

CITY OF MARKESAN COMMON COUNCIL

December 12, 2017

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 6:03 pm.
- 1.2 Present were Ald. Abendroth, Ald. Henke, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Zastrow and Clerk-Treasurer Amend. Also present was Scott Mundro.
- 1.3 No citizen's comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Thiem to approve the November 14, 2017 and November 29, 2017 Common Council minutes, as presented; motion carried 5-0.
- 2.2 - 2.6 After review of all items, motion Triemstra/Abendroth to approve the November Police Report & December Schedule, Public Property & Health minutes of December 5, 2017, Finance, Personnel & Safety minutes of December 5, 2017, Streets, Building & Utilities minutes of December 5, 2017, and to accept the Markesan Library Board minutes of September 21 and October 26, 2017; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Zastrow/Triemstra to approve the following vouchers as presented: City Checks #34326-34369, electronic payments #EFT 0580-0592, and direct deposits #1871-1921 in the amount of \$99,111.48, and Utility Checks #11980-11994 and electronic payment #EFT 0417 in the amount of \$43,161.22; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the November 2017 Treasurer's Report was filed for audit.

4. Old Business

- 4.1 Following discussion and update of the razing process for South Bridge Street properties, recommendation was to move to January Public Property committee meeting.
- 4.2 Following discussion, motion Abendroth/Thiem to have the clerk draw up the resolution to proceed with the bonding, and adopt a Resolution for Borrowing \$1,640,000; motion carried 5-0 on a roll call vote.
- 4.3 After discussion, motion Abendroth/Triemstra to reconsider 2018 Budget and motion Abendroth/Henke to approve the amended 2018 Budget, printed on December 11, 2017 and presented on December 12, 2017 with a 2017 tax levy of \$654,749; motion carried 5-0 on a roll call vote. Record to show Resolution 14-2017 is the set budget. Mayor Slate suggested that the Finance Committee to look at adjusting or forecasting the budget for future.

5. New Business

- 5.1 Following discussion, motion Triemstra/Thiem for clerk to update the tall grass/weed ordinance with the changes to section 252-3 H to read height of 6 inches instead of 12 inches, change section 252-8 for the service notice to be once per calendar year versus each time violation is detected, and to change the cost section to include cost for damages, if any, to city equipment to be paid by property owner; City Attorney to approve final format; motion carried 5-0 on a roll call vote.
- 5.2 Following discussion, recommended to move use of Community Room by Alzheimer's & Dementia Alliance to January Public Property Committee for their review.
- 5.3 Following discussion, motion Henke/Zastrow to approve hiring Greg Zuhlke, at customary wage, as a part-time snow plow driver, following proper hiring process to include criminal background check and pre-employment drug screening; motion carried 5-0.
- 5.4 -5.6 Following discussion, motion Abendroth/Thiem to approve the rollover to Non-Lapsing of the Outlay Street Fund, Outlay Machinery Equipment Fund, and Outlay City Hall Fund; motion carried 5-0 on a roll call vote.
- 5.7 Following discussion, motion Thiem/Abendroth to approve repair of North Grand Street Sewer Main from Speedy Clean at a cost of \$2,900.00; motion carried 5-0 on a roll call vote.
- 5.8 Following discussion, motion Abendroth/Thiem to wait to approve purchase of speed sign for East Manchester Street at a cost of \$3,320.00 until we see if we have any participation to recoup cost for sign; motion carried 5-0.

- 5.9 Following discussion, motion Triemstra/Zastrow to accept Mayor Slate's recommendation to appoint Jill Worden as Library Board School Representative, to finish Jo Hendee's term expiring in 2020; motion carried 5-0.
- 5.10 Following discussion, motion Abendroth/Triemstra to approve the presented 2018-2019 Election Inspectors; motion carried 5-0.
- 5.11 Following discussion, motion Thiem/Zastrow to grant Mobile Home Park License to Northern Development Group LLC for the period ending December 31, 2018; motion carried 5-0. Ald. Abendroth suggested to review fee schedule at April 2018 Finance Committee.
6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Public Property & Health – January 3, 2018 at 6:00 pm, Finance, Personnel & Safety – January 3, 2018, immediately following Public Property; Streets, Building & Utilities – January 3, 2018, immediately following Finance; and Common Council – January 9, 2018 at 7:00pm.
7. **Adjournment.** Motion Triemstra/Zastrow to adjourn; carried 5-0. The meeting adjourned at 6:36 pm.

Respectfully submitted,

Elizabeth A Amend, Clerk-Treasurer