



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY Markesan City Hall

FEBRUARY 6, 2018
Immediately Following Public Property Meeting

AMENDED AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Portable Speed Sign and Purchase
- East Manchester Street
- Stop Sticks and Purchase
- Sergeant Position

New Business

- Discussion and Approval of Ehlers Filing the Annual Ongoing Continuing Disclosure Report
- Discussion and Action on Fund Balance Policy Resolution
- Discussion and Action on Green Lake County Fair Community Involvement Program

Old Business

- Discussion and Action on Refinancing WRS Unfunded Liability Loan

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Markesan State Bank City Hall
Farmers State Bank Post Office
www.markesanwi.gov

Dated February 5, 2018
Elizabeth A Amend, Clerk-Treasurer

February 6, 2018

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

| | |
|--------------------------------|----------------------|
| CITY CHECKS: #34431 - 34506 | \$ 527,773.75 |
| DD #2009 - 2088 | \$ 42,752.07 |
| EFT #0606 - 0625 | \$ 66,287.96 |
| TOTAL | \$ 636,813.78 |
| UTILITY CHECKS: #12019 - 12049 | \$ 41,687.22 |
| TOTAL | \$ 41,687.22 |

With the exception of:

Signed:

City of Markesan Voucher List

January 3 through February 5, 2018

| Num | Date | Name | Memo | Original Amount |
|----------|------------|-----------------------------------|-------------------------------|-------------------|
| EFT-0606 | 01/03/2018 | EMPLOYEE BENEFITS CORPORATION | HRA | -328.99 |
| EFT-0607 | 01/06/2018 | WISCONSIN DEPT. OF REVENUE | BUSINESS REG FEE | -10.00 |
| EFT-0608 | 01/08/2018 | EMPOWER RETIREMENT (WDC) | 1/5/18 PR | -25.00 |
| EFT-0609 | 01/08/2018 | EMPOWER RETIREMENT (WDC) | 1/5/18 PR | -5.00 |
| EFT-0610 | 01/09/2018 | INTERNAL REVENUE SERVICE | 1/5/18 PR | -5,087.92 |
| EFT-0611 | 01/09/2018 | WISCONSIN DEPT. OF REVENUE | 1/5/18 PR | -879.96 |
| EFT-0612 | 01/19/2018 | EMPLOYEE BENEFITS CORPORATION | HRA Contribution | -315.64 |
| EFT-0613 | 01/22/2018 | EMPOWER RETIREMENT (WDC) | 1/19/18 PR | -30.00 |
| EFT-0614 | 01/23/2018 | INTERNAL REVENUE SERVICE | 1/19/18 PR | -4,910.06 |
| EFT-0615 | 01/23/2018 | WISCONSIN DEPT. OF REVENUE | 1/19/18 PR | -827.03 |
| EFT-0616 | 01/25/2018 | EMPLOYEE BENEFITS CORPORATION | HRA | -25.00 |
| EFT-0617 | 01/30/2018 | WRS (Wisconsin Retirement System) | PAYOFF UNFUNDED LIABILITY WRS | -39,055.63 |
| EFT-0618 | 01/30/2018 | WRS (Wisconsin Retirement System) | Jan 2018 Retirement | -5,053.90 |
| EFT-0619 | 01/31/2018 | EMPLOYEE BENEFITS CORPORATION | HRA | -53.50 |
| EFT-0620 | 01/31/2018 | EMPLOYEE BENEFITS CORPORATION | HRA | -19.47 |
| EFT-0621 | 02/01/2018 | EMPLOYEE BENEFITS CORPORATION | HRA | -25.00 |
| EFT-0622 | 02/01/2018 | DELTA DENTAL OF WISCONSIN | Feb 2018 Ins Premiums | -294.69 |
| EFT-0623 | 02/01/2018 | UNITED HEALTHCARE | Feb 2018 Ins Premiums | -9,186.92 |
| EFT-0624 | 02/05/2018 | EMPLOYEE BENEFITS CORPORATION | HRA Contribution | -89.25 |
| EFT-0625 | 02/05/2018 | EMPOWER RETIREMENT (WDC) | 2/2/18 PR | -65.00 |
| | | | TOTAL EFT PAYMENTS | -66,287.96 |
| DD2009 | 01/05/2018 | Dykstra, Dennis P | DIRECT DEPOSIT | -116.36 |
| DD2010 | 01/05/2018 | Fletcher-Dykstra, Donna | DIRECT DEPOSIT | -228.11 |
| DD2011 | 01/05/2018 | Frank, Tina M | DIRECT DEPOSIT | -149.15 |
| DD2012 | 01/05/2018 | Lohrey, DuWayne E | DIRECT DEPOSIT | -174.54 |
| DD2013 | 01/05/2018 | Lohry, Cheryl A | DIRECT DEPOSIT | -166.69 |
| DD2014 | 01/05/2018 | Olson, Clyde | DIRECT DEPOSIT | -62.64 |
| DD2015 | 01/05/2018 | Phlippen, Henry | DIRECT DEPOSIT | -280.74 |
| DD2016 | 01/05/2018 | Slate, Rich | DIRECT DEPOSIT | -609.51 |
| DD2017 | 01/05/2018 | Amend, Elizabeth A | DIRECT DEPOSIT | -1,198.65 |
| DD2018 | 01/05/2018 | Boening, Jacob DA | DIRECT DEPOSIT | -75.73 |
| DD2019 | 01/05/2018 | Butner, Bonny | DIRECT DEPOSIT | -90.94 |
| DD2020 | 01/05/2018 | Chaon, Janice E | DIRECT DEPOSIT | -85.42 |
| DD2021 | 01/05/2018 | Chisnell, Gerald | DIRECT DEPOSIT | -184.70 |
| DD2022 | 01/05/2018 | Doro, Anthony | DIRECT DEPOSIT | -1,451.15 |
| DD2023 | 01/05/2018 | Glover, Valerie | DIRECT DEPOSIT | -72.03 |
| DD2024 | 01/05/2018 | Hansen, Martin H | DIRECT DEPOSIT | -1,262.59 |
| DD2025 | 01/05/2018 | Hazlewood, Lucy | DIRECT DEPOSIT | -698.53 |
| DD2026 | 01/05/2018 | Heberer, Jeffrey | DIRECT DEPOSIT | -1,188.80 |
| DD2027 | 01/05/2018 | Heiling, Rachel | DIRECT DEPOSIT | -623.39 |
| DD2028 | 01/05/2018 | Jobs, Kristlne | DIRECT DEPOSIT | -187.48 |
| DD2029 | 01/05/2018 | Mayer, Matthew D | DIRECT DEPOSIT | -831.57 |
| DD2030 | 01/05/2018 | McLean, Cody | DIRECT DEPOSIT | -1,332.32 |

City of Markesan Voucher List

January 3 through February 5, 2018

| | | | | |
|--------|------------|----------------------|----------------|-----------|
| DD2031 | 01/05/2018 | Pflum, William | DIRECT DEPOSIT | -1,532.34 |
| DD2032 | 01/05/2018 | Roberts, Thomas | DIRECT DEPOSIT | -879.12 |
| DD2033 | 01/05/2018 | Stellmacher, Nancy | DIRECT DEPOSIT | -301.79 |
| DD2034 | 01/05/2018 | Watry, Philip | DIRECT DEPOSIT | -979.95 |
| DD2035 | 01/05/2018 | Weber, Bobbi Jo | DIRECT DEPOSIT | -105.28 |
| DD2036 | 01/05/2018 | Zelenko, Valentina | DIRECT DEPOSIT | -75.96 |
| DD2037 | 01/19/2018 | Amend, Elizabeth A | DIRECT DEPOSIT | -1,142.21 |
| DD2038 | 01/19/2018 | Boening, Jacob DA | DIRECT DEPOSIT | -120.06 |
| DD2039 | 01/19/2018 | Butner, Bonny | DIRECT DEPOSIT | -43.59 |
| DD2040 | 01/19/2018 | Chaon, Janice E | DIRECT DEPOSIT | -85.43 |
| DD2041 | 01/19/2018 | Chisnell, Gerald | DIRECT DEPOSIT | -184.70 |
| DD2042 | 01/19/2018 | Doro, Anthony | DIRECT DEPOSIT | -1,300.63 |
| DD2043 | 01/19/2018 | Glover, Valerie | DIRECT DEPOSIT | -101.30 |
| DD2044 | 01/19/2018 | Hansen, Martin H | DIRECT DEPOSIT | -1,246.73 |
| DD2045 | 01/19/2018 | Hazlewood, Lucy | DIRECT DEPOSIT | -459.20 |
| DD2046 | 01/19/2018 | Heberer, Jeffrey | DIRECT DEPOSIT | -1,191.77 |
| DD2047 | 01/19/2018 | Heiling, Rachel | DIRECT DEPOSIT | -615.58 |
| DD2048 | 01/19/2018 | Jobs, Kristine | DIRECT DEPOSIT | -172.02 |
| DD2049 | 01/19/2018 | Mayer, Matthew D | DIRECT DEPOSIT | -537.65 |
| DD2050 | 01/19/2018 | McLean, Cody | DIRECT DEPOSIT | -1,303.29 |
| DD2051 | 01/19/2018 | Pflum, William | DIRECT DEPOSIT | -1,523.91 |
| DD2052 | 01/19/2018 | Roberts, Thomas | DIRECT DEPOSIT | -867.94 |
| DD2053 | 01/19/2018 | Stellmacher, Nancy | DIRECT DEPOSIT | -301.90 |
| DD2054 | 01/19/2018 | Watry, Philip | DIRECT DEPOSIT | -955.97 |
| DD2055 | 01/19/2018 | Wendt, Bradly M | DIRECT DEPOSIT | -325.09 |
| DD2056 | 01/19/2018 | Zelenko, Valentina | DIRECT DEPOSIT | -141.06 |
| DD2057 | 01/19/2018 | Zuhlke, Gregory A | DIRECT DEPOSIT | -161.77 |
| DD2058 | 02/02/2018 | Amend, Elizabeth A | DIRECT DEPOSIT | -1,159.69 |
| DD2059 | 02/02/2018 | Boening, Jacob DA | DIRECT DEPOSIT | -68.33 |
| DD2060 | 02/02/2018 | Butner, Bonny | DIRECT DEPOSIT | -28.68 |
| DD2061 | 02/02/2018 | Chaon, Janice E | DIRECT DEPOSIT | -85.42 |
| DD2062 | 02/02/2018 | Chisnell, Gerald | DIRECT DEPOSIT | -184.70 |
| DD2063 | 02/02/2018 | Doro, Anthony | DIRECT DEPOSIT | -1,357.62 |
| DD2064 | 02/02/2018 | Glover, Valerie | DIRECT DEPOSIT | -81.04 |
| DD2065 | 02/02/2018 | Hansen, Martin H | DIRECT DEPOSIT | -1,301.72 |
| DD2066 | 02/02/2018 | Hazlewood, Lucy | DIRECT DEPOSIT | -531.92 |
| DD2067 | 02/02/2018 | Heberer, Jeffrey | DIRECT DEPOSIT | -1,223.78 |
| DD2068 | 02/02/2018 | Heiling, Rachel | DIRECT DEPOSIT | -627.91 |
| DD2069 | 02/02/2018 | Jobs, Kristine | DIRECT DEPOSIT | -154.38 |
| DD2070 | 02/02/2018 | Mayer, Matthew D | DIRECT DEPOSIT | -453.14 |
| DD2071 | 02/02/2018 | McLean, Cody | DIRECT DEPOSIT | -1,386.20 |
| DD2072 | 02/02/2018 | Pflum, William | DIRECT DEPOSIT | -1,558.94 |
| DD2073 | 02/02/2018 | Roberts, Thomas | DIRECT DEPOSIT | -900.94 |
| DD2074 | 02/02/2018 | Sokolski, Mitchell G | DIRECT DEPOSIT | -470.51 |
| DD2075 | 02/02/2018 | Stellmacher, Nancy | DIRECT DEPOSIT | -435.72 |
| DD2076 | 02/02/2018 | Watry, Philip | DIRECT DEPOSIT | -1,034.00 |
| DD2077 | 02/02/2018 | Weber, Bobbi Jo | DIRECT DEPOSIT | -59.23 |

City of Markesan Voucher List

January 3 through February 5, 2018

| | | | | |
|--------|------------|---------------------------------|--|-------------------|
| DD2078 | 02/02/2018 | Zelenko, Valentina | DIRECT DEPOSIT | -179.05 |
| DD2079 | 02/02/2018 | Dykstra, Dennis P | DIRECT DEPOSIT | -116.37 |
| DD2080 | 02/02/2018 | Engel, Wanda S | DIRECT DEPOSIT | -8.77 |
| DD2081 | 02/02/2018 | Frank, Tina M | DIRECT DEPOSIT | -175.46 |
| DD2082 | 02/02/2018 | Larson, Laverne R | DIRECT DEPOSIT | -87.73 |
| DD2083 | 02/02/2018 | Lohrey, DuWayne E | DIRECT DEPOSIT | -116.36 |
| DD2084 | 02/02/2018 | Lohry, Cheryl A | DIRECT DEPOSIT | -114.05 |
| DD2085 | 02/02/2018 | Olson, Clyde | DIRECT DEPOSIT | -254.42 |
| DD2086 | 02/02/2018 | Panten, Beth M | DIRECT DEPOSIT | -48.48 |
| DD2087 | 02/02/2018 | Phlippen, Henry | DIRECT DEPOSIT | -368.48 |
| DD2088 | 02/02/2018 | Slate, Rich | DIRECT DEPOSIT | -461.75 |
| | | | TOTAL DIRECT DEPOSITS | -42,752.07 |
| | | | | |
| 34431 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -37.09 |
| 34432 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -48.44 |
| 34433 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -129.52 |
| 34434 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -56.03 |
| 34435 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -56.35 |
| 34436 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -62.64 |
| 34437 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -52.33 |
| 34438 | 01/04/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -139.10 |
| 34439 | 01/09/2018 | MARKESAN FOOD PANTRY | Grant from Green Lake Basic Needs Fund | -3,000.00 |
| 34440 | 01/09/2018 | MARKESAN, CITY OF-PETTY CASH | Postage | -20.03 |
| 34441 | 01/09/2018 | US POSTMASTER | 2 Rolls of stamps | -98.00 |
| 34442 | 01/12/2018 | GREEN LAKE COUNTY TREASURER | Jan Settlement for 2017 Tax Roll | -170,364.88 |
| 34443 | 01/12/2018 | MARKESAN DISTRICT SCHOOLS | Jan Settlement for 2017 Tax Roll | -275,369.31 |
| 34444 | 01/12/2018 | MORAINES PARK TECHNICAL COLLEGE | Jan Settlement for 2017 Tax Roll | -17,416.26 |
| 34445 | 01/12/2018 | A-1 ELEVATOR | Annual Service / Hydraulic Test | -492.00 |
| 34446 | 01/12/2018 | AIRGAS USA, LLC | Cylinder Rental | -30.00 |
| 34447 | 01/12/2018 | B.A.T.I. | FC-4 heating valve | -133.75 |
| 34448 | 01/12/2018 | B.C. COMMERCIAL LAUNDRY SERV. | Dec 2017 Rug Cleaning | -45.19 |
| 34449 | 01/12/2018 | BERGEMANN'S AUTOCARE | Front Wheel Alignment | -88.95 |
| 34450 | 01/12/2018 | GRAND RIVER FIRE DISTRICT | Dec 2017 Incidents / 2017 Inspections | -536.00 |
| 34451 | 01/12/2018 | GREEN LAKE COUNTY TREASURER | Narcan Bill | -97.70 |
| 34452 | 01/12/2018 | JAHNKE PLUMBING LLC | Replace Valve | -75.00 |
| 34453 | 01/12/2018 | KT SERVICE CENTER | Mount Tires | -516.28 |
| 34454 | 01/12/2018 | LANDMARK SERVICES COOPERATIVE | Dec 2017 Fuel | -1,018.36 |
| 34455 | 01/12/2018 | MARKESAN AUTO, HOME & FARM | Misc. Parts / Supplies | -62.57 |
| 34456 | 01/12/2018 | MID-AMERICAN RESEARCH CHEMICAL | Salt Neutralizer | -198.61 |
| 34457 | 01/12/2018 | MID-STATES ORGANIZED CRIME | 2018 Membership Fees | -100.00 |
| 34458 | 01/12/2018 | MIDWEST TOXICOLOGY SERVICES | Annual Admin Fee | -115.00 |
| 34459 | 01/12/2018 | NESS ELECTRIC LLC | Ballasts | -161.94 |
| 34460 | 01/12/2018 | PACKER CITY INT'L | Spring Headlamp | -25.80 |
| 34461 | 01/12/2018 | RENNERT'S FIRE EQUIPMENT | Wheel | -316.25 |
| 34462 | 01/12/2018 | SECURIAN FINANCIAL GROUP, INC. | Feb 2018 Ins Premium | -98.31 |
| 34463 | 01/12/2018 | SUPERIOR CHEMICAL CORPORATION | Soap | -75.11 |
| 34464 | 01/12/2018 | THEDACARE AT WORK | Zuhike - Drug Test | -66.00 |

City of Markesan Voucher List

January 3 through February 5, 2018

| | | | | |
|-------|------------|--------------------------------|--|----------------------|
| 34465 | 01/12/2018 | WAUPUN AUTO SUPPLY, INC. | Sprayers | -113.00 |
| 34466 | 01/16/2018 | CENTURYLINK | Dec '17 - Jan '18 Phone & Internet | -638.22 |
| 34467 | 01/16/2018 | EMC INSURANCE | Property & Liability | -3,251.83 |
| 34468 | 01/16/2018 | SHELL FLEET PLUS | Dec 2017 Fuel | -504.79 |
| 34469 | 01/16/2018 | WE ENERGIES | Dec '17 - Jan '18 Gas Bills | -2,067.51 |
| 34470 | 01/16/2018 | WELLS FARGO REMITTANCE CENTER | Google / 1&1 / Amazon | -685.67 |
| 34471 | 01/22/2018 | TAXREFUND | Refund - Overpayment on 2017 taxes | -24.82 |
| 34472 | 01/22/2018 | MARKESAN, CITY OF-PETTY CASH | Postage | -34.37 |
| 34473 | 01/22/2018 | PFLUM, WILLIAM A. | Reimb - Alcohol Test | -10.54 |
| 34474 | 01/22/2018 | PRE-EMPLOYMENT FUND | Jan 2018 Pre Empl. Agreement | -76.92 |
| 34475 | 01/22/2018 | VERIZON WIRELESS | Dec '17 - Jan '18 Cell Phone | -122.69 |
| 34476 | 01/26/2018 | MARKESAN PUBLIC LIBRARY | 1st Quarter Budget Payment | -16,300.00 |
| 34477 | 01/29/2018 | FARMERS STATE BANK | Fire Truck Loan Payment 1003783 | -9,350.40 |
| 34478 | 02/05/2018 | ALLIANT ENERGY/WP&L | Dec '17 - Jan '18 Electric Bills | -3,710.42 |
| 34479 | 02/05/2018 | B.C. COMMERCIAL LAUNDRY SERV. | Jan 2018 Rug Cleaning | -45.19 |
| 34480 | 02/05/2018 | BERLIN EMS | Blood Draw | -50.00 |
| 34481 | 02/05/2018 | BERLIN JOURNAL NEWSPAPERS | Council / Election / W&S Bids | -498.32 |
| 34482 | 02/05/2018 | CENTURYLINK | Jan '18 - Feb '18 Phone & Internet | -640.31 |
| 34483 | 02/05/2018 | CHRIS' FLORAL & GIFTS | Prayer Plant / Zastrow | -37.00 |
| 34484 | 02/05/2018 | COMPLETE OFFICE OF WISCONSIN | Office Supplies | -368.95 |
| 34485 | 02/05/2018 | DARRELL'S AUTO REPAIR | Plow Parts | -37.02 |
| 34486 | 02/05/2018 | GENERAL ENGINEERING CO., INC. | Utility Project / Bridge | -5,246.30 |
| 34487 | 02/05/2018 | GREEN LAKE COUNTY TREASURER | Parts | -131.59 |
| 34488 | 02/05/2018 | JOHNSON BLOCK AND COMPANY | Progress Billing on 2017 Audit | -2,500.00 |
| 34489 | 02/05/2018 | KT SERVICE CENTER | Tire Mount / Tall Light | -511.94 |
| 34490 | 02/05/2018 | MARKESAN AUTO, HOME & FARM | Misc. Parts & Supplies | -278.07 |
| 34491 | 02/05/2018 | MARKESAN LUMBER | Park & Shop Supplies | -22.71 |
| 34492 | 02/05/2018 | MCLEAN CODY | Feb 2018 Cell Phone Reimb | -15.00 |
| 34493 | 02/05/2018 | NESS ELECTRIC LLC | Christmas Decorations | -317.78 |
| 34494 | 02/05/2018 | PFLUM, WILLIAM A. | Feb 2018 Cell Phone Reimb | -15.00 |
| 34495 | 02/05/2018 | ROBERT J. NENAHLO | Assist with year end accounting | -600.00 |
| 34496 | 02/05/2018 | ROBERTS, TOM | Feb 2018 Cell Phone Reimb | -15.00 |
| 34497 | 02/05/2018 | ROSS, MICHAEL | Reimb for food from Xmas party | -383.10 |
| 34498 | 02/05/2018 | SECURIAN FINANCIAL GROUP, INC. | March 2018 Life Ins Premium | -98.31 |
| 34499 | 02/05/2018 | SONDALLE LAW OFFICE | Jan 2018 Legal Services | -268.75 |
| 34500 | 02/05/2018 | SUPERHEAT | Service at Hein Park | -130.00 |
| 34501 | 02/05/2018 | THE UNIFORM SHOPPE | Sokolski / Pants & Hat | -83.90 |
| 34502 | 02/05/2018 | THEDACARE AT WORK | Pre Empl. Drug Screen | -155.00 |
| 34503 | 02/05/2018 | US POSTMASTER | 2 Rolls of stamps | -100.00 |
| 34504 | 02/05/2018 | WASTE MANAGEMENT OF WISCONSIN | Trash & Recycling / Recycling Dumpster | -7,019.55 |
| 34505 | 02/05/2018 | WATRY PHILIP | Feb 2018 Cell Phone Reimb | -15.00 |
| 34506 | 02/05/2018 | WI DEPARTMENT OF JUSTICE | TIME System | -198.00 |
| | | | TOTAL CHECK PAYMENTS | -527,773.75 |
| | | | TOTAL PAYMENTS | -\$636,813.78 |

Markesan Utilities Voucher List

January 3 through February 5, 2018

| Num | Date | Name | Memo | Original Amount |
|-------|------------|--------------------------------|--|-------------------|
| 12019 | 01/09/2018 | MARKESAN-PETTY CASH | Postage | -20.25 |
| 12020 | 01/12/2018 | CENTURYLINK | Dec '17 - Jan '18 Phone & Internet | -161.91 |
| 12021 | 01/12/2018 | CORE & MAIN | Supply | -82.53 |
| 12022 | 01/12/2018 | DIGGERS HOTLINE, INC. | Dec 2017 Tickets | -3.20 |
| 12023 | 01/12/2018 | E. & B. SCALE COMPANY | Mettler Model H-80 | -95.00 |
| 12024 | 01/12/2018 | KINAS EXCAVATING, INC. | Water Main Break | -1,492.63 |
| 12025 | 01/12/2018 | L W ALLEN, INC. | Service | -1,178.70 |
| 12026 | 01/12/2018 | LANDMARK SERVICES COOPERATIVE | Dec 2017 Fuel | -26.07 |
| 12027 | 01/12/2018 | PUBLIC SERVICE COMMISSION | 2016 PSC Assessment | -181.66 |
| 12028 | 01/12/2018 | USA BLUEBOOK | Crimped wire cup/wheel | -65.14 |
| 12029 | 01/22/2018 | ALLIANT ENERGY/WP&L | Dec '17 - Jan '18 Electric Bill | -2,655.15 |
| 12030 | 01/22/2018 | DIGGERS HOTLINE, INC. | Prepayment Invoice | -296.00 |
| 12031 | 01/22/2018 | MARKESAN-PETTY CASH | Postage | -10.48 |
| 12032 | 01/22/2018 | MARKESAN, CITY OF | 2017 Property Taxes (Mathweg Property) | -82.05 |
| 12033 | 01/22/2018 | US POSTMASTER | 2 Rolls of stamps | -100.00 |
| 12034 | 01/22/2018 | WE ENERGIES | Dec '17 - Jan '18 Electric Bill | -432.77 |
| 12036 | 01/23/2018 | WI WASTEWATER OPER ASSC (WWOA) | WWOA Expo - Doro/Heberer | -90.00 |
| 12037 | 01/29/2018 | US POSTMASTER | Roll of postcard stamps | -35.00 |
| 12038 | 01/30/2018 | MARKESAN, CITY OF | PAYOFF WRS UNFUNDED LIAB | -7,811.12 |
| 12039 | 01/30/2018 | CORE & MAIN | Clamp | -56.09 |
| 12040 | 01/30/2018 | MARKESAN, CITY OF | Jan 2018 PR Reimb | -11,029.00 |
| 12041 | 02/05/2018 | CENTURYLINK | Jan - Feb 2018 Phone & Internet | -162.14 |
| 12042 | 02/05/2018 | CORE & MAIN | Clamp | -100.73 |
| 12043 | 02/05/2018 | FERGUSON WATERWORKS #1476 | Leak Det. / 360 Edmaz | -500.00 |
| 12044 | 02/05/2018 | GENERAL ENGINEERING CO., INC. | Phosphorus Upgrade | -7,939.00 |
| 12045 | 02/05/2018 | HEBERER, JEFFREY | Feb 2018 Cell Phone Reimb | -15.00 |
| 12046 | 02/05/2018 | KINAS EXCAVATING, INC. | Water Main Break on 1/16/18 | -630.00 |
| 12047 | 02/05/2018 | MARKESAN, CITY OF | Nov - Dec '17 / Jan '18 Expense Reimb | -5,960.48 |
| 12048 | 02/05/2018 | NORTH CENTRAL LABS, INC. | Test Supplies | -423.63 |
| 12049 | 02/05/2018 | U.S. CELLULAR | Dec '17 / Jan '18 Cell Phone | -51.49 |
| | | | TOTAL CHECK PAYMENTS | -41,687.22 |
| | | | TOTAL PAYMENTS | -41,687.22 |



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee *Presented on February 6, 2018*

January 2018

Agenda:

- 1. Portable Speed Sign**
- 2. East Manchester Street**
- 3. Stop Sticks**
- 4. Sergeant Position**

Appendix:

- 1. Portable Sign Fact Sheet**
- 2. Sergeant Job Description**

1. Speed Sign

This department has received funding to cover the purchase of the portable speed sign. This department will only need to spend \$400 for shipping and additional mounting brackets so that we can easily move the speed sign to other locations around the city.

2. East Manchester Street

Regarding the speed sign, East Manchester Street will be the primary place for this sign during the busy summer and fall months. This department is following up to find out if this committee wants anything else done regarding East Manchester Street.

3. Stop Sticks

This department used the money donated from Ted's Piggly Wiggly to purchase two sets of Stinger Stop Sticks. The total purchase was \$1070 dollars which was completely covered by the donation. Once again this department greatly thanks Ted's Piggly Wiggly and all that came out to support that fundraising effort.

4. Sergeant Position

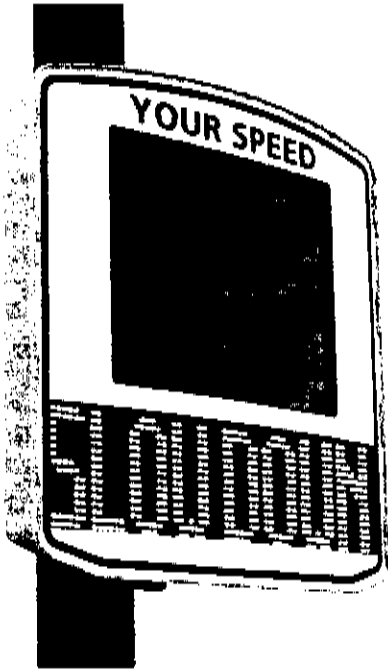
The sergeant position has been vacant since October 2015 and this department feels it's time to fill this position. The sergeant position provides continuity of supervision when the chief of police is out of the area or unavailable. In law enforcement chain of command and having a system in place for command and supervision is vital.

I have attached an updated job description of the sergeant position. This description and a posting for this position will be posted internally until February 21st where at that time candidates will be interviewed by the Chief and the final selection will be brought before this committee and council in March for final approval.

This position will have additional duties and responsibilities and because of that, this department is requesting the selected candidate be given a .50 cent/hour raise while they serve as the sergeant of this department. This cost has been built into the 2018 budget with the anticipation of filling this vacant position.

The EVOLIS Radar Speed Sign

...on the road to a safer community



The **EVOLIS Radar Speed Sign**: - a highly powerful yet budget-friendly, traffic-calming tool, ideal for all road types, and both rural and urban environments. This extremely efficient, pole-mounted radar is legible from over 1,000ft away thanks to its ultra-bright, tri-color, LED speed digits and its simultaneous display of programmable messages.

The 99% accurate, traffic data collection for both directions of the road, including intuitive traffic analysis software, make this radar not only effective at reducing speed, but **an indispensable ally in speed infraction prevention and enforcement.**

And at only 19lbs, the **Evolis Radar Speed Sign's** lightweight design and choice of full power-autonomy or battery-powered options, it can be easily installed anywhere and rotated between locations as needed. Constructed from highly durable UV resistant ABS injected Resin, the robust yet aesthetic Evolis family of products can be trusted to operate in any environment.

With now nearly **10,000** units installed worldwide, the **EVOLIS Radar Speed Sign** has become a **global favorite!**

Pack Features:

- ✓ EVOLIS Radar Speed Sign (3 power-options)
- ✓ Message Display – entirely programmable
- ✓ Traffic Data Collection for both directions of the road
- ✓ Software for traffic data analysis, and radar configuration with FREE updates
- ✓ Bluetooth® + Smartphone App
- ✓ Mounting kit & batteries (qty. varying per choice of pack)
- ✓ 2 Year Warranty

The EVOLIS Radar Speed Sign

...on the road to a safer community

| SPEED DISPLAY | |
|--------------------------------|--|
| SPEED DIGITS | Height: 14 inches, Display: 7 segment |
| "YOUR SPEED" Legend | 1.26" Highway-Gothic font |
| LEDs | Ultra-bright, 3-row thick, tri-color: Amber, Green and Red. Amber-only mode. |
| LED ANGLE | 30° cone angle, auto-dimming |
| LEGILITY | 1,000+ feet |
| POWER CONSUMPTION | Ultra low power consumption. Average <5W |
| FLASH RATE | Default setting: 54 cycles/minute. Configurable |
| TEXT DISPLAY | |
| LEDs | Ultra-bright, Amber |
| MESSAGES | Pre-programmed or entirely personalized |
| SIZE-FONT / GRAPHICS | Choice of size and font, 1 or 2 lines text, and graphics available (school zone use) |
| DETECTION | |
| DOPPLER RADAR | Dual direction, K-Band, 24.125 GHz (FCC part 15 compliant) |
| ACCURACY | +/- 1 Mph, 99% accuracy |
| BEAM WIDTH | 12° Horizontal – 25° Vertical |
| SPEED DETECTION | 5 – 160 Mph |
| DETECTION RANGE | 500ft to 1,000ft (configurable) |
| CASING | |
| MATERIEL | Robust, anti-corrosive ABS / PC injected resin; Curved polycarbonate front face |
| SIZE / WEIGHT | Dimensions: 27.5"H x 27.5"W x 6"D Weight: 16lbs. (without batteries) |
| WATERPROOF RATING | NEMA 4R / IP 65 |
| COLOR | UV treated light grey (other colors available) |
| TEMPERATURE RESISTANCE | -40° F to +140° F (operational in extreme weather conditions) |
| ELECTRICAL SAFETY FEATURES | Two fuses (internal and external), internal pressure safety valve |
| BATTERY ENCLOSURE | Capacity to hold up to 2 batteries; manual dial for speed threshold programs |
| CONFIGURATION | |
| EVOCOM Software | Software for radar configuration + FREE updates |
| COMMUNICATION | USB, Bluetooth, EVOMOBILE smart phone application and GPRS (Optional), |
| THRESHOLDS | Speed (min, limit, max), anti-racing, flashing, color change (if activated) |
| TIMER MODE (school zone mode) | Alternative speed threshold: up to 2 settings / 4 time slots per day |
| STEALTH MODE | Continued traffic data collection with radar appearing to be off – blank display |
| TRAFFIC DATA ANALYSIS | |
| EVOGRAPH Software | Software for traffic data analysis + FREE updates |
| SPEED | Average and maximum speed, 85th percentile, distribution per speed group |
| COUNT | Estimated vehicle count |
| TYPE | Time-stamped data for both directions of the road |
| MEMORY STORAGE | Up to 1 million vehicles |
| FORMAT | Charts and graphs in Excel and/or Pdf form, for easy report printing |
| POWER OPTIONS | |
| "SOLAR" (solar-powered) | Internal solar regulator, solar panel, 2 batteries |
| "AC" (city lighting) | 110V AC with internal charger, 1 battery (capacity for 2) |
| "AC MOBILE" (battery operated) | 4 batteries (2 inside casing) + external charger and 110V AC with internal charger |
| ACCESSORIES | |
| MOUNTING KITS | Curved, ABS-injected resin, universal mounting-bar; aluminum bracket (for solar) |
| SOLAR PANEL | 32" x 37", 80 watt solar panel |
| BATTERIES | 12V/22AH batteries included. 1(AC pack), 2(Solar pack), 4(AC Mobile pack) |
| EXTERNAL CHARGER | 12V external charger (included in AC Mobile pack) |

ElanCity

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

Phone : (646) 878-6259
 Fax : (646) 770-3906
 Email: sales@elancity.net

Shipping address:
 Markesan Police Department
 PO Box 352
 150 S Bridge St
 MARKESAN, WI 53946
 United States

Invoice address:
 Markesan Police Department
 PO Box 352
 150 S Bridge St
 MARKESAN, WI 53946
 United States

Markesan Police Department
PO Box 352
150 S Bridge St
MARKESAN, WI 53946
United States

Tel: +19203982121
 Fax: +19203988127

Quote N° SO1689

| Customer Reference | Quote Date | Contact | Terms of payment | | |
|--|--------------|-----------------|------------------|--------------------|--|
| | 01/15/2018 | MONGEON CAMILLE | Net 30 Days | | |
| Description | QTY | Each | Disc.(%) | Ext. price | |
| [01112] 13" Solar Evolis Radar Speed Sign | 1.00 Unit(s) | 2,000.00 | 0.00 | \$ 2,000.00 | |
| [028] 12V 22Ah Battery | 2.00 Unit(s) | 100.00 | 0.00 | \$ 200.00 | |
| [0223] 80W solar panel with mounting kit, internal regulator and connection cables | 1.00 Unit(s) | 500.00 | 0.00 | \$ 500.00 | |
| [0311] Bluetooth | 1.00 Unit(s) | 200.00 | 0.00 | \$ 200.00 | |
| [033] Traffic Data Two directions: incoming & outgoing traffic. | 1.00 Unit(s) | 350.00 | 0.00 | \$ 350.00 | |
| [015] Additional mounting bar | 3.00 Unit(s) | 49.00 | 0.00 | \$ 147.00 | |
| Delivery Charge | 1.00 Unit(s) | 198.00 | 0.00 | \$ 198.00 | |
| Total: | | | | \$ 3,595.00 | |
| Taxes: | | | | \$ 0.00 | |
| Total: | | | | \$ 3,595.00 | |

To place an order, please fill out and sign the quote / warranty (bottom of the last page) and email it back to us along with your tax exempt form.

CUSTOMER CONTACT INFO:

- Name: William Pilum
- Phone:
- Email: wpflum@markesanwi.gov

QUOTE PRICING AND EXPIRATION

- Quote valid 30 days
- 2-year warranty included.
- Taxes not included.

Markesan Police Department

150 S Bridge St.
Markesan, WI. 53946

Position Title: Sergeant

Reports To: Chief of Police

Accountability Objective: Supervise and manage the Markesan Police Department in the Chief's absence.

Nature and Scope:

This position reports to the Markesan Police Chief. This position is responsible to oversee the members of the Markesan Police Department in the event the Chief of Police is unavailable. Performs supervision over other officers and assigns shifts or other job-related responsibility as directed to perform. Insures for the safety and protections of life and property and the maintenance of order, traffic flow and compliance of laws and ordinances through direct action and or subordinate employee actions. Although work is performed in accordance with general departmental directives and policy, the employee as a supervisor must exercise great amounts initiative and judgement.

Other responsibilities:

1. Takes command of the Markesan Police Department when the Chief of Police is unavailable or unable to perform his or hers duties.
2. Will be required to remain within the vicinity and be available for members of the Markesan Police Department when the Chief of Police is unavailable or unable to perform his or her duties.
3. Check all department equipment and vehicles each and every month to ensure the equipment is properly maintained and to report to the Chief of Police any findings that would otherwise be a detriment for officer safety and the safety of the citizens of the community we serve.
4. Department's lead Detective: Performs investigative duties as assigned by the Chief of Police handling a variety of criminal offense complaints. Conducts initial investigations, follow-up investigations, and assists department officers and other jurisdictions in the investigative matters as assigned or is necessary. Must prepare detailed investigative reports for a criminal court prosecution and follow any instructions from the district attorney's office or the Chief of Police regarding follow-up information pertaining to criminal cases.

5. Responsible to have a working knowledge of criminal law and current rules of evidence relating to but not limited to processing crime scenes, collection and preservation of evidence, photography, video and other audio-video and electronic methods of investigation, ability to conduct interviews and interrogations of witnesses and suspects appropriate to investigation: fingerprint and book into agency records. Responsible for timely completion of all investigative reports.
6. As Sergeant, he/she will oversee the City of Markesan's School Liaison Program and the department's anti-drug program.
7. As Sergeant, he/she will also oversee the department's field training program for new hires. Responsible to ensure that new officers are properly trained on all skills, techniques and equipment that this department utilizes.
8. Other primary duties shall be that of duties outlined in the Patrol Officer 2 job description and other responsibilities that may be assigned by the Chief of Police.



Why Use A Dissemination Agent For Continuing Disclosure Compliance?

Overview

- The Securities and Exchange Commission ("SEC") is taking enforcement action to ensure Underwriters and Issuers are meeting their Continuing Disclosure obligations (Source: SEC <https://www.sec.gov/News/PressRelease/Detail/PressRelease/1370541090828>). Under SEC Rule 15c2-12 ("Rule"), Issuers of municipal securities are required to comply with all Continuing Disclosure obligations enumerated in their Continuing Disclosure Agreement/ Certificate/Undertaking ("CDU") associated with each of their security issues. There can be serious consequences for not staying current with Issuer CDU obligations and Disclosure best practices by impacting the Issuer's access to the municipal capital market.

Benefits of Using a Dissemination Agent

- Dissemination Agents can be retained to ensure that Issuers comply with their ongoing Disclosure requirements. Benefits of using a Dissemination Agent to assist Issuers with their Continuing Disclosure requirements are:
 - Ensure all time sensitive Disclosure deadlines are met:
 - Each Disclosure certificate can contain different requirements and deadlines.
 - The Dissemination Agent's responsibility is to proactively inform the Issuer when all filings need to occur, ensure collection of the data, prepare and file the notice on Electronic Municipal Market Access ("EMMA"), and provide the Issuer a copy of the filing and confirmation of the filing.
 - When notified, they assist with other required event filings such as rating changes.
 - Retaining a full time expert to do it correctly:
 - Most Issuers will assign their Disclosure responsibility internally.
 - While most of the dissemination activities take place at certain points during the year, this part time responsibility needs someone with a full time knowledge of Issuer Disclosure under the Rule.
 - Access to information systems allow the Agent to independently confirm the status of issuer Disclosure profiles.
 - Resource for changing Disclosure best practices:
 - Ongoing Disclosure compliance requires specialized expertise and interaction with other municipal market professionals.
 - Ongoing SEC Rule enforcement efforts are continually changing professional interpretations of Issuer Disclosure "Best Practices".
- Ehlers has a dedicated Disclosure Services Team that is responsible for ensuring Issuers are compliant with the SEC Rule. With a proprietary software system and over 20 years of experience, our Disclosure Services Team at Ehlers has been helping Issuers comply with all CDU obligations. Is your community compliant? Contact Ehlers today to find out.



Why Use Ehlers for Continuing Disclosure Compliance and Dissemination?

The Securities and Exchange Commission (“SEC”)

- The Securities and Exchange Commission (“SEC”) has placed an emphasis on whether issuers are meeting their Continuing Disclosure obligations and disclosure in general (Source: SEC <https://www.sec.gov/News/PressRelease/Detail/PressRelease/1370542578459>).

Ehlers’ Disclosure Services Team

- Issuers of municipal securities are required to comply with all Continuing Disclosure obligations enumerated in the Continuing Disclosure Agreement/Certificate/Undertaking (“CDU”) associated with each issue of securities subject to SEC Rule 15c2-12 (“Rule”). Disclosure compliance is a high-risk regulatory requirement that requires specialized expertise and knowledge of the changing regulations. Ehlers has a dedicated Disclosure Services Team that is responsible for ensuring Issuers are compliant with SEC regulations. With a proprietary software system, and over 20 years of experience, our Continuing Disclosure Services team at Ehlers has been helping Issuers comply with all CDU obligations.
- Resources, experience and controls to do it correctly:
 - Issuer specific inventory and Issuer Disclosure plan created for all issues that are subject to the Rule.
 - Issuer Report Summary and Deadline dates are consistently monitored and updated as required.
 - Yearly Issuer questionnaires bring awareness to filing requirements and event notices.
 - Ongoing investment in various information systems to track and independently confirm Issuer bond calls, rating changes and any other Issuer actions.
 - Queries conducted through the Ehlers database to double check that all reports are filed on time.
 - Issuer audits or CAFR’s filed on Electronic Municipal Market Access (“EMMA”) as completed.
 - Many third party agents just provide the Issuer with a template to fill in their own report content. The Ehlers Continuing Disclosure Team completes the majority of the report for the client.
 - Provides draft report to the Issuer to ensure all information is reflected accurately.
 - Reports filed well before the deadline date avoiding late filings and associated future reporting obligation.
 - Consistent Issuer contact and sharing of Disclosure expertise.
 - Ensures past compliance is reflected correctly in Official Statements.
 - Handles all investor/underwriter questions regarding past compliance.
 - Modifies Ehlers Dissemination service to reflect evolving Disclosure Best Practices.

RESOLUTION NO. _____

RESOLUTION CREATING A FUND BALANCE POLICY

The Common Council of the City of Markesan in session duly begun on the ____ day of February, 2018, does resolve as follows:

WHEREAS, the Markesan City Council desires to establish a fund balance policy to assist the City in its fiscal responsibilities.

NOW, THEREFORE, BE IT RESOLVED at each fiscal year end, the City of Markesan will maintain a minimum unassigned general fund reserve balance of not less than 20% of the actual current year general fund expenditures, excluding refundable prepayments of GAAP defined non-spendable, restricted, committed and assigned (designated) account balances. In addition, in order to maximize City operations subsidized by tax levy, the annual Contingency Fund balance shall be designated as non-lapsing with the following exception provision: If on December 31 of any given fiscal year, the General Fund reserve balance shall fall below the General Fund Policy amount as established herein, the December 31 Contingency Fund balance shall lapse to the General Fund, in entirety or in an amount as determined by the Common Council, sufficient to bring the General Fund reserve balance into compliance with this policy.

Roll call Ayes _____ Nays _____ Absent _____ Abstain _____

Adopted and approved this ____ day of February, 2018.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND