

CITY OF MARKESAN COMMON COUNCIL

MARCH 7, 2016

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:10pm.
- 1.2 Present were Ald. Abendroth, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Zastrow and Clerk-Treasurer Athorp. Ald. Henke and Ald. Bieszki were absent. Also present were Scott Mundro, Will Pflum and one additional resident.
- 1.3 No citizen's comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Abendroth/Thiem to approve the Feb. 9, 2016, Common Council minutes as presented; carried 4-0.
- 2.2 - 2.6 After review of all items, motion Triemstra/Zastrow to approve the February Police Report & March Schedule, Finance, Personnel & Safety Committee minutes of Mar. 3, 2016; Public Property & Health minutes of Mar. 1, 2016; and Streets, Building & Utilities minutes of Mar. 1, 2016, as presented; and to accept the Markesan Library Board minutes of Jan. 21, 2016; carried 4-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Triemstra/Thiem to approve the following vouchers as presented: City Checks #33271-33318, electronic payments #W217-W239, and direct deposits #255-256 in the amount of \$700,484.98, and Utility Checks #11595-11608 in the amount of \$32,811.59; carried 4-0 on a roll call vote.
- 3.2 After review, by consensus the February 2016 Treasurer's Report was filed for audit.

4. Old Business.

- 4.1 Following discussion, motion Abendroth/Triemstra to approve updated Police Department operating procedure policies; carried 4-0 on a roll call vote.

5. New Business.

- 5.1 Following discussion, motion Abendroth/Zastrow to approve the bid of \$6,676 for carpet replacement in the Police Department from McCartney Carpet; carried 4-0 on a roll call vote.
- 5.2 Following discussion, motion Abendroth/Thiem to approve the bid of \$2,300 from R&R Enterprises for lawn mowing and leaf pickup at Soldier's & Sailor's Park for the 2016 season, with half the cost paid by the Lions Club; carried 3-0, with Triemstra abstaining.
- 5.3 Following discussion, motion Thiem/Zastrow to approve \$4,135.45 payment to Packer City International for wing truck axel repair; carried 4-0 on a roll call vote.
- 5.4 Following discussion, motion Thiemstra/Abendroth to waive the reading and approve Res. 02-2016: CDBG Citizen Participation Plan, for the 2017 Street/Utility project; carried 4-0.
- 5.5 Following discussion, motion Triemstra/Abendroth to approve \$2,000 payment to March's Pumping for sludge hauling; carried 4-0 on a roll call vote.
- 5.6 Following discussion, motion Abendroth/Zastrow to approve engineering for the Water/Wastewater facilities plan, not to exceed \$5,000; carried 4-0 on a roll call vote.
- 5.7 Following discussion, motion Zastrow/Abendroth to approve the Child Safety Zone Appeal Application; carried 4-0.

- 5.8** Following discussion, motion Abendroth/Triemstra to approve the Police Department's IT Support Specialist Job Description; carried 4-0. Motion Abendroth/Zastrow to approve a conditional offer of part-time employment as the Police Department IT Support Specialist for Jerry Chisnell at a wage of \$50/hour, up to 5 hours per month; carried 4-0 on a roll call vote.
- 5.9** Upon review and confirmation of appropriate background check, motion Zastrow/Triemstra to grant an operator's license to Richard Lainberger for the period ending June 30, 2016; carried 4-0.

6. Schedule Future Committee Meetings and Agenda Items. The following meetings were scheduled: Public Property & Health – Apr. 4, 2016, 7:00pm; Streets, Building & Utilities – Apr. 4, 2016, immediately following Public Property; Finance, Personnel & Safety Committee, Apr. 7, 2016, at 7:00pm. The Council requested the following items be placed on a future agenda: Fire truck purchase on the next Finance agenda.

7. Adjournment. Motion Triemstra/Zastrow to adjourn; carried 4-0. The meeting adjourned at 7:24pm.

Respectfully submitted,

Lavonne Athorp, City Clerk-Treasurer