

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

November 14, 2016
7:00 p.m.

****REVISED****

1. Preliminaries
 - 1.1 Call to Order
 - 1.2 Roll Call by the Deputy Clerk-Treasurer
 - 1.3 Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1 Approve Common Council Minutes – October 11, 2016
 - 2.2 Police Report & Schedule
 - 2.3 Streets, Building & Utilities Minutes – November 1, 2016, Regular & Closed Session
 - 2.4 Public Property & Health Minutes – November 1, 2016
 - 2.5 Finance Personnel & Safety Minutes – October 24, 2016 (Committee of the Whole), November 1, 2016, Regular & Closed Session and November 3, 2016
 - 2.6 Markesan Library Board Minutes – September 15, 2016
3. Approval of Claims:
 - 3.1 City Checks #33658-33702, Electronic Payments #EFT 0378-0397, Direct Deposits # 1186-1228, and Utility Checks #11724-11740
 - 3.2 File Treasurer's Report for Audit
4. **2017 Budget Public Hearing, 7:15pm**
5. Old Business
 - 5.1 Discussion and Action on Employee Health Insurance
 - 5.2 Discussion and Action on the 2017 Budget
6. New Business
 - 6.1 Adopt Resolution 08-2016: Approve 2017 Budget and Set 2016 Tax Levy Payable in 2017
 - 6.2 Approval of Offer to Purchase Property on High St., parcel #251-00727-0000
 - 6.3 Discussion & Action on City Hall Office Coverage
 - 6.4 Approval of New Part Time Officer Jacob Wallner
 - 6.5 Approval of New Crossing Guard Richard Kresal
 - 6.6 Approval of Operator's License for the period ending June 30, 2017: Eric Bates, Rebecca Zabel
7. Closed Session: Clerk-Treasurer
 - 7.1 The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider employment of any public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session pursuant Wis. Stats. 19.85(2).
 - 7.2 Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session.
8. Schedule Future Meetings and Agenda Items
9. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Markesan State Bank City Hall
Farmers State Bank Post Office
www.markesanwi.gov

Dated November 14, 2016
Rachel Heiling, Deputy Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL

October 11, 2016

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:01pm.
- 1.2 Present were Ald. Abendroth, Ald. Bieszki, Ald. Henke, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Zastrow, Clerk-Treasurer Athorp and Deputy Clerk-Treasurer Heiling. Also present was Scott Mundro, and six citizens.
- 1.3 During citizen's comments, Carol Dibble voiced her concerns regarding the length and volume of the noon whistle. She would like the noon whistle shut off until Emergency Management is able to fix it.

2. Correspondence from Mayor

- 2.1 Mayor Slate turned the meeting over to Ald. Bieszki. Mayor Slate read a prepared statement regarding his time as Mayor, identifying his accomplishments, and holding himself accountable for the current state of the City and responsible for all of his actions as Mayor. He then asked the Council to take action if they felt he acted improperly and excused himself from the room.

3. Discussion and/or Action Regarding Mayor's Position

- 3.1 After lengthy discussion, motion Thiem/Zastrow to take no action regarding the Mayor at this time and to further discuss the issues raised; carried 5-0, with Ald. Bieszki abstaining as Council President. Mayor Slate re-joined the meeting.

4. Approval & Review of Minutes, Reports & Correspondence

- 4.1 After review, motion Triemstra/Henke to approve the September 13, 2016 and September 20, 2016, Common Council minutes as presented; carried 6-0.
- 4.2 -4.6 After review of all items, motion Abendroth/Zastrow to approve the September Police Report & October Schedule; Streets, Building & Utilities Minutes of October 4, 2016; Public Property & Health minutes of October 3, 2016; Finance, Personnel & Safety minutes – Committee of the Whole of September 29, 2016, Regular & Closed Session and Committee of the Whole of October 3, 2016, Regular & Closed Session; and to accept the Markesan Library Board minutes of August 25, 2016; carried 6-0.

5. Approval of Claims:

- 5.1 Following review, motion Bieszki/Abendroth to approve the following vouchers as presented; City Checks #33626-33657, electronic payments #EFT 365-377, and direct deposits #1149-1185 in the amount of \$91,237.41, and Utility Checks #11709-11723 in the amount of \$41,908.29; carried 6-0 on a roll call vote.
- 5.2 After review, by consensus the September 2016 Treasurer's Report was filed for audit.

6. Old Business.

- 6.1 Following discussion, motion Bieszki/Triemstra to deny Operator's License Appeal to Anthony Cadotte, and to allow him to re-apply for 2016-2017 alcohol license year after his legal issues are resolved; carried 6-0 on a roll call vote.
- 6.2 Following discussion, motion Bieszki/Abendroth to approve Sidewalk & Tree Maintenance Handbook; motion Henke/Zastrow to amend the motion to remove the internal comment on pg. 6; amendment carried 6-0. Original motion as amended carried 6-0 on a roll call vote.
- 6.3 Following discussion, motion Zastrow/Triemstra to waive the reading and to approve Ord. 239: Parking Restrictions on Water Street; carried 6-0 on a roll call vote.

7. New Business.

- 7.1 Following discussion, motion Abendroth/Thiem to approve replacement of sewer pump from LW Allen at a cost of \$23,200; carried 6-0 on a roll call vote.

- 7.2 Following discussion, motion Abendroth/Triemstra to approve purchase of snow plow blade from Modern Rentals at a cost of \$7,300; carried 6-0 on a roll call vote.
- 7.3 Following discussion, motion Henke/Abendroth to approve City Employee Handbook as presented, effective January 1, 2017; carried 6-0 on a roll call vote.
- 7.4 Following discussion, motion Henke/Abendroth to approve the proposal from Johnson Block and Company to provide audit services for the 2016 (\$11,950), 2017 (\$12,350) and 2018 (\$12,750) calendar years; carried 6-0 on a roll call vote.
- 7.5 Following discussion, motion Thiem/Zastrow to approve the 2017 budget summary of \$2,350,231.00 and levy of \$639,714.00 for purposes of publication; carried 4-2 on a roll call vote, with Ald. Bieszki and Ald. Henke against.
- 7.6 Following discussion, motion Zastrow/Triemstra to grant an operator's license to Amanda Dragor, Jennifer Jahnke, Jennifer Schmuhl, and Janessa Wellhouse, pending receipt of documentation, for the period ending June 30, 2017; carried 6-0.
- 7.7 Following discussion, motion Thiem/Abendroth to grant Class B beer & liquor retailer's license to Gordy's Pub & Grub LLC, pending receipt of documentation and payment, for the period ending June 30, 2017; carried 6-0 on a roll call vote.
- 8. Closed Session: 2017 Street Project Property Purchase.**
- 8.1 Mayor Slatc recited the purpose for entering closed session. Motion Abendroth/Triemstra to convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, for competitive or bargaining reasons; Ald. Abendroth – aye, Ald. Bieszki – aye, Ald. Henke – aye, Ald. Thiem – aye, Ald. Triemstra – aye, Ald. Zastrow – aye; carried 6-0. Council convened in Closed Session at 8:20pm. Present in the closed session were Mayor Slatc, Ald. Abendroth, Ald. Bieszki, Ald. Henke, Ald. Thiem, Ald. Triemstra, Ald. Zastrow, Clerk-Treasurer Athorp, and Deputy Clerk-Treasurer Heiling.
- 8.2 Motion Henke/Abendroth to reconvene in open session; carried 6-0 on roll call vote. The Council reconvened in Open Session pursuant to Wis. Stats. 19.85(2) at 8:27pm. Motion Henke/Triemstra to submit an offer to purchase in the amount of \$3,330 on Parcel #251-00727-0000, located on the south end of South High Street; carried 6-0 on roll call vote.
- 9. Schedule Future Committee Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety – Committee of the Whole – October 24, 2016, 7:00pm; Public Property & Health – November 1, 2016, 7:00pm; Streets, Building & Utilities – November 1, 2016, immediately following Public Property; Finance, Personnel & Safety – November 1, 2016, immediately following Streets & Utilities; Common Council – November 14, 2016, 7:00pm.
- 10. Adjournment.** Motion Triemstra/Thiem to adjourn; carried 6-0. The meeting adjourned at 8:38pm.

Respectfully Submitted,

Lavonne Athorp, City Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee *Presented on November 1, 2016*

October 2016

Agenda:

- 1. Crossing Guard Vacancy**
- 2. Part Time Officer Vacancy**
- 3. Code Enforcement Officer**
- 4. Piggly Wiggly Donation Day**

Appendix:

- 1. Code Enforcement Job Description**

1. Crossing Guard

This department has received another application for substitute crossing guard. Richard Kresal has applied and met all needed requirements. This department is recommending that Richard Kresal be approved for the position of crossing guard.

2. Part Time Officer Vacancies

This department has been notified by Officer Krohn that he is in the final stages of the hiring process for the Berlin Police Department. If he is offered a position with Berlin Police Department he will be resigning from on or before December 15th.

This would be the third part time officer to resign for full time employment in as many months. The department must now fill these vacancies as soon as possible so that it doesn't affect overall coverage in the city. The department is in the middle of a hiring process and will have selected the top candidate for hire by the November council meeting.

This department will bring that candidate before the council for approval so that field training may begin immediately.

3. Code Enforcement Officer

This department brings back to you the Code Enforcement Officer position. This department is requesting that the attached job description/position be approved so that we can begin posting and advertising for the position at the first of the year.

As stated in Markesan Code #17-5 Law Enforcement Officers and City Officials, including an officials' subordinate, may issue citations for code violations. Other areas of the code also specifically give authority to City Officials or their "designated representative" to inspect properties to ensure they comply with various parts of the code.

This position would be responsible for investigating and enforcing Chapter 273-Property Maintenance, Chapter 252-Nuisances, Chapter 107-2 Dog licensing and Chapter 107-7 Limitation on number of dogs and cats per residential zones lots.

As stated last month, the position would only work 3-4 hours a week, but I have removed the month restriction, thus it will allow the position to be available when needed, without being locked into a specific time frame to handle code enforcement issues. The position would be capped to not exceed 200 hours per year.

This department believes the entire position wouldn't cost more than \$2,500-\$3,000 annually and would have a dramatic impact on the overall look and feel of our community. I have attached a revised job description for the position of code enforcement officer. The cost of this code enforcement officer is in my 2017 budget.

4. Piggly Wiggly Donation Day

This department was approached by Ted from Ted's Piggly Wiggly recently regarding a possible donation to the department. Ted advised that on Election Day (November 8th) he would like to donate a portion of his proceeds to help the department with needed equipment purchases. This department is humbled and thankful for such a kind gesture.

On November 8th, members of this department will be volunteering some of their time to bag groceries, and talk to community members. Overall it should be a very positive experience for the community and department.

CODE ENFORCEMENT OFFICER

The City of Markesan is accepting applications for a Code Enforcement Officer. The ideal candidate will be a self-starter with a strong desire to serve the community through the enforcement of laws and ordinances related to common nuisances, property maintenance, and public health and safety.

The ideal candidate will have strong communication skills, ability to work with the public, and computer skills with experience in excel, word, and outlook. Experience and/or knowledge of law enforcement principles, procedures, and municipal codes are preferred.

This position will be under the supervision of the Police Department; this is an as needed position that will work 3-4 hours a week to address code enforcement issues.

Scheduling can be flexible as approved by the Chief of Police but hours should allow time to speak to City Clerk, Public Works Department and other community employees/officials regarding code enforcement concerns and issues. The schedule should also allow for the position to be in the community to make contact with property owners and other citizens to discuss violations/issues and plans of improvement.

The position will work approximately 150-200 hours per year depending on workload.

The position pay will be \$15.00 dollars per hour with no other benefits offered.

This position will be responsible for investigating and following up on the following:

- Responsible for investigating and enforcing Chapter 273-Property Maintenance, Chapter 252-Nuisances, Chapter 107-2 Dog licensing and Chapter 107-7 Limitation on number of dogs and cats per residential zones lots.
 - Examines premises to ensure safety to life and property from fire and other hazards by abatement of weeds and grass, litter, abandoned building materials or appliances, junk yards, etc.
 - Investigates complaints of nuisances and unsanitary environmental conditions, such as garbage, junk, abandoned vehicles, insects, etc; determines validity of complaints and advises owners/occupants of actions necessary to correct the conditions; takes measures to enforce compliance with the applicable codes.
 - Ensure proper licensing of dogs is obtained by the City Clerk annually and investigate and take action to correct violations of too many dogs and cats in residential areas.
 - Prepares letters to violators or owners of property; maintains records and reports; answers complaints and requests for information relative to the Property Maintenance code.
 - The Position issues citations for violations that aren't remedied through plans of improvement.
-

**Streets, Building, & Utilities Committee
Markesan City Hall
November 1, 2016**

Call to Order: Meeting called to order by Chair Henke at 7:14 p.m.

Roll Call: By sign in.

Citizen's comments: None

Public Works Report: The department is still looking for part-time snow plow drivers.

Water and Sewer Department Report: Nothing to report.

New Business: No new business

Old Business:

2017 Street/Utility Project Updates: Martin and Tony are finalizing 2017 Street Utility Project plans which will be put out for bids in December.

2017 Water and Sewer Budget: The 2017 budget is still in process. Some of the revenue numbers are not showing up correctly.

Review Land Use Permits: Permit binder was available for review.

Closed Session: Street Project Property Purchase: Motion Mayor Slate/Ald. Abendroth to convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, for competitive or bargaining reasons; motion carried on a roll call vote, Abendroth-aye, Triemstra-aye, Henke-aye. Closed session convened at 7:25 pm.

Motion Ald. Abendroth/Ald. Triemstra to reconvene in open session pursuant to Wis. Stats. 19.85(2); motion carried.

Motion Mayor Slate/Ald. Triemstra to recommend to Council that the City submit an offer to purchase for the Fred & Betty Mathweg Revocable Living Trust property at the south end of High Street (parcel #251-00727-0000) at a price of \$3,300, with the City paying the closing costs, the lawn mowing and late fee assessment of \$134.46 be waived and a real estate condition report be provided to the City with closing set on or before December 31, 2016; motion carried.

Adjournment: Motion Ald. Triemstra/Ald. Abendroth to adjourn; motion carried. Meeting adjourned at 8:23 p.m.

Submitted by Chair Brenda Henke

Public Property & Health Committee Minutes

November 1, 2016

Meeting was called to order at 7:00pm

Roll call by sign-in

Citizen's comments:

- None – left open

Public Works Report:

- Pump went out on the boiler; it's covered under warranty. No action needed.

Old Business:

- Nothing

New Business:

- Food Pantry Stand-up Freezer: The food pantry is planning on upgrading to a stand-up freezer and wanted to know if there were any issues. Motion to continue to allow the food pantry to operate without paying electricity, but they should feel free to make a donation if they would choose to by Mayor Slate; 2nd by Ald. Triemstra. Motion carried; 4-0
- Library Security Cameras: On the agenda, but there was no additional information provided so Mayor Slate was going to talk to Lucy regarding what might be needed.

Adjournment:

- Motion to adjourn at 7:09pm by Ald. Triemstra; 2nd by Ald. Bieszki. Motion carried: 4-0

Respectfully Submitted by Chair Stephanie Zastrow

**FINANCE, PERSONNEL & SAFETY – COMMITTEE OF THE WHOLE
MARKESAN CITY HALL
OCTOBER 24, 2016
MINUTES**

Call to Order: Meeting called to order by Chair Bieszki at 7:00 p.m.

Roll Call: By sign in. Bob Nenahlo and Brent Nelson, Krista, and Jay Bennet from Johnson Block introduced themselves.

Citizen's Comments: None

Old Business:

Review of 2017 Budget: Open discussion. No Action.

New Business:

Employee Health Insurance Review: Will review further at Nov. 1, 2016 meeting.

Establish Interview Committee, Clerk-Treasurer Position: Motion by Ald. Zastrow/Ald. Triemstra to appoint Ald. Abendroth and Ald. Henke for Interview Committee. Motion Carried.

Adjournment: Motion Ald. Zastrow/Ald. Thiem to adjourn; motion carried. Meeting adjourned at 9:44 p.m.

**FINANCE, PERSONNEL & SAFETY
MARKESAN CITY HALL
NOVEMBER 1, 2016
MINUTES**

Call to Order: Meeting called to order by Chair Bieszki at 7:45 p.m.

Roll Call: By sign in

Citizen's Comments: None

Emergency Management Report: Director Ross reported that Trick-or-Treating was a success.

Review and Approval of Vouchers Payable: Motion by Mayor Slate/Ald. Abendroth to approve vouchers payable; motion carried.

Police Report and Schedule:

Crossing Guard Position: After discussion, motion Ald. Abendroth/Mayor Slate to hire Richard Kresal as a substitute crossing guard; motion carried.

Part Time Officer Position: Chief Pflum reported that he is in the middle of a hiring process and will bring the candidate before the council for approval.

Code Enforcement Officer: Open discussion. Still in process.

Piggly Wiggly Day: Chief Pflum reported that Ted's Piggly Wiggly is graciously donating a portion of their proceeds on Nov. 8, 2016 to the Police Department, and members of the department will be on site volunteering their time. The department is very thankful for this kind donation.

New Business:

Review and Update Alcohol License Ordinance: Open discussion. No action taken at this time.

Old Business:

Employee Health Insurance Review: Motion by Mayor Slate/Ald. Henke to send the health insurance proposal from United Healthcare to Council for approval; motion carried.

2017 Budget Discussion: Open discussion. No action taken at this time.

Closed Session: Treatment and Actions Among and of Officials and Employees of the City: Motion by Ald. Abendroth/Mayor Slate to convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(f) for preliminary consideration of specific personnel problems, which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems; motion carried on a roll call vote, Abendroth-aye, Bieszki-aye, Henke-aye, Mayor Slate-aye, Zastrow-aye.

Motion by Ald. Abendroth/Ald. Zastrow to reconvene in open session pursuant to Wis. Stats. 19.85(2); motion carried.

Adjournment: Motion by Ald. Henke/Ald. Zastrow to adjourn; motion carried. Meeting adjourned at 9:38 p.m.

**FINANCE, PERSONNEL & SAFETY – COMMITTEE OF THE WHOLE
MARKESAN CITY HALL
NOVEMBER 3, 2016
MINUTES**

Call to Order: Meeting called to order by Chair Bieszki at 8:22 p.m.

Roll Call: By sign in

Citizen's Comments: None

Old Business:

Clerk Treasurer Position: Motion by Ald. Henke/Ald. Abendroth to repost the ad for Clerk-Treasurer in the Markesan Regional Reporter and Billboard, with an application deadline of Nov. 28, 2016; motion carried.

2017 Budget Discussion: Motion by Ald. Abendroth/Ald. Triemstra to implement a 2% salary increase for full-time employees and the part-time Deputy Clerk-Treasurer effective January 1, 2017. Motion carried. Motion by Ald. Triemstra/Ald. Henke to increase General Obligation Debt Proceeds line item to \$1,052,500.00, increase Health Insurance budget line item to \$116,854.00, increase Streets – Outlay line item to \$1,548,808.00, decrease Police Admin Part-Time Wages line item to \$33,000.00, decrease Police Admin Supplies/Fuel/Repairs line item to \$11,000.00, decrease Streets Admin line item to \$8,000.00, decrease Mapping line item to \$0.00, decrease Emergency Government – Outlay line item to \$0.00, decrease PW Garage & Shed – Outlay to \$10,000.00, decrease Parks – Outlay to \$0.00, and approve all other revenue and expenses as presented prior to the budget public hearing; motion carried.

Adjournment: Motion Ald. Triemstra/Mayor Slate to adjourn; motion carried. Meeting adjourned at 9:16 p.m.

Markesan Public Library
Board of Trustees
Minutes September 15, 2016

- I. Call to order: President Molly Stegeman called the meeting to order at 4:15 p.m. Trustees present: Molly Stegeman, Nancy Kirst, Beth Kazda, Rachel Nitz, Jo Hendee and Director Hazlewood. Jamie Jahnke and Adam Them were excused. The county position is vacant.
- II. Approval of Agenda: **Kist/Hendee motioned to approve the amended agenda. Motion carried.**
- III. Approval of Minutes: **Stegeman/Kirst moved to approve the minutes from August 25, 2016. Motion carried.**
- IV. Input from Public: None
- V. Financial Reports: Beth Kazda presented the finance report. **Kirst/Nitz moved to approve the current bills. Motion carried. Kirst/Hendee moved to renew the CD due on 9/27/2016 for one year, interest to be paid by check at maturity. Motion carried.**
- VI. President's Report: None
- VII. Director's Report: 1. Library Director reported that the two trees in the middle of the court yard have been cut and removed. Someone will be removing the roots in the next week or two for a cost of about \$150.
- VIII. Old Business:
- IX. 1. Security Cameras. **Nitz/Kazda motioned to accept the bid from Quick Technologies for security cameras which have maximum visual coverage and to trim the top of the tree to get a clear view of the alley. Additionally, if no additional donations come in, the remainder of the funding will come from previous unmarked donations, i.e. DelMonte donations. Motions carried.** 2. City Rep. Adam Thiem was to report on Cost of Insurance in City Departments and Department funds on Insurance. Due to his absence, this will be on the agenda for next month. 3. Art Display Committee needed to postpone their meeting to a later date. 4. 2017 budget: no changes are known.
- X. New Business:
 - A local contractor submitted a bid to work on the tuck pointing and brick repair. The director was instructed to get more information from the contractor regarding the urgency for the repair.
 - 2017 Goals: Long Range Plan. The director was instructed to makes copies of the Mission Statement and Long Range plan to distribute at the next meeting.
 - Put the following items on future agendas: A method to acknowledge donors. Volunteer Policy. Policy for paying bills i.e., in the event there is no quorum.
- XI. Adjournment Hendee/Stegeman motioned to adjourn at 5:30. Motion carried.

Respectfully submitted, Lucy Hazlewood, Library Director

Director's Report October 2016

Markesan Public Library is adjusting to the fall traffic flow from the summer traffic flow. After school we have upwards of 15-20 people in the library for a couple of hours. Considering we only have seating for about 30, this means that sometimes people are sitting on the floor in groups. By and large they are quiet, though they do keep us busy with reference questions, on line research, checking out material and general commotion.

The Library will have two opportunities for children at the end of the month. On Thursday, October 27, at 4:00, we will have pumpkins available to decorate with glow in the dark paint. I was able to get a 50% discount on 25 very nice pumpkins. Then on Saturday, October 29, at 10:00 a.m. we will have our Spooktacular Party as an alternative to night time trick or treating. The high school National Honor Society will provide students, games, and treats for more than half of the games. We will also serve a small snack and show a movie after the games.

We have been working on our Fall Make and Take workshops. We have plans for a card making workshop, which is always popular. We will be making a vine wreath snowman. We have several other projects we are checking out to see if they will work.

The Library will be running a couple games at the Chamber's Homespun Holiday in November at the elementary school. We were also asked to have the quiet reading corner. We will bring our children's reading rug, several buckets of books, and a chair. It will be an area for children to take a break from the games and either read or be read to.

Book discussion continues with "The boy who harnessed the wind" for the month of October. It is about a boy in Malawi who despite endless hardship was able to build a windmill for her city. The book for November is The Master Butchers Singing Club takes place after World War I. A family leaves Germany with a suitcase full of sausages and a master butcher's precious knife set, they set out for America. Both are very good books for discussion. Let us know if you would like to have us order a book for you.

Story hour is in full swing and there is always a flurry of activity when children arrive and leave with a full tote bag of new books for the week. Some children make sure they go to say hi to the fish every week, while some make sure they climb the step stool to get a tiny sip of water, all by themselves!

I have made a few more contacts for security camera donors. Three of which said they would be making a donation but did not specify how much or when we would get funds. I put a few letters on the counter and even got a donation from an individual. I will present an updated list of donors at the meeting. The owner of Quick Technologies and I have an appointment set up for the week of October 24 for going over the cameras in detail and doing a final walk through.

We had a tree care workshop with Jay Dampier from the UW-Extension. The city guys were here too and we walked around the building discussing the care of the trees and bushes. We

asked him about cutting off the top of the tree in order to make a clear view of the alley. He said the tree may survive, it may not. He also noted that it was pretty close to the building and he recommends that the tree be trimmed from the bottom to keep branches away from the building so the building will dry between rainfalls—I had not considered that. After I researched it a little more, I read different opinions on how close trees can be to buildings. Some opinions say that our tree is too close to the building and we will have foundation problems—I had not considered that either. Other opinions say that we should not suffer any foundation problems. Since the top of the tree is obstructing the camera view, the bottom of the tree may prevent water evaporation, the roots may give us foundation problems, and that is the preferred location for a possible storage shed, I suggest we remove the entire tree.

I contacted the contractor who quoted us for the tuck pointing and repair of a small section of bricks. He said the building is structurally sound and we would be able to wait until next spring to do the work.

Recently the city council approved an employee handbook. As the library is a city department, the library is referenced. I have put it on the agenda to discuss how to review it.

Library Director
Lucy Hazlewood

November 1, 2016

TO: DEPUTY CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

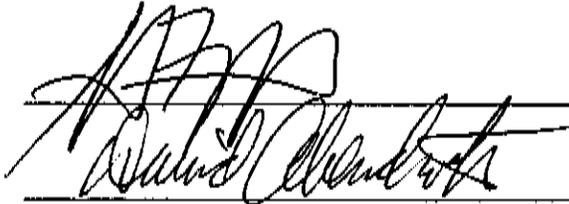
Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

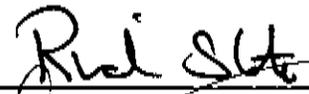
CITY CHECKS: #33658-#33702	\$ 60,773.81
DD #1186-1228	\$ 29,194.80
EFT #378-397	\$ 31,662.62
TOTAL	\$ 121,631.23

UTILITY CHECKS: #11724-#11740	\$ 24,180.94
EFT # n/a	\$ -
TOTAL	\$ 24,180.94

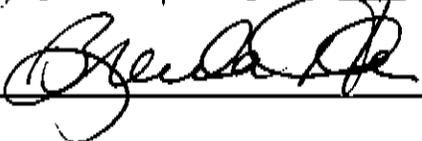
With the exception of:

Signed:









City of Markesan Voucher List

October 4 through November 1, 2016

Num	Date	Name	Memo	Original Amount
EFT-0378	10/04/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-225.99
EFT-0379	10/05/2016	EMPOWER RETIREMENT (WDC)	9/30/16 WDC Contributions	-30.00
EFT-0380	10/05/2016	INTERNAL REVENUE SERVICE	9/30/16 PR Taxes & Withholding	-3,963.72
EFT-0381	10/11/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-20.00
EFT-0382	10/12/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-75.00
EFT-0383	10/15/2016	WISCONSIN DEPT. OF REVENUE	10/14/16 PR State Withholding	-816.82
EFT-0384	10/17/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-3.00
EFT-0385	10/17/2016	EMPOWER RETIREMENT (WDC)	10/14/16 PR WDC Contributions	-30.00
EFT-0386	10/18/2016	INTERNAL REVENUE SERVICE	10/14/16 PR Federal Withholding & Tax	-4,681.64
EFT-0387	10/18/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-27.68
EFT-0388	10/20/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-33.14
EFT-0389	10/21/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-128.85
EFT-0390	10/25/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-118.71
EFT-391	10/31/2016	INTERNAL REVENUE SERVICE	10/28/16 PR	-4,134.00
EFT-392	10/31/2016	WISCONSIN DEPT. OF REVENUE	10/28/16 PR State Withholding	-713.34
EFT-393	10/31/2016	EMPOWER RETIREMENT (WDC)	10/28/16 PR Contribution	-30.00
EFT-394	10/31/2016	WRS (Wisconsin Retirement System)	10/28/16 PR WRS Contribution	-5,211.76
EFT-395	10/31/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-54.00
EFT-396	10/31/2016	DELTA DENTAL OF WISCONSIN	Nov 2016 Ins. Premiums	-392.92
EFT-397	10/31/2016	AETNA LIFE INSURANCE COMPANY	Nov 2016 Ins. Premium	-10,972.06
			Total Electronic Payments	-31,662.62
DD1186	10/14/2016	Fletcher-Dykstra, Donna	Direct Deposit	-26.32
DD1187	10/14/2016	Kennedy, Daniel	Direct Deposit	-232.73
DD1188	10/14/2016	Lainberger, Kevin	Direct Deposit	-333.38
DD1189	10/14/2016	Olson, Clyde	Direct Deposit	-333.38
DD1190	10/14/2016	Phippen, Henry	Direct Deposit	-280.76
DD1191	10/14/2016	Athorp, Lavonne M	Direct Deposit	-1,994.94
DD1192	10/14/2016	Butner, Bonny	Direct Deposit	-134.28
DD1193	10/14/2016	Chisnell, Gerald	Direct Deposit	-23.09
DD1194	10/14/2016	Doro, Anthony	Direct Deposit	-1,442.49
DD1195	10/14/2016	Glover, Valerie	Direct Deposit	-104.65
DD1196	10/14/2016	Hansen, Martin	Direct Deposit	-1,272.76
DD1197	10/14/2016	Hazlewood, Lucy	Direct Deposit	-952.99
DD1198	10/14/2016	Heberer, Jeffrey	Direct Deposit	-1,031.19
DD1199	10/14/2016	Heiling, Rachel	Direct Deposit	-704.04
DD1200	10/14/2016	Jobs, Kristine	Direct Deposit	-173.49
DD1201	10/14/2016	Krohn, Bobby	Direct Deposit	-1,304.36
DD1202	10/14/2016	McLean, Cody	Direct Deposit	-1,181.23
DD1203	10/14/2016	Muraski, Hannah B	Direct Deposit	-101.01
DD1204	10/14/2016	Pflum, William	Direct Deposit	-1,554.66
DD1205	10/14/2016	Roberts, Thomas	Direct Deposit	-817.17
DD1206	10/14/2016	Stellmacher, Nancy	Direct Deposit	-281.10
DD1207	10/14/2016	Watry, Phillip	Direct Deposit	-977.40

City of Markesan
Voucher List

October 4 through November 1, 2016

DD1208	10/14/2016	Weber, Bobbi Jo	Direct Deposit	-191.16
DD1209	10/14/2016	Zelenko, Valentina	Direct Deposit	-113.27
DD1210	10/28/2016	Slate, Rich	Direct Deposit	-461.75
DD1211	10/28/2016	Athorp, Lavonne M	Direct Deposit	-1,289.90
DD1212	10/28/2016	Butner, Bonny	Direct Deposit	-40.59
DD1213	10/28/2016	Doro, Anthony	Direct Deposit	-1,442.48
DD1214	10/28/2016	Glover, Valerie	Direct Deposit	-104.64
DD1215	10/28/2016	Hansen, Martin	Direct Deposit	-1,272.75
DD1216	10/28/2016	Hazlewood, Lucy	Direct Deposit	-1,036.14
DD1217	10/28/2016	Heberer, Jeffrey	Direct Deposit	-1,031.18
DD1218	10/28/2016	Heiling, Rachel	Direct Deposit	-798.50
DD1219	10/28/2016	Jobs, Kristine	Direct Deposit	-163.03
DD1220	10/28/2016	Krohn, Bobby	Direct Deposit	-750.65
DD1221	10/28/2016	McLean, Cody	Direct Deposit	-1,165.05
DD1222	10/28/2016	Muraski, Hannah B	Direct Deposit	-84.85
DD1223	10/28/2016	Pflum, William	Direct Deposit	-1,557.02
DD1224	10/28/2016	Roberts, Thomas	Direct Deposit	-817.18
DD1225	10/28/2016	Stellmacher, Nancy	Direct Deposit	-363.16
DD1226	10/28/2016	Watry, Philip	Direct Deposit	-992.70
DD1227	10/28/2016	Weber, Bobbi Jo	Direct Deposit	-147.53
DD1228	10/28/2016	Zelenko, Valentina	Direct Deposit	-133.86
			Total Direct Deposits	-29,194.80
33658	10/05/2016	US POSTMASTER	2 books of .68 stamps	-27.20
33659	10/10/2016	MARKESAN AUTO, HOME & FARM	Misc Parts/Supplies	-526.96
33660	10/10/2016	CENTURYLINK	SEPT-OCT 2016 PHONE & INTERNET	-548.16
33661	10/10/2016	SECURIAN FINANCIAL GROUP, INC.	NOV 2016 LIFE INSURANCE	-82.57
33662	10/12/2016	AFLAC INSURANCE	Sept 2016 Ins Premium	-167.14
33663	10/19/2016	MARKESAN WATER & SEWER	July-Sept 2016 W/S Bill	-222.56
33664	10/19/2016	MODERN RENTALS, INC.	Snow plow blade	-7,300.00
33665	10/19/2016	ALLIANT ENERGY/WP&L	Sept/Oct 2016 Electric Bills	-3,448.56
33666	10/19/2016	VERIZON WIRELESS	Sept/Oct 2016 Cell Phone	-112.09
33667	10/19/2016	WASTE MANAGEMENT OF WISCONSIN		-6,826.59
33668	10/19/2016	WE ENERGIES	Sept/Oct 2016 Gas Bills	-99.76
33669	10/20/2016	GREEN LAKE COUNTY CLERK	2016 Dog Licenses	-47.50
33670	10/21/2016	MARKESAN, CITY OF-PETTY CASH	Various postage	-7.37
33671	10/21/2016	LANDMARK SERVICES COOPERATIVE	Sept 2016 Fuel	-766.75
33672	10/21/2016	SHELL FLEET PLUS	Sept 2016 Fuel	-208.09
33673	10/31/2016	PRE-EMPLOYMENT FUND	Oct 2016 Contributions	-76.92
33674	11/01/2016	AFLAC INSURANCE	Oct 2016 Ins. Premiums	-167.14
33675	11/01/2016	B.C. COMMERCIAL LAUNDRY SERV.	Sept 2016 Rug Cleaning	-45.19
33676	11/01/2016	BERGEMANN'S AUTOCARE	Tire Repair - Left Rear	-41.06
33677	11/01/2016	BERLIN JOURNAL NEWSPAPERS	Sept-Oct 2016	-2,304.83
33678	11/01/2016	COMMUNICATIONS ELECTRONICS	Pager w/ Battery	-586.50
33679	11/01/2016	COMPLETE OFFICE OF WISCONSIN	Misc. Supplies	-190.61
33680	11/01/2016	GENERAL ENGINEERING CO., INC.	Street & Utility Project / Misc	-13,708.22
33681	11/01/2016	GRAND RIVER FIRE DISTRICT	Fire Ins. Dues	-3,151.63

City of Markesan Voucher List

October 4 through November 1, 2016

33682	11/01/2016	HEILING RACHEL	GL County Training Mileage	-15.68
33683	11/01/2016	HUB INTERNATIONAL MIDWEST LTD.	Public Official Bond - Pflum	-100.00
33684	11/01/2016	KT SERVICE CENTER	Misc.	-82.77
33685	11/01/2016	LIONS CLUB - MARKESAN	2016 Park Maintenance Donation	-330.00
33686	11/01/2016	MARKESAN PUBLIC LIBRARY	Quarterly Budget Payment (Oct 2016)	-16,300.00
33687	11/01/2016	MCLEAN CODY	Nov. 2016 Cell Phone Reimb	-15.00
33688	11/01/2016	NESS ELECTRIC LLC	City Hall	-61.17
33689	11/01/2016	PFLUM, WILLIAM A.	Nov. 2016 Cell Phone Reimb	-15.00
33690	11/01/2016	POWERSPORTS COMPANY	Parts	-11.29
33691	11/01/2016	R&R ENTERPRISES MARKESAN LLC	Lawn Mowing at Soldiers & Sailors	-460.00
33692	11/01/2016	ROBERTS, TOM	Nov 2016 Cell Phone Reimb	-15.00
33693	11/01/2016	ROSS, MICHAEL	Halloween Glow Necklaces	-163.25
33694	11/01/2016	SUPERHEAT	Replace 4 ton compressor	-970.00
33695	11/01/2016	SUPERIOR CHEMICAL CORPORATION	Shock	-214.90
33696	11/01/2016	THE UNIFORM SHOPPE	McLean - Pants	-52.95
33697	11/01/2016	WATRY PHILIP	Nov 2016 Cell Phone Reimb	-15.00
33698	11/01/2016	WAUPUN EQUIPMENT CO., INC.	Filters	-49.97
33699	11/01/2016	WELLS FARGO REMITTANCE CENTER	Google / Ammo	-389.85
33700	11/01/2016	WI DEPARTMENT OF JUSTICE	TIME Access	-192.00
33701	11/01/2016	ZARNOTH BRUSH WORKS, INC.	Cablewrap - Broom Refill	-509.00
33702	11/01/2016	ZASTROW STEPHANIE	Halloween Bags	-147.58
			Total Check Payments	-60,773.81
			TOTAL PAYMENTS	-121,631.23

Markesan Utilities Voucher List

October 4 through November 1, 2016

Num	Date	Name	Memo	Original Amount
11724	10/05/2016	DEPT. OF NATURAL RESOURCES	Roberts / Waterworks Operator Cert.	-50.00
11725	10/10/2016	CENTURYLINK	SEPT-OCT 2016 PHONE & INTERNET	-152.59
11726	10/19/2016	ALLIANT ENERGY/WP&L	Sept/Oct 2016 Electric Bills	-2,380.78
11727	10/19/2016	MARKESAN WATER & SEWER	July-Sept 2016 W/S Bill	-180.52
11728	10/19/2016	WE ENERGIES	Sept/Oct 2016 Gas Bills	-24.53
11729	10/21/2016	MARKESAN-PETTY CASH	Various postage	-18.52
11730	10/21/2016	LANDMARK SERVICES COOPERATIVE	Sept 2016 Fuel	-95.78
11731	10/25/2016	US POSTMASTER	W/S Bill Postage	-51.00
11732	10/31/2016	MARKESAN, CITY OF	Oct 2016 PR Reimb	-12,914.09
11733	11/01/2016	EHLERS & ASSOCIATES, INC	Municipal Advisor Fee	-6,500.00
11734	11/01/2016	HEBERER, JEFFREY	Nov. 2016 Cell Phone Reimb	-15.00
11735	11/01/2016	L. W ALLEN, INC.	PLC Battery / Labor	-428.48
11736	11/01/2016	MULCAHY/SHAW WATER, INC.	Lamp (4 pack)	-380.48
11737	11/01/2016	NORTH CENTRAL LABS, INC.	Tost Supplies	-781.65
11738	11/01/2016	NORTHERN LAKE SERVICE	Water Testing	-76.00
11739	11/01/2016	U.S. CELLULAR	Oct-Nov 2016 Cell Phone	-46.24
11740	11/01/2016	USA BLUEBOOK	Gloves / Leak Seal	-85.28
			Total Check Payments	-24,180.94
			Total Payments	-24,180.94

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2016

Ordinary Income/Expense	Jan - Oct 16	Budget	\$ Over Budget	% of Budget
Income				
4100000 · Taxes				
4110000 · City Taxes & Overrun	639,524.54	639,714.00	-189.46	100.0%
4112000 · TIF Increment	0.00	56,500.00	-56,500.00	0.0%
4114000 · Mobile Home Taxes	3,436.83	2,600.00	836.83	132.2%
4132000 · PILOT's	14,450.71	58,000.00	-43,549.29	24.9%
4180000 · Interest on Taxes				
4180100 · Interest on Delq PP Taxes/Util	90.03			
Total 4180000 · Interest on Taxes	90.03	0.00	90.03	100.0%
Total 4100000 · Taxes	657,502.11	756,814.00	-99,311.89	86.9%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	63,192.53	421,283.00	-358,090.47	15.0%
4342000 · Fire Dues	3,151.63	2,800.00	351.63	112.6%
4343000 · Exempt Comp Aid	7,245.00	3,000.00	4,245.00	241.5%
4352100 · Police Training	480.00	750.00	-270.00	64.0%
4352300 · Police Grants	86.96			
4353100 · Transportation Aids	66,417.45	66,006.00	411.45	100.6%
4353400 · MSLIP Grants	9,538.34			
4354500 · Recycling Grant	5,945.80	5,880.00	65.80	101.1%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	156,057.71	504,719.00	-348,661.29	30.9%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	2,260.00	2,650.00	-390.00	85.3%
4410200 · Operator's Licenses	1,180.00	1,700.00	-520.00	69.4%
4410300 · Soda Water Licenses	90.00	100.00	-10.00	90.0%
4410400 · Cigarette Licenses	300.00	300.00	0.00	100.0%
4410500 · Other Business Lic.	144.00	120.00	24.00	120.0%
4410900 · Cable Franchise Fees	900.00	1,200.00	-300.00	75.0%
4420000 · Dog Licenses (City)	636.37	1,050.00	-413.63	60.6%
4430000 · Building Permits	1,735.00	3,500.00	-1,765.00	49.6%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
Total 4400000 · Licenses & Permits	7,245.37	10,870.00	-3,624.63	66.7%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	7,720.40	5,000.00	2,720.40	154.4%
4510100 · Parking Violations	260.00	500.00	-240.00	52.0%
Total 4500000 · Fines, Forfeits & Penalties	7,980.40	5,500.00	2,480.40	145.1%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	368.53	500.00	-131.47	73.7%
4610100 · Publication Fees	451.20	400.00	51.20	112.8%
4621000 · Police Dept Fees	155.00	150.00	5.00	103.3%
4632200 · Snow Removal Fees	330.00			
4643500 · Recycle Fees	2,134.22	1,400.00	734.22	162.4%
4644000 · Weed Control Charges	940.10	300.00	640.10	313.4%
4654000 · Cemetery Sales	2,000.00	1,500.00	500.00	133.3%
4672000 · Park Shelter Use	1,330.00	1,400.00	-70.00	95.0%
4674300 · Comm Ctr Use	400.00	700.00	-300.00	57.1%
Total 4600000 · Public Charges for Services	8,109.05	6,350.00	1,759.05	127.7%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	2,183.17	2,700.00	-516.83	80.9%
4734100 · Recycle Ctr-Towns	0.00	12,025.00	-12,025.00	0.0%
4739100 · Crossing Guard Reimb	0.00	5,200.00	-5,200.00	0.0%
Total 4700000 · Intergov't Charges for Services	2,183.17	19,925.00	-17,741.83	11.0%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	300.24	650.00	-349.76	46.2%
4813000 · Spcl Assmt / Spcl Chrg Interest	32.45			
4820000 · Rent-Muni Bldg	8,650.00	12,600.00	-3,950.00	68.7%
4820100 · Rent-Land	2,482.50	2,460.00	2.50	100.1%
4820200 · Rent-Cell Tower	8,401.08	10,000.00	-1,598.92	84.0%
4840900 · Ins Dividends	2,104.00	2,100.00	4.00	100.2%
4850000 · Donations	8,250.00	8,000.00	250.00	103.1%
4890000 · Exp Reimb-All Types	3,459.87	1,000.00	2,459.87	346.0%
Total 4800000 · Miscellaneous Revenue	33,660.14	36,810.00	-3,149.86	91.4%
4900000 · Other Financing Sources				

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2016

	Jan - Oct 16	Budget	\$ Over Budget	% of Budget
4999010 · Sinking Loan Fund	0.00	20,190.00	-20,190.00	0.0%
Total 4900000 · Other Financing Sources	0.00	20,190.00	-20,190.00	0.0%
Total Income	872,737.95	1,381,178.00	-488,440.05	84.1%
Expense				
6100000 · General Government				
5100100 · W&S Expense Reimb	162.75			
5100111 · Accts Rec - W&S Wages	748.04			
5100114 · Accts Rec - W&S Insurance	-181.22			
5100200 · Library Expense Reimb	182.40			
5110000 · Legislative				
5110111 · Council	0.00	10,250.00	-10,250.00	0.0%
5110211 · Mayor	5,000.00	7,500.00	-2,500.00	66.7%
5111011 · Committees	0.00	600.00	-600.00	0.0%
Total 5110000 · Legislative	5,000.00	18,350.00	-13,350.00	27.2%
5130000 · Legal				
5130021 · City Atty-General	4,871.25	4,000.00	871.25	121.8%
5130121 · City Atty-Prosecution	3,974.90	3,200.00	774.90	124.2%
5130221 · Legal Fees-Special	75.40			
5131021 · Muni Code Updates	1,856.91	1,000.00	856.91	185.7%
Total 5130000 · Legal	10,778.46	8,200.00	2,578.46	131.4%
5140000 · General Administration				
5141011 · Legislative Support-Wages	5,860.03	9,500.00	-3,639.97	59.6%
5141026 · Legislat. Support-Training/Dues	818.67	1,500.00	-681.33	54.6%
5141032 · Legislative Support-Publication	2,368.71	2,000.00	368.71	118.4%
5142011 · General Admin-Wages	12,743.15	13,000.00	-256.85	98.0%
5142021 · General Admin-Outside Services	1,064.90	2,500.00	-1,435.10	42.6%
5142026 · General Admin-Training/Dues	471.00	900.00	-429.00	52.3%
5142031 · General Admin-Office Supplies	2,317.21	1,475.00	842.21	157.1%
5142033 · General Admin-Mileage	32.78	125.00	-92.22	26.2%
5143011 · Elections-Wages	6,947.14	6,000.00	947.14	115.8%
5143032 · Elections-Publication	141.35	350.00	-208.65	40.4%
5143034 · Elections-Supplies	1,013.05	1,150.00	-136.95	88.1%
5144011 · Licensing & Permits-Wages	1,820.93	2,600.00	-979.07	62.3%
5144031 · Licensing & Permits-Office Supp	26.80	50.00	-23.20	53.6%
5144032 · Licensing & Permits-Publication	172.00	350.00	-178.00	49.1%
Total 5140000 · General Administration	35,397.72	41,500.00	-6,102.28	85.3%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	11,444.15	13,000.00	-1,555.85	88.0%
5150021 · General Accounting-Outside Serv	1,021.90	2,750.00	-1,728.10	37.2%
5150034 · General Accounting-Supplies	7.85	250.00	-242.35	3.1%
5150521 · Independent Audit	4,100.00	4,200.00	-100.00	97.6%
5151011 · Payroll/HR-Wages	3,623.19	6,400.00	-2,776.81	56.6%
5151021 · Payroll/HR-Outside Services	752.19	350.00	402.19	214.9%
5161113 · Medicare (default)	4,445.58	5,241.00	-795.42	84.8%
5161213 · Social Security	17,336.84	22,411.00	-5,074.16	77.4%
5151314 · Health Insurance	78,635.71	97,500.00	-18,864.29	80.7%
5151414 · Life Insurance	278.55	575.00	-296.45	48.4%
5151611 · Paid Time Off (PTO)-Wages	33,273.93	0.00	33,273.93	100.0%
5152012 · Wisconsin Retirement System	22,031.27	26,725.00	-4,693.73	82.4%
5153011 · Purchasing-Wages	682.86	1,600.00	-917.14	55.2%
5155011 · Property Assessment-Wages	297.15	900.00	-602.85	33.0%
5155021 · Prop. Assmnt.-Outside Services	4,611.43	5,700.00	-1,088.57	80.9%
5156032 · Property Assessment-Publication	386.75	150.00	236.75	257.8%
5155111 · Prop Tax Collection-Wages	1,111.65	2,650.00	-1,538.35	41.9%
5155121 · Prop Tax Collection-Outside Ser	345.44	350.00	-4.56	98.7%
5156006 · Prop & Liability Ins	14,381.85	18,315.00	-3,933.15	78.5%
5156100 · Workers Comp - Calculated	46.26			
5156105 · Workers Comp	10,190.32	10,951.00	-760.68	93.1%
5156205 · Employee Bonds	0.00	375.00	-375.00	0.0%
Total 5150000 · Financial Administration	209,204.67	220,393.00	-11,188.33	94.9%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	6,034.89	12,800.00	-6,765.11	47.1%
5160021 · Municipal Building-Outside Serv	1,623.54	1,900.00	-276.46	85.4%
5160022 · Municipal Building-Utilities	15,799.19	23,000.00	-7,200.81	68.7%
5160023 · Municipal Building-Repairs&Supp	5,689.59	6,300.00	-610.41	90.3%
Total 5160000 · Municipal Building	29,147.21	44,000.00	-14,852.79	66.2%

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2016

	Jan - Oct 16	Budget	\$ Over Budget	% of Budget
Total 5100000 · General Government	290,440.03	332,443.00	-42,002.97	87.4%
5200000 · Public Safety				
6210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages				
6214011 · Police Relations-Wages	0.00	150.00	-150.00	0.0%
5210011 · Police Admin-Wages - Other	47,179.98	59,360.00	-12,180.02	79.5%
Total 5210011 · Police Admin-Wages	47,179.98	59,510.00	-12,330.02	79.3%
5210019 · Police Admin-Uniforms	1,078.64	1,600.00	-521.36	67.4%
5210021 · Police Admin-Outside Services	4,410.99	5,500.00	-1,089.01	80.2%
5210022 · Police Admin-Utilities	2,051.64	2,750.00	-698.36	74.8%
5210034 · Police Admin-Supplies	1,578.60	790.00	788.60	199.8%
Total 6210001 · Police Administration	58,299.85	70,150.00	-13,850.15	80.3%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5211011 · Police Training-Wages	3,621.12	9,400.00	-5,778.88	38.5%
5213011 · Police Criminal Invest-Wages	190.34	2,900.00	-2,709.66	6.6%
5212011 · Police Patrol-Wages - Other	95,188.48	101,600.00	-6,411.52	93.7%
Total 5212011 · Police Patrol-Wages	98,999.94	113,900.00	-14,900.06	86.9%
5212021 · Police Patrol-Outside Services	764.00	2,000.00	-1,236.00	38.2%
5212022 · Police Patrol-Utilities	519.28	600.00	-80.72	86.5%
5212023 · Police Patrol-Repairs/Supplies	5,347.32	4,300.00	1,047.32	124.4%
5212033 · Police Patrol-Fuel/Miles	4,930.48	7,500.00	-2,569.52	65.7%
Total 5212000 · Police Patrol	110,561.02	128,300.00	-17,738.98	86.2%
5213021 · Police Crimnal Inv-Suppl/Serv	1,115.99	2,100.00	-984.01	53.1%
5214025 · Police Training	1,176.78	1,800.00	-623.22	65.4%
Total 5210000 · Law Enforcement	169,153.64	202,350.00	-33,196.36	83.6%
5219000 · School Crossing Guard	6,212.77	9,500.00	-3,287.23	65.4%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	21,250.00	24,150.00	-2,900.00	88.0%
5220022 · Water Hydrant Rental	0.00	59,850.00	-59,850.00	0.0%
5220034 · Fire Dept-Incident Charges	3,156.00	1,000.00	2,156.00	315.6%
Total 5220000 · Fire Protection	24,406.00	85,000.00	-60,594.00	28.7%
5230021 · Ambulance Service	26,437.50	31,438.00	-5,000.50	84.1%
5240021 · Building Inspection	1,784.56	5,000.00	-3,215.44	35.7%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	126.00	2,000.00	-1,874.00	6.3%
5290022 · Emergency Govt-Utilities	490.48	900.00	-409.52	54.5%
5290023 · Emer Govt-Supp., Equip & Repair	445.70	3,100.00	-2,654.30	14.4%
Total 5290000 · Other Public Safety	1,062.18	6,000.00	-4,937.82	17.7%
Total 5200000 · Public Safety	229,056.65	339,288.00	-110,231.35	67.5%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	273.01	300.00	-26.99	91.0%
5310011 · Streets Admin-Wages	2,375.07	6,900.00	-4,524.93	34.4%
5310021 · Streets Admin-Outside Services	699.44	2,500.00	-1,800.56	28.0%
5310025 · Streets Admin-Training	0.00	300.00	-300.00	0.0%
Total 5310000 · Streets Administration	3,347.52	10,000.00	-6,652.48	33.5%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	2,040.14	4,000.00	-1,959.86	51.0%
5311022 · PW Shop-Utilities	2,873.84	4,325.00	-1,451.16	66.4%
5311033 · PW Shop-Fuel	258.68	425.00	-166.32	60.9%
5311034 · PW Shop-Supplies/Tools	2,853.07	3,000.00	-146.93	95.1%
Total 5311000 · Public Works Shop	8,025.53	11,750.00	-3,724.47	68.3%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	12,995.54	18,700.00	-5,704.46	69.5%
5312023 · PW Mach & Equip-Repair/Supplies	11,317.83	13,000.00	-1,682.17	87.1%
5312033 · PW Mach & Equip-Fuel	1,909.66	2,800.00	-890.34	64.6%
Total 5312000 · Public Works Mach & Equip	26,123.03	34,500.00	-8,376.97	75.7%
5331000 · Road Maintenance				

**City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2016**

	Jan - Oct 16	Budget	\$ Over Budget	% of Budget
5331011 · Road Maintenance-Wages	3,741.90	5,000.00	-1,258.10	74.8%
5331023 · Road Maintenance-Repair/Supply	6,271.37	7,250.00	-978.63	86.5%
5331033 · Road Maintenance-Fuel	365.12	750.00	-384.88	48.7%
Total 5331000 · Road Maintenance	10,378.39	13,000.00	-2,621.61	79.8%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	278.82	250.00	28.82	111.5%
5331123 · Curb & Gutters-Repairs/Supplies	0.00	250.00	-250.00	0.0%
Total 5331100 · Curbs & Gutters	278.82	500.00	-221.18	55.8%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	1,252.95	700.00	552.95	179.0%
5331223 · Traffic Sign & Mark-Repair/Supp	977.25	1,300.00	-322.75	75.2%
Total 5331200 · Traffic Signs & Markings	2,230.20	2,000.00	230.20	111.5%
5331300 · Bridges & Culverts				
5331311 · Bridges & Culverts-Wages	90.60	450.00	-359.40	20.1%
5331321 · Bridges & Culverts-Outside Serv	0.00	50.00	-50.00	0.0%
Total 5331300 · Bridges & Culverts	90.60	500.00	-409.40	18.1%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	5,814.54	10,000.00	-4,185.46	58.1%
5331933 · Snow & Ice Control-Fuel	1,366.87	3,000.00	-1,633.13	45.6%
5331934 · Snow & Ice Control-Supplies	9,311.92	12,000.00	-2,688.08	77.6%
Total 5331900 · Snow & Ice Control	16,493.33	25,000.00	-8,506.67	66.0%
5342022 · Street Lighting	21,608.99	29,000.00	-7,393.01	74.5%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	717.47	250.00	467.47	287.0%
5343123 · Sidewalks-Repairs/Supplies	865.00	250.00	615.00	346.0%
Total 5343100 · Sidewalks	1,582.47	500.00	1,082.47	316.5%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	802.64	1,000.00	-197.36	80.3%
5344123 · Storm Sewers-Repairs/Supplies	6,782.73	750.00	6,032.73	904.4%
Total 5344000 · Storm Sewers	7,585.37	1,750.00	5,835.37	433.4%
5344100 · Street Cleaning	801.87	1,800.00	-998.13	44.5%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	113.25	450.00	-336.75	25.2%
5345023 · Parking Lots-Repairs/Supplies	0.00	50.00	-50.00	0.0%
Total 5345000 · Parking Lots	113.25	500.00	-386.75	22.7%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	4,816.05	8,500.00	-3,683.95	56.7%
5362021 · Sanitation/Trash-Outside Serv.	42,873.09	55,152.00	-12,278.91	77.7%
Total 5362000 · Sanitation/Trash	47,689.14	63,652.00	-15,962.86	74.9%
5363100 · Landfill Monitoring	4,069.65	5,200.00	-1,130.15	78.3%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	3,294.67	3,800.00	-305.33	91.5%
5363523 · Recycling Center-Markesan	308.93	500.00	-191.07	61.8%
5363533 · Recycling Center-Fuel	129.37	400.00	-270.63	32.3%
5363500 · Recycling Center - Other	9.58			
Total 5363500 · Recycling Center	3,742.55	4,500.00	-757.45	83.2%
5363521 · Recycling-Curbaide	15,514.83	20,876.00	-5,361.17	74.3%
5363800 · Recycling Center-Mackford	890.85	1,800.00	-709.15	55.7%
5363700 · Recycling Center-Manchester	890.86	1,600.00	-709.14	55.7%
5363800 · Recycling Center-Green Lake	1,483.29	3,000.00	-1,536.71	48.8%
5364000 · Weed Control				
5364011 · Weed Control-Wages	901.88	500.00	401.88	180.4%
5364034 · Weed Control-Supplies	379.25	500.00	-120.75	75.9%
Total 5364000 · Weed Control	1,281.13	1,000.00	281.13	128.1%
Total 5300000 · Public Works	174,199.87	232,228.00	-58,028.13	75.0%
5400000 · Health & Human Services				
5419100 · Vermin/Bug Control	0.00	300.00	-300.00	0.0%
5419200 · Humane Shelter	0.00	500.00	-500.00	0.0%
5461000 · Senior Transport	1,554.98	1,555.00	-0.02	100.0%

City of Markesan
Treasurer's Report Budget vs. Actual
January through October 2016

	Jan - Oct 16	Budget	\$ Over Budget	% of Budget
5490000 · Cemetery				
5491011 · Cemetery-Wages	6,058.03	6,400.00	-341.97	94.7%
5491022 · Cemetery-Utilities	86.15	150.00	-63.85	57.4%
5491033 · Cemetery-Fuel	208.62	400.00	-191.38	52.2%
5491034 · Cemetery-Supplies	83.08	350.00	-266.92	23.7%
Total 5490000 · Cemetery	6,435.88	7,300.00	-864.12	88.2%
Total 5400000 · Health & Human Services	7,990.86	9,655.00	-1,664.14	82.8%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	1,105.17	0.00	1,105.17	100.0%
5511021 · Library-Annual Budget	48,900.00	65,200.00	-16,300.00	75.0%
5511023 · Library-Repairs/Supplies	102.92			
Total 5510000 · Library	50,108.09	65,200.00	-15,091.91	76.9%
5520000 · Parks				
5520011 · Parks-Wages	6,855.57	4,850.00	2,005.57	141.4%
5520022 · Parks-Utilities	2,094.23	2,000.00	94.23	104.7%
5520023 · Parks-Repairs/Supplies	3,600.97	3,500.00	100.97	102.9%
5520033 · Parks-Fuel	350.54	650.00	-299.46	53.9%
Total 5520000 · Parks	12,901.31	11,000.00	1,901.31	117.3%
5530000 · Celebrations				
5530011 · Celebrations-Wages	1,419.63	2,300.00	-880.37	61.7%
5530021 · Celebrations-Outside Services	117.39	700.00	-582.61	16.8%
5530034 · Celebrations-Supplies	0.00	1,000.00	-1,000.00	0.0%
Total 5530000 · Celebrations	1,537.02	4,000.00	-2,462.98	38.4%
5530100 · Summer Rec Program	0.00	2,000.00	-2,000.00	0.0%
5531000 · Events Comm. (Special Events)	7,029.97	8,000.00	-970.03	87.9%
Total 5500000 · Culture, Rec & Educ	71,576.39	90,200.00	-18,623.61	79.4%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	800.00	800.00	0.00	100.0%
5671000 · Industrial Park Development	556.20			
5690000 · Zoning & Development	94.80	500.00	-405.20	19.0%
5691000 · Mapping	0.00	1,000.00	-1,000.00	0.0%
Total 5600000 · Conservation & Development	1,451.00	2,300.00	-849.00	63.1%
6900000 · Debt Service				
5911000 · 2009 Bond Issue	194,805.00	194,805.00	0.00	100.0%
6918000 · Safety Equipment-Principal	21,468.43	21,480.00	-11.57	99.9%
5925000 · Safety Equipment-Interest	3,439.34	3,429.00	10.34	100.3%
Total 5900000 · Debt Service	219,712.77	219,714.00	-1.23	100.0%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	6,611.23	15,000.00	-8,388.77	44.1%
6571900 · Outlay - General Accounting	0.00	2,500.00	-2,500.00	0.0%
6572200 · Outlay - Fire Department	17,125.00	0.00	17,125.00	100.0%
6572900 · Outlay - Emergency Govt	0.00	5,000.00	-5,000.00	0.0%
6573240 · Outlay - Machines & Equipment	21,675.00	30,000.00	-8,325.00	72.3%
6573270 · Outlay - Garages & Sheds	0.00	3,000.00	-3,000.00	0.0%
6573310 · Outlay - Streets	75,968.39	70,000.00	5,968.39	108.5%
6573460 · Outlay - Parking Lots	0.00	500.00	-500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	500.00	-500.00	0.0%
6575100 · Outlay - Cemetery	0.00	3,000.00	-3,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	5,000.00	-5,000.00	0.0%
Total 6000000 · Capital Outlay	121,379.62	135,300.00	-13,920.38	89.7%
Total Expense	1,115,807.19	1,361,128.00	-245,320.81	82.0%
Net Ordinary Income	-243,069.24	50.00	-243,119.24	-486,138.5%
Net Income	-243,069.24	50.00	-243,119.24	-486,138.5%



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City of Markesan Medical Coverage effective 1/1/2017

	Aetna		UnitedHealthcare		WPS	
	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
	WI Gold PPO 1050 80/50	Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.aetna.com	Choice Plus Gold Balanced AB-CC Rx P4	Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.myuhc.com	Statewide Gold PPO \$1900	Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.myuhc.com
Provider Hospitals						
Deductible	Single Family Type	\$1,000 \$2,000	\$2,000 \$4,000	\$1,000 \$2,000	\$1,000 \$2,000	\$2,000 \$4,000
Coinsurance		80%	50%	80%	80%	50%
Out of Pocket Max	Single Family	\$3,500 \$7,000	\$7,000 \$14,000	\$6,600 \$13,200	\$4,500 \$9,000	\$12,000 \$24,000
Services	Office Visits Preventive Emergency Room	\$30 / \$50 copay 100%	50% after deductible 50% after deductible	\$25 / \$50 copay 100%	\$25 / \$50 copay 100%	50% after deductible 50% after deductible
Retail Pharmacy	Tier 1A Tier 1 Tier 2 Tier 3	\$3 copay \$10 copay \$50 copay \$75 copay	Network copay + 30%	\$15 copay \$40 copay \$70 copay	\$15 copay \$40 copay \$65 copay	Not covered Not covered
Mail Order Pharmacy	Tier 1 Tier 2 Tier 3	Tier 1A: \$7.50 copay Tier 1: \$25 copay Tier 2: \$125 copay Tier 3: \$187.50 copay	Not covered	\$37.50 copay \$100 copay \$175 copay	\$37.50 copay \$100 copay \$162.50 copay	Not covered Not covered
Specialty Pharmacy		Preferred: 25% up to \$750 max on 30 day supply Non-preferred: 50% on 30 day supply	Not covered	Specialty drugs covered under Tier 1, 2, or 3	25% to \$500	Not covered
Monthly Rates	Current	\$2,233.67 \$1,568.73 \$1,638.40 \$1,558.16 \$1,635.04 \$1,276.76 \$1,060.29	Renewal \$3,211.57 \$2,283.24 \$2,304.73 \$2,204.40 \$2,299.96 \$1,864.50 \$1,508.41	\$2,472.95 \$1,758.12 \$1,774.21 \$1,697.42 \$1,771.00 \$1,435.68 \$1,161.50	\$2,861.80 \$2,048.79 \$2,067.53 \$1,978.03 \$2,063.78 \$1,673.05 \$1,353.52	\$14,066.50 \$168,798.00 28.2% \$37,133.40
Premiums	Monthly Annual Annual % Change Annual \$ Change	\$10,972.05 \$131,664.60 — —	\$15,676.21 \$188,114.52 42.9% \$56,449.92	\$12,070.88 \$144,850.56 10.0% \$13,185.96		

All plans were quoted using an ATNE count of 34 and include ACA fees. All rates and plan eligibility are subject to change based on the accuracy of employee counts submitted for quoting. The provider hospitals shown are located within 20 miles of zip code 53946. For a complete listing, please go to the carrier websites provided above.

NOTE: Ancillary charges may apply to prescription drugs. Ancillary charges apply when a covered prescription drug is dispensed at your provider's request and there is another drug that is chemically equivalent available at a lower tier. When you choose the higher-tiered drug, you will pay the difference between the higher-tiered and the lower-tiered drug in addition to your copayment and/or coinsurance that applies to the lower-tiered drug.

This summary of benefits is intended to be a brief outline of coverage. The complete provisions, benefits, and exclusions are contained in the Group Contract, Certificate of Coverage, and Schedule of Benefits. This benefit comparison will not replace the benefit grid that is furnished by the above Carriers and approved by the Office of the Commissioner of Insurance. In the event of a conflict between the Group Contract and this description, the terms of the Group Contract will prevail.

City of Markesan
Medical Premium Comparison
Effective 1/1/2017

Carrier	Network	Plan	Monthly Premium	Change from Current
CURRENT RATES				
Aetna	Open Choice PPO	\$1,000 / \$2,000 80%	\$10,972.05	--
Aetna	Open Choice PPO	\$1,000 / \$2,000 80%	\$15,676.21	42.9%
ALTERNATE FIRM RATES				
UnitedHealthcare	Choice Plus POS	\$1,000 / \$2,000 80%	\$12,070.88	10.0%
WPS	Statewide PPO	\$1,000 / \$2,000 80%	\$14,066.50	28.2%
Humana	National POS	\$1,000 / \$2,000 80%	\$19,033.16	73.5%

The above shown premiums were calculated based on the census submitted for quoting and include ACA fees. All plans were quoted using an ATNE count of 34. All rates and plan eligibility are subject to change based on the accuracy of employee counts submitted for quoting.



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Budget Worksheet

For The 6 Periods Ended 6/30/2016
City of Markesan

2015 2016 2016 2016 2017 2016-17
ACTUALS JAN - JUNE PROJECTED BUDGET BUDGET Budget Inc(+)/Dec(-)

COMMENTS

Revenue

2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2017 BUDGET	2016-17 Budget Inc(+)/Dec(-)	COMMENTS
597,568.01	435,782.80	639,525.00	639,714.00	658,189.00	18,475.00	Base levy=\$420,000. Net new construction=2.38%, allows increase of \$9,988. Allowable previous unused levy increase = \$9,596 (requires separate Council action). Allowable debt Service increase = \$218,605. Maximum levy = \$658,189
		54,397.00	56,500.00	56,000.00	(500.00)	
	0.00	0.00	0.00	0.00	0.00	Ma
1,442.94	1,722.05	2,584.00	2,600.00	2,600.00	0.00	Includes Resident Home and W&S. W&S is mostly a "book entry", with a counter-entry for hydrant rental to W&S of about \$53,000
58,296.87	14,450.71	59,450.71	58,000.00	58,000.00	0.00	Varies depending on collection of delinquent Personal Property taxes.
1,590.22	89.87	90.00	0.00	100.00	100.00	

Total Taxes: 658,898.04 452,045.43 756,046.71 756,814.00 774,889.00 18,075.00

Special Assessments

Curb/Gutter Assessments	0.00	0.00	0.00	0.00		2017 Project will generate some Special Assessments, a portion of which may be paid in 2017
Sidewalk Assessments	0.00	0.00	0.00	0.00		
Total Special Assessments:	0.00	0.00	0.00	0.00	0.00	

Intergovernmental Revenues

Shared Revenue	430,530.82	0.00	421,283.00	421,156.00	(127.00)	2017 Budget is estimated (AmI issued later in the year). We did not qualify for Expenditure Restraint Program this year.
Fire Insurance 2% Dues	2,894.52	3,151.63	2,800.00	3,000.00	200.00	In & Out.
Exempt Computer Aid	6,007.00	7,245.00	3,000.00	2,500.00	(500.00)	2017 amt will be lower, as an error was discovered by our current assessor, where computers were included in both the City's & IID's amount.
Police Training Grants	733.35	750.00	750.00	750.00	0.00	
Police Grants			0.00		0.00	
Transportation Aids	68,029.54	33,208.72	66,417.45	59,776.00	(6,230.00)	This is the revised estimate from the State down a little from what we discussed 10/24
MSLIP Grants	14,184.68	9,538.34	28,538.34	500,000.00	500,000.00	This is for the CDBG grant (do not anticipate MSLIP in 2017)
DNR Recycling Grant	5,883.76	5,945.80	5,880.00	5,950.00	70.00	

For The 6 Periods Ended 6/30/2016
City of Markesan

2015 2016 2016 2016 2016 2016-17

	ACTUALS	JAN - JUNE	PROJECTED	BUDGET	BUDGET	Budget Inc(+)/Dec(-)	COMMENTS
EMS (Ambulance) Reimb	5,017.02		5,000.00	5,000.00	5,000.00	0.00	In & Out

Total Intergovernmental Revenues: 533,280.69 51,844.49 538,331.22 504,719.00 998,132.00 493,413.00

Licenses & Permits

Alcohol Licenses	3,036.92	2,250.00	2,660.00	2,650.00	2,650.00	0.00	
Operator's Licenses	1,005.00	1,010.00	1,265.00	1,700.00	1,500.00	(200.00)	
Soda Water Licenses	100.00	85.00	90.00	100.00	100.00	0.00	
Cigarette Licenses	200.00	300.00	300.00	300.00	300.00	0.00	
Other Business Licenses	188.00	50.00	50.00	120.00	140.00	20.00	
Cable Franchise Fees	1,500.00	600.00	1,200.00	1,200.00	1,200.00	0.00	
Dog Licenses (City Share)	482.90	636.37	1,118.00	1,050.00	750.00	(300.00)	
Buildings Permits	1,952.09	1,360.00	1,900.00	3,500.00	2,000.00	(1,500.00)	
Land Use Permits (Zoning)	500.00	0.00	0.00	250.00	250.00	0.00	

Total Licenses & Permits: 8,964.91 6,291.37 8,583.00 10,870.00 8,890.00 (1,980.00)

Fines, Forfeits & Penalties

Ordinance Violations-Count/Other	6,139.40	5,930.60	7,820.00	5,000.00	6,500.00	1,500.00	
Parking Violations	240.00	200.00	300.00	500.00	300.00	(200.00)	

Total Fines, Forfeits & Penalties: 6,379.40 6,130.60 8,120.00 5,500.00 6,800.00 1,300.00

Public Charges for Services

Clerk-Treasurer's Fees	452.26	344.63	400.00	500.00	450.00	(50.00)	
Publication Fees	575.40	394.80	451.00	400.00	400.00	0.00	
Police Dept Fees	160.00	40.00	170.00	150.00	150.00	0.00	
Snow Removal Fees	0.00	110.00	330.00	0.00	0.00	0.00	
Recycle-Ecycle Disposal Fees	2,132.94	1,123.22	2,200.00	1,400.00	2,000.00	600.00	
Weed Control Charges	110.00	116.77	830.10	300.00	600.00	300.00	
Cemetery Lot Sales	475.00	1,000.00	2,000.00	1,500.00	1,500.00	0.00	
Park Shelter Use	2,845.00	1,100.00	1,330.00	1,400.00	1,400.00	0.00	
Community Center Use	725.00	435.00	400.00	700.00	500.00	(200.00)	

Total Public Charges for Services: 7,475.60 4,664.42 8,111.10 6,350.00 7,000.00 650.00

Intergov't Charges for Services

School Liason	2,992.66	1,496.33	2,700.00	2,700.00	3,000.00	300.00	
Recycling Center - Towns Reimb	12,544.72	0.00	9,425.00	12,025.00	8,000.00	(4,025.00)	

Budget Worksheet

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2017 BUDGET	2016-17 Budget Inc(+)/Dec(-)	In & Out	COMMENTS
Library Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00		
Council	10,050.00	0.00	10,250.00	10,250.00	10,500.00	250.00		Reflects change to pay for outside meetings.
Mayor	7,140.00	3,000.00	7,270.00	7,500.00	7,650.00	150.00		
Committees & Commissions	500.00		160.00	600.00	500.00	(100.00)		
City Attorney-General	3,137.50	3,246.25	6,371.00	4,000.00	4,400.00	400.00		2016 included several issues, including new employee handbook & Police overtime
City Attorney-Prosecution	4,379.97	2,978.92	4,400.00	3,200.00	5,000.00	1,800.00		Varies depending on cases that go to trial
Legal Fees - Special	0.00	75.40	75.40	0.00	0.00	0.00		Witness fees
Municipal Code Updates	495.00	495.00	1,856.91	1,000.00	2,300.00	1,300.00		Budget for annual online fee and for code updates for new ordinances
Legislative Support	13,563.63	5,363.32	11,500.00	13,000.00	13,000.00	0.00		Clerk-Treasurer Office wages and supplies
General Administration	20,665.07	9,337.71	19,350.00	18,000.00	18,000.00	0.00		Clerk-Treasurer Office wages and supplies
Elections	4,789.95	5,518.99	9,750.00	7,500.00	5,000.00	(2,500.00)		2 election in 2017, vs 4 elections in 2016, incl Presidential
Licensing & Permits	2,873.31	1,326.62	1,760.00	3,000.00	2,400.00	(600.00)		Costs for alcohol/lotto licensing. Also includes Clerk-Treasurer Office wages.
General Accounting	20,592.40	4,815.61	14,200.00	16,000.00	15,000.00	(1,000.00)		Clerk-Treasurer Office wages and supplies
Independent Audit	4,900.00		4,600.00	4,200.00	6,500.00	2,300.00		Increase due to new audit firm
Payroll Accting/Human Resources	7,361.96	4,375.38	7,000.00	6,750.00	7,200.00	450.00		Clerk-Treasurer Office wages and supplies
Medicare	5,697.77	2,476.84	5,300.00	5,241.00	5,346.00	105.00		Assumed 2% wage increase
Social Security	21,155.18	10,590.60	22,500.00	22,411.00	22,859.00	448.00		Assumed 2% wage increase
Health Insurance	112,347.49	45,849.03	97,500.00	97,500.00	116,854.00	19,354.00		90% of total premium (Added possible insurance for new Clerk-Treasurer)
Life Insurance	308.21	104.75	350.00	575.00	400.00	(175.00)		Transferred to appropriate wage categories at year end
Paid Time Off		17,533.10	38,250.00	0.00	8,500.00	8,500.00		
Wisconsin Retirement System	24,615.44	12,962.85	26,800.00	26,725.00	27,260.00	535.00		
Purchasing	2,591.69	529.05	1,000.00	1,600.00	1,200.00	(400.00)		
Property Assessment	5,537.27	3,465.42	6,700.00	6,750.00	6,750.00	0.00		Employee pay& supplies for that activity & Assessor's contract
Property Tax Collection	1,835.29	1,220.25	1,800.00	3,000.00	2,000.00	(1,000.00)		Clerk-Treasurer Office wages and supplies
Property & Liability Insurance	17,170.82	11,138.19	14,382.00	18,315.00	19,231.00	916.00		Estimate - renewal quote not received yet
Workers Comp	14,678.87	7,642.74	10,191.00	10,951.00	11,000.00	49.00		Estimate - renewal quote not received yet
Employee Bonds	850.00		375.00	375.00	375.00	0.00		Employee bonds for Clerk-Treasurer & Police Chief
Municipal Building	43,054.74	17,905.45	34,870.00	44,000.00	44,000.00	0.00		Maintenance/Utilities/Employee wages for City Hall

Budget Worksheet

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015	2016	2016	2016	2016	2016-17	COMMENTS
	ACTUALS	JAN - JUNE	PROJECTED	BUDGET	BUDGET	Budget Inc(+)/Dec(-)	
Total General Government:	350,291.56	171,951.47	358,561.31	332,443.00	363,225.00	30,782.00	
Public Safety							
Law Enforcement:							
Wages	54,824.15	31,135.67	55,491.00	57,500.00	56,000.00		Increase On-Call pay from \$1.50/hour to \$3.00/hour
On-Call	1,068.75	1,049.78	1,930.00	2,010.00	4,000.00		
Uniform	1,396.61	722.84	1,500.00	1,600.00	1,300.00		
Phone	2,688.81	1,147.37	2,736.00	2,750.00	2,700.00		
Supplies/Office Exp	6,606.22	3,974.31	8,068.00	6,340.00	6,000.00		
Police Administration Total	66,584.54	38,029.97	69,725.00	70,200.00	70,000.00	(200.00)	
Full-time Wages	110,782.09	42,327.70	84,708.00	91,000.00	92,000.00		Accurately reflect cost of 2/3 officer position that was approved along with \$3k per time code enforcement officer.
Part-time Wages	27,940.15	21,973.37	40,725.00	20,000.00	33,000.00		
Overtime	6,405.97	1,842.23	5,200.00	2,900.00	4,000.00		
Outside Services	1,696.84	492.00	1,079.00	2,000.00	1,000.00		
Patrol Internet	567.14	301.67	589.00	600.00	600.00		
Supplies/Fuel/Repairs/Equip	12,933.43	5,322.26	12,956.00	11,800.00	11,000.00		
Police Patrol Total	160,325.62	72,259.23	145,257.00	128,300.00	141,600.00	13,300.00	
Police Criminal Invest.	2,100.94	455.72	1,547.00	2,100.00	2,000.00	(100.00)	
Police Training	1,771.49	862.36	1,661.00	1,800.00	1,500.00	(300.00)	
Total Law Enforcement	230,782.59	111,607.28	218,190.00	202,400.00	215,100.00	12,700.00	
School Crossing Guards	7,509.63	4,355.45	8,500.00	9,500.00	11,000.00	1,500.00	Increase wage to \$9.50/hour cost split with school
Fire Protection	82,098.52	12,456.25	82,456.00	85,000.00	90,500.00	5,500.00	Includes payments to Grand River Fire, and also W&S hydrant rental
Ambulance Service	36,728.08	26,437.50	31,250.00	31,438.00	31,500.00	62.00	Includes \$5000 reimb pymt included in revenues
Building Inspection	2,948.34	957.42	2,100.00	5,000.00	3,000.00	(2,000.00)	
Emergency Government	6,993.36	727.03	6,094.00	6,000.00	6,094.00	94.00	2017 is amount requested by Mike - the outlay is reflected below with all other outlays. (5 year ave = \$5581)
Total Public Safety:	367,060.52	156,540.93	348,590.00	339,338.00	357,194.00	17,856.00	
Public Works							
Streets Administration	7,108.43	1,598.54	5,500.00	10,000.00	8,000.00	(2,000.00)	Labor and tech support, CDL testing, etc.
Public Works Buildings	14,559.26	3,995.95	9,600.00	11,750.00	11,750.00	0.00	
Public Works Machinery & Equipment	31,973.70	20,003.37	31,500.00	34,500.00	35,500.00	1,000.00	
Roadway Maintenance	15,799.38	6,987.70	13,000.00	13,000.00	13,000.00	0.00	
Curb & Gutters	1,458.59	22.65	1,000.00	500.00	500.00	0.00	

Budget Worksheet

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2017 BUDGET	2016-17 Budget Inc(+)/Dec(-)	COMMENTS
Traffic Sign & Markings	2,320.59	1,703.47	2,300.00	2,000.00	2,000.00	0.00	
Bridges & Culverts	3,117.15	90.60	300.00	500.00	500.00	0.00	
Snow & Ice Control	18,031.27	16,493.33	22,000.00	25,000.00	25,000.00	0.00	
Street Lighting	31,213.92	11,999.08	27,000.00	29,000.00	29,000.00	0.00	
Sidewalks	137.57		1,800.00	500.00	500.00	0.00	
Storm Sewers	158.37	90.60	7,600.00	1,750.00	1,750.00	0.00	
Street Cleaning	1,668.17	260.33	1,700.00	1,800.00	1,800.00	0.00	
Parking Lots	246.06	22.65	300.00	500.00	500.00	0.00	
Sanitation-Trash	64,494.24	26,002.78	63,500.00	63,652.00	65,243.00	1,591.00	Based on current contract
Landfill Monitoring	308.50		4,500.00	5,200.00	1,000.00	(4,200.00)	Major monitoring expenses are usually every two years
Recycling-Curbside	21,145.90	8,577.15	20,500.00	20,876.00	21,398.00	522.00	Based on current contract
Recycling Center	1,323.75	1,843.49	4,400.00	4,500.00	4,500.00	0.00	Majority of these costs are also shared with Towns
Recycling Center-Mackford	487.11	360.41	1,100.00	1,600.00	1,200.00	(400.00)	Expenses directly charged to various Towns. Reimb from Towns
Recycling Center - Manchester	487.12	360.43	1,100.00	1,600.00	1,200.00	(400.00)	Expenses directly charged to various Towns. Reimb from Towns
Recycling Center - Green Lake	487.12	701.95	1,800.00	3,000.00	2,500.00	(500.00)	reflected in revenues.
Weed & Brush Control	1,664.67	773.15	1,300.00	1,000.00	1,500.00	500.00	
Total Public Works:	218,190.87	101,887.63	221,800.00	232,228.00	228,341.00	(3,887.00)	
Health & Human Services							
Vermim/Insect Control			300.00	300.00	300.00	0.00	
Humane Shelter			500.00	500.00	500.00	0.00	
Senior Transportation		1,554.98	1,554.98	1,555.00	0.00	(1,555.00)	Typically only have costs here when they purchase a new vehicle
Cemetery	7,865.49	2,878.91	7,200.00	7,300.00	7,300.00	0.00	Employee wages & repairs/supplies/utilities for cemetery maintenance
Total Health & Human Services:	7,865.49	4,433.89	8,754.98	9,655.00	8,100.00	(1,555.00)	
Culture, Rec & Educ							
Library Budget	65,200.00	32,600.00	65,200.00	65,200.00	65,200.00	0.00	Library Budget Request
City Wages (for Library Activities)	1,814.39	664.35	1,182.00	1,500.00	1,500.00	1,500.00	Includes City employee wages for maintenance & accounting functions. These wages are reimbursed in Misc revenues as "Expense Reimb-All Types"
Parks	16,008.38	6,252.20	13,000.00	11,000.00	11,000.00	0.00	Employee wages & repairs/supplies/utilities for park maintenance
City Banners/Event Wages	3,672.81	1,268.09	2,500.00	4,000.00	3,000.00	(1,000.00)	Renamed category per request (used to be Celebrations)
Summer Recreation Programs	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Contribution toward Summer programs thru School District

Budget Worksheet

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015		2016		2016		2016		2016-17		COMMENTS
	ACTUALS	JAN - JUNE	PROJECTED	BUDGET	BUDGET	BUDGET	BUDGET	Budget Inc(+)/Dec(-)			
Principal - Fire Truck & Police Car	20,502.60	8,066.50	21,468.00	21,480.00	22,500.00	22,500.00	1,020.00				
Interest - Fire Truck & Police Car	4,405.17	1,283.90	3,439.00	3,429.00	2,600.00	2,600.00	(829.00)				
Total Debt Service:	220,410.27	193,240.40	219,712.00	219,714.00	218,605.00	218,605.00	(1,109.00)				
Total Expenses:	1,364,645.32	717,482.68	1,422,100.29	1,361,178.00	2,891,523.00	2,891,523.00	1,530,345.00				
Net Income (Loss):	(71,455.34)	(169,839.30)	(50,192.89)	0.00	0.00	0.00	0.00				

CITY OF MARKESAN

RESOLUTION NO. 08-2016

ADOPT ANNUAL BUDGET AND SET 2016 LEVY PAYABLE IN 2017

WHEREAS, pursuant to Wis. Stats. 65.07 and 65.90, the Markesan Common Council having the power and duty to act for the good order of the City of Markesan and its residents, shall annually establish a City budget and levy taxes for the purposes set forth in such budget; and

WHEREAS, pursuant to Wis. Stats. 65.05 and 65.90, the Markesan Common Council shall on or before November 14 in each year adopt a budget for proposed appropriations for the subsequent fiscal year and hold a public hearing thereon; and

WHEREAS, research for various budget items and budget publication deadlines required the budget hearing to be held later than November 14; and

WHEREAS, said public hearing for the Year 2017 Budget was legally noticed and held on November 14, 2016; and

WHEREAS; the Common Council has deliberated said 2017 Budget;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Markesan, Green Lake County, Wisconsin, that the attached 2017 Budget is adopted, and there is hereby levied and assessed upon all the taxable property, real and personal, in the City of Markesan for the year 2016, the sum of \$ _____ as and for municipal taxes payable in 2017.

This levy includes \$ _____ for general operating expenses and \$ _____ for debt service.

Adopted by the Common Council of the City of Markesan this 14th day of November, 2016, by a roll call vote of _____ Aye, _____ Nay, _____ Absent, _____ Abstain.

CITY OF MARKESAN

Rich Slate, Mayor

ATTEST:

Rachel Heiling, Deputy Clerk-Treasurer

WB-13 VACANT LAND OFFER TO PURCHASE

ATTORNEY

1 ~~LICENSEE~~ DRAFTING THIS OFFER ON NOVEMBER 4, 2016 [DATE] IS (AGENT OF BUYER)

2 (AGENT OF SELLER/LISTING BROKER) (AGENT OF BUYER AND SELLER) ~~STRIKE THOSE NOT APPLICABLE~~

3 **GENERAL PROVISIONS** The Buyer, CITY OF MARKESAN, A MUNICIPAL CORPORATION

4 _____, offers to purchase the Property
5 known as [Street Address] TAX PARCEL NO. 261-00727-000, ASSESSORS PLAT #1, LOT 19, BLOCK K
6 in the CITY of MARKESAN, County of GREEN LAKE, Wisconsin (Insert
7 additional description, if any, at lines 458-464 or 528-534 or attach as an addendum per line 525), on the following terms:

8 ■ PURCHASE PRICE: THREE THOUSAND THREE HUNDRED

9 _____ Dollars (\$ 3,300.00).

10 ■ EARNEST MONEY OF \$ _____ accompanies this Offer and earnest money of \$ _____
11 will be mailed, or commercially or personally delivered within _____ days of acceptance to listing broker or

12 _____
13 ■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise provided below.

14 ■ INCLUDED IN PURCHASE PRICE: Seller is including in the purchase price the Property, all Fixtures on the Property on the
15 date of this Offer not excluded at lines 18-19, and the following additional items: N/A

16 _____
17 _____
18 ■ NOT INCLUDED IN PURCHASE PRICE: N/A

19 _____
20 CAUTION: Identify Fixtures that are on the Property (see lines 290-294) to be excluded by Seller or which are rented
21 and will continue to be owned by the lessor.

22 NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are
23 included/excluded. Annual crops are not part of the purchase price unless otherwise agreed.

24 ■ ZONING: Seller represents that the Property is zoned: AGRICULTURAL DISTRICT

25 **ACCEPTANCE** Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical
26 copies of the Offer.

27 CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term deadlines
28 running from acceptance provide adequate time for both binding acceptance and performance.

29 **BINDING ACCEPTANCE** This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on
30 or before NOVEMBER 15, 2016. Seller may keep the Property on the
31 market and accept secondary offers after binding acceptance of this Offer.

32 CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

33 **OPTIONAL PROVISIONS** TERMS OF THIS OFFER THAT ARE PRECEDED BY AN OPEN BOX () ARE PART OF THIS
34 OFFER ONLY IF THE BOX IS MARKED SUCH AS WITH AN "X." THEY ARE NOT PART OF THIS OFFER IF MARKED "N/A"
35 OR ARE LEFT BLANK.

36 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Offer, delivery of documents and
37 written notices to a Party shall be effective only when accomplished by one of the methods specified at lines 38-56.

38 (1) **Personal Delivery**: giving the document or written notice personally to the Party, or the Party's recipient for delivery if
39 named at line 40 or 41.

40 Seller's recipient for delivery (optional): FRED MATHWEG, TRUSTEE

41 Buyer's recipient for delivery (optional): RICH SLATE, MAYOR

42 (2) **Fax**: fax transmission of the document or written notice to the following telephone number:

43 Seller: (_____) Buyer: (920) 398-3991

44 (3) **Commercial Delivery**: depositing the document or written notice fees prepaid or charged to an account with a
45 commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery if named at line 40 or 41, for
46 delivery to the Party's delivery address at line 49 or 50.

47 (4) **U.S. Mail**: depositing the document or written notice postage prepaid in the U.S. Mail, addressed either to the Party,
48 or to the Party's recipient for delivery if named at line 40 or 41, for delivery to the Party's delivery address at line 49 or 50.

49 Delivery address for Seller: 17 HIGHLAND AVENUE, RIPON WI 54971

50 Delivery address for Buyer: P.O. BOX 352, MARKESAN WI 53946

51 (5) **E-Mail**: electronically transmitting the document or written notice to the Party's e-mail address, if given below at line
52 55 or 56. If this is a consumer transaction where the property being purchased or the sale proceeds are used primarily for
53 personal, family or household purposes, each consumer providing an e-mail address below has first consented electronically
54 to the use of electronic documents, e-mail delivery and electronic signatures in the transaction, as required by federal law.

55 E-Mail address for Seller (optional): _____

56 E-Mail address for Buyer (optional): mayors18@aol.com

57 **PERSONAL DELIVERY/ACTUAL RECEIPT** Personal delivery to, or Actual Receipt by, any named Buyer or Seller
58 constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.

59 **OCCUPANCY** Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this
60 Offer at lines 458-464 or 526-534 or in an addendum attached per line 525. At time of Buyer's occupancy, Property shall be
61 free of all debris and personal property except for personal property belonging to current tenants, or that sold to Buyer or left
62 with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

63 **PROPERTY CONDITION REPRESENTATIONS** Seller represents to Buyer that as of the date of acceptance Seller has no
64 notice or knowledge of Conditions Affecting the Property or Transaction (see lines 163-187 and 246-278) other than those
65 identified in the Seller's disclosure report dated SEE LINES 67-68, which was received by Buyer prior to
66 Buyer signing this Offer and which is made a part of this Offer by reference COMPLETE DATE OR STRIKE AS APPLICABLE
67 and Seller is to provide Buyer within 5 days after acceptance of this Offer. If contents of said Real Estate Condition Report
68 are not satisfactory to Buyer, Buyer may within 5 days of receipt of the RECR rescind this Offer by written Notice to Seller.

69 INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE REPORT

70 **CLOSING** This transaction is to be closed no later than DECEMBER 31, 2016

71 _____ at the place selected by Seller, unless otherwise agreed by the Parties in writing.

72 **CLOSING PRORATIONS** The following items, if applicable, shall be prorated at closing, based upon date of closing values:
73 real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners association
74 assessments, fuel and _____

75 **CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.**

76 Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.

77 Real estate taxes shall be prorated at closing based on [CHECK BOX FOR APPLICABLE PRORATION FORMULA]:

78 The net general real estate taxes for the preceding year, or the current year if available (Net general real estate
79 taxes are defined as general property taxes after state tax credits and lottery credits are deducted) (NOTE: THIS CHOICE
80 APPLIES IF NO BOX IS CHECKED)

81 Current assessment times current mill rate (current means as of the date of closing)

82 Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior
83 year, or current year if known, multiplied by current mill rate (current means as of the date of closing)

84 _____
85 **CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be**
86 **substantially different than the amount used for proration especially in transactions involving new construction,**
87 **extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor**
88 **regarding possible tax changes.**

89 Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on
90 the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5
91 days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. The Parties shall
92 re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation
93 and is the responsibility of the Parties to complete, not the responsibility of the real estate brokers in this transaction.

94 **LEASED PROPERTY** If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights
95 under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the
96 (written) (oral) STRIKE ONE lease(s), if any, are NO LEASES

97 _____ Insert additional terms, if any, at lines 458-464 or 526-534 or attach as an addendum per line 525.

98 **GOVERNMENT PROGRAMS:** Seller shall deliver to Buyer, within _____ days of acceptance of this Offer, a list of all
99 federal, state, county, and local conservation, farmland, environmental, or other land use programs, agreements, restrictions,
100 or conservation easements, which apply to any part of the Property (e.g., farmland preservation agreements, farmland
101 preservation or exclusive agricultural zoning, use value assessments, Forest Crop, Managed Forest, Conservation Reserve
102 Program, wetland mitigation, shoreland zoning mitigation plan or comparable programs), along with disclosure of any
103 penalties, fees, withdrawal charges, or payback obligations pending, or currently deferred, if any. This contingency will be
104 deemed satisfied unless Buyer delivers to Seller, within seven (7) days of Buyer's Actual Receipt of said list and disclosure, or
105 the deadline for delivery, whichever is earlier, a notice terminating this Offer based upon the use restrictions, program
106 requirements, and/or amount of any penalty, fee, charge, or payback obligation.

107 **CAUTION: If Buyer does not terminate this Offer, Buyer is hereby agreeing that Buyer will continue in such programs,**
108 **as may apply, and Buyer agrees to reimburse Seller should Buyer fail to continue any such program such that Seller**
109 **incurs any costs, penalties, damages, or fees that are imposed because the program is not continued after sale. The**
110 **Parties agree this provision survives closing.**

111 **MANAGED FOREST LAND:** All, or part, of the Property is managed forest land under the Managed Forest Law (MFL).
112 This designation will continue after closing. Buyer is advised as follows: The MFL is a landowner incentive program that
113 encourages sustainable forestry on private woodlands by reducing and deferring property taxes. Orders designating lands as
114 managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the MFL program changes, the
115 new owner must sign and file a report of the change of ownership on a form provided by the Department of Natural Resources
116 and pay a fee. By filing this form, the new owner agrees to the associated MFL management plan and the MFL program rules.
117 The DNR Division of Forestry monitors forest management plan compliance. Changes you make to property that is subject to
118 an order designating it as managed forest land, or to its use, may jeopardize your benefits under the program or may cause
119 the property to be withdrawn from the program and may result in the assessment of penalties. For more information call the
120 local DNR forester or visit <http://www.dnr.state.wi.us>.

121 **FENCES:** Wis. Stat. § 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal shares
 122 where one or both of the properties is used and occupied for farming or grazing purposes.

123 **CAUTION: Consider an agreement addressing responsibility for fences if Property or adjoining land is used and**
 124 **occupied for farming or grazing purposes.**

125 **USE VALUE ASSESSMENTS:** The use value assessment system values agricultural land based on the income that would be
 126 generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a
 127 non-agricultural use (e.g., residential or commercial development), that person may owe a conversion charge. To obtain more
 128 information about the use value law or conversion charge, contact the Wisconsin Department of Revenue's Equalization
 129 Section or visit <http://www.revenue.wi.gov/>.

130 **FARMLAND PRESERVATION:** Rezoning a property zoned farmland preservation to another use or the early termination of a
 131 farmland preservation agreement or removal of land from such an agreement can trigger payment of a conversion fee equal to
 132 3 times the class 1 "use value" of the land. Contact the Wisconsin Department of Agriculture, Trade and Consumer Protection
 133 Division of Agricultural Resource Management or visit <http://www.datcp.state.wi.us/> for more information.

134 **CONSERVATION RESERVE PROGRAM (CRP):** The CRP encourages farmers, through contracts with the U.S. Department
 135 of Agriculture, to stop growing crops on highly erodible or environmentally sensitive land and instead to plant a protective
 136 cover of grass or trees. CRP contracts run for 10 to 15 years, and owners receive an annual rent plus one-half of the cost of
 137 establishing permanent ground cover. Removing lands from the CRP in breach of a contract can be quite costly. For more
 138 information call the state Farm Service Agency office or visit <http://www.fsa.usda.gov/>.

139 **SHORELAND ZONING ORDINANCES:** All counties must adopt shoreland zoning ordinances that meet or are more
 140 restrictive than Wis. Admin. Code Chapter NR 115. County shoreland zoning ordinances apply to all unincorporated land
 141 within 1,000 feet of a navigable lake, pond or flowage or within 300 feet of a navigable river or stream and establish minimum
 142 standards for building setbacks and height limits, cutting trees and shrubs, lot sizes, water runoff, impervious surface
 143 standards (that may be exceeded only if a mitigation plan is adopted) and repairs to nonconforming structures. Buyers must
 144 conform to any existing mitigation plans. For more information call the county zoning office or visit <http://www.dnr.state.wi.us/>.
 145 Buyer is advised to check with the applicable city, town or village for additional shoreland zoning restrictions, if any.

146 **BUYER'S PRE-CLOSING WALK-THROUGH** Within 3 days prior to closing, at a reasonable time pre-approved by Seller or
 147 Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change
 148 in the condition of the Property, except for ordinary wear and tear and changes approved by Buyer, and that any defects
 149 Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

150 **PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING** Seller shall maintain the Property until the earlier of
 151 closing or occupancy of Buyer in materially the same condition as of the date of acceptance of this Offer, except for ordinary
 152 wear and tear. If, prior to closing, the Property is damaged in an amount of not more than five percent (5%) of the selling price,
 153 Seller shall be obligated to repair the Property and restore it to the same condition that it was on the day of this Offer. No later
 154 than closing, Seller shall provide Buyer with lien waivers for all lienable repairs and restoration. If the damage shall exceed
 155 such sum, Seller shall promptly notify Buyer in writing of the damage and this Offer may be canceled at option of Buyer.
 156 Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any,
 157 relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on
 158 such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall
 159 be held in trust for the sole purpose of restoring the Property.

160 **DEFINITIONS**

161 ■ **ACTUAL RECEIPT:** "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or
 162 written notice physically in the Party's possession, regardless of the method of delivery.

163 ■ **CONDITIONS AFFECTING THE PROPERTY OR TRANSACTION:** "Conditions Affecting the Property or Transaction" are
 164 defined to include:

- 165 a. Proposed, planned or commenced public improvements or public construction projects which may result in special
 166 assessments or otherwise materially affect the Property or the present use of the Property.
- 167 b. Government agency or court order requiring repair, alteration or correction of any existing condition.
- 168 c. Land division or subdivision for which required state or local approvals were not obtained.
- 169 d. A portion of the Property in a floodplain, wetland or shoreland zoning area under local, state or federal regulations.
- 170 e. A portion of the Property being subject to, or in violation of, a farmland preservation agreement or in a certified farmland
 171 preservation zoning district (see lines 130-133), or enrolled in, or in violation of, a Forest Crop, Managed Forest (see lines
 172 111-120), Conservation Reserve (see lines 134-138), or comparable program.
- 173 f. Boundary or lot disputes, encroachments or encumbrances, a joint driveway or violation of fence laws (Wis. Stat. ch. 90)
 174 (where one or both of the properties is used and occupied for farming or grazing).
- 175 g. Material violations of environmental rules or other rules or agreements regulating the use of the Property.
- 176 h. Conditions constituting a significant health risk or safety hazard for occupants of the Property.
- 177 i. Underground storage tanks presently or previously on the Property for storage of flammable or combustible liquids,
 178 including, but not limited to, gasoline and heating oil.
- 179 j. A Defect or contamination caused by unsafe concentrations of, or unsafe conditions relating to, pesticides, herbicides,
 180 fertilizer, radon, radium in water supplies, lead or arsenic in soil, or other potentially hazardous or toxic substances on the
 181 premises.
- 182 k. Production of methamphetamine (meth) or other hazardous or toxic substances on the Property.
- 183 l. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the
 184 Property.
- 185 m. Defects in any well, including unsafe well water due to contaminants such as coliform, nitrates and atrazine, and out-of-
 186 service wells and cisterns required to be abandoned (Wis. Admin. Code § NR 812.26) but that are not closed/abandoned
 187 according to applicable regulations.

188 (Definitions Continued on page 5)

189 IF LINE 190 IS NOT MARKED OR IS MARKED N/A, LINES 230-236 APPLY.

190 **FINANCING CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written _____
191 _____ [INSERT LOAN PROGRAM OR SOURCE] first mortgage
192 loan commitment as described below, within _____ days of acceptance of this Offer. The financing selected shall be in an
193 amount of not less than \$ _____ for a term of not less than _____ years, amortized over not less than _____ years.
194 Initial monthly payments of principal and interest shall not exceed \$ _____. Monthly payments may
195 also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance
196 premiums. The mortgage may not include a prepayment premium. Buyer agrees to pay discount points and/or loan origination
197 fee in an amount not to exceed _____ % of the loan. If the purchase price under this Offer is modified, the financed amount,
198 unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the
199 monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

200 **CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 201 OR 202.**

201 **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____ %.
202 **ADJUSTABLE RATE FINANCING:** The initial annual interest rate shall not exceed _____ %. The initial interest
203 rate shall be fixed for _____ months, at which time the interest rate may be increased not more than _____ % per
204 year. The maximum interest rate during the mortgage term shall not exceed _____ %. Monthly payments of principal
205 and interest may be adjusted to reflect interest changes.

206 If Buyer is using multiple loan sources or obtaining a construction loan or land contract financing, describe at lines 458-464 or
207 526-534 or in an addendum attached per line 525.

208 ■ **BUYER'S LOAN COMMITMENT:** Buyer agrees to pay all customary loan and closing costs, to promptly apply for a
209 mortgage loan, and to provide evidence of application promptly upon request of Seller. If Buyer qualifies for the loan described
210 in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of the written loan commitment no
211 later than the deadline at line 192. **Buyer and Seller agree that delivery of a copy of any written loan commitment to**
212 **Seller (even if subject to conditions) shall satisfy the Buyer's financing contingency if, after review of the loan**
213 **commitment, Buyer has directed, in writing, delivery of the loan commitment. Buyer's written direction shall**
214 **accompany the loan commitment. Delivery shall not satisfy this contingency if accompanied by a notice of**
215 **unacceptability.**

216 **CAUTION: The delivered commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide**
217 **the loan. BUYER, BUYER'S LENDER AND AGENTS OF BUYER OR SELLER SHALL NOT DELIVER A LOAN**
218 **COMMITMENT TO SELLER OR SELLER'S AGENT WITHOUT BUYER'S PRIOR WRITTEN APPROVAL OR UNLESS**
219 **ACCOMPANIED BY A NOTICE OF UNACCEPTABILITY.**

220 ■ **SELLER TERMINATION RIGHTS:** If Buyer does not make timely delivery of said commitment, Seller may terminate this
221 Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written loan
222 commitment.

223 ■ **FINANCING UNAVAILABILITY:** If financing is not available on the terms stated in this Offer (and Buyer has not already
224 delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of
225 same including copies of lender(s)' rejection letter(s) or other evidence of unavailability. Unless a specific loan source is
226 named in this Offer, Seller shall then have 10 days to deliver to Buyer written notice of Seller's decision to finance this
227 transaction on the same terms set forth in this Offer and this Offer shall remain in full force and effect, with the time for closing
228 extended accordingly. If Seller's notice is not timely given, this Offer shall be null and void. Buyer authorizes Seller to obtain
229 any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

230 ■ **IF THIS OFFER IS NOT CONTINGENT ON FINANCING:** Within 7 days of acceptance, a financial institution or third party
231 in control of Buyer's funds shall provide Seller with reasonable written verification that Buyer has, at the time of verification,
232 sufficient funds to close. If such written verification is not provided, Seller has the right to terminate this Offer by delivering
233 written notice to Buyer. Buyer may or may not obtain mortgage financing but does not need the protection of a financing
234 contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands
235 and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an
236 appraisal contingency, nor does the right of access for an appraisal constitute a financing contingency.

237 **APPRAISAL CONTINGENCY:** This Offer is contingent upon the Buyer or Buyer's lender having the Property appraised
238 at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated
239 subsequent to the date of this Offer indicating an appraised value for the Property equal to or greater than the agreed upon
240 purchase price. This contingency shall be deemed satisfied unless Buyer, within _____ days of acceptance, delivers to
241 Seller a copy of the appraisal report which indicates that the appraised value is not equal to or greater than the agreed upon
242 purchase price, accompanied by a written notice of termination.

243 **CAUTION: An appraisal ordered by Buyer's lender may not be received until shortly before closing. Consider whether**
244 **deadlines provide adequate time for performance.**

DEFINITIONS CONTINUED FROM PAGE 3

- 245 n. Defects in any septic system or other sanitary disposal system on the Property or out-of-service septic systems not
 246 closed/abandoned according to applicable regulations.
- 247 o. Subsoil conditions which would significantly increase the cost of development including, but not limited to, subsurface
 248 foundations or waste material; organic or non-organic fill; dumpsites where pesticides, herbicides, fertilizer or other toxic
 249 or hazardous materials or containers for these materials were disposed of in violation of manufacturer's or government
 250 guidelines or other laws regulating said disposal; high groundwater; adverse soil conditions (e.g. low load bearing
 251 capacity, earth or soil movement, slides) or excessive rocks or rock formations.
- 252 p. Brownfields (abandoned, idled or under-used land which may be subject to environmental contamination) or other
 253 contaminated land, or soils contamination remediated under PECFA, the Department of Natural Resources (DNR)
 254 Remediation and Redevelopment Program, the Agricultural Chemical Cleanup Program or other similar program.
- 255 q. Lack of legal vehicular access to the Property from public roads.
- 256 r. Homeowners' associations, common areas shared or co-owned with others, zoning violations or nonconforming uses,
 257 conservation easements, restrictive covenants, rights-of-way, easements, easement maintenance agreements, or use of
 258 a part of Property by non-owners, other than recorded utility easements.
- 259 s. Special purpose district, such as a drainage district, lake district, sanitary district or sewer district, that has the authority to
 260 impose assessments against the real property located within the district.
- 261 t. Federal, state or local regulations requiring repairs, alterations or corrections of an existing condition.
- 262 u. Property tax increases, other than normal annual increases; completed or pending property tax reassessment of the
 263 Property, or proposed or pending special assessments.
- 264 v. Burial sites, archeological artifacts, mineral rights, orchards or endangered species.
- 265 w. Flooding, standing water, drainage problems or other water problems on or affecting the Property.
- 266 x. Material damage from fire, wind, floods, earthquake, expansive soils, erosion or landslides.
- 267 y. Significant odor, noise, water intrusion or other irritants emanating from neighboring property.
- 268 z. Substantial crop damage from disease, insects, soil contamination, wildlife or other causes; diseased trees; or substantial
 269 injuries or disease in livestock on the Property or neighboring properties.
- 270 aa. Existing or abandoned manure storage facilities on the Property.
- 271 bb. Impact fees, or other conditions or occurrences that would significantly increase development costs or reduce the value of
 272 the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.
- 273 cc. The Property is subject to a mitigation plan required by DNR rules related to county shoreland zoning ordinances that
 274 obligates the owner to establish or maintain certain measures related to shoreland conditions, enforceable by the county
 275 (see lines 139-145).
- 276 dd. All or part of the land has been assessed as agricultural land, the owner has been assessed a use-value conversion
 277 charge or the payment of a use-value conversion charge has been deferred.
- 278 ■ **DEADLINES:** "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding
 279 the day the event occurred and by counting subsequent calendar days. The deadline expires at midnight on the last day.
 280 Deadlines expressed as a specific number of "business days" exclude Saturdays, Sundays, any legal public holiday under
 281 Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive
 282 registered mail or make regular deliveries on that day. Deadlines expressed as a specific number of "hours" from the
 283 occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours
 284 per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as
 285 closing, expire at midnight of that day.
- 286 ■ **DEFECT:** "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would
 287 significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would
 288 significantly shorten or adversely affect the expected normal life of the premises.
- 289 ■ **FIXTURE:** A "Fixture" is an item of property which is physically attached to or so closely associated with land so as to be
 290 treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage
 291 to the premises, items specifically adapted to the premises, and items customarily treated as fixtures, including, but not limited
 292 to, all: perennial crops; garden bulbs; plants; shrubs and trees and fences; storage buildings on permanent foundations and
 293 docks/piers on permanent foundations.
- 294 ■ **CAUTION: Exclude any Fixtures to be retained by Seller or which are rented on lines 18-19.**
- 295 ■ **PROPERTY:** Unless otherwise stated, "Property" means the real estate described at lines 4-7.
- 296 ■ **PROPERTY DEVELOPMENT WARNING:** If Buyer contemplates developing Property for a use other than the current use,
 297 there are a variety of issues which should be addressed to ensure the development or new use is feasible. Municipal and
 298 zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or
 299 uses and therefore should be reviewed. Building permits, zoning variances, Architectural Control Committee approvals,
 300 estimates for utility hook-up expenses, special assessments, changes for installation of roads or utilities, environmental audits,
 301 subsoil tests, or other development related fees may need to be obtained or verified in order to determine the feasibility of
 302 development of, or a particular use for, a property. Optional contingencies which allow Buyer to investigate certain of these
 303 issues can be found at lines 306-350 and Buyer may add contingencies as needed in addenda (see line 525). Buyer should
 304 review any plans for development or use changes to determine what issues should be addressed in these contingencies.
 305

306 **PROPOSED USE CONTINGENCIES:** Buyer is purchasing the Property for the purpose of: _____

307 _____

308 _____

309 [insert proposed use and type and size of building, if applicable; e.g. three bedroom single family home]. The optional
310 provisions checked on lines 314-345 shall be deemed satisfied unless Buyer, within _____ days of acceptance, delivers
311 written notice to Seller specifying those items which cannot be satisfied and written evidence substantiating why each specific
312 item included in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller
313 agrees to cooperate with Buyer as necessary to satisfy the contingencies checked at lines 314-350.

314 **ZONING CLASSIFICATION CONFIRMATION:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)
315 **STRIKE ONE** ("Buyer's" if neither is stricken) expense, verification that the Property is zoned _____
316 _____ and that the Property's zoning allows the Buyer's proposed use described at lines 306-308.

317 **SUBSOILS:** This offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if neither
318 is stricken) expense, written evidence from a qualified soils expert that the Property is free of any subsoil condition which
319 would make the proposed use described at lines 306-308 impossible or significantly increase the costs of such
320 development.

321 **PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) SUITABILITY:** This Offer is contingent
322 upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if neither is stricken) expense, written evidence from
323 a certified soils tester that (a) the soils at the Property locations selected by Buyer, and (b) all other conditions that must
324 be approved, meet the legal requirements in effect on the date of this Offer to obtain a permit for a POWTS for use of the
325 Property as stated on lines 306-308. The POWTS (septic system) allowed by the written evidence must be one of
326 the following POWTS that is approved by the State for use with the type of property identified at lines 306-308 **CHECK**
327 **ALL THAT APPLY:** conventional in-ground; mound; at grade; in-ground pressure distribution; holding tank;

328 other: _____

329 **EASEMENTS AND RESTRICTIONS:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE**
330 **ONE** ("Buyer's" if neither is stricken) expense, copies of all public and private easements, covenants and restrictions
331 affecting the Property and a written determination by a qualified independent third party that none of these prohibit or
332 significantly delay or increase the costs of the proposed use or development identified at lines 306-308.

333 **APPROVALS:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if
334 neither is stricken) expense, permits, approvals and licenses, as appropriate, or the final discretionary action by the
335 granting authority prior to the issuance of such permits, approvals and licenses, for the following items related to Buyer's
336 proposed use: _____

337 _____

338 **UTILITIES:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if neither
339 is stricken) expense, written verification of the following utility connections at the listed locations (e.g., on the Property, at
340 the lot line, across the street, etc.) **CHECK AND COMPLETE AS APPLICABLE:** electricity _____;

341 gas _____; sewer _____; water _____;

342 telephone _____; cable _____; other _____

343 **ACCESS TO PROPERTY:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE**
344 ("Buyer's" if neither is stricken) expense, written verification that there is legal vehicular access to the Property from public
345 roads.

346 **LAND USE APPROVAL:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if
347 neither is stricken) expense, a rezoning; conditional use permit; license; variance; building permit;
348 occupancy permit; other _____ **CHECK ALL THAT APPLY**, and delivering
349 written notice to Seller if the item cannot be obtained, all within _____ days of acceptance for the Property for its proposed
350 use described at lines 306-308.

351 **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing) **STRIKE ONE** ("Seller
352 providing" if neither is stricken) a Map of the Property dated subsequent to the date of acceptance of this Offer prepared by a
353 registered land surveyor, within _____ days of acceptance, at (Buyer's) (Seller's) **STRIKE ONE** ("Seller's" if neither is stricken)
354 expense. The map shall show minimum of _____ acres, maximum of _____ acres, the legal description of the
355 Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements,
356 if any, and:

357 **[STRIKE AND COMPLETE AS APPLICABLE]** Additional map features which may be added include, but are not limited to:
358 staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square
359 footage; easements or rights-of-way. **CAUTION: Consider the cost and the need for map features before selecting them.**
360 **Also consider the time required to obtain the map when setting the deadline.** This contingency shall be deemed satisfied
361 unless Buyer, within five days of the earlier of: (1) Buyer's receipt of the map; or (2) the deadline for delivery of said map,
362 delivers to Seller a copy of the map and a written notice which identifies: (1) the significant encroachment; (2) information
363 materially inconsistent with prior representations; or (3) failure to meet requirements stated within this contingency.

364 Upon delivery of Buyer's notice, this Offer shall be null and void.

365 **PROPERTY DIMENSIONS AND SURVEYS** Buyer acknowledges that any land dimensions, total square footage, acreage
366 figures, or allocation of acreage information, provided to Buyer by Seller or by a broker, may be approximate because of
367 rounding, formulas used or other reasons, unless verified by survey or other means.

368 **CAUTION: Buyer should verify land dimensions, total square footage/acreage figures and allocation of acreage**
369 **information if material to Buyer's decision to purchase.**

370 **EARNEST MONEY**

371 ■ **HELD BY:** Unless otherwise agreed, earnest money shall be paid to and held in the trust account of the listing broker
372 (Buyer's agent if Property is not listed or Seller's account if no broker is involved), until applied to the purchase price or
373 otherwise disbursed as provided in the Offer.

374 **CAUTION: Should persons other than a broker hold earnest money, an escrow agreement should be drafted by the**
375 **Parties or an attorney. If someone other than Buyer makes payment of earnest money, consider a special**
376 **disbursement agreement.**

377 ■ **DISBURSEMENT:** If negotiations do not result in an accepted offer, the earnest money shall be promptly disbursed (after
378 clearance from payor's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money.
379 At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest
380 money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said
381 disbursement agreement has not been delivered to broker within 60 days after the date set for closing, broker may disburse
382 the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller;
383 (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; or (4)
384 any other disbursement required or allowed by law. Broker may retain legal services to direct disbursement per (1) or to file an
385 interpleader action per (2) and broker may deduct from the earnest money any costs and reasonable attorneys fees, not to
386 exceed \$250, prior to disbursement.

387 ■ **LEGAL RIGHTS/ACTION:** Broker's disbursement of earnest money does not determine the legal rights of the Parties in
388 relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by broker. At least 30 days prior to
389 disbursement per (1) or (4) above, broker shall send Buyer and Seller notice of the disbursement by certified mail. If Buyer or
390 Seller disagree with broker's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement.
391 Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with 1-4
392 dwelling units and certain other earnest money disputes. Buyer and Seller should consider consulting attorneys regarding their
393 legal rights under this Offer in case of a dispute. Both Parties agree to hold the broker harmless from any liability for good faith
394 disbursement of earnest money in accordance with this Offer or applicable Department of Regulation and Licensing
395 regulations concerning earnest money. See Wis. Admin. Code Ch. RL 18.

396 **DISTRIBUTION OF INFORMATION** Buyer and Seller authorize the agents of Buyer and Seller to: (i) distribute copies of the
397 Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as
398 defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple
399 listing service sold databases; and (iii) provide active listing, pending sale, closed sale and financing concession information
400 and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers
401 researching comparable sales, market conditions and listings, upon inquiry.

402 **NOTICE ABOUT SEX OFFENDER REGISTRY** You may obtain information about the sex offender registry and persons
403 registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at
404 <http://www.widocoffenders.org> or by telephone at (608) 240-5830.

405 **SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery
406 of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior
407 to any deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers.
408 Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice
409 that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than _____ days after acceptance of this Offer. All
410 other Offer deadlines which are run from acceptance shall run from the time this Offer becomes primary.

411 **TIME IS OF THE ESSENCE** "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3)
412 occupancy; (4) date of closing; (5) contingency Deadlines **STRIKE AS APPLICABLE** and all other dates and Deadlines in this
413 Offer except: _____

414 If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of
415 contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the
416 date or Deadline is allowed before a breach occurs.

417 **TITLE EVIDENCE**

418 ■ **CONVEYANCE OF TITLE:** Upon payment of the purchase price, Seller shall convey the Property by warranty deed
419 (or trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as
420 provided herein), free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements
421 entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use
422 restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's disclosure report and
423 in this Offer, general taxes levied in the year of closing and _____

424 _____
425 _____
426 _____
427 which constitutes merchantable title for purposes of this transaction. Seller shall complete and execute the documents
428 necessary to record the conveyance at Seller's cost and pay the Wisconsin Real Estate Transfer Fee.

429 ■ **TITLE EVIDENCE:** Buyer shall give evidence of title in the form of an owner's policy of title insurance in the amount of the
430 purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Buyer shall pay all
431 costs of providing title evidence to Buyer. Buyer shall pay all costs of providing title evidence required by Buyer's lender.

432 ■ **GAP ENDORSEMENT:** Buyer shall provide a "gap" endorsement or equivalent gap coverage at ~~(3000)~~ (Buyer's) **STRIKE**
433 **ONE** ("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the
434 effective date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy
435 exclusions and exceptions, provided the title company will issue the endorsement. If a gap endorsement or equivalent gap
436 coverage is not available, Buyer may give written notice that title is not acceptable for closing (see lines 442-449).

437 ■ **PROVISION OF MERCHANTABLE TITLE:** For purposes of closing, title evidence shall be acceptable if the required title
438 insurance commitment is delivered to Buyer's attorney or Buyer not more than _____ days after acceptance ("15" if left blank),
439 showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per
440 lines 418-427, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements
441 and exceptions, as appropriate.

442 ■ **TITLE NOT ACCEPTABLE FOR CLOSING:** If title is not acceptable for closing, Buyer shall notify Seller in writing of
443 objections to title within _____ days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In
444 such event, Seller shall have a reasonable time, but not exceeding _____ days ("5" if left blank) from Buyer's delivery of the
445 notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for
446 closing. In the event that Seller is unable to remove said objections, Buyer may deliver to Seller written notice waiving the
447 objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, Buyer shall deliver
448 written notice of termination and this Offer shall be null and void. Providing title evidence acceptable for closing does not
449 extinguish Seller's obligations to give merchantable title to Buyer.

450 ■ **SPECIAL ASSESSMENTS:** Special assessments, if any, levied or for work actually commenced prior to the date of this
451 Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer.

452 **CAUTION: Consider a special agreement if area assessments, property owners association assessments, special**
453 **charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are**
454 **one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments)**
455 **relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all**
456 **sewer mains and hook-up/connection and interceptor charges), parks, street lighting and street trees, and impact**
457 **fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).**

458 **ADDITIONAL PROVISIONS/CONTINGENCIES** Buyer will be responsible to pay all closing costs for this transaction
459 **which includes title insurance, real estate transfer fee and recording costs. However, Buyer is not responsible for**
460 **Seller's attorneys fees. Further, the Buyer, upon closing this transaction, will waive the lawn mowing assessment and**
461 **any late fee for the assessment that is against the property.**

462 _____
463 _____
464 _____

465 **DEFAULT** Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and
466 conditions of this Offer. A material failure to perform any obligation under this Offer is a default which may subject the
467 defaulting party to liability for damages or other legal remedies.

468 **If Buyer defaults**, Seller may:

- 469 (1) sue for specific performance and request the earnest money as partial payment of the purchase price; or
470 (2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for
471 actual damages.

472 **If Seller defaults**, Buyer may:

- 473 (1) sue for specific performance; or
474 (2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

475 In addition, the Parties may seek any other remedies available in law or equity.

476 The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the
477 discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution
478 instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of
479 law those disputes covered by the arbitration agreement.

480 **NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD**
481 **READ THIS DOCUMENT CAREFULLY. BROKERS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS**
482 **OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL**
483 **RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE**
484 **CONSULTED IF LEGAL ADVICE IS NEEDED.**

485 **ENTIRE CONTRACT** This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller
486 regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and
487 inures to the benefit of the Parties to this Offer and their successors in interest.

488 **INSPECTIONS AND TESTING** Buyer may only conduct inspections or tests if specific contingencies are included as a part of
489 this Offer. An "inspection" is defined as an observation of the Property which does not include an appraisal or testing of the
490 Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source,
491 which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, air or building
492 materials from the Property and the laboratory or other analysis of these materials. Seller agrees to allow Buyer's inspectors,
493 testers and appraisers reasonable access to the Property upon advance notice, if necessary to satisfy the contingencies in
494 this Offer. Buyer and licensees may be present at all inspections and testing. Except as otherwise provided, Seller's
495 authorization for inspections does not authorize Buyer to conduct testing of the Property.

496 **NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the**
497 **test, (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other**
498 **material terms of the contingency.**

499 Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed
500 unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller.
501 Seller acknowledges that certain inspections or tests may detect environmental pollution which may be required to be reported
502 to the Wisconsin Department of Natural Resources.

503 **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 488-502). This Offer
504 is contingent upon a qualified independent inspector(s) conducting an inspection(s), of the Property which discloses no
505 Defects. This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing
506 an inspection of _____
507 (list any Property feature(s) to be separately inspected, e.g., dumpsite, etc.) which discloses no Defects. Buyer shall order the
508 inspection(s) and be responsible for all costs of inspection(s). Buyer may have follow-up inspections recommended in a
509 written report resulting from an authorized inspection performed provided they occur prior to the deadline specified at line 513.
510 Inspection(s) shall be performed by a qualified independent inspector or independent qualified third party.

511 **CAUTION: Buyer should provide sufficient time for the primary inspection and/or any specialized inspection(s), as**
512 **well as any follow-up inspection(s).**

513 This contingency shall be deemed satisfied unless Buyer, within _____ days of acceptance, delivers to Seller a copy of the written
514 inspection report(s) and a written notice listing the Defect(s) identified in those report(s) to which Buyer objects (Notice of Defects).

515 **CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.**

516 For the purposes of this contingency, Defects (see lines 287-289) do not include conditions the nature and extent of which the
517 Buyer had actual knowledge or written notice before signing this Offer.

518 **RIGHT TO CURE:** Seller (shall)(shall not) ~~STRIKE ONE~~ ("shall" if neither is stricken) have a right to cure the Defects. If
519 Seller has the right to cure, Seller may satisfy this contingency by: (1) delivering written notice to Buyer within 10 days of
520 Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects; (2) curing the Defects in a good and
521 workmanlike manner; and (3) delivering to Buyer a written report detailing the work done within 3 days prior to closing. This
522 Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and: (1)
523 Seller does not have a right to cure or (2) Seller has a right to cure but: (a) Seller delivers written notice that Seller will not cure
524 or (b) Seller does not timely deliver the written notice of election to cure.

525 **ADDENDA:** The attached _____ is/are made part of this Offer.

526 **ADDITIONAL PROVISIONS/CONTINGENCIES**
527 _____
528 _____
529 _____
530 _____
531 _____
532 _____
533 _____
534 _____

535 This Offer was drafted by [Licensee and Firm] Lehner Law Office by Daniel D. Sondalle

536 _____ on November 4, 2016

537 (x) _____
538 Buyer's Signature ▲ Print Name Here ► Rich Slate, Mayor Date ▲ _____

539 (x) _____
540 Buyer's Signature ▲ Print Name Here ► _____ Date ▲ _____

541 **EARNEST MONEY RECEIPT** Broker acknowledges receipt of earnest money as per line 10 of the above Offer.
542 _____ Broker (by) _____

543 **SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER**
544 **SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON**
545 **THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.**

546 (x) _____
547 Seller's Signature ▲ Print Name Here ► Fred H. Mathweg, Trustee Date ▲ _____

548 (x) _____
549 Seller's Signature ▲ Print Name Here ► Betty J. Mathweg, Trustee Date ▲ _____

550 This Offer was presented to Seller by [Licensee and Firm] _____
551 _____ on _____ at _____ a.m./p.m.

552 This Offer is rejected _____ This Offer is countered [See attached counter] _____
553 Seller Initials ▲ Date ▲ Seller Initials ▲ Date ▲

VACANT LAND DISCLOSURE REPORT

DISCLAIMER

A. THIS DISCLOSURE REPORT CONCERNS THE REAL PROPERTY LOCATED AT _____ (CITY) (VILLAGE) (TOWN) OF _____ COUNTY OF _____, STATE OF WISCONSIN. THIS REPORT IS A DISCLOSURE OF THE CONDITION OF THAT PROPERTY IN COMPLIANCE WITH SECTION 709.02 OF THE WISCONSIN STATUTES AS OF _____ (MONTH), _____ (DAY), _____ (YEAR). IT IS NOT A WARRANTY OF ANY KIND BY THE OWNER OR ANY AGENTS REPRESENTING ANY PRINCIPAL IN THIS TRANSACTION AND IS NOT A SUBSTITUTE FOR ANY INSPECTIONS OR WARRANTIES THAT THE PRINCIPALS MAY WISH TO OBTAIN.

OWNER'S INFORMATION

B. 1. In this form, "am aware" means have notice or knowledge. In this form, "defect" means a condition that would have a significant adverse effect on the value of the property; that would significantly impair the health or safety of future occupants of the property; or that if not repaired, removed, or replaced would adversely affect the use of the property.

B. 2. The owner discloses the following information with the knowledge that, even though this is not a warranty, prospective buyers may rely on this information in deciding whether and on what terms to purchase the property. The owner hereby authorizes any agent representing any principal in this transaction to provide a copy of this statement, and to disclose any information in the statement, to any person in connection with any actual or anticipated sale of the property.

B. 3. The owner represents that to the best of his or her knowledge the responses to the following statements have been accurately noted as "yes," "no," or "not applicable" to the property being sold. If the owner responds to any statement with "yes," the owner shall provide, in the additional information area of this form, an explanation of the reason why the response to the statement is "yes."

B. 4. If the transfer is of a condominium unit, the property to which this form applies is the condominium unit, the common elements of the condominium, and any limited common elements that may be used only by the owner of the condominium unit being transferred.

	YES	NO	N/A
C. 1. I am aware of proposed, planned, or commenced public improvements or public construction projects that may result in special assessments or that may otherwise materially affect the property or the present use of the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 2. I am aware of a government agency, court order, or federal, state, or local regulations requiring repair, alteration, or correction of an existing condition.		<input type="checkbox"/>	<input type="checkbox"/>
C. 3. I am aware of a land division or subdivision for which required state or local approvals were not obtained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 4. I am aware that all or a portion of the property is in a floodplain, wetland, or shoreland zoning area under local, state, or federal regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	NO	N/A
C. 5. I am aware that all or part of the property is subject to, or in violation of, an agricultural conservation easement or a farmland preservation agreement with the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) (also see item D.2.), or under a county farmland preservation plan, or enrolled in, or in violation of, a forest cropland, managed forest land (also see item D.2m), conservation reserve, or other comparable program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 6. I am aware of a boundary or lot dispute, an encroachment, an encumbrance, a joint driveway, or a violation of the fence laws under ch. 90, Wis. stats.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 7. I am aware of a material violation of an environmental rule or other rule or agreement regulating the use of the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 8. I am aware of any condition constituting a significant health risk or safety hazard for occupants of the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 9. I am aware of underground storage tanks presently or previously on the property for storage of flammable or combustible liquids, including, but not limited to, gasoline or heating oil. (If "yes," the owner, by law, may have to register the tanks with the Wisconsin Department of Agriculture, Trade and Consumer Protection at P.O. Box 8911, Madison, Wisconsin, 53708, whether the tanks are in use or not. Regulations of the Wisconsin Department of Agriculture, Trade and Consumer Protection may require the closure or removal of unused tanks.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 9m. I am aware that a dam is totally or partially located on the property or that an ownership interest in a dam not located on the property will be transferred with the property because it is owned collectively by members of a homeowners association, lake district, or similar group. (If "yes," contact the Wisconsin Department of Natural Resources to find out if dam transfer requirements or agency orders apply.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 10. I am aware of a defect or contamination caused by unsafe concentrations of, or unsafe conditions relating to, pesticides, herbicides, fertilizer, radon, radium in water supplies, lead or arsenic in soil, or other potentially hazardous or toxic substances on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	NO	N/A
C. 11. I am aware that methamphetamine or other hazardous or toxic substances have been manufactured on the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 12. I am aware of high voltage electric (100 kilovolts or greater) or steel natural gas transmission lines located on, but not directly serving, the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 13. I am aware of defects in any well, including unsafe well water due to contaminants such as coliform, nitrates, or atrazine, or any out-of-service wells or cisterns that are required to be abandoned (see s. NR 812.26, Wis. Adm. Code) but that are not closed or abandoned according to applicable regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 14. I am aware of defects in any septic systems or other sanitary disposal system on the property or any out-of-service septic system that is not closed or abandoned according to applicable regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 15. I am aware of subsoil conditions that would significantly increase the cost of development, including, but not limited to, subsurface foundations or waste material; any type of fill; dumpsites where pesticides, herbicides, fertilizer, or other toxic or hazardous materials or containers for these materials were disposed of in violation of manufacturer or government guidelines or other laws regulating such disposal; high ground water; adverse soil conditions, such as low load-bearing capacity, earth or soil movement, or slides; or excessive rocks or rock formations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 16. I am aware of brownfields (abandoned, idled, or under-used land that may be subject to environmental contamination) or other contaminated land on the property, or that contaminated soils on the property have been cleaned up under the Petroleum Environmental Clean-up Fund Act (PECFA), a Wisconsin Department of Natural Resources (DNR) remedial action program, the DATCP Agricultural Chemical Cleanup Program, or other similar program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 17. I am aware that there is no legal access to the property by vehicle from public roads.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 18. I am aware that the property is subject to any of the following: a homeowners' association; a common area shared or co-owned with another; a zoning violation or nonconforming use; a right-of-way; a restrictive covenant; an easement maintenance agreement; or use of a part of the property by a non-owner, other than a recorded utility easement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 19. I am aware that the property is located within a special purpose district, such as a drainage district,			

	YES	NO	N/A
lake district, sanitary district, or sewer district, that has the authority to impose assessments against real property located within the district.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 20. I have received notice of a property tax increase, other than a normal annual increase, or am aware of a completed or pending property reassessment or a proposed or pending special assessment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 21. I am aware of burial sites, archeological artifacts, mineral rights, orchards, or endangered species on the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 22. I am aware of flooding, standing water, drainage problems, or other water problems on or affecting the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 23. I am aware of material damage from fire, wind, flood, earthquake, expansive soil, erosion, or landslide.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 24. I am aware of significant odor, noise, water intrusion, or other irritants emanating from neighboring property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 25. I am aware of significant crop damage from disease, insects, soil contamination, wildlife, or other causes; diseased trees; or substantial injuries or disease in live-stock on the property or neighboring property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 26. I am aware of existing or abandoned manure storage facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 27. I am aware that the property is subject to a mitigation plan required under administrative rules of the DNR related to county shoreland zoning ordinances, which obligates the owner of the property to establish or maintain certain measures related to shoreland conditions and which is enforceable by the county.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 28. I am aware that a pier attached to the property is not in compliance with state or local pier regulations. See http://dnr.wi.gov/ for information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 29. I am aware of impact fees or another condition or occurrence that would significantly increase development costs or reduce the value of the property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. 30. I am aware of other defects affecting the property.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL INFORMATION

- D. 1. Use-Value Assessments. The use-value assessment system values agricultural land based on the income that would be generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a nonagricultural use, such as residential or commercial development, that

person may owe a conversion charge. To obtain more information about the use-value law or conversion charge, contact the Wisconsin Department of Revenue's (DOR's) equalization section at (608) 266-2149 or visit: <http://www.revenue.wi.gov/faqs/slf/useassmt.html>.

- a. I am aware that all or part of the land has been assessed as agricultural land under s. 70.32 (2r), Wis. stats.
- b. I am aware that the owner has been assessed a use- value conversion charge under s. 74.485 (2), Wis. stats.
- c. I am aware that the payment of a use-value conversion charge has been deferred under s. 74.485 (4), Wis. stats.

D. 2. Farmland Preservation. Early termination of a farmland preservation agreement or removal of land from a farm- land preservation agreement can trigger payment of a conversion fee equal to 3 times the class 1 "use value" of the land. For more information, call (608) 224-4500 or visit: <http://workinglands.wi.gov>.

- a. I am aware that the property is subject to a farmland preservation agreement.

D. 2m. Managed Forest Land. The managed forest land program is a landowner incentive program that encourages sustainable forestry on private woodlands by exempting the landowner from the payment of property taxes in exchange for the payment of a lower acreage share payment and compliance with certain conservation practices. Orders designating lands as managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the managed forest land program changes, the new owner must sign and file a report of the change of ownership on a form provided by the Wisconsin Department of Natural Resources (DNR) and pay a fee. By filing this form, the new owner agrees to comply with the management plan for the land and the managed forest land program rules. The DNR Division of Forestry monitors forest management plan compliance. Changes that a landowner makes to property that is subject to an order designating it as managed forest land, or to its use, may jeopardize benefits under the program or cause the property to be withdrawn from the program and may result in the assessment of penalties. For more information, call your local DNR forester or visit <http://dnr.wi.gov/forestry>.

OWNER'S CERTIFICATION

F. The owner certifies that the information in this report is true and correct to the best of the owner's knowledge as of the date on which the owner signs this report.

Owner: _____ Date: _____

Owner: _____ Date: _____

CERTIFICATION BY PERSON SUPPLYING INFORMATION

G. A person other than the owner certifies that he or she has supplied information on which the owner relied for this report and that that information is true and correct to the best of that person's knowledge as of the date on which the person signs this report.

Person: _____ Items: _____ Date: _____

Person: _____ Items: _____ Date: _____

Person: _____ Items: _____ Date: _____

NOTICE REGARDING ADVICE OR INSPECTIONS

H. THE PROSPECTIVE BUYER AND THE OWNER MAY WISH TO OBTAIN PROFESSIONAL ADVICE OR INSPECTIONS OF THE PROPERTY AND TO PROVIDE FOR APPROPRIATE PROVISIONS IN A CONTRACT BETWEEN THEM WITH RESPECT TO ANY ADVICE, INSPECTIONS, DEFECTS, OR WARRANTIES.

BUYERS ACKNOWLEDGEMENT

I. 1. The prospective buyer acknowledges that technical knowledge such as that acquired by professional inspectors may be required to detect certain defects such as floodplain status.

I. 2. I acknowledge receipt of a copy of this statement.

Prospective buyer: _____ Date: _____

Prospective buyer: _____ Date: _____

Prospective buyer: _____ Date: _____

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 10/19/16
Recp# 21495
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Eric Lee Bates Circle: Male / Female
OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE _____
DRIVERS LICENSE # BDL PHONE (best # to reach you) _____
ADDRESS 350 N. Margaret St Markesan WI 53946
Street Apt. No. City State Zip

New/Renewal (1-year) - \$20 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Landmark Services Coop

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

- If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
- As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES NO _____ If yes, where? _____
(If this is a **new application**, proof of completion must be submitted with the application)
- Do you understand your responsibilities as an alcohol beverage license holder? YES NO _____
- Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES NO
- Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO
- Have you ever been convicted of a felony? YES _____ NO
- Do you have any criminal charges presently pending against you? YES _____ NO

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: Eric Bates
Date 10/18/16

SUBSCRIBED AND SWORN TO BEFORE ME
this 18 day of October, 2016.
Sharon M. Dylantia
(Clerk/Notary Public)
My commission expires 12/28/2018

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 10/21/16
Recp# 21273
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Rebecca M. Zabel Circle: Male Female

OTHER NAMES (maiden or nicknames; if none, so state) Becky BIRTHDATE _____

DRIVERS LICENSE # _____ PHONE (best # to reach you) _____

ADDRESS N2741 St Rd 44 Apt. No. Markesan WI 53946
Street City State Zip

New/Renewal (1-year) - \$10 B2D Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Ted's Piggly Wiggly

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES NO If yes, where? _____
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES NO
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES NO
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES NO
6. Have you ever been convicted of a felony? YES NO
7. Do you have any criminal charges presently pending against you? YES NO

**If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: Rebecca M. Zabel

Date 10/21/16

SUBSCRIBED AND SWORN TO BEFORE ME this 25th day of October, 2016

Rachael Fleming (Clerk/Notary Public)

My commission expires _____