



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY Markesan City Hall

DECEMBER 5, 2017
Immediately Following Public Property Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

- Discussion and Action on Repair of Truck 381
- Discussion and Action on Repair of Truck 380

Review and Approval of Vouchers Payable

Police Report & Schedule

- Millard Street Drop Off Zone
- Hiring of Substitute Crossing Guards
- Update of Tall Grass/Weed Ordinance

New Business

- Discussion and Action on Year End Employee Gifts
- Discussion and Action to Set a Fund Balance Policy
- Discussion and Action to Establish a Plan to Build Outlay Accounts

Old Business

- Discussion and Action of 2018 Budget
- Discussion and Action on Bonding
- Discussion and Action to Finance WRS Unfunded Liability Account

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Markesan State Bank City Hall
Farmers State Bank Post Office
www.markesanwi.gov

Dated December 4, 2017
Elizabeth A Amend, Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on December 5, 2017

November 2017

Agenda:

- 1. Millard Street Drop Off Zone**
- 2. Hire Substitute School Crossing Guards**
- 3. Updated Tall Grass/Weeds Ordinance**

Appendix:

- 1. Millard Street Drop Off Zone Sketch**
- 2. Current tall grass/weed Ordinance**
- 3. Proposed tall grass/weed Ordinance**
- 4. December Police Schedule**
- 3. November Arrest Summary Report**
- 4. November Incident Report**

1. Millard Street Drop Off Zone

This department recently met with parents, school officials, crossing guards and bus drivers to come up with some possible solutions to address concerns on Millard Street regarding drop off at the elementary school in the morning.

One suggestion that was supported by the crossing guard was the removal of the guard shack at the intersection of Millard Street/Margaret Street. The crossing guard advised that she no longer utilized the shack and that several people had concerns about it being a visual obstruction.

On November 8th I did have the Public Works Department remove the shack and safely store it should we need it in the future.

The other suggestion that received full support at the recent gathering was establishing a drop off zone on Millard Street that was designated for parents to just pull up on the north side of Millard Street and drop off their children without parking and leaving their car for any length of time. This allows for efficient and safe dropping of students without them having to cross the street and keeps traffic flowing.

The final suggestion that received full support was the closing of the small parking lot off of Millard Street. This parking lot is a concern because it crosses over the sidewalk that is heavily used by students and parents in the morning and afternoon. School officials were in agreement and are looking to close that parking lot in the near future.

This department is requesting approval of signage to create a drop off zone on the north side of Millard Street between 7:30am-8:30am only during school hours. This will cause a very minimal inconvenience for the three property owners that reside on that side of the street.

2. Crossing Guard Substitute positions

Sandy James recently notified this department that she needs to resign from her substitute crossing guard duties. Sandy has been a faithful and loyal substitute for the past couple of years. This department will greatly miss her.

Due to her resignation, I am looking to add three people that have recently applied to be substitute crossing guards. I recommend that this city hires Wanda Engel, Beth Panten and James Panten as substitute crossing guards.

3. Proposed Tall Grass/Weed Ordinance Change

This department proposes a change to 252-3 H which changes the height from 12 inches to 6 inches. Our current ordinance states that weeds, grass and plants over 12 inches shall be cut. This department along with public works feels that is too high to affectively keep lawns and weeds under control.

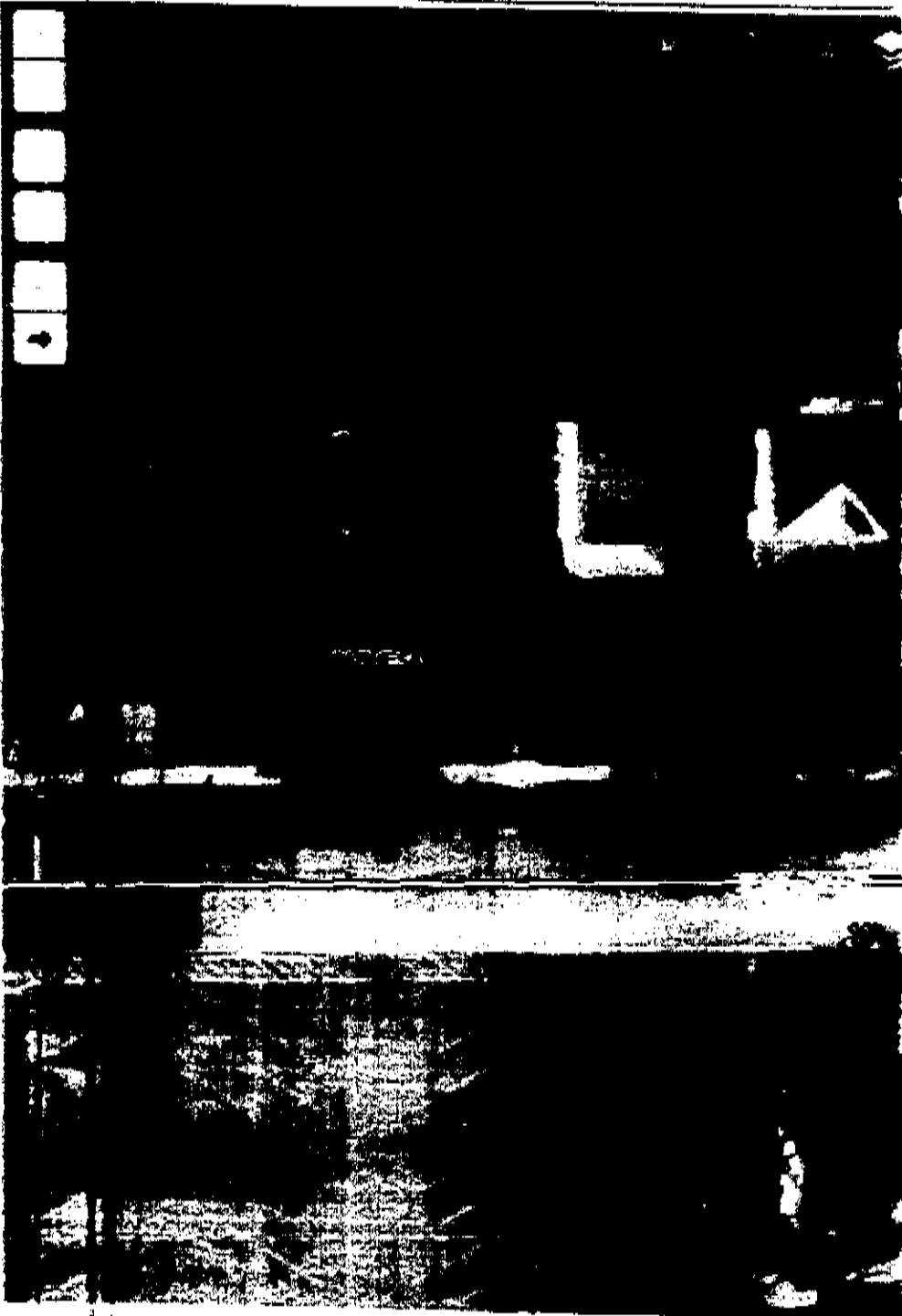
The other change is to 252-8 which changes the service of notice to once per calendar year versus the current ordinance which requires us to serve notice each time a violation is detected.

The cost section also changes so that it spells out the costs that will be billed along with the fact that damages to city equipment will also be billed to the property owner.

With these changes, it will bring the city ordinance into line with what we have discussed at the past committee meeting.

These proposed changes have been reviewed by City Attorney Sondalle.

Search



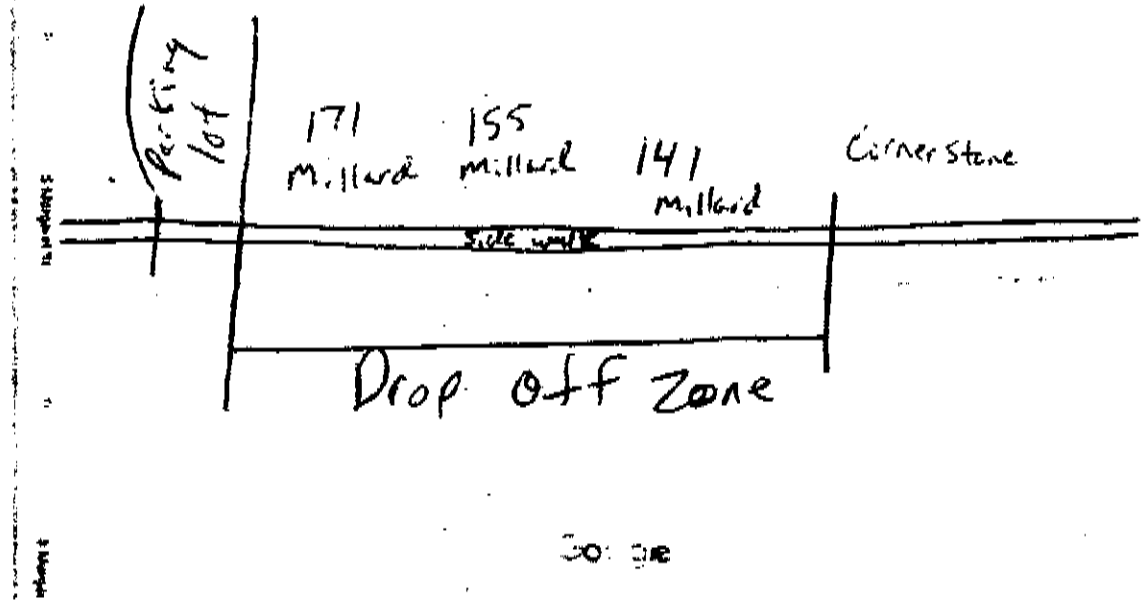
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City of Markesan, WI
Tuesday, November 14, 2017

Chapter 252. Nuisances

Article I. Public Nuisances

§ 252-3. Public nuisances affecting health.

The following acts, omissions, places, conditions and things are hereby specifically declared to be public health nuisances, but such enumeration shall not be construed to exclude other health nuisances coming within the definitions of § 252-2 of this article:

- A. **Adulterated food.** All decayed, adulterated or unwholesome food or drink sold or offered for sale to the public.
- B. **Unburied carcasses.** Carcasses of animals, birds or fowl not intended for human consumption, or foods which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death.
- C. **Breeding places for vermin, etc.** Accumulations of decayed animal or vegetable matter, trash, rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed.
- D. **Stagnant water.** All stagnant water in which mosquitoes, flies or other insects can multiply.
- E. **Privy vaults and garbage cans.** Privy vaults and garbage cans which are not flytight.
- F. **Animals.** All animals running at large.
- G. **Air pollution.** The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash or industrial dust within the City limits or within one mile therefrom in such quantities as to endanger the health of persons of ordinary sensibilities or to threaten or cause substantial injury to property.
- H. **Noxious weeds.** All noxious weeds, as defined in § 66.0407(1), Wis. Stats. In addition, other rank growth of vegetation, and all weeds, grasses and plants over 12 inches in height, excluding trees and shrubs, which:
 - (1) Detract from the surrounding area and properties.
 - (2) Become a possible fire hazard, as determined by the Fire Chief.
 - (3) Become a health hazard due to their pollen or a potential cover for disease-carrying rodents and other small animals.
 - (4) Are of infectious or poisonous nature in or adjacent to a populated area, regardless of height.
 - (5) Become a potential hazard to vehicular traffic in vision clearance triangles.

City of Markesan, WI
Tuesday, November 14, 2017

Chapter 252. Nuisances

Article I. Public Nuisances

§ 252-8. Weed control.

- A. Noxious weeds and rank growth prohibited. No owner or occupant of any lot or parcel shall allow such property to become overgrown with any weeds or grass so as to constitute a public nuisance, as defined in § 252-3H of this article.
- B. Notification. The Mayor shall annually, on or before May 15, publish a Class 2 notice, under Ch. 985, Wis. Stats., that every person is required by law to destroy all noxious weeds and other rank growth of vegetation, as defined in § 252-3H of this article, on land in the City which he owns, occupies or controls.
- C. Enforcement. If a property owner fails to control the growth of such weeds or rank growth of vegetation on his property, the Weed Commissioner shall serve upon him notice as to this fact. If such owner fails to abate this nuisance within five days after service of the notice, the Commissioner shall take action to abate such public nuisance.
- D. Costs. If the City causes a nuisance to be removed as provided in Subsection C above, the actual cost thereof, together with an administrative fee equal to 10% of the actual cost, shall be charged to the property owner. If such charges are not paid by November 1 of the year in which they are billed, such charges, together with an additional administrative fee for collection equal to 10% of the total of such charges and fees, shall be extended on the next succeeding tax roll as a tax charged against the property affected and collected in the same manner as are other taxes, pursuant to § 66.0517, Wis. Stats.
[Amended 4-14-2015 by Ord. No. 233]

252-3

H. Noxious Weeds/Tall Grass. All lawns, grasses and noxious weeds as defined in SS 66.407(1), Wis. Stats. On nonagricultural lots and parcels of land, as classified under the zoning code, within the City of Markesan which exceed six inches in length, which:

Those can stay the same as printed in current ordinance

1 through 5 same as current

252-8

C. Enforcement. If a property owner fails to control the growth of such lawn, grass or weed on their property, the Weed Commissioner or their designee shall serve upon them one notice per calendar year as to this fact. If such owner fails to abate this nuisance within five days after service of the notice, the commissioner shall take action to abate such nuisance.

If that same property owner fails to control growth on their property again during the same calendar year, the original notice shall stand as their notice and action will immediately be taken to abate such nuisance.

D. Costs. If the City causes a nuisance to be removed as provided in Subsection C above, the first time per calendar year shall be \$110.00 dollars, the second time per calendar year shall be \$220.00 dollars and for the third and subsequent times it shall be \$440.00 dollars.

Any damage to city equipment while abating such nuisance will also be billed to the property owner.

If such charges are not paid by November 1 of the year in which they are billed, such charges, together with an additional administrative fee for collection equal to 10% of the total of such charges and fees, shall be extended on the next succeeding tax roll as a tax charged against the property affected and collected in the same manner as are other taxes, pursuant SS. 66.0517, Wis. Stats.

In addition, in order to maximize County operations subsidized by tax levy, the annual Contingency Fund balance shall be designated as non-lapsing with the following exception provision: If on December 31 of any given fiscal year, the General Fund reserve balance shall fall below the General Fund Policy amount as established herein, the December 31 Contingency Fund balance shall lapse to the General Fund, in entirety or in an amount as determined by the Finance Committee, sufficient to bring the General Fund reserve balance into compliance with this policy.

BE IT FURTHER ORDAINED, All ordinances and parts of ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication

Budget Worksheet - Summarized by Main GL
 For The 6 Periods Ended 6/30/2017
 City of Markesan (COP)

CITY OF MARKESAN

Print Date: 12/4/2017

2016 ACTUALS 2017 JAN - JUNE 2017 PROJECTED 2017 BUDGET 2018 BUDGET 2017-18 Budget Inc(+)/Dec(-) COMMENTS

Revenue Taxes	2016 ACTUALS	2017 JAN - JUNE	2017 PROJECTED	2017 BUDGET	2018 BUDGET	2017-18 Budget Inc(+)/Dec(-)	COMMENTS
City Taxes	639,524.54	648,593.06	648,593.06	648,593.00	654,749.00	6,156.00	allowable levy limit using the prior years levy of \$3769
TIF Increment	54,300.63	0.00	56,000.00	56,000.00	56,000.00	0.00	
Occupational Taxes	0.00	0.00	0.00	0.00	0.00	0.00	n/a
Mobile Home Taxes	3,968.29	2,285.28	2,285.28	2,600.00	2,600.00	0.00	More of the mobile homes have been empty this year - we do not collect taxes on empty ones.
Payment in Lieu of Taxes	60,224.71	14,371.39	58,000.00	58,000.00	64,000.00	6,000.00	This is mostly a "book entry". There is a counter-entry for hydrant rental to W&S of about \$50,000.
Interest on Taxes	2,395.16	6.92	75.00	100.00	100.00	0.00	Varies depending on collection of delinquent Personal Property taxes.
Total Taxes:	760,413.33	665,256.65	764,953.34	765,293.00	777,449.00	12,156.00	
Intergovernmental Revenues							
Shared Revenue	417,251.75	0.00	421,185.00	421,185.00	421,743.00	558.00	Actual amt issued later in Sept. Less than normal as we do not qualify for Expenditure Restraint Program this year.
Fire Insurance 2% Dues	3,151.63	3,359.25	3,359.25	3,000.00	3,300.00	300.00	In & Out.
Exempt Computer Aid	7,245.00	0.00	3,383.00	2,500.00	3,522.02	1,022.02	
Police Training Grants	480.00	480.00	750.00	750.00	0.00	(750.00)	
Police Grants	86.96	372.80	3,000.00	3,000.00	0.00	(3,000.00)	
Transportation Aids	66,417.45	29,887.84	59,776.00	59,776.00	61,726.16	1,950.16	2018 preliminary calculation
MSLIP Grants	9,538.34	0.00	480,000.00	500,000.00	13,000.00	(487,000.00)	Martin rollover old grant?
DNR Recycling Grant	5,945.80	6,234.56	6,234.56	5,950.00	6,000.00	50.00	
EMS (Ambulance) Reimb	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	In & Out

CITY OF MARKESAN

	2016 ACTUALS	2017 JAN - JUNE	2017 PROJECTED	2017 BUDGET	2018 BUDGET	2017-18 Budget Inc(+)/Dec(-)	COMMENTS
Total Intergovernmental Revenues:	510,116.93	40,334.45	977,687.81	1,001,161.00	514,291.18	(486,869.82)	
Licenses & Permits							
Alcohol Licenses	2,260.00	2,135.00	2,500.00	2,650.00	2,500.00	(150.00)	
Operator's Licenses	1,250.00	1,150.00	1,200.00	1,500.00	1,200.00	(300.00)	
Soda Water Licenses	90.00	80.00	80.00	100.00	100.00	0.00	
Cigarette Licenses	300.00	300.00	300.00	300.00	300.00	0.00	
Other Business Licenses	144.00	200.00	200.00	140.00	150.00	10.00	
Cable Franchise Fees	1,200.00	600.00	1,200.00	1,200.00	1,200.00	0.00	
Dog Licenses (City Share)	636.37	695.71	700.00	750.00	750.00	0.00	
Buildings Permits	1,985.00	400.00	800.00	2,000.00	2,000.00	0.00	
Land Use Permits (Zoning)	0.00	0.00	100.00	250.00	250.00	0.00	
Total Licenses & Permits:	7,865.37	5,560.71	7,080.00	8,890.00	8,450.00	(440.00)	
Fines, Forfeits & Penalties							
Ordinance Violations-Court/Other	8,310.64	4,479.96	7,000.00	6,500.00	8,000.00	1,500.00	
Parking Violations	260.00	340.00	500.00	300.00	500.00	200.00	
Total Fines, Forfeits & Penalties:	8,570.64	4,819.96	7,500.00	6,800.00	8,500.00	1,700.00	
Public Charges for Services							
Clerk-Treasurer's Fees	642.21	1,577.53	1,700.00	450.00	500.00	50.00	
Publication Fees	451.20	338.40	338.40	400.00	400.00	0.00	
Police Dept Fees	155.00	180.28	200.00	150.00	200.00	50.00	
Recycle-Ecycle Disposal Fees	2,306.22	1,234.00	2,000.00	2,000.00	2,000.00	0.00	
Weed Control Charges	1,270.10	0.00	110.00	600.00	500.00	(100.00)	
Cemetery Lot Sales	1,000.00	0.00	500.00	1,500.00	1,000.00	(500.00)	
Park Shelter Use	1,475.00	820.00	900.00	1,400.00	1,400.00	0.00	
Community Center Use	400.00	100.00	200.00	500.00	400.00	(100.00)	
Total Public Charges for Services:	7,699.73	4,250.21	5,948.40	7,000.00	6,400.00	(600.00)	
Intergov't Charges for Services							
School Liason	2,698.30	2,256.66	3,000.00	3,000.00	3,000.00	0.00	
Recycling Center - Towns Reimb	0.00	8,339.68	8,339.68	8,000.00	8,000.00	0.00	

Budget Worksheet - Summarized by Main GL
 For The 6 Periods Ended 6/30/2017
 City of Markesan (COP)

Print Date: 12/4/2017

CITY OF MARKESAN

	2016 ACTUALS	2017 JAN - JUNE	2017 PROJECTED	2017 BUDGET	2018 BUDGET	2017-18 Budget Inc(+)/Dec(-)	COMMENTS
Crossing Guard Reimbursement	5,020.96	5,020.96	5,020.00	5,500.00	5,500.00	0.00	
Total Intergov't Charges for Services:	7,719.26	15,617.30	16,359.68	16,500.00	16,500.00	0.00	
Miscellaneous Revenue							
Interest Earnings	8,064.41	299.28	500.00	650.00	1,000.00	350.00	
Special Assessments Interest	32.45	0.00	0.00	0.00	0.00	0.00	
Rent - Municipal Building	9,400.00	1,500.00	6,800.00	9,000.00	6,800.00	(2,200.00)	
Rent - Land	2,462.50	0.00	2,462.00	2,462.00	2,462.00	0.00	
Rent - Cell Tower	10,099.02	5,105.32	10,100.00	10,100.00	10,100.00	0.00	
Sale of City Property	0.00	0.00	0.00	0.00	0.00	0.00	
Insurance Dividends/Rebates	2,104.00	0.00	2,000.00	2,000.00	2,000.00	(100.00)	
Donations	9,913.85	1,510.00	1,510.00	0.00	0.00	0.00	
Expense Reimbursements - All Types	4,401.82	0.00	0.00	2,500.00	2,500.00	0.00	In & Out (misc reimb - park damage, etc.). Does not include Library or W&S, as those are internal.
Total Miscellaneous Revenue:	46,478.05	8,414.60	23,372.00	26,812.00	24,862.00	(1,950.00)	
Other Financing Sources							
General Obligation Debt Proceeds		35,138.75	1,052,500.00	1,052,500.00	1,650,000.00	597,500.00	BOND
Transfer from Fund Balance		0.00	0.00 *	0.00	0.00	0.00	Book entry. No actual cash inflow
Sinking Loan Fund		0.00	0.00	0.00	0.00	0.00	Book entry. No actual cash inflow
Total Other Financing Sources:	0.00	35,138.75	1,052,500.00	1,052,500.00	1,650,000.00	597,500.00	
Total Revenue:	1,348,863.31	779,392.63	2,855,401.23	2,884,956.00	3,006,452.18	121,496.18	

	2016 ACTUALS	2017 JAN - JUNE	2017 PROJECTED	2017 BUDGET	2018 BUDGET	2017-18 Budget Inc(+)/Dec(-)	COMMENTS
Expenses							
General Government							
W&S Reimbursement	520.45	0.00	0.00	0.00	0.00	0.00	In & Out
Library Reimbursement	182.40	251.70	0.00	0.00	0.00	0.00	In & Out
Council	11,920.00	0.00	10,500.00	10,500.00	11,000.00	500.00	
Mayor	6,000.00	3,000.00	7,650.00	7,650.00	8,000.00	350.00	
Committees & Commissions	160.00	0.00	500.00	500.00	500.00	0.00	
City Attorney-General	5,740.40	1,825.00	4,400.00	4,400.00	4,600.00	200.00	
City Attorney-Prosecution	4,422.15	883.81	5,000.00	5,000.00	5,200.00	200.00	
Municipal Code Updates	1,856.91	495.00	495.00	2,300.00	1,500.00	(800.00)	Annual fee \$495 for eCode, and updates for ord changes
Legislative Support	11,952.90	4,225.38	12,000.00	13,000.00	13,000.00	0.00	
General Administration	21,226.73	16,705.61	20,000.00	18,000.00	20,000.00	2,000.00	

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2017
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CITY OF MARKESAN

2016 ACTUALS 2017 JAN - JUNE 2017 PROJECTED 2017 BUDGET 2018 BUDGET 2017-18 Budget Inc(+)/Dec(-) COMMENTS

Elections	11,856.96	2,861.63	3,000.00	5,000.00	6,000.00	1,000.00	charge to \$6000
Licensing & Permits	2,029.91	1,742.69	2,200.00	2,400.00	2,400.00	0.00	
General Accounting	13,959.64	5,419.45	15,000.00	15,000.00	15,000.00	0.00	
Independent Audit	5,200.00	7,092.00	7,200.00	6,500.00	7,000.00	500.00	
Payroll Accting/Human Resources	4,375.38	0.00	7,000.00	7,200.00	7,300.00	100.00	
Medicare	5,643.35	2,578.19	5,346.00	5,346.00	5,400.00	54.00	
Social Security	21,659.81	8,601.66	22,859.00	22,859.00	23,300.00	441.00	
Health Insurance	94,890.03	41,187.81	93,884.64	116,854.00	110,000.00	(6,854.00)	90% for 6 employees
Life Insurance	361.96	185.77	400.00	400.00	400.00	0.00	
Paid Time Off	0.00	17,496.26	30,000.00	8,500.00	0.00	(8,500.00)	This is new In & Out category. It reflects holiday, vacation, sick, & personal time off wages. Will be moved to appropriate categories at year end. No budget for this.
Wisconsin Retirement System	26,646.68	14,111.18	27,260.00	27,260.00	28,000.00	740.00	
Property Assessment	6,738.18	3,546.32	6,750.00	6,750.00	7,000.00	250.00	Employee pay for that activity & Assessor's contract
Property Tax Collection	1,975.05	2,232.79	2,500.00	2,000.00	2,500.00	500.00	Employee pay for that activity
Property & Liability Insurance	14,381.85	7,605.50	19,231.00	19,231.00	17,983.00	(1,248.00)	Based on EMC renewal quote
Workers Comp	10,263.03	5,102.01	11,000.00	11,000.00	12,202.00	1,202.00	Based on EMC renewal quote
Employee Bonds	475.00	0.00	475.00	375.00	850.00	475.00	
Municipal Building	40,171.31	18,575.50	40,000.00	44,000.00	44,000.00	0.00	Energy Efficiency.
Total General Government:	324,610.08	165,725.26	354,650.64	362,025.00	353,135.00	(8,890.00)	
Public Safety							
Police Administration	66,116.91	32,396.11	73,200.00	74,400.00	72,400.00	(2,000.00)	reduced \$2000
Police Training	1,783.65	259.40	1,500.00	1,500.00	4,500.00	3,000.00	
Police Patrol	130,812.08	64,212.56	144,600.00	141,302.00	146,350.00	5,048.00	reduced \$1000
Police Criminal Invest.	1,788.09	279.00	1,500.00	2,000.00	1,500.00	(500.00)	
Police Relations	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Guards	8,596.22	6,213.86	11,000.00	11,000.00	11,000.00	0.00	Revenue from school (\$5,000) was added in on the revenue side.
Fire Department	102,483.38	27,744.25	90,500.00	90,500.00	142,195.00	51,695.00	Hydrant Rate \$113,588 for 2018
Ambulance Service	26,437.50	26,250.00	31,500.00	31,500.00	29,375.00	(2,125.00)	Includes \$5000 reimb pymt included in revenues
Building Inspection	2,189.43	1,186.18	3,000.00	3,000.00	3,000.00	0.00	

**Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2017
City of Markesan (COP)**

Print Date: 12/4/2017

CITY OF MARKESAN

	2016 ACTUALS	2017 JAN - JUNE	2017 PROJECTED	2017 BUDGET	2018 BUDGET	2017-18 Budget Inc(+)/Dec(-)	COMMENTS
Emergency Government	4,934.92	1,180.89	6,094.00	6,094.00	7,200.00	1,106.00	5 year ave = \$5681
Total Public Safety:	345,142.18	159,722.25	362,894.00	361,296.00	417,520.00	56,224.00	
Public Works							
Streets Administration	4,143.06	2,514.50		8,000.00	10,000.00	2,000.00	
Public Works Buildings	10,693.45	4,779.24		11,750.00	11,750.00	0.00	
Public Works Machinery & Equipment	31,529.73	14,704.48		35,500.00	34,500.00	(1,000.00)	
Roadway Maintenance	10,765.92	747.32		13,000.00	13,000.00	0.00	
Curb & Gutters	278.82	0.00		500.00	500.00	0.00	
Traffic Sign & Markings	2,230.20	1,168.78		2,000.00	2,000.00	0.00	
Bridges & Culverts	565.60	2,221.80		500.00	500.00	0.00	
Snow & Ice Control	17,993.23	9,904.61		25,000.00	25,000.00	0.00	
Street Lighting	29,197.13	14,158.33		29,000.00	29,000.00	0.00	
Sidewalks	1,762.47	0.00		500.00	500.00	0.00	
Storm Sewers	7,609.78	0.00		1,750.00	1,750.00	0.00	
Street Cleaning	1,167.95	547.80		1,800.00	1,800.00	0.00	
Parking Lots	113.25	0.00		500.00	500.00	0.00	
Sanitation-Trash	64,796.38	30,650.34		65,243.00	63,652.00	(1,591.00)	New contract
Landfill Monitoring	3,129.95	138.60		1,000.00	5,200.00	4,200.00	Reimb from Towns moved to revenues
Recycling-Curbside	20,775.06	10,520.46	21,627.27	21,398.00	22,167.95	769.95	Contract ends June 2018
Recycling Center	1,118.13	2,081.83		4,500.00	4,500.00	0.00	Majority of these costs are also shared with Towns
Recycling Center-Mackford	602.50	408.18		1,200.00	1,200.00	0.00	Expenses directly charged to various Towns. Reimb from Towns moved to revenues.
Recycling Center - Manchester	602.50	408.14		1,200.00	1,200.00	0.00	
Recycling Center - Green Lake	665.36	785.79		2,500.00	2,500.00	0.00	
Weed & Brush Control	1,297.40	(210.38)		1,500.00	1,000.00	(500.00)	
Total Public Works:	211,037.87	95,529.82	21,627.27	228,341.00	232,219.95	3,878.95	
Health & Human Services							
Vermin/Insect Control	0.00	0.00	300.00	300.00	0.00	(300.00)	
Humane Shelter	0.00	0.00	0.00	500.00	0.00	(500.00)	
Senior Transportation	1,554.98	0.00	0.00	0.00	0.00	0.00	
Cemetery	7,368.98	2,978.66	7,000.00	7,300.00	7,300.00	0.00	
Total Health & Human Services:	8,923.96	2,978.66	7,300.00	8,100.00	7,300.00	(800.00)	
Culture, Rec & Educ							
Library	66,510.04	33,483.51	66,700.00	66,700.00	66,700.00	0.00	
Parks	15,812.99	6,658.07	11,000.00	11,000.00	11,000.00	0.00	
Celebrations	2,957.40	1,353.15	3,000.00	3,000.00	3,000.00	0.00	
Summer Recreation Programs	2,000.00	0.00	2,000.00	2,000.00	2,000.00	0.00	Contribution toward Summer programs thru School District

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2017
City of Markesan (COP)

Print Date: 12/4/2017

CITY OF MARKESAN

	2016 ACTUALS	2017 JAN - JUNE	2017 PROJECTED	2017 BUDGET	2018 BUDGET	2017-18 Budget Inc(+)/Dec(-)	COMMENTS
Total Culture, Rec & Educ:	87,280.43	41,494.73	71,700.00	82,700.00	82,700.00	0.00	
Conservation & Development							
Advertising & Promotion	1,407.50	100.00	2,000.00	3,000.00	1,500.00	(1,500.00)	
TIF Development	0.00	258.79	300.00	500.00	300.00	(200.00)	
Zoning Expenses	94.80	0.00	200.00	250.00	250.00	0.00	
Mapping	0.00	0.00	0.00	0.00	500.00	500.00	upgrade maps
Total Conservation & Development:	1,502.30	358.79	2,500.00	3,750.00	2,550.00	(1,200.00)	
Capital Outlay							
City Hall - Outlay	6,611.23	0.00	0.00	6,000.00	5,000.00	(1,000.00)	
General Admin - Outlay	0.00	0.00	0.00	2,500.00	2,100.00	(400.00)	Election equipment
Codification - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
Police Admin - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
Police Patrol - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
Fire Department - Outlay	17,125.00	35,138.75	52,500.00	52,500.00	0.00	(52,500.00)	
Emergency Government - Outlay	0.00	0.00	5,000.00	5,000.00	4,352.00	(648.00)	
PW Equipment - Outlay	25,155.95	0.00	4,000.00	4,000.00	20,000.00	16,000.00	
PW Garage & Shed - Outlay	0.00	0.00	10,000.00	10,000.00	3,000.00	(7,000.00)	
Streets - Outlay	131,700.50	400,759.92	1,542,510.00	424,930.00	424,930.00	(1,117,580.00)	2018 PROJECTS +\$75,000 FOR 2020 PROJECT
Parking Lots - Outlay	0.00	0.00	0.00	0.00	1,500.00	1,500.00	
Recycling Center - Outlay	0.00	0.00	5,000.00	5,000.00	1,500.00	(3,500.00)	
Cemetery - Outlay	0.00	0.00	0.00	0.00	3,000.00	3,000.00	
Library - Outlay	0.00	0.00	800.00	800.00	800.00	0.00	
Parks - Outlay	0.00	0.00	0.00	0.00	5,000.00	5,000.00	
Total Capital Outlay:	180,592.68	435,898.67	5,000.00	1,628,310.00	471,182.00	(1,157,128.00)	
Debt Service							
2009 BOND ISSUE	194,805.00	185,915.00	193,505.00	193,505.00	191,580.00	(1,925.00)	
Short Term Loan Repayment	0.00	0.00	0.00	0.00	1,049,920.00	1,049,920.00	2017 PROJECT AND FIRE TRUCK - \$199,000 GRANT
Short Term Loan Interest					37,267.00	37,267.00	
WRS Unfunded Liability					5,260.46	5,260.46	first extra payment on principle
Bonding Finance Expense					130,910.00	130,910.00	
Principal - Fire Truck & Police Car	21,468.43	8,419.04	22,508.80	22,500.00	23,582.76	1,082.76	
Interest - Fire Truck & Police Car	3,439.34	931.36	2,398.97	2,600.00	1,325.01	(1,274.99)	
Total Debt Service:	219,712.77	195,265.40	218,412.77	218,605.00	1,439,845.23	1,221,240.23	
Total Expenses:	1,378,802.27	1,096,973.58	1,044,084.68	2,893,127.00	3,006,452.18	113,325.18	
Net Income (Loss):	(29,938.96)	(317,580.95)	1,811,316.55	(8,171.00)	0.00	8,171.00	



EHLERS
LEADERS IN PUBLIC FINANCE

November 29, 2017

Preliminary Financing Plan for

City of Markesan, Wisconsin

Prepared by:

Greg Johnson,
Senior Municipal Advisor/Vice President

And

Jon Cameron
Municipal Advisor



Bonding Issue

PRINCIPAL ON STREETS LOAN (03/01/2018)		
INTEREST ON STREETS LOAN		
FIRE TRUCK LOAN		
FIRE TRUCK INTEREST		
BRIDGE STREET	\$ 56,952.00	
JOHN STREET	\$ 22,989.00	
WATER	\$ 10,606.00	
CHARLES	\$ 9,187.00	
STUBBY'S	\$ 4,000.00	
N STREET	\$ 31,133.00	Street Outlay
MAIN ST BRIDGE	\$ 95,950.00	\$ 353,098.00
2017 RETAINERS	\$ 122,281.00	
STREET OUTLAY		
TOTAL	\$ 1,440,285.00	

Other Bonding Costs:

ADVISOR		
BOND COUNSEL		
DISCLOSURE COUNCIL		
PAYING AGENT		
UNDERWRITER		Cost + Interest
INTEREST		\$ 156,983.00
TOTAL	\$ 117,933.00	

TOTAL \$ 1,558,218.00

EARNINGS ROUNDING [REDACTED]

TOTAL BONDING ISSUE [REDACTED]

City of Markesan, WI

G.O. Bonds 15 year term Option #1 (ALL PROJECTS)



EHLERS
LEADERS IN PUBLIC FINANCE

Existing Debt Only

YEAR	Equalized Value Projection TID OUT	Total Payment (P&I)	Net Debt Service Levy	Debt Service Tax Rate
2017	68,691,800	212,206	212,206	3.09
2018	68,187,200	210,281	210,281	3.08
2019	68,528,136	203,381	203,381	2.97
2020	68,870,777	0	0	0.00
2021	69,215,131			
2022	69,561,206			
2023	69,909,012			
2024	70,258,557			
2025	70,609,850			
2026	70,962,899			
2027	71,317,714			
2028	71,674,302			
2029	72,032,674			
2030	72,392,837			
2031	72,754,801			
2032	73,118,575			
TOTALS	766,112,282	625,868	625,868	

Projected Debt Service

YEAR	Proposed G.O. Bonds, Series 2018		Less Capitalized Interest	Net Debt Service Levy	Change in levy from prior year	Debt Service Tax Rate
	\$1,560,000 Dated 3/1/18	Estimated Interest				
2017	20,953	20,953		212,206		3.09
2018	41,905	41,905	(20,953)	210,281	(1,925)	3.08
2019	40,930	40,930	(41,905)	203,381	(6,900)	2.97
2020	38,880	38,880		140,930	(62,451)	2.05
2021	36,624	36,624		138,880	(2,050)	2.01
2022	34,178	34,178		141,624	2,744	2.04
2023	31,593	31,593		144,178	2,554	2.06
2024	28,806	28,806		141,593	(2,585)	2.02
2025	25,780	25,780		143,806	2,214	2.04
2026	22,501	22,501		145,780	1,974	2.05
2027	19,001	19,001		147,501	1,721	2.07
2028	15,303	15,303		144,001	(3,500)	2.01
2029	11,326	11,326		145,303	1,301	2.02
2030	7,063	7,063		146,326	1,024	2.02
2031	2,429	2,429		147,063	736	2.02
2032				147,429	366	2.02
TOTALS	377,270	1,937,270	(62,858)	1,770,159		

NOTES

1. Based on non-rated sale of 11/27/2017 plus 20 basis points.

City of Markesan, WI

Estimated Project Costs & Financing Plan



EHLERS
LEADERS IN PUBLIC FINANCE

G.O. Bond

3/1/2018

Projects

Principal due on streets bank loan 3/1/2018	1,213,781
Interest due on streets bank loan 3/1/2018	36,450
Principal due on fire truck bank loan 12/28/2017	35,139
Interest due on fire truck bank loan 12/28/2017	817
Bridge Street from Water to Catherine	56,952
John Street from bridge to High	22,989
Water from Main to Bridge	10,606
Charles from Bridge to High	9,187
Stobby's Alley	4,000
Double Seal North Street	31,133
Repaid the Main Street bridge	95,950
Outlay for 2020 project	0
Street Project Final Overlay/Retainers	122,281
Less Grant Funds	(199,000)
Subtotal Needed for Projects	1,440,285

Finance-Related Expenses

Municipal Advisor	17,300
Bond Counsel (Estimate)	11,000
Disclosure Counsel (if retained)	6,600
Paying Agent (if Term Bonds)	675
Underwriter's Discount	19,500
Capitalized Interest (2018 & 2019 interest due)	62,858
	\$12,960

Total Financing Required

1,558,217

Estimated Interest Earnings

(250)

Rounding

2,033

NET ISSUE SIZE

1,560,000



Betsy Amend <bamend@markesanwi.gov>

WRS unfunded liability

1 message

Brent Nelson <BNelson@johnsonblock.com>
To: Betsy Amend <bamend@markesanwi.gov>

Mon, Oct 2, 2017 at 12:52 PM

Hi Betsy – One of the comments from our 2016 audit referenced an unfunded liability owed to the WRS. At 12/31/15 the amount owed was \$44,112. As expected, the liability did not change much in 2016. Based on information the WRS released late last week, the City owed the WRS \$43,258.78 as of 12/31/16 (I highlighted the amount in the attachment-#29).


Here's an approximate summary of the 2016 activity:

	Unfunded liability
Balance @ 12/31/15	44,112
less 2016 payments (as part of monthly contributions for prior service cost .8%-gen employees and .9%-protective)	(3,726)
Balance @ 12/31/16 prior to interest	40,386
Add interest @ ~7.2%	2,873
Balance @ 12/31/16	43,259

Brent

Brent Nelson, CPA | Audit Manager | **Johnson Block and Company, Inc.**
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Mineral Point, WI 53565

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