

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall
November 13, 2018

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order at 7:01 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Bieszki, Ald. Henke, Ald. Triemstra, Ald. Kazda, and Clerk-Treasurer Amend.
- 1.3 Citizen's Comments: Roger Matthews, New Berlin Journal Editor introduced himself to Council

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Bieszki/Kazda to approve the October 9, 2018 Common Council and Closed Session minutes as presented; motion carried 5-0.
- 2.2 After review, motion Abendroth/Bieszki to approve the Special Common Council Minutes and the Closed Session Minutes – October 11, 2018, as presented; motion carried 5-0.
- 2.3-2.8 After review of all items, motion Triemstra/Kazda to approve the Finance, Personnel & Safety Committee of the Whole minutes from October 23, 2018, Special Common Council Minutes from October 23, 2018, October Police Report & Schedule, Public Property & Health Committee minutes of November 6, 2018, Finance, Personnel & Safety minutes of November 6, 2018, and to accept the October Markesan Library Director's Report and Library Board minutes of September 20, 2018; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Bieszki to approve the following vouchers as presented: City Checks #34899-34955, electronic payments #EFT 0740-0757 and direct deposits #2500-2547 in the amount of \$91,497.18, and Utility Checks #12197-12221 in the amount of \$37,716.73; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the October 2018 Treasurer's Report was filed for audit.

4. New Business:

- 4.1 After discussion, motion Triemstra/Bieszki to rollover police officers vacation; Chief Pflum – 20 hours and Sergeant McClean – 10 hours; motion carried 5-0.
- 4.2 Following discussion, motion Abendroth/Triemstra to accept the resignation of Office Scott Cody; motion carried 5-0.
- 4.3 Motion Abendroth/Kazda to approve hiring part-time Officer Levi Barske to start on November 14, 2018 at training wage of \$13.00 per hour, and step 2 pay raise after training completed to be \$15.00 per hour and step 3 pay increase after one year to \$16.91 per hour; motion carried 5-0 on a roll call vote.
- 4.4 Following discussion, motion Bieszki/Triemstra to amend ordinance 355-11 to reflect new 30 minute parking zone at 140 Millard Street per Dan Sondalle approval; motion carried 5-0.
- 4.5 After discussion, motion Bieszki/Triemstra to rollover Outlay accounts: Streets (Account number 6573310), Machines (Account number 6573240), and City Hall (Account number 6571400) to Non-Lapsing (Account number 3100000) using December year end final amounts; motion carried 5-0 on a roll call vote.
- 4.6 Following discussion, motion Abendroth/Kazda to approve new Library Board Member Cindy Boelter; motion carried 5-0.
- 4.7 Motion Henke/Abendroth to approve and waive reading of the Intergovernmental Agreement for the Village of North Fond du Lac; motion carried 5-0 on a roll call vote.
- 4.8 Motion Abendroth/Kazda to approve and waive the reading of Ordinance No. 247 Establishing the Municipal Court with the City of Ripon joining; motion carried 5-0 on a roll call vote.
- 4.9 Following discussion, motion Kazda/Triemstra to approve new election inspector Katharine Loudenslager; motion not carried 0-5. Forward to next Finance meeting after background information is done.
- 4.10 After discussion, no action on possible revaluation in 2020 or 2021. No Action.
- 4.11 Following discussion, motion Bieszki/Henke to approve 2019 United Healthcare Health Insurance for employees for \$93,516.72; motion carried 5-0 on a roll call vote.
- 4.12 Following discussion, motion Bieszki/Triemstra to approve the employee's 2019 salary: all regular full-time and part-time employees who include the departments of Utility, Public Works, Police and Administration will get a 2% increase; motion carried 5-0 on a roll call vote.

- 4.13 After discussion, motion Triemstra/Bieszki to approve ERGO Bank to finance new Police Department Patrol Car at 4% for 5 years with semi-annual payments; motion carried 5-0 on a roll call vote. Also noted was using a possible \$5000 out of the 2019 Police Patrol Outlay account to lower the principal of the loan.
- 4.14 Motion Bieszki/Abendroth to approve 2019 Delta Dental Insurance; motion carried 5-0 on a roll call vote.
- 4.15 Motion Bieszki/Abendroth to approve 2019 Budget; Clerk Amend presented a new budget; motion by Bieszki/Triemstra to amend the original motion to original budget and to amend the budget with changes presented before Council, motion carried 5-0 on a roll call vote. Motion Bieszki/Triemstra to approve Budget as amended on the table for publication; motion carried 5-0 on a roll call vote.
- 4.16 After discussion, motion Abendroth/Kazda to approve Johnson Block to Prepare 2018 TID Annual Report for a cost of \$500; motion carried 5-0 on a roll call vote.
- 4.17 Following discussion, Clerk to get more information on depreciation schedule procedure and move it to the next Finance meeting. No action on Johnson Block Maintaining City's depreciation schedule.
- 4.18 Following discussion, motion Bieszki/Henke to approve purchase of Clerk Office front window from Portage Glass for \$595.00; motion carried 5-0 on a roll call vote.

5. Schedule Future Meetings and Agenda Items. The following meetings were scheduled: Public Property & Health – Tuesday, December 4, 2018 at 6:00 pm at City Hall; Finance, Personnel & Safety – Tuesday, December 4, 2018 immediately following Public Property meeting at the City Hall; Streets, Buildings & Utilities – Tuesday, December 4, 2018 immediately following Finance, Personnel & Safety; and Common Council – Tuesday, December 11, 2018 at 7:15 pm at City Hall. Also, Public Hearing for the Budget on Tuesday, December 11, 2018 at 7:30 pm at City Hall.

6. Adjournment. Motion Triemstra/Abendroth to adjourn; motion carried 5-0. The meeting adjourned at 7:50 pm.

Respectfully submitted,

Elizabeth Amend, Clerk-Treasurer