



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY Markesan City Hall

NOVEMBER 1, 2016
Immediately following Streets, Buildings & Utilities

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Crossing Guard Position
- Part Time Officer Position
- Code Enforcement Officer Position
- Piggly Wiggly Donation Day

New Business

- Review and Update of Alcohol License Ordinance

Old Business

- Employee Health Insurance Review
- 2017 Budget Discussion

Closed Session: Treatment and Actions Among and of Officials and Employees of the City

- The Finance, Personnel & Safety Committee may, by roll call vote, convene in Closed Session pursuant to Wis. Stats. 19.85(1)(f) for preliminary consideration of specific personnel problems, which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems, after which they may reconvene in Open Session pursuant Wis. Stats. 19.85(2).
- Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session.

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Markesan State Bank City Hall
Farmers State Bank Post Office
www.markesanwi.gov

Dated October 31, 2016
Rachel Heiling, Deputy Clerk-Treasurer

November 1, 2016

TO: DEPUTY CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: #33658-#33702	\$	60,773.81
DD #1186-1228	\$	29,194.80
EFT #378-397	\$	31,662.62
TOTAL	\$	121,631.23
UTILITY CHECKS: #11724-#11740	\$	24,180.94
EFT # n/a	\$	-
TOTAL	\$	24,180.94

With the exception of:

Signed:

City of Markesan Voucher List

October 4 through November 1, 2016

Num	Date	Name	Memo	Original Amount
EFT-0378	10/04/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-225.99
EFT-0379	10/05/2016	EMPOWER RETIREMENT (WDC)	9/30/16 WDC Contributions	-30.00
EFT-0380	10/05/2016	INTERNAL REVENUE SERVICE	9/30/16 PR Taxes & Withholding	-3,983.72
EFT-0381	10/11/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-20.00
EFT-0382	10/12/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-75.00
EFT-0383	10/15/2016	WISCONSIN DEPT. OF REVENUE	10/14/16 PR State Withholding	-816.82
EFT-0384	10/17/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-3.00
EFT-0385	10/17/2016	EMPOWER RETIREMENT (WDC)	10/14/16 PR WDC Contributions	-30.00
EFT-0386	10/18/2016	INTERNAL REVENUE SERVICE	10/14/16 PR Federal Withholding & Tax	-4,681.64
EFT-0387	10/18/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-27.68
EFT-0388	10/20/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-33.14
EFT-0389	10/21/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-128.85
EFT-0390	10/25/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-118.71
EFT-391	10/31/2016	INTERNAL REVENUE SERVICE	10/28/16 PR	-4,134.00
EFT-392	10/31/2016	WISCONSIN DEPT. OF REVENUE	10/28/16 PR State Withholding	-713.34
EFT-393	10/31/2016	EMPOWER RETIREMENT (WDC)	10/28/16 PR Contribution	-30.00
EFT-394	10/31/2016	WRS (Wisconsin Retirement System)	10/28/16 PR WRS Contribution	-5,211.76
EFT-395	10/31/2016	EMPLOYEE BENEFITS CORPORATION	HRA Contribution	-64.00
EFT-396	10/31/2016	DELTA DENTAL OF WISCONSIN	Nov 2016 Ins. Premiums	-392.92
EFT-397	10/31/2016	AETNA LIFE INSURANCE COMPANY	Nov 2016 Ins. Premium	-10,972.05
			Total Electronic Payments	-31,662.62
DD1186	10/14/2016	Fletcher-Dykstra, Donna	Direct Deposit	-26.32
DD1187	10/14/2016	Kennedy, Daniel	Direct Deposit	-232.73
DD1188	10/14/2016	Lainberger, Kevin	Direct Deposit	-333.38
DD1189	10/14/2016	Olson, Clyde	Direct Deposit	-333.38
DD1190	10/14/2016	Philppen, Henry	Direct Deposit	-280.75
DD1191	10/14/2016	Athorp, Lavonne M	Direct Deposit	-1,994.94
DD1192	10/14/2016	Butner, Bonny	Direct Deposit	-134.28
DD1193	10/14/2016	Chisnell, Gerald	Direct Deposit	-23.09
DD1194	10/14/2016	Doro, Anthony	Direct Deposit	-1,442.49
DD1195	10/14/2016	Glover, Valerie	Direct Deposit	-104.65
DD1196	10/14/2016	Hansen, Martin	Direct Deposit	-1,272.76
DD1197	10/14/2016	Hazlewood, Lucy	Direct Deposit	-952.99
DD1198	10/14/2016	Heberer, Jeffrey	Direct Deposit	-1,031.19
DD1199	10/14/2016	Helling, Rachel	Direct Deposit	-704.04
DD1200	10/14/2016	Jobs, Kristine	Direct Deposit	-173.49
DD1201	10/14/2016	Krohn, Bobby	Direct Deposit	-1,304.36
DD1202	10/14/2016	McLean, Cody	Direct Deposit	-1,181.23
DD1203	10/14/2016	Muraski, Hannah B	Direct Deposit	-101.01
DD1204	10/14/2016	Pflum, William	Direct Deposit	-1,554.66
DD1205	10/14/2016	Roberts, Thomas	Direct Deposit	-817.17
DD1206	10/14/2016	Stellmacher, Nancy	Direct Deposit	-261.10
DD1207	10/14/2016	Watry, Philip	Direct Deposit	-977.40

City of Markesan Voucher List

October 4 through November 1, 2016

DD1208	10/14/2016	Weber, Bobbi Jo	Direct Deposit	-191.16
DD1209	10/14/2016	Zelenko, Valentina	Direct Deposit	-113.27
DD1210	10/28/2016	Slate, Rich	Direct Deposit	-461.75
DD1211	10/28/2016	Athorp, Lavonne M	Direct Deposit	-1,289.90
DD1212	10/28/2016	Butner, Bonny	Direct Deposit	-40.59
DD1213	10/28/2016	Doro, Anthony	Direct Deposit	-1,442.48
DD1214	10/28/2016	Glover, Valerie	Direct Deposit	-104.64
DD1215	10/28/2016	Hansen, Martin	Direct Deposit	-1,272.75
DD1216	10/28/2016	Hazlewood, Lucy	Direct Deposit	-1,036.14
DD1217	10/28/2016	Heberer, Jeffrey	Direct Deposit	-1,031.18
DD1218	10/28/2016	Heiling, Rachel	Direct Deposit	-798.50
DD1219	10/28/2016	Jobs, Kristine	Direct Deposit	-163.03
DD1220	10/28/2016	Krohn, Bobby	Direct Deposit	-750.65
DD1221	10/28/2016	McLean, Cody	Direct Deposit	-1,165.05
DD1222	10/28/2016	Muraski, Hannah B	Direct Deposit	-84.85
DD1223	10/28/2016	Pflum, William	Direct Deposit	-1,567.02
DD1224	10/28/2016	Roberts, Thomas	Direct Deposit	-817.18
DD1225	10/28/2016	Stellmacher, Nancy	Direct Deposit	-363.16
DD1226	10/28/2016	Watry, Philip	Direct Deposit	-992.70
DD1227	10/28/2016	Weber, Bobbi Jo	Direct Deposit	-147.53
DD1228	10/28/2016	Zelenko, Valentina	Direct Deposit	-133.85
			Total Direct Deposits	-29,194.80
33658	10/05/2016	US POSTMASTER	2 books of .68 stamps	-27.20
33659	10/10/2016	MARKESAN AUTO, HOME & FARM	Misc Parts/Supplies	-526.96
33660	10/10/2016	CENTURYLINK	SEPT-OCT 2016 PHONE & INTERNET	-548.16
33661	10/10/2016	SECURIAN FINANCIAL GROUP, INC.	NOV 2016 LIFE INSURANCE	-82.57
33662	10/12/2016	AFLAC INSURANCE	Sept 2016 Ins Premium	-167.14
33663	10/19/2016	MARKESAN WATER & SEWER	July-Sept 2016 W/S Bill	-222.56
33664	10/19/2016	MODERN RENTALS, INC.	Snow plow blade	-7,300.00
33665	10/19/2016	ALLIANT ENERGY/WP&L	Sept/Oct 2016 Electric Bills	-3,448.56
33666	10/19/2016	VERIZON WIRELESS	Sept/Oct 2016 Cell Phone	-112.09
33667	10/19/2016	WASTE MANAGEMENT OF WISCONSIN		-6,826.59
33668	10/19/2016	WE ENERGIES	Sept/Oct 2016 Gas Bills	-99.76
33669	10/20/2016	GREEN LAKE COUNTY CLERK	2016 Dog Licenses	-47.50
33670	10/21/2016	MARKESAN, CITY OF-PETTY CASH	Various postage	-7.37
33671	10/21/2016	LANDMARK SERVICES COOPERATIVE	Sept 2016 Fuel	-766.75
33672	10/21/2016	SHELL FLEET PLUS	Sept 2016 Fuel	-208.09
33673	10/31/2016	PRE-EMPLOYMENT FUND	Oct 2016 Contributions	-76.92
33674	11/01/2016	AFLAC INSURANCE	Oct 2016 Ins. Premiums	-167.14
33675	11/01/2016	B.C. COMMERCIAL LAUNDRY SERV.	Sept 2016 Rug Cleaning	-45.19
33676	11/01/2016	BERGEMANN'S AUTOCARE	Tire Repair - Left Rear	-41.06
33677	11/01/2016	BERLIN JOURNAL NEWSPAPERS	Sept-Oct 2016	-2,304.83
33678	11/01/2016	COMMUNICATIONS ELECTRONICS	Pager w/ Battery	-586.50
33679	11/01/2016	COMPLETE OFFICE OF WISCONSIN	Misc. Supplies	-190.61
33680	11/01/2016	GENERAL ENGINEERING CO., INC.	Street & Utility Project / Misc	-13,708.22
33681	11/01/2016	GRAND RIVER FIRE DISTRICT	Fire Ins. Dues	-3,151.63

City of Markesan Voucher List

October 4 through November 1, 2016

33682	11/01/2016	HEILING RACHEL	GL County Training Mileage	-15.68
33683	11/01/2016	HUB INTERNATIONAL MIDWEST LTD.	Public Official Bond - Pflum	-100.00
33684	11/01/2016	KT SERVICE CENTER	Misc.	-82.77
33685	11/01/2016	LIONS CLUB - MARKESAN	2016 Park Maintenance Donation	-330.00
33686	11/01/2016	MARKESAN PUBLIC LIBRARY	Quarterly Budget Payment (Oct 2016)	-16,300.00
33687	11/01/2016	MCLEAN CODY	Nov. 2016 Cell Phone Reimb	-15.00
33688	11/01/2016	NESS ELECTRIC LLC	City Hall	-61.17
33689	11/01/2016	PFLUM, WILLIAM A.	Nov. 2016 Cell Phone Reimb	-15.00
33690	11/01/2016	POWERSPORTS COMPANY	Parts	-11.29
33691	11/01/2016	R&R ENTERPRISES MARKESAN LLC	Lawn Mowing at Soldiers & Sailors	-460.00
33692	11/01/2016	ROBERTS, TOM	Nov 2016 Cell Phone Reimb	-15.00
33693	11/01/2016	ROSS, MICHAEL	Halloween Glow Necklaces	-163.25
33694	11/01/2016	SUPERHEAT	Replace 4 ton compressor	-970.00
33695	11/01/2016	SUPERIOR CHEMICAL CORPORATION	Shock	-214.90
33696	11/01/2016	THE UNIFORM SHOPPE	McLean - Pants	-62.95
33697	11/01/2016	WATRY PHILIP	Nov 2016 Cell Phone Reimb	-15.00
33698	11/01/2016	WAUPUN EQUIPMENT CO., INC.	Filters	-49.97
33699	11/01/2016	WELLS FARGO REMITTANCE CENTER	Google / Ammo	-389.85
33700	11/01/2016	WI DEPARTMENT OF JUSTICE	TIME Access	-192.00
33701	11/01/2016	ZARNOTH BRUSH WORKS, INC.	Cablewrap - Broom Refill	-509.00
33702	11/01/2016	ZASTROW STEPHANIE	Halloween Bags	-147.58
			Total Check Payments	-60,773.81
			TOTAL PAYMENTS	-121,631.23

Markesan Utilities Voucher List

October 4 through November 1, 2016

Num	Date	Name	Memo	Original Amount
11724	10/05/2016	DEPT. OF NATURAL RESOURCES	Roberts / Waterworks Operator Cert.	-50.00
11725	10/10/2016	CENTURYLINK	SEPT-OCT 2016 PHONE & INTERNET	-152.59
11726	10/19/2016	ALLIANT ENERGY/WP&L	Sept/Oct 2016 Electric Bills	-2,380.78
11727	10/19/2016	MARKESAN WATER & SEWER	July-Sept 2016 W/S Bill	-180.52
11728	10/19/2016	WE ENERGIES	Sept/Oct 2016 Gas Bills	-24.53
11729	10/21/2016	MARKESAN-PETTY CASH	Various postage	-18.52
11730	10/21/2016	LANDMARK SERVICES COOPERATIVE	Sept 2016 Fuel	-95.78
11731	10/25/2016	US POSTMASTER	W/S Bill Postage	-51.00
11732	10/31/2016	MARKESAN, CITY OF	Oct 2016 PR Reimb	-12,914.09
11733	11/01/2016	EHLERS & ASSOCIATES, INC	Municipal Advisor Fee	-6,500.00
11734	11/01/2016	HEBERER, JEFFREY	Nov. 2016 Cell Phone Reimb	-15.00
11735	11/01/2016	L W ALLEN, INC.	PLC Battery / Labor	-428.48
11736	11/01/2016	MULCAHY/SHAW WATER, INC.	Lamp (4 pack)	-380.48
11737	11/01/2016	NORTH CENTRAL LABS, INC.	Test Supplies	-781.65
11738	11/01/2016	NORTHERN LAKE SERVICE	Water Testing	-76.00
11739	11/01/2016	U.S. CELLULAR	Oct-Nov 2016 Cell Phone	-46.24
11740	11/01/2016	USA BLUEBOOK	Gloves / Leak Seal	-85.28
			Total Check Payments	-24,180.94
			Total Payments	-24,180.94



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee *Presented on November 1, 2016*

October 2016

Agenda:

- 1. Crossing Guard Vacancy**
- 2. Part Time Officer Vacancy**
- 3. Code Enforcement Officer**
- 4. Piggly Wiggly Donation Day**

Appendix:

- 1. Code Enforcement Job Description**
-

1. Crossing Guard

This department has received another application for substitute crossing guard. Richard Kresal has applied and met all needed requirements. This department is recommending that Richard Kresal be approved for the position of crossing guard.

2. Part Time Officer Vacancies

This department has been notified by Officer Krohn that he is in the final stages of the hiring process for the Berlin Police Department. If he is offered a position with Berlin Police Department he will be resigning from on or before December 15th.

This would be the third part time officer to resign for full time employment in as many months. The department must now fill these vacancies as soon as possible so that it doesn't affect overall coverage in the city. The department is in the middle of a hiring process and will have selected the top candidate for hire by the November council meeting.

This department will bring that candidate before the council for approval so that field training may begin immediately.

3. Code Enforcement Officer

This department brings back to you the Code Enforcement Officer position. This department is requesting that the attached job description/position be approved so that we can begin posting and advertising for the position at the first of the year.

As stated in Markesan Code #17-5 Law Enforcement Officers and City Officials, including an officials' subordinate, may issue citations for code violations. Other areas of the code also specifically give authority to City Officials or their "designated representative" to inspect properties to ensure they comply with various parts of the code.

This position would be responsible for investigating and enforcing Chapter 273-Property Maintenance, Chapter 252-Nuisances, Chapter 107-2 Dog licensing and Chapter 107-7 Limitation on number of dogs and cats per residential zones lots.

As stated last month, the position would only work 3-4 hours a week, but I have removed the month restriction, thus it will allow the position to be available when needed, without being locked into a specific time frame to handle code enforcement issues. The position would be capped to not exceed 200 hours per year.

This department believes the entire position wouldn't cost more than \$2,500-\$3,000 annually and would have a dramatic impact on the overall look and feel of our community. I have attached a revised job description for the position of code enforcement officer. The cost of this code enforcement officer is in my 2017 budget.

4. Piggly Wiggly Donation Day

This department was approached by Ted from Ted's Piggly Wiggly recently regarding a possible donation to the department. Ted advised that on Election Day (November 8th) he would like to donate a portion of his proceeds to help the department with needed equipment purchases. This department is humbled and thankful for such a kind gesture.

On November 8th, members of this department will be volunteering some of their time to bag groceries, and talk to community members. Overall it should be a very positive experience for the community and department.

CODE ENFORCEMENT OFFICER

The City of Markesan is accepting applications for a Code Enforcement Officer. The ideal candidate will be a self-starter with a strong desire to serve the community through the enforcement of laws and ordinances related to common nuisances, property maintenance, and public health and safety.

The ideal candidate will have strong communication skills, ability to work with the public, and computer skills with experience in excel, word, and outlook. Experience and/or knowledge of law enforcement principles, procedures, and municipal codes are preferred.

This position will be under the supervision of the Police Department; this is an as needed position that will work 3-4 hours a week to address code enforcement issues.

Scheduling can be flexible as approved by the Chief of Police but hours should allow time to speak to City Clerk, Public Works Department and other community employees/officials regarding code enforcement concerns and issues. The schedule should also allow for the position to be in the community to make contact with property owners and other citizens to discuss violations/issues and plans of improvement.

The position will work approximately 150-200 hours per year depending on workload.

The position pay will be \$15.00 dollars per hour with no other benefits offered.

This position will be responsible for investigating and following up on the following:

- Responsible for investigating and enforcing Chapter 273-Property Maintenance, Chapter 252-Nuisances, Chapter 107-2 Dog licensing and Chapter 107-7 Limitation on number of dogs and cats per residential zones lots.
- Examines premises to ensure safety to life and property from fire and other hazards by abatement of weeds and grass, litter, abandoned building materials or appliances, junk yards, etc.
- Investigates complaints of nuisances and unsanitary environmental conditions, such as garbage, junk, abandoned vehicles, insects, etc; determines validity of complaints and advises owners/occupants of actions necessary to correct the conditions; takes measures to enforce compliance with the applicable codes.
- Ensure proper licensing of dogs is obtained by the City Clerk annually and investigate and take action to correct violations of too many dogs and cats in residential areas.
- Prepares letters to violators or owners of property; maintains records and reports; answers complaints and requests for information relative to the Property Maintenance code.
- The Position issues citations for violations that aren't remedied through plans of improvement.

City of Markesan

IMPORTANT REMINDERS

For Temporary Class "B" Beer and "Class B" Wine License Applicants

1. Temporary Class "B" Beer and "Class B" Wine licenses, more commonly called Picnic licenses, may only be issued to bona fide clubs, organizations, or societies.
2. An individual, business or corporation may not obtain a Picnic license.
3. Picnic licenses can be obtained for fermented malt beverages (beer) and wine only. They are separate licenses, and if you wish to sell both types of alcohol beverages, you must apply for both licenses. There is no Picnic license available that allows the sale of intoxicating liquor.
4. Per Wis. Stats. 125.32(6) the licensed club, club members, or any other persons on the licensed premise are not permitted to possess intoxicating liquor in the licensed area.
5. You are required to purchase the fermented malt beverages and wine from a licensed Wholesaler. You may not purchase the beverages you will sell at your event from a liquor store, grocery store or bar. Failure to buy from a Wholesaler is subject to a fine, prison sentence, or both.
6. All alcohol licenses must be issued to the actual entity deriving the profits. You may not allow another person or entity to use a license issued to your club or organization.
7. Licensed operators (bartenders) must be present at all times during your event, and any non-licensed bartenders must be under the immediate supervision of a licensed bartender. The Wisconsin Attorney General has defined "immediate supervision" to mean the licensed person must be able to see at all times the activities of those serving or selling alcohol beverages. It is not enough for the licensed bartender to merely be on the premises.
8. If you have more than one alcohol beverage serving area, you will need more than one licensed bartender. Please plan accordingly to ensure sufficient licensed bartenders for your event.
9. No person under the age of 18 shall participate in the serving or delivery of alcohol beverages to patrons.
10. Applications for picnic licenses must be signed by at least two officers of the club or organization, however, all officer signatures are preferred.
11. Applications must be approved by the Markesan Common Council prior to being issued, and must be submitted at least three (3) days prior to the Council meeting at which they will be approved. If it is a wine Picnic license, or a beer Picnic license for an event lasting more than four (4) days, the application must be submitted at least fifteen (15) days prior. Council meets the 2nd Tuesday of each month, so please plan ahead.
12. There is no limit to the number of beer picnic licenses a club may obtain in a year, however, only two (2) wine licenses may be issued in a year (from July 1 to June 30).

Possible Alcohol Ordinance Updates

200-4(D). The prohibitions in Ss. 200-2 above shall not apply to fermented malt beverages and ~~intoxicating liquor~~ consumed at picnics in City parks. However, no drinking in parks is permitted between 10:00pm and 7:00am.

200-8. License application and issuance.

- A. Application for a license to sell or deal in alcohol beverages shall be made in writing....not less than 15 days prior to the granting of the license. Such applications shall be reviewed and approved by the Markesan Common Council prior to issuance.
- B. ~~However-~~Applications for licenses to be issued under Ss. 125.26(6) and 125.51(10) Wis. Stats., shall be filed with the Clerk-Treasurer not less than three days prior to the granting of the license. Such applications may be granted and issued by the City Clerk-upon recommendation of the Police Chief, or his designee, following the investigation required by section 200-9.
- C. Operator's license application. All applications for an annual operator's license shall be filed... for a fraction of the year for the annual fee. Such regular applications shall be reviewed and approved by the Markesan Common Council prior to issuance.
 1. ~~Further~~ As a condition of granting... a record check of the applicant.
 2. ~~Effective July 1, 1991,~~ No new operator's license shall be granted unless the applicant has successfully completed a responsible beverage server training course... or is otherwise exempt from such requirement under Ss. 125.17(6)(a), Wis. Stats. [moved from 200-10 (F)]
 3. The Clerk-Treasurer, upon the recommendation of the Police Chief, or designee, may issue a provisional operator's license to a person who has applied for an operator's license. No such license shall be issued unless the applicant has completed, or is enrolled in, a responsible beverage server training course as provided in Subsection 2 above.

200-10. License Fees

- F. Operator's License. Effective July 1, 1991, no new...complete the course. [moved to 200-8(C)(2)]
- G. Provisional Operator's License. See Ss. 125.17(5), Wis. Stats.
 1. ~~The Clerk...operator's license.~~
 2. ~~No such license...above.~~

200-11. License Required

No person shall vend, sell, deal or traffic in...regulations applicable thereto. A retailers license shall be required for each stand, place,...where liquor and fermented malt beverages are kept, sold, or offered for sale; no license...residential apartment.

200-13. License Quotas

"Class B" intoxicating liquor. The number of "Class B" intoxicating liquor licenses to be issued hereunder is limited to the number permitted under Ss. 125.51(4), Wis. Stats.

~~Class "B" fermented malt beverage...is limited to four.~~

200-14. License conditions and restrictions

- D. ~~Sales by clubs. No club shall sell intoxicating liquors or fermented malt beverages except to members and guests invited by members.~~

City of Markesan, WI
Tuesday, November 1, 2016

Chapter 200. Intoxicating Liquor and Fermented Malt Beverages

Article I. Consumption in Public

§ 200-4. Exceptions.

- A. The prohibitions in §§ 200-2 and 200-3 above shall not apply to those events or activities which are otherwise permitted or licensed pursuant to Article II, Licenses and Regulations, of this chapter.
- B. The prohibition in § 200-2 above shall not apply to a school-sponsored activity when specifically permitted in writing by the school administrator.
- C. The prohibitions in §§ 200-2 and 200-3 above shall not apply to those persons who transport unopened fermented malt beverages or intoxicating liquor from a point of purchase to their destination unless it is in violation of § 346.93, Wis. Stats.
- D. The prohibitions in § 200-2 above shall not apply to fermented malt beverages and intoxicating liquor consumed at picnics in City parks. However, no drinking in parks is permitted between 10:00 p.m. and 7:00 a.m.

§ 200-5. Violations and penalties.

Any person who shall violate any provision of this article shall be subject to a penalty as provided in § 1-3 of the Code of the City of Markesan.

Article II. Licenses and Regulations

§ 200-6. State statutes adopted.

[Amended 4-14-2015 by Ord. No. 233]

The provisions of Ch. 125, Wis. Stats., relating to the sale of intoxicating liquor and fermented malt beverages are hereby adopted and made a part of this section by reference. A violation of any such provision shall constitute a violation of this article.

§ 200-7. Definitions.

As used in this article, the following definitions apply:

LEGAL DRINKING AGE

Twenty-one years of age.

LICENSED ESTABLISHMENT

Any establishment licensed by the Common Council to sell alcohol beverages pursuant to Ch. 125, Wis. Stats.

[Added by Ord. No. 223]

LICENSEE

The holder of a retail "Class A," "Class B," Class "A," Class "B" or Class "C" license granted by the Common Council pursuant to Ch. 125, Wis. Stats.

[Added by Ord. No. 223]

OUTDOOR AREA

An area, whether or not enclosed by a roof, which is open to the elements, and which is not constructed for year-round use.

[Added by Ord. No. 223]

OUTDOOR PREMISES

A licensed premises located in an outdoor area.

[Added by Ord. No. 223]

UNDERAGE PERSON

A person who has not attained the legal drinking age.

§ 200-8. License application.

- A. Application for a license to sell or deal in alcohol beverages shall be made in writing on the form prescribed by § 125.04(3), Wis. Stats., and shall be filed, together with the cost of publication as provided by § 125.04(3)(g)6, Wis. Stats., with the Clerk-Treasurer not less than 15 days prior to the granting of the license. However, applications for licenses to be issued under §§ 125.26(6) and 125.51(10), Wis. Stats., shall be filed with the Clerk-Treasurer not less than three days prior to the granting of the license.
- B. Operator's license application. All applications for an annual operator's license shall be filed in the office of the Clerk-Treasurer on or before May 31 of each year, provided that nothing shall prevent the Common Council from granting any license which is applied for at least three working days before a Common Council meeting at any other time for a fraction of the year for the annual fee. Applications for licenses under § 125.17(5), Wis. Stats., shall be filed not less than 24 hours prior to issuance. Further, as a condition of granting an operator's license, the applicant shall sign a waiver permitting the City to secure from the Federal Bureau of Investigation and the Wisconsin Crime Information Bureau a record check of the applicant.
- [Amended 4-14-2015 by Ord. No. 233]

§ 200-9. Application investigation.

The Clerk-Treasurer shall notify the Chief of Police of each new license and permit application and these officials shall review such application and inspect, or cause to be inspected, the premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto. The Chief shall furnish to the Common Council, in writing, the information derived from such investigation. No license shall be renewed without a report from the Chief of Police.

§ 200-10. License fees.

[Amended by Ord. No. 130; Ord. No. 164; Ord. No. 223; 4-14-2015 by Ord. No. 233]

Licenses issued for less than 12 months shall be prorated. The fees for issuance of fermented malt beverage and intoxicating liquor licenses for the following shall be as set from time to time by resolution of the Common Council:

- A. Class "B" fermented malt beverage license.
- B. Retail Class "A" fermented malt beverage. See § 125.25, Wis. Stats.
- C. Temporary Class "B" licenses.
- (1) Picnic license, beer. Issued to organizations enumerated in § 125.26(6), Wis. Stats., to sell or serve fermented malt beverages at a picnic, meeting or gathering.

- (2) Picnic license, wine. Except that no fee shall be charged in the event a license under Subsection C(1) above is simultaneously issued. See § 125.51(10), Wis. Stats.
[Amended 4-14-2015 by Ord. No. 233]
- D. "Class B" intoxicating liquor license, except the license fee for bona fide clubs and lodges situated and incorporated or chartered in the state for at least six years shall be a separately designated amount, as provided in § 125.51(3)(e), Wis. Stats.
- E. Retail "Class A" intoxicating liquor license. See § 125.51(2), Wis. Stats. [1]
[1] *Editor's Note: Original 12.02(5)(d), Wholesalers fermented malt beverage license, which immediately followed this subsection, was repealed 4-14-2015 by Ord. No. 233.*
- F. Operator's license. Effective July 1, 1991, no new operator's license shall be granted unless the applicant has successfully completed a responsible beverage server training course which is approved by the Wisconsin Department of Revenue or is otherwise exempt from such requirement under § 125.17(6)(a), Wis. Stats. The Clerk-Treasurer may issue a provisional operator's license to a person who is enrolled in said training course and shall revoke such license if the applicant fails to successfully complete the course.
[Amended 4-14-2015 by Ord. No. 233]
- G. Provisional license. See § 125.17(5), Wis. Stats.
- (1) The Clerk-Treasurer, upon the recommendation of the Police Chief, may issue a provisional operator's license to a person who has applied for an operator's license.
- (2) No such license shall be issued unless the applicant is enrolled in a responsible beverage server training course as provided in Subsection G above. (Effective July 1, 1991)
- H. Transfer of license to another premises.

§ 200-11. License required.

No person shall vend, sell, deal or traffic in, or, for the purpose of evading any law or ordinance, give away any liquor or fermented malt beverages, or cause the same to be done, without having procured a license as provided in this article nor without complying with all provisions of this article, and all statutes, ordinances and regulations applicable thereto. A license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in direct connection or communication to each other where liquor and fermented malt beverages are kept, sold or offered for sale; no license shall be issued to any person for the purpose of possessing, selling or offering for sale any liquor or fermented malt beverage in any dwelling, house, flat or residential apartment.

§ 200-12. Qualifications for licenses and permits.

- A. Natural persons. Licenses related to alcohol beverages, issued to natural person under this section, may be issued only to persons who:
- (1) Do not have an arrest or conviction record, subject to §§ 111.321, 111.322 and 111.335, Wis. Stats., of four or more arrests or convictions in the five years prior to application or three or more arrests or convictions in the two years prior to application.
[Amended 4-14-2015 by Ord. No. 233]
- (2) Have been residents of this state continuously for at least 90 days prior to the date of filing the application for license.
- (3) Have attained the legal drinking age, except that operators' licenses may be issued to persons who have attained the age of 18.
- (4) Have submitted proof of having a seller's permit under § 77.61(11), Wis. Stats.

- B. Criminal offenders. No license or permit related to alcohol beverages may, subject to §§ 111.321, 111.322 and 111.335, Wis. Stats., be issued under this section to any person who has been convicted of a felony unless the person has been duly pardoned.
- C. Corporations. No license or permit may be issued to any corporation unless the agent of the corporation appointed under § 125.04(6), Wis. Stats., meets the qualifications of Subsection A(1), (2) and (3) and Subsection B and the officers and directors of the corporation meet the qualifications of Subsection A(1) and (3) and Subsection B above.
[Amended 4-14-2015 by Ord. No. 233]

§ 200-13. License quotas.

- A. "Class B" intoxicating liquor. The number of "Class B" intoxicating liquor licenses to be issued hereunder is limited to the number permitted under § 125.51(4), Wis. Stats.
- B. Class "B" fermented malt beverage. The number of Class "B" fermented malt beverages licenses is limited to four.

§ 200-14. License conditions and restrictions.

In addition to the conditions and restrictions imposed by state law on the granting of Class A and Class B fermented malt beverage licenses and intoxicating liquor licenses hereunder, the following conditions and restrictions shall apply:

- A. Consent to inspection of premises. It shall be a condition of any license issued hereunder that the licensed premises may be entered and inspected at any reasonable hour by any police officer of the City without any warrant, and the application for a license hereunder shall be deemed a consent to this provision. If such inspection is denied, such denial shall be deemed a violation of this section.
- B. Violation by agents or employees. A violation of this section by a duly authorized agent or employee of a licensee shall constitute a violation of the licensee.
- C. Sales to underage persons prohibited. No alcohol beverage shall be sold, dispensed, given away or furnished to any underage person unless he is accompanied by a parent, guardian or spouse who has attained the legal drinking age.
- D. Sales by clubs. No club shall sell intoxicating liquors or fermented malt beverages except to members and guests invited by members.
- E. Commencement of operations. Within 90 days after the issuance of a "Class B" intoxicating liquor license or a Class "B" fermented malt beverage license, the licensee shall be open for business with adequate stock and equipment. Upon his failure to do business within such time, his license shall be subject to revocation by the Common Council after a public hearing. The Common Council may, for a good cause shown, extend such ninety-day period.
- F. Cessation of operations. If any licensee shall suspend or cease doing business for 90 consecutive days or more, his "Class B" intoxicating liquor license or his Class "B" fermented malt beverage license shall be subject to revocation by the Common Council after a public hearing. The Common Council may, for a good cause shown, extend such ninety-day period.
- G. Transfer of license. No license shall be transferable from person to person except as provided in § 125.04(12)(b), Wis. Stats., or from place to place, except as provided in § 125.04(12)(a), Wis. Stats.
- H. Safety and health requirements. No retail Class B license shall be issued unless the premises to be licensed conform to the sanitary, safety and health requirements of the State Building Code, the State Plumbing Code and the rules and regulations of the State Department of Health Services applicable to restaurants, and also shall conform to all ordinances and regulations of the City.

- I. Outdoor beer gardens. No holder of a "Class B," Class "B" and/or "Class C" license may operate said license in any outdoor area, unless said outdoor area was included in a description of the premises, with said outdoor area also being subject to all State and City laws, rules, regulations, and lawful orders governing "Class B," Class "B," and/or "Class C" premises.
[Amended by Ord. No. 223]
 - (1) The outdoor premises shall only be used for an outdoor smoking area serving food and alcohol. No part of said area shall be used for recreational activities, including, but not limited to, volleyball, horseshoes, darts, and softball. This subsection does not affect the licensing provisions for fraternal, volunteer or nonprofit organizations.
 - (2) Lighting of the area shall be shielded and not be of intensity or brilliance to create glare which is distracting to adjoining property owners or can become a hazard or danger to vehicular traffic.
- J. City taxes and claims. No license shall be granted for operation on any premises upon which personal property taxes or assessments or other financial claims of the City are delinquent and unpaid.
- K. Disorderly conduct prohibited. Each licensed premises shall at all times be conducted in an orderly manner and no disorderly, riotous or indecent conduct shall be permitted at any time on any licensed premises.
[Amended by Ord. No. 223]
- L. Wearing apparel. All persons involved in the operation of any licensed premises under this section, whether as licensee, member of the immediate family of the licensee, licensed operator, unlicensed operator under the supervision of the licensee or licensed operator, waiter, waitress, entertainer, dancer or any other employee, shall observe the following applicable minimum standards for such licensed premises:
 - (1) The costume, uniform or attire of any female shall be of nontransparent material and must completely cover the breasts at all times. The lower portion of such costume, uniform or attire must be of nontransparent material and completely cover the pubic area, genitals and the buttocks at all times.
[Amended 4-14-2015 by Ord. No. 233]
 - (2) The costume, uniform or attire of any male shall be of nontransparent material and must completely cover the pubic area, genitals and buttocks at all times.
- M. Posting of licenses required. Licenses or permits issued under this section shall be posted and displayed as provided in § 125.04(10), Wis. Stats., and any licensee or permittee who shall fail to post his license or permit as therein required shall be presumed to be operating without a license.
- N. License holders shall be directly responsible for the conduct of their employees and patrons. In addition to any violation as set forth in § 125.12(2), Wis. Stats., three or more citations issued by the Police Department resulting in successful convictions against the license holder during a license period, i.e., July 1 to June 30, shall constitute sufficient grounds to suspend or revoke the license, subject to the hearing requirement under § 200-20 of this chapter. Multiple citations issued at the same incident shall be viewed as one citation for purposes of this section.
[Amended by Ord. No. 224; 4-14-2015 by Ord. No. 233]



Sample Form - Editable

City of Markesan Medical Coverage effective 1/1/2017

	Aetna		UnitedHealthcare		WPS	
	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Provider Hospitals	WJ Gold PPO 1000 80/50 Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.aetna.com	Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.aetna.com	Choice Plus Gold Balanced AB-CC Rx P4 Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.myuhc.com	Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.myuhc.com	Statewide Gold PPO \$1000 Ripon Medical Center, Waupun Memorial, Berlin Memorial, Beaver Dam Community Hospital or visit www.myuhc.com	
Deductible	\$1,000 \$2,000	\$2,000 \$4,000	\$1,000 \$2,000	\$2,000 \$4,000	\$1,000 \$2,000	\$2,000 \$4,000
Coinsurance	80%	50%	80%	60%	80%	50%
Out of Pocket Max	\$3,500 \$7,000	\$7,000 \$14,000	\$6,600 \$13,200	\$13,200 \$26,400	\$4,500 \$9,000	\$12,000 \$24,000
Services	\$50 / \$50 copay 100% \$250 copay then 20% coinsurance	50% after deductible 50% after deductible 20% coinsurance	\$25 / \$50 copay 100% \$200 copay	60% after deductible 60% after deductible	\$25 / \$50 copay 100% \$250 copay	50% after deductible 50% after deductible
Retail Pharmacy	Tier 1A: \$3 copay Tier 1: \$10 copay \$50 copay \$75 copay	Network copay + 30%	\$15 copay \$40 copay \$70 copay	\$15 copay \$40 copay \$70 copay	\$15 copay \$40 copay \$65 copay	Not covered
Mail Order Pharmacy	Tier 1A: \$7.50 copay Tier 1: \$25 copay \$125 copay \$187.50 copay	Not covered	\$37.50 copay \$100 copay \$175 copay	Not covered	\$37.50 copay \$100 copay \$162.50 copay	Not covered
Specialty Pharmacy	Preferred: 25% up to \$750 max on 30 day supply Non-preferred: 50% on 30 day supply	Not covered	Specialty drugs covered under Tier 1, 2, or 3	Not covered	25% to \$500	Not covered
Monthly Rates	Current \$2,233.67 \$1,589.73 \$1,638.40 \$1,558.16 \$1,635.04 \$1,276.76 \$1,060.29	Renewal \$3,211.57 \$2,283.24 \$2,304.13 \$2,204.40 \$2,299.96 \$1,864.50 \$1,508.41	\$2,472.95 \$1,758.12 \$1,774.21 \$1,697.42 \$1,771.00 \$1,435.68 \$1,161.50	\$2,472.95 \$1,758.12 \$1,774.21 \$1,697.42 \$1,771.00 \$1,435.68 \$1,161.50	\$2,881.80 \$2,048.79 \$2,067.53 \$1,978.03 \$2,063.78 \$1,673.05 \$1,353.52	\$14,066.50 \$168,796.00 28.2% \$37,133.40
Prescription Annual % Change	—	42.9%	10.0%	10.0%	28.2%	—
Annual \$ Change	—	\$56,449.92	\$13,185.96	\$13,185.96	\$37,133.40	—

All plans were quoted using an ATNE count of 34 and include ACA fees. All rates and plan eligibility are subject to change based on the accuracy of employee counts submitted for quoting. The provider hospitals shown are located within 20 miles of zip code 53946. For a complete listing, please go to the carrier websites provided above.

NOTE: Ancillary charges may apply to prescription drugs. Ancillary charges apply when a covered prescription drug is dispensed at your provider's request and there is another drug that is chemically equivalent available at a lower tier. When you choose the higher-tiered drug, you will pay the difference between the higher-tiered and the lower-tiered drug in addition to your copayment and/or coinsurance that applies to the lower-tiered drug.

This summary of benefits is intended to be a brief outline of coverage. The complete provisions, benefits, and exclusions are contained in the Group Contract, Certificate of Coverage, and Schedule of Benefits. This benefit companion will not replace the benefit and that is furnished by the Office of the Commissioner of Insurance. In the event of a conflict between the Group Contract and this description, the terms of the Group Contract will prevail.

City of Markesan
Medical Premium Comparison
Effective 1/1/2017

Carrier	Network	Plan	Monthly Premium	Change from Current
CURRENT RATES				
Aetna	Open Choice PPO	\$1,000 / \$2,000 80%	\$10,972.05	--
Aetna	Open Choice PPO	\$1,000 / \$2,000 80%	\$15,676.21	42.9%
ALTERNATE FIRM RATES				
UnitedHealthcare	Choice Plus POS	\$1,000 / \$2,000 80%	\$12,070.88	10.0%
WPS	Statewide PPO	\$1,000 / \$2,000 80%	\$14,066.50	28.2%
Humana	National POS	\$1,000 / \$2,000 80%	\$19,033.16	73.5%

The above shown premiums were calculated based on the census submitted for quoting and include ACA fees. All plans were quoted using an ATNE count of 34. All rates and plan eligibility are subject to change based on the accuracy of employee counts submitted for quoting.



Strategic. Transparent. Refreshing.

For The 6 Periods Ended 6/30/2016
City of Markesan

2015 2016 2016 2016 2016 2016-17
ACTUALS JAN - JUNE PROJECTED BUDGET BUDGET Budget Inc(+)/Dec(-)

COMMENTS

Revenue	2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2016 BUDGET	2016-17 Budget Inc(+)/Dec(-)	COMMENTS
Taxes							
City Taxes	597,568.01	435,782.80	639,525.00	639,714.00	658,189.00	18,475.00	Base levy=\$420,000. Net new construction=2.38%, allows increase of \$9,988. Allowable previous unused levy increase = \$9,596 (requires separate Council action). Allowable debt Service increase = \$218,605. Maximum levy = \$658,189
TIF Increment			54,397.00	56,500.00	56,000.00	(500.00)	
Other Taxes	0.00	0.00	0.00	0.00	0.00	0.00	n/a
Mobile Home Taxes	1,442.94	1,722.05	2,584.00	2,600.00	2,600.00	0.00	
Payment in Lieu of Taxes	58,296.87	14,450.71	59,450.71	58,000.00	58,000.00	0.00	Includes Resident Home and W&S. W&S is mostly a "book entry", with a counter-entry for hydrant rental to W&S of about \$53,000.
Interest on Taxes/Ag Use Conv	1,590.22	89.87	90.00	0.00	100.00	100.00	Varies depending on collection of delinquent Personal Property taxes.
Total Taxes:	658,898.04	452,045.43	756,046.71	756,814.00	774,889.00	18,075.00	

Special Assessments

Curb/Gutter Assessments	0.00	0.00	0.00	0.00	0.00	0.00	2017 Project will generate some Special Assessments, a portion of which may be paid in 2017
Sidewalk Assessments	0.00	0.00	0.00	0.00	0.00	0.00	
Total Special Assessments:	0.00	0.00	0.00	0.00	0.00	0.00	

Intergovernmental Revenues

Shared Revenue	430,530.82	0.00	421,283.00	421,283.00	421,156.00	(127.00)	2017 Budget is estimated (AmI issued later in the year). We did not qualify for Expenditure Restraint Program this year.
Fire Insurance 2% Dues	2,894.52	3,151.63	3,151.63	2,800.00	3,000.00	200.00	In & Out
Exempt Computer Aid	6,007.00	7,245.00	7,245.00	3,000.00	2,500.00	(500.00)	2017 will be lower, as an error was discovered by our current assessor, where computers were included in both the City's & ID's amount.
Police Training Grants	733.35		750.00	750.00	750.00	0.00	
Police Grants				0.00	0.00	0.00	
Transportation Aids	68,029.54	33,208.72	66,417.45	66,006.00	59,776.00	(6,230.00)	This is the revised estimate from the State down a little from what we discussed 10/24
MSLIP Grants	14,184.68	9,538.34	28,538.34	0.00	500,000.00	500,000.00	This is for the CDBG grant (do not anticipate MSLIP in 2017)
DNR Recycling Grant	5,883.76	5,945.80	5,945.80	5,880.00	5,950.00	70.00	

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2017 BUDGET	2016-17 Budget Inc(+)/Dec(-)	COMMENTS
EMS (Ambulance) Reimb	5,017.02		5,000.00	5,000.00	5,000.00	0.00	In & Out
Total Intergovernmental Revenues:	533,280.69	51,844.49	538,331.22	504,719.00	998,132.00	493,413.00	
Licenses & Permits							
Alcohol Licenses	3,036.92	2,250.00	2,660.00	2,650.00	2,650.00	0.00	
Operator's Licenses	1,005.00	1,010.00	1,265.00	1,700.00	1,500.00	(200.00)	
Soda Water Licenses	100.00	85.00	90.00	100.00	100.00	0.00	
Cigarette Licenses	200.00	300.00	300.00	300.00	300.00	0.00	
Other Business Licenses	188.00	50.00	50.00	120.00	140.00	20.00	
Cable Franchise Fees	1,500.00	600.00	1,200.00	1,200.00	1,200.00	0.00	
Dog Licenses (City Share)	482.90	636.37	1,118.00	1,050.00	750.00	(300.00)	
Buildings Permits	1,952.09	1,360.00	1,900.00	3,500.00	2,000.00	(1,500.00)	
Land Use Permits (Zoning)	500.00	0.00	0.00	250.00	250.00	0.00	
Total Licenses & Permits:	8,964.91	6,291.37	8,583.00	10,870.00	8,890.00	(1,980.00)	
Fines, Forfeits & Penalties							
Ordinance Violations-Court/Other	6,139.40	5,930.60	7,820.00	5,000.00	6,500.00	1,500.00	
Parking Violations	240.00	200.00	300.00	500.00	300.00	(200.00)	
Total Fines, Forfeits & Penalties:	6,379.40	6,130.60	8,120.00	5,500.00	6,800.00	1,300.00	
Public Charges for Services							
Clerk-Treasurer's Fees	452.26	344.63	400.00	500.00	450.00	(50.00)	
Publication Fees	575.40	394.80	451.00	400.00	400.00	0.00	
Police Dept Fees	160.00	40.00	170.00	150.00	150.00	0.00	
Snow Removal Fees	0.00	110.00	330.00	0.00	0.00	0.00	
Recycle-Ecycle Disposal Fees	2,132.94	1,123.22	2,200.00	1,400.00	2,000.00	600.00	
Weed Control Charges	110.00	116.77	830.10	300.00	600.00	300.00	
Cemetery Lot Sales	475.00	1,000.00	2,000.00	1,500.00	1,500.00	0.00	
Park Shelter Use	2,845.00	1,100.00	1,330.00	1,400.00	1,400.00	0.00	
Community Center Use	725.00	435.00	400.00	700.00	500.00	(200.00)	
Total Public Charges for Services:	7,475.60	4,664.42	8,111.10	6,350.00	7,000.00	650.00	
Intergov't Charges for Services							
School Liason	2,992.66	1,496.33	2,700.00	2,700.00	3,000.00	300.00	
Recycling Center - Towns Reimb	12,544.72	0.00	9,425.00	12,025.00	8,000.00	(4,025.00)	

For The 6 Periods Ended 6/30/2016
City of Markesan

2015 2016 2016 2016 2017 2016-17
ACTUALS JAN - JUNE PROJECTED BUDGET BUDGET Budget Inc(+)/Dec(-)

	2015	2016	2016	2016	2017	2016-17	COMMENTS
	ACTUALS	JAN - JUNE	PROJECTED	BUDGET	BUDGET	Budget Inc(+)/Dec(-)	
Library Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	In & Out
Council	10,050.00	0.00	10,250.00	10,250.00	10,500.00	250.00	
Mayor	7,140.00	3,000.00	7,270.00	7,500.00	7,650.00	150.00	Reflects change to pay for outside meetings.
Committees & Commissions	500.00		160.00	600.00	500.00	(100.00)	
City Attorney-General	3,137.50	3,246.25	6,371.00	4,000.00	4,400.00	400.00	2016 included several issues, including new employee handbook & Police overtime
City Attorney-Prosecution	4,379.97	2,978.92	4,400.00	3,200.00	5,000.00	1,800.00	Varies depending on cases that go to trial
Legal Fees - Special	0.00	75.40	75.40	0.00	0.00	0.00	Witness fees
Municipal Code Updates	495.00	495.00	1,856.91	1,000.00	2,300.00	1,300.00	Budget for annual online fee and for code updates for new ordinances
Legislative Support	13,563.63	5,363.32	11,500.00	13,000.00	13,000.00	0.00	Clerk-Treasurer Office wages and supplies
General Administration	20,665.07	9,337.71	19,350.00	18,000.00	18,000.00	0.00	Clerk-Treasurer Office wages and supplies
Elections	4,789.95	5,518.99	9,750.00	7,500.00	5,000.00	(2,500.00)	2 election in 2017, vs 4 elections in 2016, incl Presidential
Licensing & Permits	2,873.31	1,326.62	1,760.00	3,000.00	2,400.00	(600.00)	Costs for alcohol/food licensing. Also includes Clerk-Treasurer Office wages.
General Accounting	20,592.40	4,815.61	14,200.00	16,000.00	15,000.00	(1,000.00)	Clerk-Treasurer Office wages and supplies
Independent Audit	4,900.00		4,600.00	4,200.00	6,500.00	2,300.00	Increase due to new audit firm
Payroll Accting/Human Resources	7,361.96	4,375.38	7,000.00	6,750.00	7,200.00	450.00	Clerk-Treasurer Office wages and supplies
Medicare	5,697.77	2,476.84	5,300.00	5,241.00	5,346.00	105.00	Assumed 2% wage increase
Social Security	21,155.18	10,590.60	22,500.00	22,411.00	22,859.00	448.00	Assumed 2% wage increase
Health Insurance	112,347.49	45,849.03	97,500.00	97,500.00	103,658.00	6,158.00	90% of total premium (Added possible insurance for new Clerk-Treasurer)
Life Insurance	308.21	104.75	350.00	575.00	400.00	(175.00)	
Paid Time Off		17,533.10	38,250.00	0.00	0.00	0.00	Transferred to appropriate wage categories at year end
Wisconsin Retirement System	24,615.44	12,962.85	26,800.00	26,725.00	27,260.00	535.00	
Purchasing	2,591.69	529.05	1,000.00	1,600.00	1,200.00	(400.00)	Clerk-Treasurer Office wages and supplies
Property Assessment	5,537.27	3,465.42	6,700.00	6,750.00	6,750.00	0.00	Employee pay & supplies for that activity & Assessor's contract
Property Tax Collection	1,835.29	1,220.25	1,800.00	3,000.00	2,000.00	(1,000.00)	Clerk-Treasurer Office wages and supplies
Property & Liability Insurance	17,170.82	11,138.19	14,382.00	18,315.00	19,231.00	916.00	Estimate - renewal quote not received yet
Workers Comp	14,678.87	7,642.74	10,191.00	10,951.00	11,000.00	49.00	Estimate - renewal quote not received yet
Employee Bonds	850.00		375.00	375.00	375.00	0.00	Employee bonds for Clerk-Treasurer & Police Chief
Municipal Building	43,054.74	17,905.45	34,870.00	44,000.00	44,000.00	0.00	Maintenance/Utilities/Employee wages for City Hall

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015	2016	2016	2016	2016	2017	2016-17	COMMENTS
	ACTUALS	JAN - JUNE	PROJECTED	BUDGET	BUDGET	BUDGET	Budget Inc(+)/Dec(-)	
Total General Government:	350,291.56	171,951.47	358,561.31	332,443.00	341,529.00	9,086.00		
Public Safety								
Law Enforcement:								
Wages	54,824.15	31,135.67	55,491.00	57,500.00	56,000.00			Increase On-Call pay from \$1.50/hour to \$3.00/hour
On-Call	1,068.75	1,049.78	1,930.00	2,010.00	4,000.00			
Uniform	1,396.61	722.84	1,500.00	1,600.00	1,300.00			
Phone	2,688.81	1,147.37	2,736.00	2,750.00	2,700.00			
Supplies/Office Exp	6,606.22	3,974.31	8,068.00	6,340.00	6,000.00			
Police Administration Total	66,584.54	38,029.97	69,725.00	70,200.00	70,000.00	(200.00)		
Full-time Wages	110,782.09	42,327.70	84,708.00	91,000.00	92,000.00			
Part-time Wages	27,940.15	21,973.37	40,725.00	20,000.00	35,000.00			Accurately reflect cost of 2/3 officer position that was approved along with \$3k part time code enforcement officer
Overtime	6,405.97	1,842.23	5,200.00	2,900.00	4,000.00			
Outside Services	1,696.84	492.00	1,079.00	2,000.00	1,000.00			
Patrol Internet	567.14	301.67	589.00	600.00	600.00			
Supplies/Fuel/Repairs/Equip	12,933.43	5,322.26	12,956.00	11,800.00	11,800.00			
Police Patrol Total	160,325.62	72,259.23	145,257.00	128,300.00	144,400.00	16,100.00		
Police Criminal Invest.	2,100.94	455.72	1,547.00	2,100.00	2,000.00	(100.00)		
Police Training	1,771.49	862.36	1,661.00	1,800.00	1,500.00	(300.00)		
Total Law Enforcement	230,782.59	111,607.28	218,190.00	202,400.00	217,900.00	15,500.00		
School Crossing Guards	7,509.63	4,355.45	8,500.00	9,500.00	11,000.00	1,500.00		Increase wage to \$9.50/hour cost split with school
Fire Protection	82,098.52	12,456.25	82,456.00	85,000.00	90,500.00	5,500.00		Includes payments to Grand River Fire, and also W&S hydrant rental
Ambulance Service	36,728.08	26,437.50	31,250.00	31,438.00	31,500.00	62.00		Includes \$5000 reimb pymt included in revenues
Building Inspection	2,948.34	957.42	2,100.00	5,000.00	3,000.00	(2,000.00)		
Emergency Government	6,993.36	727.03	6,094.00	6,000.00	6,094.00	94.00		2017 is amount requested by Mike - the outlay is reflected below with all other outlays. (\$ real ave = \$558.1)
Total Public Safety:	367,060.52	156,540.93	348,590.00	339,338.00	359,994.00	20,656.00		
Public Works								
Streets Administration	7,108.43	1,598.54	5,500.00	10,000.00	10,000.00	0.00		Labor and tech support, CDL testing, etc.
Public Works Buildings	14,559.26	3,995.95	9,600.00	11,750.00	11,750.00	0.00		
Public Works Machinery & Equipment	31,973.70	20,003.37	31,500.00	34,500.00	35,500.00	1,000.00		
Roadway Maintenance	15,799.38	6,987.70	13,000.00	13,000.00	13,000.00	0.00		
Curb & Gutters	1,458.59	22.65	1,000.00	500.00	500.00	0.00		

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2017 BUDGET	2016-17 Budget Inc(+)/Dec(-)	COMMENTS
Traffic Sign & Markings	2,320.59	1,703.47	2,300.00	2,000.00	2,000.00	0.00	
Bridges & Culverts	3,117.15	90.60	300.00	500.00	500.00	0.00	
Snow & Ice Control	18,031.27	16,493.33	22,000.00	25,000.00	25,000.00	0.00	
Street Lighting	31,213.92	11,999.08	27,000.00	29,000.00	29,000.00	0.00	
Sidewalks	137.57		1,800.00	500.00	500.00	0.00	
Storm Sewers	158.37	90.60	7,600.00	1,750.00	1,750.00	0.00	
Street Cleaning	1,668.17	260.33	1,700.00	1,800.00	1,800.00	0.00	
Parking Lots	246.06	22.65	300.00	500.00	500.00	0.00	
Sanitation-Trash	64,494.24	26,002.78	63,500.00	63,652.00	65,243.00	1,591.00	Based on current contract
Landfill Monitoring	308.50		4,500.00	5,200.00	1,000.00	(4,200.00)	Major monitoring expenses are usually every two years
Recycling-CurbSide	21,145.90	8,577.15	20,500.00	20,876.00	21,398.00	522.00	Based on current contract
Recycling Center	1,323.75	1,843.49	4,400.00	4,500.00	4,500.00	0.00	Majority of these costs are also shared with Towns
Recycling Center-Mackford	487.11	360.41	1,100.00	1,600.00	1,200.00	(400.00)	Expenses directly charged to various Towns. Reimb from Towns
Recycling Center - Manchester	487.12	360.43	1,100.00	1,600.00	1,200.00	(400.00)	reflected in revenues.
Recycling Center - Green Lake	487.12	701.95	1,800.00	3,000.00	2,500.00	(500.00)	
Weed & Brush Control	1,664.67	773.15	1,300.00	1,000.00	1,500.00	500.00	
Total Public Works:	218,190.87	101,887.63	221,800.00	232,228.00	230,341.00	(1,887.00)	

Health & Human Services

VermIn/Insect Control				300.00	300.00	0.00	
Humane Shelter				500.00	500.00	0.00	
Senior Transportation		1,554.98	1,554.98	1,555.00	0.00	(1,555.00)	Typically only have costs here when they purchase a new vehicle
Cemetery	7,865.49	2,878.91	7,200.00	7,300.00	7,300.00	0.00	Employee wages & repairs/supplies/utilities for cemetery maintenance
Total Health & Human Services:	7,865.49	4,433.89	8,754.98	9,655.00	8,100.00	(1,555.00)	

Culture, Rec & Educ

Library Budget	65,200.00	32,600.00	65,200.00	65,200.00	65,200.00	0.00	Library budget Request
City Wages (for Library Activities)	1,814.39	664.35	1,182.00	1,500.00	1,500.00	1,500.00	Includes City employee wages for maintenance & accounting functions. These wages are reimbursed in Misc revenues as "Expense Reimb-All Types"
Parks	16,008.38	6,252.20	13,000.00	11,000.00	11,000.00	0.00	Employee wages & repairs/supplies/utilities for park maintenance
City Banners/Event Wages	3,672.81	1,268.09	2,500.00	4,000.00	3,000.00	(1,000.00)	Renamed category per request (used to be Celebrations)
Summer Recreation Programs	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Contribution toward Summer programs thru School District

For The 6 Periods Ended 6/30/2016
City of Markesan

	2015 ACTUALS	2016 JAN - JUNE	2016 PROJECTED	2016 BUDGET	2017 BUDGET	2016-17 Budget Inc(+)/Dec(-)	COMMENTS
Principal - Fire Truck & Police Car	20,502.60	8,066.50	21,468.00	21,480.00	22,500.00	1,020.00	
Interest - Fire Truck & Police Car	4,405.17	1,283.90	3,439.00	3,429.00	2,600.00	(829.00)	
Total Debt Service:	<u>220,410.27</u>	<u>193,240.40</u>	<u>219,712.00</u>	<u>219,714.00</u>	<u>218,605.00</u>	<u>(1,109.00)</u>	
Total Expenses:	<u>1,364,645.32</u>	<u>717,482.68</u>	<u>1,422,100.29</u>	<u>1,361,178.00</u>	<u>2,902,319.00</u>	<u>1,541,141.00</u>	
Net Income (Loss):	<u>(71,465.34)</u>	<u>(169,839.30)</u>	<u>(50,192.89)</u>	<u>0.00</u>	<u>(63,296.00)</u>	<u>(63,296.00)</u>	