

# CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall  
December 11, 2018

## MINUTES

### 1. Preliminaries

- 1.1 Meeting was called to order at 7:15 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Bieszki, Ald. Henke, Ald. Triemstra, Ald. Kazda, Ald. Thiem and Clerk-Treasurer Amend. Also present was Berlin Journal Editor Roger Matthews, Mike Zagrodnik from Baer Insurance and Niel Larson from EMC Insurance (HUB International)
- 1.3 Citizen's Comments: None

### 2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Abendroth/Triemstra to approve the November 13, 2018 Common Council minutes as presented; motion carried 6-0.
- 2.2-2.6 After review of all items, motion Thiem/Kazda to approve the November Police Report & Schedule, Public Property & Health Committee minutes of December 4, 2018, Finance, Personnel & Safety minutes of December 4, 2018, and Streets, Buildings & Utilities minutes of November 6, 2018 and December 4, 2018, and to accept the November Markesan Library Director's Report and Library Board minutes of October 18, 2018; motion carried 6-0.

### 3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #34956-35000, electronic payments #EFT 0758-0771 and direct deposits #2548-2605 in the amount of \$411,345.59, and Utility Checks #12222-12235 in the amount of \$636,113.17; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the November 2018 Treasurer's Report was filed for audit.

(Insurance Item #5.6 and Old Business was moved before 2019 Budget Public Hearing)

- 5.6 After discussion, motion Bieszki/Triemstra to accept the Liability Insurance Bid from EMC Insurance for 2019 at \$38,259; motion carried 6-0 on a roll call vote.

### 6. Old Business:

- 6.1 Following discussion, motion Abendroth/Bieszki to approve the 2019 Budget at \$1,425,840.75; motion carried 6-0 on a roll call vote.
- 6.2 After discussion, motion Abendroth/Bieszki to approve the 2018 Levy Limit at \$673,942 and to approve Resolution 15-2018 and waive the reading, which approved the 2019 Budget of \$1,425,840.75 and levy amount of \$673,942; motion carried 6-0 on a roll call vote.

### 4. 2019 Budget Public Hearing at 7:37 pm

Motion Bieszki/Abendroth to enter 2019 Budget Public Hearing; motion carried 6-0. Mayor Slate asked for comments three times, and hearing none, motion Triemstra/Bieszki to close public hearing at 7:39 pm; motion carried 6-0.

### 5. New Business:

- 5.1 After discussion, motion Thiem/Bieszki to rollover Martin Hansen's vacation hours up to 128 hours; motion carried 6-0.
- 5.2 Following discussion, motion Triemstra/Kazda to approve the payment to Emergency Management Members of a total of \$1200 to members, \$600 to the Director, and \$400 to the Assistant Director for 2018; motion carried 6-0 on a roll call vote.
- 5.3 Motion Bieszki/Abendroth to approve the Annual Emergency Management Christmas Party not to exceed \$500 with no alcohol; motion carried 6-0.
- 5.4 Following discussion, motion Abendroth/Triemstra to approve the purchase of a new Ricoh Aficio MP 2555sp Black and White Digital Copier from Oshkosh Office Systems for \$2730.00 in 2019; motion carried 6-0 on a roll call vote.
- 5.5 After discussion, motion Bieszki/Kazda to approve the Amended Ordinance #355-11 Limited Time Parking and waive the reading; motion carried 6-0 on a roll call vote.
- 5.6 See above.
- 5.7 Motion Bieszki/Henke to approve the Employee's Year End Bonus' to be \$75.00 for regular full-time and regular part-time employees, \$25.00 for part-time employees, \$30.00 for part-time Police Officers, and \$15.00 for substitute crossing guards ; motion carried 6-0 on a roll call vote.

- 5.8 Motion Abendroth/Triemstra to approve Johnson Block to maintain the City's depreciation schedule for a one-time fee of \$500; motion carried 6-0.
- 5.9 Following discussion, motion Abendroth/Thiem to waive the reading and approve Resolution 14-2018 for Authorizing the Issuance and Sale of up to \$1,444,191 Sewerage System Revenue Bonds, Series 2018, and Providing for Other Details and Covenants with Respect Thereto; motion carried 6-0 on a roll call vote. Motion Triemstra/Abendroth to approve and waive the reading of the \$2,471,899 Financial Assistant Agreement; motion carried 6-0 on a roll call vote.
- 5.10 Motion Kazda/Triemstra to approve Operators License for the period ending 6/30/19 for Anne Marie Horne; motion carried 6-0.
- 7. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Buildings & Utilities – Thursday, January 3, 2019 at 6:30 pm at City Hall; Public Property & Health – Thursday, January 3, 2019 immediately following Streets, Buildings & Utilities at City Hall, Finance, Personnel & Safety – Thursday, January 3, 2019 immediately following Public Property meeting at the City Hall; and Common Council – Tuesday, January 8, 2019 at 7:00 pm at City Hall.
- 8. Adjournment.** Motion Triemstra/Kazda to adjourn; motion carried 6-0. The meeting adjourned at 7:56 pm.

Respectfully submitted,

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Elizabeth Amend, Clerk-Treasurer