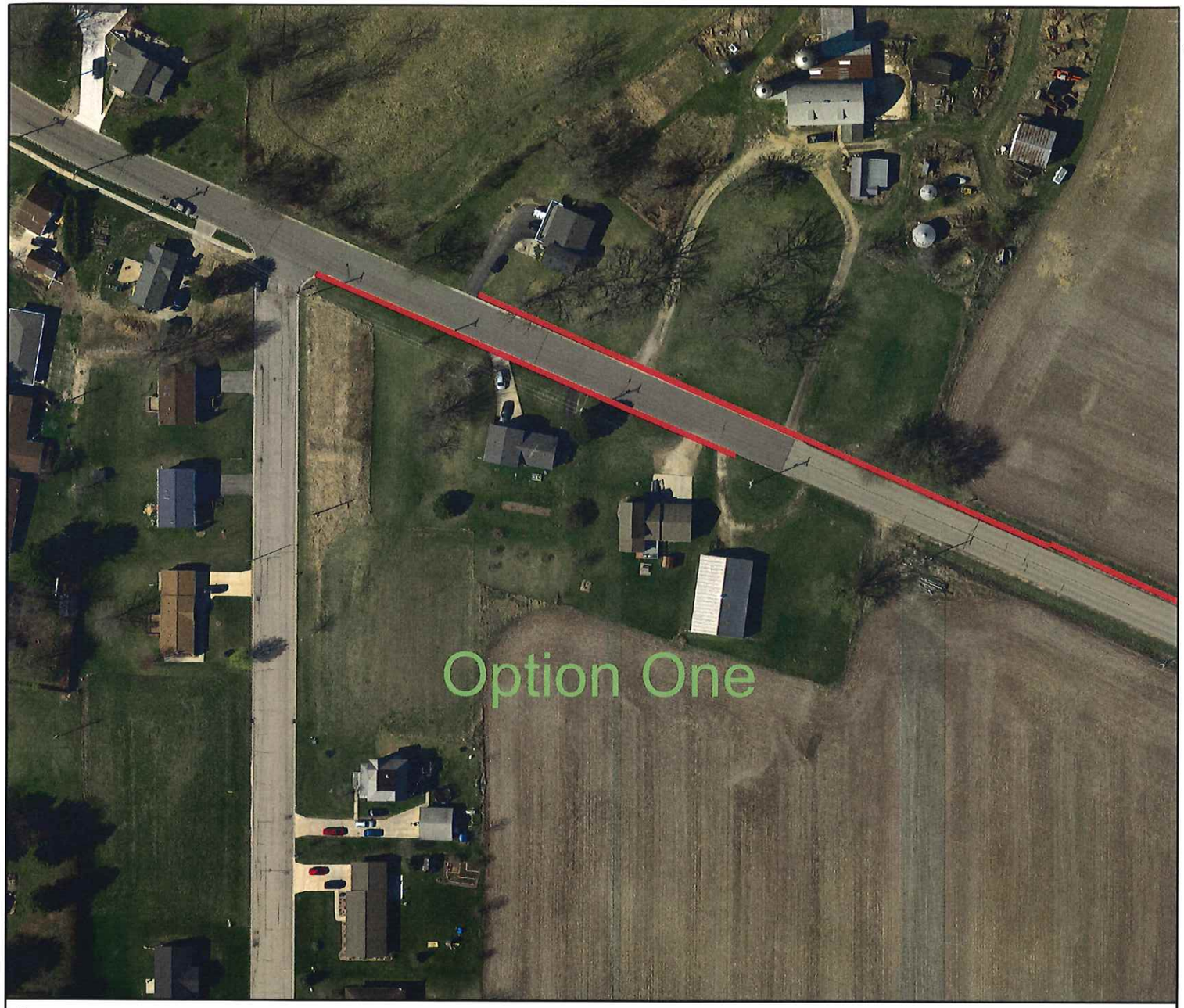
ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

_____

DANIEL D. SONDALLE, City Attorney

Published:_____



GIS Viewer Map

Green Lake County, WI

Floodplain Zoning Districts
02-03-2010

MAP NUMBER 55047C0<PANEL>C

- Floodway ZONE AE
- Flood-Fringe ZONE AE
- General Floodplain ZONE A

areas not A or AE are ZONE X

- Map Panel
- Cross Section
- Flood Water Surface Elevation

Zoning Districts

- A-1 Farmland Preservation
- A-2 General Agriculture
- C-1 General Commercial
- C-2 Extensive Commercial
- I Industrial
- M-1 Mineral Extraction
- M-2 Sanitary Landfill
- NRC Natural Resource Conservancy
- R-1 Single Family Residence
- R-2 Single Family Mobile Home Residence
- R-3 Multiple Family Residence
- R-4 Rural Residential
- RC Recreation
- AO Adult Orientated Establishment
- UNZ Unzoned
- MUN Municipality
- SPLIT Split Zoning
- PEND Map Update Pending

Land Use

- Agriculture
- Commercial
- Industrial
- Mixed Use
- Public
- Residential

Green Lake County

N W E S

Base Map

- Parcel
- Address
- City Village Town
- Section
- State Road
- County Road
- City Village Town Road
- Private Road
- Lake River
- River Stream

Time: 7:18:29 AM
Date: 10/23/2019
1 inch = 112 feet

Geographic Information System (GIS)
https://gis.co.green-lake.wi.us/

Note:

RECEIVED OCT 28 2019

for 2019-2020 License

CITY OF MARKESAN
Application for a Mobile Home Park License

PLEASE PRINT CLEARLY. This license is applied for under Chapter 240 and Chapter 400, Article XI, of the City of Markesan Code of Ordinances, and Wisconsin Statutes, Ss. 66.0435, which requires all of the following information. Please answer all questions completely. Incomplete or illegible forms will be returned.

____ NEW APPLICATION

X RENEWAL APPLICATION (Due date: Dec. 1st)

New applications must include a complete plan, drawn to scale, for the layout of the mobile home park. Renewal applications should include information about any changes or additions to the layout of the mobile home park.

FEES: $50, plus $2 per mobile home lot (up to $100 for every 50 lots, or fraction thereof)

BUSINESS NAME Northern Development Group LLC BUSINESS PHONE 414-351-8005

BUSINESS ADDRESS P.O. Box 1030 (Street) Menomonee Falls (City), WI (State) 53052 (Zip)

APPLICANT NAME (Person Responsible) Jan A. Pulz PHONE (best # to reach you) 414-351-8005

LOCATION OF MOBILE HOME PARK 531 W. John Street (Street) Markesan (City) WI (State) 53946 (Zip)

TOTAL NUMBER OF MOBILE HOME LOTS 23

TOTAL NUMBER CURRENTLY OCCUPIED 23

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to operate a mobile home park. I understand that changes to the homes located in the mobile home park shall be reported throughout the year, within 10 days of the change. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information or that falsification of any information may be grounds for denial or revocation of this license.

SIGNATURE OF APPLICANT:

Jan A. Pulz

Date 10/18/2019

FOR OFFICE USE ONLY (R 8-15)

Date Returned 10/28/19 Amount Paid 96.— Receipt Number 22948

License Number _____ Expiration Date Dec. 31, 2020

Date Rec'd	10/8/19
Recp#	22914
Date Apprv'd	
Lic#	

Application for Operator's License

to Serve Fermented Malt Beverages and Intoxicating Liquors

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Jennifer Marie Dirks Circle: Male Female

OTHER NAMES (maiden or nicknames; if none, so state) Plasil BIRTHDATE [illegible]

DRIVERS LICENSE # [illegible] PHONE (best # to reach you) [illegible]

ADDRESS 141 E John Markesan WI 53946

Street Apt. No. City State Zip

X New/Renewal (1-year) - $20 X Provisional - $15

List the name of the alcohol beverage premises that will employ you: Shell / Ted's

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Ripon
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES X NO____ If yes, where? On line
   (If this is a **new application**, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES X NO____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES____ NO X
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES____ NO X
6. Have you ever been convicted of a felony? YES____ NO X
7. Do you have any criminal charges presently pending against you? YES____ NO X

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: Jennifer Dirks

Date 10/8/19

NOTARY PUBLIC RACHEL HEILING STATE OF WISCONSIN

SUBSCRIBED AND SWORN TO BEFORE ME this 9th day of October, 2019

Rachel Heiling (Clerk/Notary Public)

My commission expires 5/8/2021

WP OK 10-09-19

Date Rec'd 10/21/19
Recp# 22938
Date Apprv'd _____
Lic# _____

Application for Operator's License

to Serve Fermented Malt Beverages and Intoxicating Liquors

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Sally Ann Spoerstgen Circle: Male (Female)

OTHER NAMES (maiden or nicknames; if none, so state) Sanchez BIRTHDATE _____

DRIVERS LICENSE _____ PHONE (best # to reach you) _____

ADDRESS N1271 Cty Rd CH Coloma WI 54930
Street Apt. No. City State Zip

X New/Renewal (1-year) - $20 X Provisional - $15

List the name of the alcohol beverage premises that will employ you: Shell

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Coloma, Markesan, Randolph
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES X NO _____ If yes, where? Wisconsin Rapids
   (If this is a **new application**, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES X NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES X NO _____
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES X NO _____
6. Have you ever been convicted of a felony? YES _____ NO X
7. Do you have any criminal charges presently pending against you? YES _____ NO X

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: [signature]

Date October 21-2019

RACHEL HEILING NOTARY PUBLIC STATE OF WISCONSIN

SUBSCRIBED AND SWORN TO BEFORE ME this 21st day of October, 2019

Rachel Heiling (Clerk/Notary Public)

My commission expires 5/8/2021

WP OK 10-22-19

**If you answered 'Yes' to any of the questions 4-7, please use the space below to list the charge, the location of the arresting agency, date of conviction, penalty, and any other information you would like us to consider in reviewing your background when considering this application.

OWI - 1993 - St Croix County ?
2002 - Waushara County ?

FOR OFFICE USE ONLY (R 9-14)

COMMON COUNCIL: Date Approved _____ Date Denied _____

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
Revenue							
Taxes							
City Taxes	654,748.77	673,942.25		673,942.00	609,444.00	(64,498.00)	60% debt service on levy worksheet
TIF Increment	62,680.38	0.00	95,262.00	65,000.00	90,000.00	25,000.00	Brent
Total Taxes:	717,429.15	673,942.25	95,262.00	738,942.00	699,444.00	(39,498.00)	
Fees and Other Payments							
Mobile Home Fees	4,458.15	299.75		2,800.00	2,800.00	0.00	mobile home fees based off of assessment ratio and tax rate, plus this could include lot fees as well (MOVE OUT OF TAXES)
Payment in Lieu of Taxes: MRH	14,251.63	14,453.38		14,000.00	14,500.00	500.00	MNH +taxes from muni owned utility
Payment in Lieu of Taxes: Water Prop. T	66,581.00			52,000.00	69,000.00	17,000.00	Per Brent estimate
Interest on Taxes	329.52	485.76		1,000.00	1,000.00	0.00	Varies depending on collection of delinquent Personal Property taxes.
Total Fees and Other Payments:	85,620.30	15,238.89	0.00	69,800.00	87,300.00	17,500.00	
Special Assessments						0.00	
Curb/Gutter Assessments	3,074.24	3,558.75	0.00	0.00		0.00	
Sidewalk Assessments	0.00	0.00	0.00	0.00		0.00	
Total Special Assessments:	3,074.24	3,558.75	0.00	0.00	0.00	0.00	
Intergovernmental Revenues							
Shared Revenue	421,157.29			416,716.00	444,543.48	27,827.48	STATE
Fire Insurance 2% Dues	3,156.44			3,300.00	3,300.00	0.00	In & Out.
Exempt Computer Aid	3,432.73		3,515.80	3,500.00	3,515.80	15.80	
Police Training Grants	185.60	640.00				0.00	
Police Grants	4,000.00					0.00	
Transporation Aids	61,677.17	35,464.36		70,928.75	81,568.06	10,639.31	STATE
MSLIP Grants	9,404.12	57,342.82				0.00	
DNR Recycling Grant	6,233.16	5,872.22		6,000.00	6,000.00	0.00	

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
EMS (Ambulance) Reimbursement				5,000.00	5,000.00	0.00	In and Out from Shared Rev.
Total Intergovernmental Revenues:	509,246.51	99,319.40	3,515.80	505,444.75	543,927.34	38,482.59	
Licenses & Permits							
Alcohol Licenses	2,236.68	2,120.00		2,300.00	2,300.00	0.00	added 2
Operator's Licenses	1,270.00	940.00		1,200.00	1,200.00	0.00	
Soda Water Licenses	90.00	85.00		100.00	100.00	0.00	
Cigarette Licenses	300.00	300.00		300.00	300.00	0.00	
Other Business Licenses	50.00	196.00		150.00	150.00	0.00	mobile home license
Cable Franchise Fees	1,200.00	600.00		1,200.00	1,200.00	0.00	
Dog Licenses (City Share)		746.85		1,400.00	750.00	(650.00)	City Share
Buildings Permits	1,086.25	2,423.75		1,000.00	1,000.00	0.00	
Land Use Permits (Zoning)	250.00	500.00		250.00	250.00	0.00	
Total Licenses & Permits:	6,482.93	7,911.60	0.00	7,900.00	7,250.00	(650.00)	
Fines, Forfeits & Penalties							
Ordinance Violations-Court/Other	10,960.67	7,233.53		8,250.00	8,250.00	0.00	
Parking Violations	280.00	100.00		500.00	500.00	0.00	
Total Fines, Forfeits & Penalties:	11,240.67	7,333.53	0.00	8,750.00	8,750.00	0.00	
Public Charges for Services							
Clerk-Treasurer's Fees	1,354.74	1,144.92		1,500.00	1,500.00	0.00	
Publication Fees	282.00	394.80		400.00	400.00	0.00	
Police Dept Fees	128.23	165.00		250.00	200.00	(50.00)	
Snow Removal Fees	220.00	2,903.17		200.00	200.00	0.00	
Recycle-Ecycle Disposal Fees	2,591.54	857.84		2,000.00	2,000.00	0.00	
Weed Control Charges	6,395.69	1,773.43		500.00	1,000.00	500.00	
Cemetery Lot Sales	385.00	40.00		1,000.00	500.00	(500.00)	
Park Shelter Use	1,345.00	870.00		1,000.00	1,300.00	300.00	
Community Center Use	710.00	170.00		400.00	600.00	200.00	
Total Public Charges for Services:	13,412.20	8,319.16	0.00	7,250.00	7,700.00	450.00	
Intergov't Charges for Services							
School Liason	29,780.25	31,762.28		56,192.00	56,192.00	0.00	

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
Recycling Center - Towns Reimb	8,855.65	9,508.14	9,508.14	0.00	9,000.00	9,000.00	did not budget in 2019, Mistake because of old note of previous clerk.
Crossing Guard Reimbursement	6,289.33	6,289.33		5,800.00	6,300.00	500.00	Budgeted, but not reflected as revenue in previous years
Total Intergov't Charges for Services:	44,925.23	47,559.75	9,508.14	61,992.00	71,492.00	9,500.00	
Miscellaneous Revenue							
Interest Earnings	32,143.17	897.93		1,000.00	1,000.00	0.00	
Special Assmnt/Charges Interest		0.00				0.00	
Rent - Municipal Building	3,000.00	1,500.00		3,000.00	3,000.00	0.00	
Rent - Land	2,362.50			2,362.00	2,362.00	0.00	
Rent - Cell Tower	10,507.05	4,416.35		10,300.00	10,300.00	0.00	
Sale of City Property						0.00	
Insurance Dividends/Rebates	2,745.00			2,500.00	2,500.00	0.00	
Donations	7,261.35	5,100.00		4,100.00	4,600.00	500.00	Senior van grant $1600
Expense Reimbursements - All Types	2,050.00	1,248.11		2,500.00	2,500.00	0.00	
Total Miscellaneous Revenue:	60,069.07	13,162.39	0.00	25,762.00	26,262.00	500.00	
Other Financing Sources			*estimated				
General Obligation Debt Proceeds	58,555.49	25,932.00			0.00	0.00	
2018A Bond Income	1,459,855.00						
Bond Income for 2020 Streets					75,000.00		money set aside for Streets from 2018 Bond-per auditor
Transfer from Fund Balance			*			0.00	Book entry. No actual cash inflow
Total Other Financing Sources:	1,518,410.49	25,932.00	0.00	0.00	75,000.00	75,000.00	
Total Revenue:	2,249,407.40	224,776.72	13,023.94	1,425,840.75	1,527,125.34	101,284.59	

Expenses

General Government

W&S Reimbursement		526.14	0.00		0.00	In & Out
Library Reimbursement		1,703.70	0.00		0.00	In & Out
Council	11,020.00		11,000.00	11,000.00	0.00	
Mayor	7,640.00	3,025.00	8,000.00	7,700.00	(300.00)	
Committees & Commissions	280.00		500.00	500.00	0.00	
City Attorney-General	3,187.50	981.25	4,000.00	4,000.00	0.00	

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
City Attorney-Prosecution	1,637.50	575.00		3,000.00	3,000.00	0.00	
Legal Fees - Special						0.00	
Municipal Code Updates	1,580.65	495.00		1,500.00	1,500.00	0.00	Annual fee $495 for eCode, and updates for ord changes
Legislative Support	15,817.47	4,143.14		13,250.00	15,900.00	2,650.00	
General Administration	42,825.56	11,522.26		34,400.00	25,000.00	(9,400.00)	
Elections	8,304.38	1,619.58		5,660.61	5,700.00	39.39	
Licensing & Permits	1,621.80	1,465.18		2,000.00	2,100.00	100.00	
Payroll &General Accounting	16,884.20	9,165.77		21,000.00	18,500.00	(2,500.00)	payroll and general accounting
Independent Audit	6,006.00	8,317.00		7,000.00	7,300.00	300.00	
Medicare	6,595.81	3,382.71		5,170.00	5,400.00	230.00	
Social Security	22,863.83	11,367.78		22,105.00	23,000.00	895.00	
Health Insurance	86,401.68	57,077.33		105,516.72	140,000.00	34,483.28	State Insurance
Life Insurance	529.99	321.68		615.00	650.00	35.00	
Paid Time Off						0.00	In & Out category. It reflects holiday, vacation, sick, & personal time off wages. Will be moved to appropriate categories at year end.
Wisconsin Retirement System	30,319.43	16,463.85		31,405.00	36,000.00	4,595.00	
Property Assessment	6,378.15	3,175.07		7,150.00	6,000.00	(1,150.00)	
Property Tax Collection	2,355.68	1,598.89		2,550.00	2,601.00	51.00	
Property & Liaibility Insurance	15,577.13	7,592.07		18,349.00	19,150.00	801.00	Based on EMC renewal quote
Workers Comp	11,371.54	5,219.77		11,480.00	11,500.00	20.00	Based on EMC renewal quote
Employee Bonds	850.00			850.00	850.00	0.00	
Municpal Building	42,812.76	20,845.86		44,000.00	44,000.00	0.00	
Total General Government:	342,861.06	170,584.03	0.00	360,501.33	391,351.00	30,849.67	
Public Safety							
Law Enforcement:							
Wages	72,366.01			57,000.00	59,160.00		
On-Call				5,500.00	6,120.00		
Uniform	2,888.31			1,300.00	1,300.00		
Phone	2,768.30			270.00	270.00		
Supplies/Office Exp	3,804.03			6,000.00	6,000.00		
Police Administration	81,826.65	36,124.76		70,070.00	72,850.00	2,780.00	
Full-time Wages	137,817.43			136,000.00	142,800.00		
Part-time Wages				20,000.00	5,000.00		
Overtime				4,000.00	14,000.00		
Outside Services	3,137.27			5,000.00	5,000.00		
Patrol Internet	848.64			600.00	600.00		

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
Supplies/Fuel/Repairs/Equp	21,775.83			15,000.00	12,000.00		
Police Patrol	163,579.17	77,501.28		180,600.00	179,400.00	(1,200.00)	
Police Criminal Invest.	2,243.86	279.00		1,500.00	1,400.00	(100.00)	
Police Training	4,357.59	2,883.60		4,000.00	1,500.00	(2,500.00)	
Total Law Enforcement	252,007.27	116,788.64	0.00	256,170.00	255,150.00	(1,020.00)	
School Crossing Guards	11,356.12	6,291.49		11,000.00	11,000.00	0.00	
Fire Department	25,549.94	12,026.87		29,195.00	38,850.00	9,655.00	Assessment, inspections and fire calls plus spec. assess. of $15,000
Fire Hydrant Rental	97,260.00			113,000.00	113,000.00	0.00	Brent
Ambulance Service	30,043.98	26,250.00		26,250.00	26,000.00	(250.00)	
Building Inspection	7,275.30	6,383.90		3,500.00	7,000.00	3,500.00	
Emergency Government	3,957.52	1,613.68		8,645.00	8,000.00	(645.00)	See detail spreadsheet
Total Public Safety:	427,450.13	169,354.58	0.00	447,760.00	459,000.00	11,240.00	

Public Works

Streets Administration	3,635.50	2,128.74		12,000.00	6,500.00	(5,500.00)	
Public Works Buildings	15,194.97	7,138.58		11,750.00	13,000.00	1,250.00	
Public Works Machinery & Equipment	37,766.50	14,485.73		35,500.00	36,000.00	500.00	
Roadway Maintenance	10,261.17	881.83		13,000.00	12,000.00	(1,000.00)	
Curb & Gutters	205.41	0.00		500.00	500.00	0.00	
Traffic Sign & Markings	2,757.56	502.44		2,000.00	2,000.00	0.00	
Bridges & Culverts	1,394.73			500.00	500.00	0.00	
Snow & Ice Control	16,781.18	17,577.00		25,000.00	25,000.00	0.00	
Street Lighting	22,688.37	14,363.20		29,000.00	25,000.00	(4,000.00)	
Sidewalks	634.42	24.03		500.00	500.00	0.00	
Storm Sewers	388.00	1,039.05		1,750.00	1,750.00	0.00	
Street Cleaning	719.23	609.74		1,800.00	1,800.00	0.00	
Parking Lots	971.47	34.77		500.00	500.00	0.00	
Sanitation-Trash	69,521.35	21,040.58		62,100.00	63,000.00	900.00	Includes bulky trash
Landfill Monitoring	1,498.03	1,841.05		2,500.00	3,000.00	500.00	Per Brent-Auditor
Recycling-Curbside	22,383.18	8,271.60		25,630.00	26,000.00	370.00	
Recycling Center	3,531.65	2,126.49		4,500.00	5,500.00	1,000.00	Per Brent-Auditor
Recycling Center-Mackford	1,287.29	332.95		1,200.00	2,100.00	900.00	Per Brent-Auditor
Recycling Center - Manchester	1,287.32	332.96		1,200.00	1,200.00	0.00	Per Brent-Auditor
Recycling Center - Green Lake	2,207.67	632.97		2,500.00	2,100.00	(400.00)	Per Brent-Auditor
Weed & Brush Control	833.74	299.70		1,500.00	1,000.00	(500.00)	

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
Total Public Works:	215,948.74	93,663.41	0.00	234,930.00	228,950.00	(5,980.00)	
Health & Human Services							
Senior Transportation				0.00		0.00	
Cemetery	8,795.00	3,255.63		7,300.00	8,900.00	1,600.00	
Total Health & Human Services:	8,795.00	3,255.63	0.00	7,300.00	8,900.00	1,600.00	
Culture, Rec & Educ							
Library	67,242.08	49,843.23		65,200.00	65,200.00	0.00	
Parks	19,850.09	6,753.03		11,000.00	16,000.00	5,000.00	
Celebrations	4,349.45	3,214.06		3,000.00	5,000.00	2,000.00	
Summer Recreation Programs	2,000.00	2,000.00		2,000.00	2,000.00	0.00	Contribution toward Summer programs thru School District
Total Culture, Rec & Educ:	93,441.62	61,810.32	0.00	81,200.00	88,200.00	7,000.00	
Conservation & Development							
Advertising & Promotion	120.00	100.00		1,500.00	500.00	(1,000.00)	
TIF Development		139.04		300.00	300.00	0.00	ask Brent
Zoning Expenses	2,035.00			250.00	250.00	0.00	
Mapping				250.00	250.00	0.00	Last zoning map updated 2012. Would like to update changes.
Total Conservation & Development:	2,155.00	239.04	0.00	2,300.00	1,300.00	(1,000.00)	
Capital Outlay							
City Hall - Outlay	2,240.54	383.00		4,000.00	5,000.00	1,000.00	
General Admin - Outlay	2,100.00	2,347.00		2,347.00	2,500.00	153.00	2022 VOTING MACHINES
Surplus - Outlay							
Tranfer Into Fund Balance					54,326.74		
Codification - Outlay				0.00		0.00	
Police Admin - Outlay				0.00		0.00	
Police Patrol - Outlay		30,932.00		5,000.00		(5,000.00)	
Fire Department - Outlay		13,161.75		5,000.00	8,500.00	3,500.00	CONCRETE 2020
Emergency Government - Outlay				0.00	5,000.00	5,000.00	
PW Equipment - Outlay	939.00			6,000.00	20,000.00	14,000.00	OLD PICKUP
PW Garage & Shed - Outlay				3,000.00	1,500.00	(1,500.00)	Salt shed
Streets - Outlay	135,362.02	9,250.00		10,299.60	95,000.00	84,700.40	CHIP SEAL/PROJECT and BOND MONEY FROM 2018 $75,000-Per Auditor
Streets Project 2017 Outlay	177,673.24	184.50					
Parking Lots - Outlay				0.00	1,500.00	1,500.00	
Ped. Main St Bridge - Outlay	105,125.17				0.00		
Recycling Center - Outlay				0.00	1,500.00	1,500.00	

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2019
City of Markesan

Print Date: 11/7/2019

	2018 ACTUALS	2019 JAN - JUNE	2019 PROJECTED	2019 BUDGET	2020 BUDGET	2019-2020 Budget Inc(+)/Dec(-)	COMMENTS
Cemetery - Outlay				0.00	2,000.00	2,000.00	
Library - Outlay				800.00	800.00	0.00	Saving for furnace
Parks - Outlay				3,000.00	3,000.00	0.00	
Total Capital Outlay:	423,439.97	56,258.25	0.00	39,446.60	200,626.74	106,853.40	
Debt Service							
2009 BOND ISSUE	191,580.00	193,990.00		193,990.00	0.00	(193,990.00)	paid off in 2019
2018A BOND ISSUE PRINCIPLE		0.00			100,000.00	100,000.00	
2018A BOND ISSUE INTEREST	18,921.87	19,687.50	39,375.00	39,375.00	38,425.00	(950.00)	
Fire Truck Loan Princ- Safety Equip		9,194.57				0.00	DONE
Fire Truck Loan Int.- Safety Equip		201.03				0.00	DONE
WRS Loan - Principal		1,499.97		3,112.84	3,207.53	94.69	
WRS Loan - Interest		423.87		479.55	640.15	160.60	
2018A BOND ISSUE FEES	2,150.75		750.00		750.00	750.00	
Principal - Police Car				15,195.43	4,879.98	(10,315.45)	fire truck paid off
Interest - Police Car				250.00	894.94	644.94	
Total Debt Service:	212,652.62	224,996.94	40,125.00	252,402.82	148,797.60	(103,605.22)	
Total Expenses:	1,726,744.14	780,162.20	40,125.00	1,425,840.75	1,527,125.34	46,957.85	
Net Income (Loss):	522,663.26	(555,385.48)	(27,101.06)	0.00	0.00	54,326.74	

Form SL-202m	2019 Municipal Levy Limit Worksheet	WI Dept of Revenue

Year	Co-muni Code	County	Account No.	Report Type
2019	24251	GREEN LAKE	0686	
		Municipality: CITY OF MARKESAN		

60%

Section A: Determination of 2019 Payable 2020 Allowable Levy Limit

1	2018 payable 2019 actual levy plus 2019 personal property aid (5,902.15)	$679,844
2	Exclude prior year levy for unreimbursed expenses related to an emergency	$0
3	Exclude 2018 levy for new general obligation debt authorized **after** July 1, 2005	$155,893
4	2018 payable 2019 adjusted actual county levy *(Line 1 minus Lines 2 and 3)*	$523,951
5	0.00% growth, plus terminated TID% (0), plus TID subtraction % (0) applied to 2018 adjusted actual levy	$523,951
6	Net new construction % (0), plus terminated TID% (0), plus TID subtraction % (0) applied to 2018 adjusted actual levy	$523,951
7	Greater of Line 5 or Line 6	$523,951
8	2019 levy limit before adjustments **less 2020 personal property aid** ($4,635.18)	$519,316
9	Total adjustments *(from Sec. D, Line T)*	$90,128
10	**2019 Payable 2020 Allowable Levy** *(sum of Lines 8 and 9)*	$609,444
11	Higher levy approved by special resolution at a special meeting of Town electors	

Section B: Adjustment for Previous Year's Unused Levy (sec. 66.0602(3)(f), Wis. Stats.)

1	Previous year's allowable levy	$673,942
2	Previous year's actual levy	$673,942
3	Previous year's unused levy *(Line 1 minus Line 2)*	$0
4	Previous year's actual levy $673,942 x 0.015	$10,109
5	**Allowable Increase** *(lesser of Lines 3 or 4)*	$0

Section C: Adjustment for Prior Years Unused Levy Carryforward (sec. 66.0602(3)(fm), Wis. Stats.)

1	2018 unused percentage	0.000%
2	2017 unused percentage	0.000%
3	2016 unused percentage	0.000%
4	2015 unused percentage	0.000%
5	2014 unused percentage	0.000%
6	Total unused percentage *(sum of Lines 1 through 5)*	0.000%
7	Previous year's actual levy due to valuation factor	$520,160
8	**Allowable Increase** *(Line 6 multiplied by Line 7)*	$0

Section D: Adjustments to Allowable Levy Limit

		Additions	Subtractions
A	Increase for unused levy from previous year *(from Sec. B, Line 5)*		
B	Decrease in 2020 debt service levy as compared to 2019 debt service levy for debt authorized **prior to** July 1, 2005		
C	Increase in 2020 debt service levy as compared to 2019 debt service levy for debt authorized **prior to** July 1, 2005		
D	Increase for town, village, or city's share of refunded or rescinded taxes certified under sec. 74.41(5), Wis. Stats.		
E	Debt service levy for general obligation debt authorized **after** July 1, 2005	$89,278	
F	Increase in 2019 payable 2020 levy approved by a referendum.		
G	Amount levied in 2019 to pay unreimbursed expenses related to an emergency		
H	Increase/decrease in costs associated with an intergovernmental cooperation agreement		
I	Adjustment to 2019 payable 2020 levy for increase in charges assessed by a joint fire department	$850	
J	Adjustment to 2019 payable 2020 levy for transfer of services during 2019 **to** other governmental units		
K	Adjustment to 2019 payable 2020 for transfer of services during 2019 **from** other governmental units		
L	Adjustment to 2019 payable 2020 levy for annexation of land during 2019 by a city or village *(towns only)*		
M	Adjustment to 2019 payable 2020 levy for annexation of land during 2019 from a town *(villages or cities only)*		
N	Lease payment for lease revenue bond issued **before** July 1, 2005		
O	Levy for shortfall of debt service on revenue bond issued under sec. 66.0621, Wis. Stats., or special assessment B bond issued under sec. 66.0713(4), Wis. Stats.		
P	Increase in levy for shortfall in general fund due to loss of revenue from the sale of water or other commodity to a manufacturer that has discontinued operations		
Q	Adjustment to 2019 payable 2020 levy for the adoption of a new fee or fee increase for covered services partly or wholly funded by levy in 2013		
R	Increase for unused levy carryforward from prior years *(from Sec. C, Line 8)*		
S	Increase in levy for each occupancy permit issued in 2018 for qualifying new single-family residential dwelling units		
T	**Total Adjustments** *(sum of Lines A through S)*	$90,128	

60%

Form SL-202m	2019 Municipal Levy Limit Worksheet	WI Dept of Revenue

MAX

Year	Co-muni Code	County	Municipality	Account No.	Report Type
2019	24251	GREEN LAKE	CITY OF MARKESAN	0686	

Section A: Determination of 2019 Payable 2020 Allowable Levy Limit

1	2018 payable 2019 actual levy plus 2019 personal property aid (5,902.15)	$679,844
2	Exclude prior year levy for unreimbursed expenses related to an emergency	$0
3	Exclude 2018 levy for new general obligation debt authorized **after** July 1, 2005	$155,893
4	2018 payable 2019 adjusted actual county levy *(Line 1 minus Lines 2 and 3)*	$523,951
5	0.00% growth, plus terminated TID% (0), plus TID subtraction % (0) applied to 2018 adjusted actual levy	$523,951
6	Net new construction % (0), plus terminated TID% (0), plus TID subtraction % (0) applied to 2018 adjusted actual levy	$523,951
7	Greater of Line 5 or Line 6	$523,951
8	2019 levy limit before adjustments **less 2020 personal property aid** ($4,635.18)	$519,316
9	Total adjustments *(from Sec. D, Line T)*	$149,647
10	**2019 Payable 2020 Allowable Levy** *(sum of Lines 8 and 9)*	$668,963
11	Higher levy approved by special resolution at a special meeting of Town electors	

Section B: Adjustment for Previous Year's Unused Levy (sec. 66.0602(3)(f), Wis. Stats.)

1	Previous year's allowable levy	$673,942
2	Previous year's actual levy	$673,942
3	Previous year's unused levy *(Line 1 minus Line 2)*	$0
4	Previous year's actual levy $673,942 x 0.015	$10,109
5	**Allowable Increase** *(lesser of Lines 3 or 4)*	$0

Section C: Adjustment for Prior Years Unused Levy Carryforward (sec. 66.0602(3)(fm), Wis. Stats.)

1	2018 unused percentage	0.000%
2	2017 unused percentage	0.000%
3	2016 unused percentage	0.000%
4	2015 unused percentage	0.000%
5	2014 unused percentage	0.000%
6	Total unused percentage *(sum of Lines 1 through 5)*	0.000%
7	Previous year's actual levy due to valuation factor	$520,160
8	**Allowable Increase** *(Line 6 multiplied by Line 7)*	$0

Section D: Adjustments to Allowable Levy Limit

		Additions	Subtractions
A	Increase for unused levy from previous year *(from Sec. B, Line 5)*		
B	Decrease in 2020 debt service levy as compared to 2019 debt service levy for debt authorized **prior to** July 1, 2005		
C	Increase in 2020 debt service levy as compared to 2019 debt service levy for debt authorized **prior to** July 1, 2005		
D	Increase for town, village, or city's share of refunded or rescinded taxes certified under sec. 74.41(5), Wis. Stats.		
E	Debt service levy for general obligation debt authorized **after** July 1, 2005	$148,797	
F	Increase in 2019 payable 2020 levy approved by a referendum.		
G	Amount levied in 2019 to pay unreimbursed expenses related to an emergency		
H	Increase/decrease in costs associated with an intergovernmental cooperation agreement		
I	Adjustment to 2019 payable 2020 levy for increase in charges assessed by a joint fire department	$850	
J	Adjustment to 2019 payable 2020 levy for transfer of services during 2019 **to** other governmental units		
K	Adjustment to 2019 payable 2020 for transfer of services during 2019 **from** other governmental units		
L	Adjustment to 2019 payable 2020 levy for annexation of land during 2019 by a city or village *(towns only)*		
M	Adjustment to 2019 payable 2020 levy for annexation of land during 2019 from a town *(villages or cities only)*		
N	Lease payment for lease revenue bond issued **before** July 1, 2005		
O	Levy for shortfall of debt service on revenue bond issued under sec. 66.0621, Wis. Stats., or special assessment B bond issued under sec. 66.0713(4), Wis. Stats.		
P	Increase in levy for shortfall in general fund due to loss of revenue from the sale of water or other commodity to a manufacturer that has discontinued operations		
Q	Adjustment to 2019 payable 2020 levy for the adoption of a new fee or fee increase for covered services partly or wholly funded by levy in 2013		
R	Increase for unused levy carryforward from prior years *(from Sec. C, Line 8)*		
S	Increase in levy for each occupancy permit issued in 2018 for qualifying new single-family residential dwelling units		
T	**Total Adjustments** *(sum of Lines A through S)*		$149,647

MAX

CITY OF MARKESAN

RESOLUTION NO. 05-2019

ADOPT 2020 ANNUAL BUDGET AND SET 2019 LEVY PAYABLE IN 2020

WHERAS, pursuant to Wis. Stats. 65.07 and 65.90, the Markesan Common Council having the power and duty to act for the good order of the City of Markesan and its residents, shall annually establish a City budget and levy taxes for the purposes set forth in such budget; and

WHEREAS, pursuant to Wis. Stats. 65.05 and 65.90, the Markesan Common Council shall on or before November 30 in each year adopt a budget for proposed appropriations for the subsequent fiscal year and hold a public hearing thereon; and

WHEREAS, said public hearing for the Year 2020 Budget was legally noticed and held on November 12, 2019; and

WHEREAS; the Common Council has deliberated and reconsidered said 2020 Budget;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Markesan, Green Lake County, Wisconsin, that the attached 2020 Budget is adopted, and there is hereby levied and assessed upon all the taxable property, real and personal, in the City of Markesan for the year 2019, the sum of $609,444(Six Hundred and Nine Thousand- Four Hundred Forty Four dollars) as and for municipal taxes payable in 2020.

Adopted by the Common Council of the City of Markesan this 12th day of November, 2019, by a roll call vote of _____ Aye, ____ Nay, _____ Absent, ____ Abstain.

CITY OF MARKESAN

_____
Rich Slate, Mayor

ATTEST:

_____
Elizabeth Amend, Clerk-Treasurer