



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

January 9, 2018
7:00 p.m.

REVISED AGENDA

1. Preliminaries
 - 1.1 Call to Order
 - 1.2 Roll Call by the Clerk-Treasurer
 - 1.3 Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1 Approve Common Council Minutes – December 12, 2017
 - 2.2 Police Report & Schedule
 - 2.3 Public Property & Health Minutes – January 3, 2018 and Public Property & Health Closed Session Minutes – January 3, 2018
 - 2.4 Finance Personnel & Safety Minutes – January 3, 2018
 - 2.5 Markesan Library Board Minutes – November 16, 2017
3. Approval of Claims:
 - 3.1 City Checks #34370-34430, Electronic Payments #EFT 0594-0605, Direct Deposits # 1922-2008, and Utility Checks #11995-12018
 - 3.2 File Treasurer's Report for Audit
4. Closed Session: Tower Lease
 - 4.1 The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(e) in deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, , after which they may reconvene in Open Session pursuant Wis. Stats. 19.85(2).
 - 4.2 Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session.
5. New Business
 - 5.1 Discussion and Action on Bond Financing and Approval of Borrowing Resolution 02-18
 - 5.2 Discussion and Action on WRS Unfunded Liability Loan and Approval of WRS Loan Resolution 01-18
 - 5.3 Approval and Discussion of Part-Time Police Officer Sokolski
 - 5.4 Approval of Operator's License for the period ending 6/30/18: Mark Gelhar
6. Old Business
 - 6.1 Discussion and Action on 4 S. Bridge St, 14 S. Bridge St., and 24 S. Bridge St. Buildings
7. Schedule Future Meetings and Agenda Items
8. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Markesan State Bank City Hall
Farmers State Bank Post Office
www.markesanwi.gov

Dated January 8, 2018
Elizabeth A Amend, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL

December 12, 2017

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 6:03 pm.
- 1.2 Present were Ald. Abendroth, Ald. Henke, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Zastrow and Clerk-Treasurer Amend. Also present was Scott Mundro.
- 1.3 No citizen's comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Thiem to approve the November 14, 2017 and November 29, 2017 Common Council minutes, as presented; motion carried 5-0.
- 2.2 - 2.6 After review of all items, motion Triemstra/Abendroth to approve the November Police Report & December Schedule, Public Property & Health minutes of December 5, 2017, Finance, Personnel & Safety minutes of December 5, 2017, Streets, Building & Utilities minutes of December 5, 2017, and to accept the Markesan Library Board minutes of September 21 and October 26, 2017; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Zastrow/Triemstra to approve the following vouchers as presented: City Checks #34326-34369, electronic payments #EFT 0580-0592, and direct deposits #1871-1921 in the amount of \$99,111.48, and Utility Checks #11980-11994 and electronic payment #EFT 0417 in the amount of \$43,161.22; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the November 2017 Treasurer's Report was filed for audit.

4. Old Business

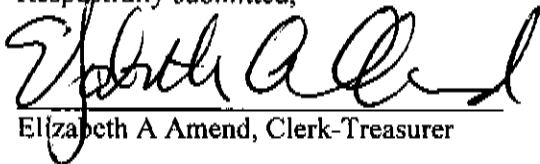
- 4.1 Following discussion and update of the razing process for South Bridge Street properties, recommendation was to move to January Public Property committee meeting.
- 4.2 Following discussion, motion Abendroth/Thiem to have the clerk draw up the resolution to proceed with the bonding, and adopt a Resolution for Borrowing \$1,640,000; motion carried 5-0 on a roll call vote.
- 4.3 After discussion, motion Abendroth/Triemstra to reconsider 2018 Budget and motion Abendroth/Henke to approve the amended 2018 Budget, printed on December 11, 2017 and presented on December 12, 2017 with a 2017 tax levy of \$654,749; motion carried 5-0 on a roll call vote. Record to show Resolution 14-2017 is the set budget. Mayor Slate suggested that the Finance Committee to look at adjusting or forecasting the budget for future.

5. New Business

- 5.1 Following discussion, motion Triemstra/Thiem for clerk to update the tall grass/weed ordinance with the changes to section 525-3 H to read height of 12 inches instead of 6 inches, change section 252-8 for the service notice to be once per calendar year versus each time violation is detected, and to change the cost section to include cost for damages, if any, to city equipment to be paid by property owner; City Attorney to approve final format; motion carried 5-0 on a roll call vote.
- 5.2 Following discussion, recommended to move use of Community Room by Alzheimer's & Dementia Alliance to January Public Property Committee for their review.
- 5.3 Following discussion, motion Henke/Zastrow to approve hiring Greg Zuhlke, at customary wage, as a part-time snow plow driver, following proper hiring process to include criminal background check and pre-employment drug screening; motion carried 5-0.
- 5.4 -5.6 Following discussion, motion Abendroth/Thiem to approve the rollover to Non-Lapsing of the Outlay Street Fund, Outlay Machinery Equipment Fund, and Outlay City Hall Fund; motion carried 5-0 on a roll call vote.
- 5.7 Following discussion, motion Thiem/Abendroth to approve repair of North Grand Street Sewer Main from Speedy Clean at a cost of \$2,900.00; motion carried 5-0 on a roll call vote.
- 5.8 Following discussion, motion Abendroth/Thiem to wait to approve purchase of speed sign for East Manchester Street at a cost of \$3,320.00 until we see if we have any participation to recoup cost for sign; motion carried 5-0.

- 5.9 Following discussion, motion Triemstra/Zastrow to accept Mayor Slate's recommendation to appoint Jill Worden as Library Board School Representative, to finish Jo Hendee's term expiring in 2020; motion carried 5-0.
- 5.10 Following discussion, motion Abendroth/Triemstra to approve the presented 2018-2019 Election Inspectors; motion carried 5-0.
- 5.11 Following discussion, motion Thiem/Zastrow to grant Mobile Home Park License to Northern Development Group LLC for the period ending December 31, 2018; motion carried 5-0. Ald. Abendroth suggested to review fee schedule at April 2018 Finance Committee.
6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Public Property & Health – January 3, 2018 at 6:00 pm, Finance, Personnel & Safety – January 3, 2018, immediately following Public Property; Streets, Building & Utilities – January 3, 2018, immediately following Finance; and Common Council – January 9, 2018 at 7:00pm.
7. **Adjournment.** Motion Triemstra/Zastrow to adjourn; carried 5-0. The meeting adjourned at 6:36 pm.

Respectfully submitted,



Elizabeth A Amend, Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on January 3, 2018

December 2017

Agenda:

- 1. Part Time Officer Process**

Appendix:

1. Part Time Officer Process

I am currently completing the hiring process for a part time officer to fill the vacancy created when Officer Wallner resigned.

I hope to have a candidate ready to present at the council meeting so that the candidate can be approved and training can begin yet in January.

Public Property & Health Committee Minutes

January 3, 2018

Meeting was called to order at 6:04pm

Roll call by sign-in

Citizen's comments:

- None

Public Works Report:

- Nothing to report

Closed Session: Tower Lease

- Motion by Ald Thiem; 2nd by Ald Triemstra to convene in closed session and waive the reading. Motion carried 4-0
- Motion by Ald Triemstra; 2nd by Mayor Slate to reconvene in open session to discuss and take possible action on items discussed in closed session. Motion carried: 4-0
- Tower Lease to be discussed further at City Council – Martin to gather additional cost information and additional information to be provided by possible Leasee.

New Business:

- Discussion and Approval on Alzheimer's & Dementia Alliance using Community Room once a month for half of a day, free of charge. Motion by Mayor Slate; 2nd by Ald Triemstra to approve use of Community Room once a month for a half day, free of charge, following the existing rules. Motion carried: 4-0

Old Business:

- Discussion and Action on Razing Process at S. Bridge Street Properties – Motion by Mayor Slate; 2nd by Ald Triemstra to have City Clerk, Betsy Amend write a letter to Society Insurance with a deadline of 1/15/18 to start the razing process by then or the City will need to take action in the starting of the process. Motion carried: 4-0
- Discussion and Action on Bench Donation for Park – Motion by Mayor Slate; 2nd by Ald Triemstra to send a letter to the donor stating the cost are not to exceed \$1500 for the bench, plaque, cement slab and installation. Motion carried: 4-0
- Discussion and Action on Creating and Ordinance in Regards to Feeding Non-Domesticated Animals/Wild Animals – no action, bring back to next month's agenda.
- Discussion and Action on Industrial Park Conveyance – Motion by Mayor Slate; 2nd by Ald Thiem to send the matter to the Planning Committee. Motion carried: 4-0

Adjournment: Motion to adjourn 6:50pm by Ald Triemstra; 2nd by Ald. Thiem. Motion carried: 4-0

Respectfully Submitted by Chair Stephanie Zastrow

FINANCE, PERSONNEL & SAFETY
Markesan City Hall
January 3, 2018
Immediately Following Public Property Meeting
MINUTES

Call to Order At 6:54pm.

Roll Call: By sign in sheet

Citizen's Comments: None

Emergency Management Report: No report. Mike was unable to attend.

Review and Approval of Vouchers Payable: Motion by Ald Triemstra & 2nd by Mayor Slate to approve vouchers payable. Motion passed.

Police Report & Schedule

Chief Pflum; Reported having an applicant for the part-time officer position. He will bring information to Council meeting. Also there has been positive feedback on the changes made at Elementary School crossing zone.

New Business; None

Old Business

- **Discussion and Action of Adjusting or Forecasting the 2018 Budget;** Motion by Mayor Slate & 2nd by Ald Triemstra to have the Clerk or Ald Abendroth check with Martin which account he wants to designate the funds to from the sale of the plow truck. Motion passed.
- **Update on Fund Balance Policy;** The City Attorney is drafting.
- **Discussion and Action to Finance WRS Unfunded Liability Acct;** Motion by Mayor Slate & 2nd by Ald Zastrow to have the City Attorney draw up a resolution to pay-off the WRS Unfunded Liability Account with a short term note from a local bank and have the Auditor designate the proper assessment to each department, sewer & water, library, & city. Motion passed.

Adjournment: Motion for Adjournment at 7:15pm by Ald Zastrow & 2nd by Ald Triemstra Motion passed.

Respectfully submitted by,

David Abendroth, Chairperson

Markesan Public Library

Board of Trustees

Minutes November 16, 2017

- I. Call to Order: Molly Stegeman called the meeting to order at 4:00. Trustees present: Beth Kazda, Nancy Kirst, Molly Stegeman, and Director Hazlewood. Rachel Nitz and Vicki Bernhagen were excused. Jamie Jahnke and Adam Thiem were absent. There is one vacancy. There was one guest, Jill Worden.
- II. Approval of Agenda: Kazda/Kirst motioned to approve the agenda as amended. Motion Carried.
- III. Approval of Minutes: Stegeman/Kirst moved to the minutes from September 21, 2017 and October 26, 2017 as presented. Motion carried.
- IV. Input from Public: None
- V. Financial Reports: Kazda/Stegeman moved to approve the bills as presented.
- VI. President's Report: Stegeman reported that the School Administrator is expecting to formally recommend Jill Worden to be his representative on the library board. Stegeman and the director will assist in getting the recommendation to the city council for proper appointment.
- VII. Director's Report: The Library had a successful hat making program. We will be ordering new staff computers as some of the current machines are 4 years old; some are 6 years old. We will move the current staff computers to be public computers.
- VIII. Old Business: The director and board president Stegeman met to discuss the long range plan reported to the board. We will continue to work on it. The 2017 budget income and expenses appear to be on track. The Director talked to someone to work on the repair of the east room ceiling. He did not think we needed to tape, just minor sanding was needed. The director was instructed to get another opinion. The 2018 budget was briefly mentioned, it will need to be approved at the December meeting.
- IX. New Business: The board discussed the possibility of closing the library on Saturday December 23 to allow Library employees to be home. This will be on the December agenda. The board briefly discussed allowing the director to carry over unused 2017 vacation days into 2018. This will be on the December agenda. The December meeting will be a week earlier on December 14, same times.
- X. Meeting adjourned.
- XI. Next meeting: December 14, 2017 at 4 p.m. at the Library.

Respectly submitted by Lucy Hazlewood, Library Director

Director's Report -- December 2017

The Library had several very successful programs this fall. The hat making workshop was very well attended with adults and energetic children. We had 15 people make hats for themselves and I have seen several of them being worn already. They also picked out fabric to make one hat to give away. The people sewing were willing to take additional fabric home with them so we have about 25 warm fleece hats to give to local grade school children. Originally we planned to use the local Gifts Anonymous to distribute the hats, but we realized the "anonymous" part was not anonymous any more.

The canvas painting party also was a full house. Everyone learned some basic painting skills. We had several people who had never painted but really liked their end product! They were asking when we would have another canvas painting event. We think perhaps next summer.

The painted board party had so many people registered we had to decide whether to turn people away or expand the workshop time. We chose the latter.

Currently we are planning our spring programs. Beekeeping and a bird program are set up. Staff and patrons have been offering some other good ideas.

We are also thinking ahead to summer and fall. The other Green Lake Libraries are working on a two county wide events. First is a picnic of all the library's trustees, directors, and spouses in May or June. Our library's court yard and meeting room is in the running for a good location. Food and prizes would be involved.

The second county wide event would be an all-county read. We are working on making arrangements with an author to give some presentations. The read would span one to two months in the fall, probably other local authors, and have a historical and farming harvest theme.

Children's story hour continues to be a fun time for toddlers and their parents through mid-December, but we take a break in January. Book discussions will continue during the winter--no one lets a little snow storm stop them from reading their books! Computer use continues and at some times we have more demand than computers, but everyone is willing to share.

At the November board meeting I was asked to review the stipulations from the long held trust funds. Card/Card states, "Donate income to Markesan Public Library for the purpose of purchasing non-fiction and reference books." Peacock/Richards Trust states, "Donate income to the Markesan Public Library for the general maintenance of the Library." There is no mention of the percentage or portion of income, or definition of what is covered. The amount of interest was high about 20 years ago, but quite low for last 15-20 years. Because the amounts have been so small, we felt secure that the donor's wishes have been honored.

I have contacted some people to give second (or third) opinions on the amount of repair needed before painting the ceiling in the old part of the library. I hope to have more information at the next board meeting.

It looks like I will have 5 unused vacation days which I would like to carry over into 2018 to be used while I am out of the country. I will prepare a list of all the jobs I do which will not wait until I get back and who will be able to do them for me. I have started to work ahead to get some things done before I go. Some things can wait until I get back.

Library Director, Lucy Hazlewood

January 3, 2018

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: #34370 - 34430	\$ 306,579.23
DD #1922 - 2008	\$ 46,359.79
EFT #0594 - 0605	\$ 38,739.91
TOTAL	\$ 391,678.93
UTILITY CHECKS: #11995 - 12018	\$ 156,946.51
TOTAL	\$ 156,946.51

With the exception of:

Signed:

City of Markesan Voucher List

December 5, 2017 through January 2, 2018

Num	Date	Name	Memo	Original Amount
EFT-0594	12/05/2017	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-4.51
EFT-0595	12/11/2017	EMPOWER RETIREMENT (WDC)	PR 12/08/17	-30.00
EFT-0596	12/12/2017	INTERNAL REVENUE SERVICE	PR 12/08/17	-4,855.42
EFT-0597	12/20/2017	WISCONSIN DEPT. OF REVENUE	PR 12/08/17	-845.87
ETF-0598	12/26/2017	EMPOWER RETIREMENT (WDC)	PR 12/22/17	-30.00
ETF-0599	12/26/2017	WISCONSIN DEPT. OF REVENUE	PR 12/22/17	-1,478.97
ETF-0600	12/26/2017	INTERNAL REVENUE SERVICE	PR 12/22/17	-10,139.41
ETF-0601	12/27/2017	WRS (Wisconsin Retirement System)	Dec 2017 Retirement	-6,883.10
ETF-0602	12/27/2017	EMPLOYEE BENEFITS CORPORATION	HRA	-845.00
EFT-0603	01/01/2018	DELTA DENTAL OF WISCONSIN	Jan 2018 Ins Premium	-294.69
EFT-0604	01/01/2018	UNITED HEALTHCARE	Jan 2018 Ins Premium	-13,279.44
EFT-0605	12/29/2017	EMPLOYEE BENEFITS CORPORATION	HRA	-53.50
			TOTAL ETF PAYMENTS	-38,739.91
DD1922	12/08/2017	Dykstra, Dennis P	Direct Deposit	-116.37
DD1923	12/08/2017	Fletcher-Dykstra, Donna	Direct Deposit	-263.20
DD1924	12/08/2017	Frank, Tina M	Direct Deposit	-114.04
DD1925	12/08/2017	James, Sandra	Direct Deposit	-52.64
DD1926	12/08/2017	Lohrey, DuWayne E	Direct Deposit	-58.18
DD1927	12/08/2017	Lohry, Cheryl A	Direct Deposit	-105.28
DD1928	12/08/2017	Phlippen, Henry	Direct Deposit	-333.39
DD1929	12/08/2017	Slate, Rich	Direct Deposit	-461.75
DD1930	12/08/2017	Amend, Elizabeth A	Direct Deposit	-1,150.97
DD1931	12/08/2017	Boening, Jacob DA	Direct Deposit	-114.28
DD1932	12/08/2017	Butner, Bonny	Direct Deposit	-84.08
DD1933	12/08/2017	Chaon, Janice E	Direct Deposit	-85.20
DD1934	12/08/2017	Chisnell, Gerald	Direct Deposit	-277.05
DD1935	12/08/2017	Doro, Anthony	Direct Deposit	-1,424.93
DD1936	12/08/2017	Glover, Valerie	Direct Deposit	-105.28
DD1937	12/08/2017	Hansen, Martin H	Direct Deposit	-1,237.01
DD1938	12/08/2017	Hazlewood, Lucy	Direct Deposit	-1,053.81
DD1939	12/08/2017	Heberer, Jeffrey	Direct Deposit	-1,022.50
DD1940	12/08/2017	Heiling, Rachel	Direct Deposit	-626.12
DD1941	12/08/2017	Jobs, Kristine	Direct Deposit	-149.71
DD1942	12/08/2017	Mayer, Matthew D	Direct Deposit	-247.86
DD1943	12/08/2017	McLean, Cody	Direct Deposit	-1,312.85
DD1944	12/08/2017	Pflum, William	Direct Deposit	-1,512.90
DD1945	12/08/2017	Roberts, Thomas	Direct Deposit	-864.21
DD1946	12/08/2017	Stellmacher, Nancy	Direct Deposit	-339.84
DD1947	12/08/2017	Watry, Phillip	Direct Deposit	-1,011.23
DD1948	12/08/2017	Weber, Bobbi Jo	Direct Deposit	-76.87
DD1949	12/08/2017	Zelenko, Valentina	Direct Deposit	-158.61
DD1950	12/22/2017	Amend, Elizabeth A	Direct Deposit	-50.00
DD1951	12/22/2017	Doro, Anthony	Direct Deposit	-50.00

City of Markesan Voucher List

December 5, 2017 through January 2, 2018

DD1952	12/22/2017	Hansen, Martin H	Direct Deposit	-50.00
DD1953	12/22/2017	Heberer, Jeffrey	Direct Deposit	-50.00
DD1954	12/22/2017	Helling, Rachel	Direct Deposit	-50.00
DD1955	12/22/2017	Mayer, Matthew D	Direct Deposit	-20.00
DD1956	12/22/2017	McLean, Cody	Direct Deposit	-50.00
DD1957	12/22/2017	Ortiz, Manuel S	Direct Deposit	-20.00
DD1958	12/22/2017	Pflum, William	Direct Deposit	-50.00
DD1959	12/22/2017	Roberts, Thomas	Direct Deposit	-50.00
DD1960	12/22/2017	Watry, Philip	Direct Deposit	-50.00
DD1961	12/22/2017	Wendt, Bradly M	Direct Deposit	-20.00
DD1962	12/22/2017	Dykstra, Dennis P	Direct Deposit	-20.00
DD1963	12/22/2017	Fletcher-Dykstra, Donna	Direct Deposit	-20.00
DD1964	12/22/2017	Frank, Tina M	Direct Deposit	-10.00
DD1965	12/22/2017	Lohrey, DuWayne E	Direct Deposit	-20.00
DD1966	12/22/2017	Lohry, Cheryl A	Direct Deposit	-10.00
DD1967	12/22/2017	Phippen, Henry	Direct Deposit	-20.00
DD1968	12/22/2017	Abendroth, David	Direct Deposit	-1,819.29
DD1969	12/22/2017	Bieszki, Stephen	Direct Deposit	-1,662.30
DD1970	12/22/2017	Boelter, James	Direct Deposit	-130.66
DD1971	12/22/2017	Grzenia, Dennis	Direct Deposit	-48.39
DD1973	12/22/2017	Justmann, Lorraine T	Direct Deposit	-461.75
DD1974	12/22/2017	Kirker, Larry	Direct Deposit	-145.17
DD1975	12/22/2017	Lager, Brian	Direct Deposit	-451.67
DD1976	12/22/2017	Ross, Andrew M	Direct Deposit	-87.11
DD1977	12/22/2017	Ross, Christina	Direct Deposit	-9.88
DD1978	12/22/2017	Ross, Michael W	Direct Deposit	-800.90
DD1979	12/22/2017	Sanders, Thomas	Direct Deposit	-29.04
DD1980	12/22/2017	Strelow, Donette	Direct Deposit	-251.64
DD1981	12/22/2017	Talma, Curtis J	Direct Deposit	-36.94
DD1982	12/22/2017	Thiem, Adam	Direct Deposit	-1,616.12
DD1983	12/22/2017	Trlemstra, Dennis	Direct Deposit	-1,902.41
DD1984	12/22/2017	Zastrow, Stephanie	Direct Deposit	-1,560.71
DD1985	12/22/2017	Phippen, Henry	Direct Deposit	-57.95
DD1986	12/22/2017	Slate, Rich	Direct Deposit	-1,235.79
DD1987	12/22/2017	Amend, Elizabeth A	Direct Deposit	-1,323.69
DD1988	12/22/2017	Boening, Jacob DA	Direct Deposit	-107.36
DD1989	12/22/2017	Butner, Bonny	Direct Deposit	-22.30
DD1990	12/22/2017	Chaon, Janice E	Direct Deposit	-83.11
DD1991	12/22/2017	Chlsnell, Gerald	Direct Deposit	-184.70
DD1992	12/22/2017	Doro, Anthony	Direct Deposit	-2,581.43
DD1993	12/22/2017	Glover, Valerie	Direct Deposit	-109.67
DD1994	12/22/2017	Hansen, Martin H	Direct Deposit	-1,877.33
DD1995	12/22/2017	Hazlewood, Lucy	Direct Deposit	-1,021.35
DD1996	12/22/2017	Heberer, Jeffrey	Direct Deposit	-1,345.88
DD1997	12/22/2017	Helling, Rachel	Direct Deposit	-663.83
DD1998	12/22/2017	Jobs, Kristine	Direct Deposit	-252.37
DD1999	12/22/2017	Mayer, Matthew D	Direct Deposit	-1,088.48

City of Markesan Voucher List

December 5, 2017 through January 2, 2018

DD2000	12/22/2017	McLean, Cody	Direct Deposit	-2,339.28
DD2001	12/22/2017	Pflum, William	Direct Deposit	-1,550.36
DD2002	12/22/2017	Roberts, Thomas	Direct Deposit	-1,460.69
DD2003	12/22/2017	Stellmacher, Nancy	Direct Deposit	-425.17
DD2004	12/22/2017	Watry, Phillip	Direct Deposit	-1,722.41
DD2005	12/22/2017	Weber, Bobbl Jo	Direct Deposit	-128.14
DD2006	12/22/2017	Wendt, Bradly M	Direct Deposit	-546.68
DD2007	12/22/2017	Zelenko, Valentina	Direct Deposit	-137.47
DD2008	12/22/2017	Zuhlike, Gregory A	Direct Deposit	-110.61
			TOTAL DIRECT DEPOSITS	-46,359.79
34370	12/12/2017	MARKESAN WATER & SEWER	TRANSFER TO W/S FOR KINAS PYMNT #6	-129,194.31
34371	12/12/2017	KOPPLIN & KINAS CO INC	KINAS PYMT #6	-109,092.38
34372	12/12/2017	AMEND, ELIZABETH	Mileage Reimb / GL Cty - Mail tax bills	-12.88
34373	12/12/2017	GENERAL ENGINEERING CO., INC.	Municipal Building Inspection	-36.88
34374	12/12/2017	GRAND RIVER FIRE DISTRICT	Oct / Nov 2017 Incidents	-280.00
34375	12/12/2017	HANSEN MARTIN	Northern Tool / Cart	-62.98
34376	12/12/2017	HEILING RACHEL	Mileage Reimb / GL Cty - Pick up tax bills	-15.68
34377	12/12/2017	LANDMARK SERVICES COOPERATIVE	Nov 2017 Fuel	-845.18
34378	12/12/2017	LEAGUE OF WI MUNICIPALITIES	2018 League Dues	-510.59
34379	12/12/2017	SECURIAN FINANCIAL GROUP, INC.	Jan 2018 Life Ins Premiums	-98.31
34380	12/12/2017	SONDALLE LAW OFFICE	Nov 2017 Legal Services	-943.75
34381	12/18/2017	TAXREFUND	Overpayment on 2017 Property Taxes	-44.12
34382	12/18/2017	TAXREFUND	Overpayment on 2017 Property Taxes	-97.81
34383	12/21/2017	AIRGAS USA, LLC	Cylinder Rental	-28.00
34384	12/21/2017	COMPLETE OFFICE OF WISCONSIN	Paper / Paper Towel / Calendar	-176.31
34385	12/21/2017	DECKER EQUIPMENT	Crossing cone signs	-78.65
34386	12/21/2017	EMC INSURANCE	Property & Liability	-3,333.92
34387	12/21/2017	FASTENAL COMPANY	Gloves	-25.32
34388	12/21/2017	FIRE & SAFETY EQUIPMENT, INC.	Annual Service & Certification	-392.85
34389	12/21/2017	GENERAL ENGINEERING CO., INC.	Engineering & Landfill Monitoring	-2,342.81
34390	12/21/2017	GREEN LAKE COUNTY TREASURER	Salt	-5,792.27
34391	12/21/2017	JOHNSON BLOCK AND COMPANY	2018 Budget & WRS Unfunded Liability	-175.00
34392	12/21/2017	KT SERVICE CENTER	EG / Change oil	-398.64
34393	12/21/2017	MARCO, INC.	Copier Contract Dec '17 - Mar '18	-295.72
34394	12/21/2017	MID-AMERICAN RESEARCH CHEMICAL	Thermal Lock	-187.79
34395	12/21/2017	NESS ELECTRIC LLC	Decorations	-222.85
34396	12/21/2017	PACKER CITY INT'L	Filter	-69.85
34397	12/21/2017	RENNERT'S FIRE EQUIPMENT	Rust Inhibitor / Pipe	-234.28
34398	12/21/2017	SHELL FLEET PLUS	Nov 2017 Fuel	-522.27
34399	12/21/2017	SUPERHEAT	Annual Clean & Service	-2,225.00
34400	12/21/2017	THE UNIFORM SHOPPE	Pflum - Shoes	-119.96
34401	12/21/2017	TRUCK COUNTRY OF WISC	Filter / Air Filter	-56.61
34402	12/21/2017	VERIZON WIRELESS	Nov - Dec 2017 Cell Phone	-513.81
34403	12/21/2017	WE ENERGIES	Nov - Dec 2017 Gas Bills	-1,493.82
34404	12/21/2017	ZARNOTH BRUSH WORKS, INC.	Gutter Broom	-265.46
34405	12/26/2017	TAXREFUND	Refund - Overpayment on 2017 Taxes	-45.71

City of Markesan Voucher List

December 5, 2017 through January 2, 2018

34406	12/26/2017	TAXREFUND	Refund - Overpayment on 2017 taxes	-53.83
34407	12/26/2017	TAXREFUND	Refund - Overpayment on 2017 taxes	-36.10
34408	12/26/2017	TAXREFUND	Refund - Overpayment on 2017 taxes	-55.54
34409	12/26/2017	TAXREFUND	Refund - Overpayment on 2017 taxes	-57.66
34410	12/26/2017	TAXREFUND	Refund - Overpayment on 2017 taxes	-898.90
34411	12/26/2017	ROSS, MICHAEL	Lights / Batteries	-627.94
34412	12/26/2017	WELLS FARGO REMITTANCE CENTER	Google / Misc	-2,844.57
34413	12/22/2017	Henke, Brenda	PR 12/22/17	-1,634.59
34414	12/28/2017	PRE-EMPLOYMENT FUND	Dec 2017 Pre Empl. Agreement	-76.92
34415	12/28/2017	MARKESAN W&S	Payment for del. w/s bills (Toutant & Paddoc	-368.94
34416	01/02/2018	ALLIANT ENERGY/WP&L	Nov - Dec 2017 Electric Bills	-3,528.67
34417	01/02/2018	BERLIN JOURNAL NEWSPAPERS	Holiday Safety Ad / Council	-405.75
34418	01/02/2018	COMMAND CENTRAL	Insight Voting Machine	-1,825.00
34419	01/02/2018	GENERAL ENGINEERING CO., INC.	Raze Inspections	-1,396.02
34420	01/02/2018	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Sept - Dec 2017 W/S Bill	-132.87
34421	01/02/2018	MARKESAN WATER & SEWER	Oct - Dec 2017 W/S Bills	-304.90
34422	01/02/2018	MCLEAN CODY	Cell Phone Reimb / Lunch w/ Officer	-115.11
34423	01/02/2018	PFLUM, WILLIAM A.	Jan 2018 Cell Phone Reimb	-15.00
34424	01/02/2018	ROBERTS, TOM	Jan 2018 Cell Phone Reimb	-15.00
34425	01/02/2018	ROSS, MICHAEL	Pager Cases	-40.59
34426	01/02/2018	SONDALLE FORD	EG F550	-299.80
34427	01/02/2018	SONDALLE LAW OFFICE	Dec 2017 Legal Services	-206.25
34428	01/02/2018	SOUTHERN G. LAKE CO. AMBULANCE	2018 Ambulance Budget	-24,375.00
34429	01/02/2018	WASTE MANAGEMENT OF WISCONSIN	Recycling Dumpster / Trash & Recycling	-7,017.53
34430	01/02/2018	WATRY PHILIP	Jan 2018 Cell Phone Reimb	-15.00
			TOTAL CHECK PAYMENTS	-306,579.23
			TOTAL PAYMENTS	-391,678.93

Markesan Utilities Voucher List

December 5, 2017 through January 2, 2018

Num	Date	Name	Memo	Original Amount
11995	12/05/2017	VILLAGE OF ASHWAUBENON	Quarterly Meeting / Northeast Water Association	-50.00
11996	12/07/2017	MARKESAN-PETTY CASH	Postage	-40.57
11997	12/12/2017	KOPPLIN & KINAS CO INC	Payment #6	-129,194.31
11998	12/12/2017	CORE & MAIN	Meter	-539.10
11999	12/12/2017	DIGGERS HOTLINE, INC.	Nov 2017 Tickets	-8.00
12000	12/12/2017	KINAS EXCAVATING, INC.	W Vista-Dig Trench / S Bridge-Dig up Curb	-1,530.50
12001	12/12/2017	L W ALLEN, INC.	Labor for FSVC	-173.78
12002	12/21/2017	ALLIANT ENERGY/WP&L	Nov - Dec 2017 Electric Bill	-2,437.86
12003	12/21/2017	FERGUSON WATERWORKS #1476	Parts	-246.58
12004	12/21/2017	GOOD IMPRESSIONS	Water Invoice	-538.00
12005	12/21/2017	LANDMARK SERVICES COOPERATIVE	Nov 2017 Fuel	-186.89
12006	12/21/2017	MARKESAN SCHOOL DISTRICT	Water Newsletters	-82.50
12007	12/21/2017	NORTH CENTRAL LABS, INC.	Testing Supplies	-342.80
12008	12/21/2017	SPEEDY CLEAN	Grand St Repair	-2,900.00
12009	12/21/2017	US POSTMASTER	Postage	-294.00
12010	12/21/2017	WE ENERGIES	Nov - Dec 2017 Gas Bills	-142.79
12011	12/28/2017	MARKESAN, CITY OF	Dec 2017 PR Reimb	-16,275.05
12012	01/02/2018	CORE & MAIN	Couplings	-157.87
12013	01/02/2018	FERGUSON WATERWORKS #1476	3 Part Union	-31.30
12014	01/02/2018	U.S. CELLULAR	Dec '17 - Jan '18 Cell Phone	-51.49
12015	01/02/2018	USA BLUEBOOK	Fittings / Mini Lightbar	-321.97
12016	01/02/2018	CIVIC SYSTEMS, LLC	Jan - June 2018 Software Support	-960.00
12017	01/02/2018	HEBERER, JEFFREY	Jan 2018 Cell Phone Reimb	-15.00
12018	01/02/2018	MARKESAN WATER & SEWER	Oct - Dec 2017 W/S Bill	-426.15
			TOTAL CHECK PAYMENTS	-156,946.51
			TOTAL PAYMENTS	-156,946.51

RESOLUTION NO. 01-18

**A RESOLUTION TO AUTHORIZE THE BORROWING OF FUNDS FOR
WRS UNFUNDED LIABILITY BALANCE PURSUANT TO SECTION 67.12(12)
WISCONSIN STATUTES
(2017 SHORT-TERM BORROWING FOR WRS UNFUNDED LIABILITY)**

WHEREAS, it is necessary to provide cash flow for payment of current obligations of the City of Markesan, to borrow funds for the purpose of the City of Markesan's cost of the WRS Unfunded Liability.

THEREFORE, BE IT RESOLVED by the Common Council of the City of Markesan, Green Lake County, Wisconsin that the Mayor and City Clerk-Treasurer of the City of Markesan be and are hereby authorized to execute a note obligating the City of Markesan and in favor of Farmers State Bank, a banking corporation, such note not to exceed in the aggregate principal, the total sum of \$33,000 with an annual interest rate not to exceed 3% per annum, and do further provide for payment of said loan at a time no later than three years from the actual borrowing of said loan. The City reserves the right to pay said note in full at any time, without penalty.

BE IT FURTHER RESOLVED that the City covenants to take all action within its control so that interest on the notes will not be included in gross income for Federal Income Tax purposes, including, without limitations for filing on a timely basis an informational return on I.R.S. Form 8038G or 8038-CC, as appropriate.

BE IT FURTHER RESOLVED that the City designates the notes as a "qualified tax-exempt obligation" for the purposes of Wisconsin State Statutes, Section 265(b)(3)(B) of the Internal Revenue Code of 1986 as amended, and covenants that the amount of tax-exempt obligations which will be issued by the City during this calendar year will not exceed ten million dollars.

BE IT FURTHER RESOLVED that there will be no arbitrage earnings involved in the utilization of the borrowed funds.

Approved by the Common Council of the City of Markesan this 9th day of January, 2018, by a roll call vote of _____ Aye, _____ Nay, _____ Absent, _____ Abstain.

CITY OF MARKESAN

Rich Slate, Mayor

ATTEST:

Elizabeth A Amend, Clerk-Treasurer

APPROVED TO FORM:

Daniel D. Sondalle, City Attorney

CERTIFICATE OF CITY CLERK
RE: GENERAL OBLIGATION NOTE ISSUED BY AUTHORITY OF
RESOLUTION NO. 01-18 OF THE CITY OF MARKESAN

The undersigned certifies that she is the duly qualified and acting City Clerk of the City of Markesan, and hereby certifies on behalf of the City, relative to the obligations issued by said City pursuant to the authority in Resolution No. 01-18, a true copy of which is attached hereto and identified as Exhibit "A":

1. No portion of the proceeds of the obligations will be used, directly or indirectly, to make or finance a loan or loans.
2. No portion of any project financed with proceeds of the obligations will be owned by any person other than a government unit.
3. No portion of any project financed with proceeds of the obligation will be leased to any person other than a government unit.
4. No portion of any project financed with proceeds of the obligation will be managed (pursuant to a management contract or an incentive pay contract) by any person other than a government unit.
5. No portion of any project financed with proceeds of the obligations will be used for research pursuant to a cooperative research agreement.
6. No person other than a government unit will have a priority right to output from any project financed with proceeds of the obligations (through a take-or-pay contract or other type of output contract).
7. No project financed with proceeds of the obligations is an output project such as electric or gas generation, transmission, and related facilities (but not including water facilities).
8. No portion of any project financed with proceeds of the obligations will be sold to any person other than a government unit.
9. No portion of any project financed with proceeds of the obligations will be used by any person other than a governmental unit except to the extent such use is the same as any other member of the general public.
10. The Government Issuer has designated the obligations as "qualified tax-exempt obligations" for the purposes of Wisconsin State Statutes Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and it is reasonably anticipated that the amount of tax-exempt obligations (other than private activity bonds) which will be used by the Governmental Issuer (and all subordinate entities or entities to which the Governmental Issuer is subordinate) during the same calendar year will not exceed \$10 million. Subordinate entities include entities deriving their issuing authority from another entity is subject to substantial control by another entity.

Dated: _____, 2018.

Elizabeth A. Amend
City Clerk-Treasurer

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 2/8/18
Recp# 22044
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Mark Jay Gehler Circle: Male / Female
OTHER NAMES (maiden or nicknames; if none, so state) Stubby BIRTHDATE 3/30/1963
DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
ADDRESS 400 S MAIN ST Markesan WI 53946
Street Apt. No. City State Zip

New/Renewal (1-year) - \$20 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Gordys

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Markesan
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES _____ NO If yes, where? Grand Central Inn
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO
6. Have you ever been convicted of a felony? YES _____ NO
7. Do you have any criminal charges presently pending against you? YES _____ NO

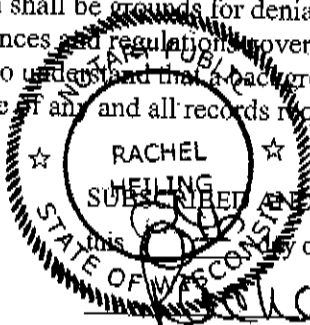
****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

[Signature]
Date 1/8/2018


 SUBSCRIBED AND SWORN TO BEFORE ME
 this 8th day of Jan, 2018
[Signature]
 (Clerk/Notary Public)

My commission expires 5/8/2021

W.P. OK

01-08-18